



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2023 (Period start date)
To 31/08/2024 (Period end date)

Charity name: Pepperpot Bathford Pre-School

Charity registration number: 1035101

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Our objective is to provide high quality, early years (pre-school) learning opportunities within a safe and caring, child centred environment. We work to promote the development of age appropriate academic and social skills, which will allow children to flourish upon entering formal schooling. We aim to ensure that these opportunities can be accessed by all families within the local community.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The preschool benefits the community through delivery of our organisational objectives as a charity in an accessible and inclusive manner, and there are no identified detrimental effects of the purpose of the organisation or its activities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The preschool has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities. We undertook a piece of work to scope the potential to adjust service provision hours to improve the preschools accessibility for certain cohorts of parents. Presently demand negates the need and ability to adjust service provision. We will ensure any future (potential) resultant change that emerges from this review is implemented for the public benefit, without compromising our core objective.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>We have always been keen for the parents, carers and indeed grandparents to be fully involved within the group. They are invited to join us for either a morning or afternoon session. Which we believe not only benefits the children but has also allowed the parents time to talk freely with their child's key worker, where ideas can be offered and shared to help the children progress further at home. It also lets them see exactly what their child gets up to during the session and what their interest, and fascinations are.</p> <p>In addition to this we are incredibly fortunate to have a pool of mature volunteer helpers, that also bring a wealth of life experience to the setting as they continually offer their help, each and every week.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Financially, this year has made a slight profit, as the number of children attending the setting increased – in comparison to the last couple of years, when the setting was running at a loss. Staffing remains flexible and staff/child ratios were constantly observed.</p> <p>We sent a group of children onwards, predominantly, to our two local primary schools. With staff members working closely alongside the teachers and parents, offering lots of help with the transitional process.</p> <p>We have been able to offer the opportunity for these children (those who moved up to Bathford Primary School) to return to Pepperpot, during the staggered starts that are offered in September by the school. Which has enabled the parents to secure vital wraparound care, allowing them to fulfil their working commitments.</p>

		<p>We strive to ensure that the staff members that we employ feel fully appreciated and listened to. We arrange regular staff meetings, and we also have individual staff supervision meetings to highlight any difficulties that the staff may be facing alongside their yearly appraisal. All staff are encouraged to complete a variety of childcare courses, throughout the year. In line with OFSTED recommendations, we have ring-fenced a budget to support this personal and professional development further.</p> <p>We have also invited a couple of students from two local secondary schools, to join us for their work experience week. We continue to host several students from Norland College each year, during their six weekly in setting placements. We feel that this arrangement has greatly benefited the setting, the students and above all the children.</p> <p>Our goal is to continue to provide excellent pre-school education for the children of families throughout the surrounding area.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Following several years of running at a loss (due to a drop in child numbers and increases in utilities etc), in 2023/24 we made a small profit. Our available cash reserves are replenished to a level that will allow for continued service viability through any future financial pinch points. Although uptake numbers are significantly improved in 2024/25 and look set to continue for 2025/26. Which will hopefully allow us to invest in staffing and setting enhancements.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We have the set requirement to have sufficient reserves to cover 3 months' running costs, which is approximately £15,000 – at a minimum. We aim to ideally hold 6 months costs in reserve, to provide an adequate buffer for periods where the service runs at a loss. The setting is very small, and prices for attendance are kept as low as possible to ensure wider access for all local families. As such variance in uptake each year (as the number of suitably aged children fluctuates within our informal catchment) can have a significant impact on income, whilst expenditure on core resources is not as flexible.
Amount of reserves held	Para 1.22	Minimum held is £15,000. At the end of 2023/24 we were in excess of the requirement.
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal funding comes from the EYE (Early Years Entitlement) available from our Local Authority (BANES).</p> <p>Children not in receipt of any funding or requiring additional hours, paid £6.00 per hour.</p> <p>We also charge child a fee of £1 per day (attended) for all snacks.</p> <p>Parents are also required to pay a £25.00 non-refundable deposit, to secure a place for their child, when returning their completed</p>
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		<p>application form. A reservation deposit of £100 was introduced in year to help mitigate against non-uptake / very last minute cancellations of places, which was impacting negatively on our capacity to plan appropriate staffing levels. The deposit is fully refundable when either agreed notice is given or the child's place is taken up.</p> <p>We undertook two small fundraising events (a cake sale, and a games stall at the summer fair) in conjunction with our local primary school. We will undertake larger scale initiative as and when a specific resource is needed.</p> <p>The greatest expenditure is as always, the staff wage bill.</p> <p>The Manager alongside the Committee discuss the staff rota and admissions, at various times throughout the year, to ensure that the staff/child ratios are always adhered to and to keep a close eye on the settings overall expenditure.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution as amended and adopted on 8th April 2011.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by members at the AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Pepperpot Bathford Pre-School
Other name the charity uses	Pepperpot Pre-School Bathford
Registered charity number	1035101
Charity's principal address	Dover's Park Bathford Bath BA1 7UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Maria Pike	Manager		
2	Mrs Tessa O'Mahony	Treasurer		
3	Ms Emma Borowski	Secretary		
4	Mr Christopher Harkins	Chair		
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17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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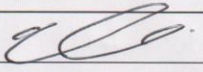
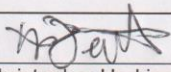
Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Emma Borowski	Christopher Harkins
Position (eg Secretary, Chair, etc)	Secretary	Chair

Date 06.06.2025



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Pepperpot Bathford Pre-school

No (if any)
1035101

Receipts and payments accounts

CC16a

For the period from	Period start date	To	Period end date
	01/09/2023		31/08/2024

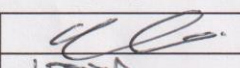

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary funds	-	-	-	-	-
Activities from generating funds	67,296	-	-	67,296	63,976
Investment Income	-	-	-	-	-
Advanced payment for following year	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	67,296	-	-	67,296	63,976
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	67,296	-	-	67,296	63,976
A3 Payments					
Costs of generating voluntary income	-	-	-	-	-
Fundraising trading costs	-	-	-	-	-
Charitable activities	59,308	-	-	59,308	64,917
Governance costs	630	-	-	630	630
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	59,938	-	-	59,938	65,547
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	59,938	-	-	59,938	65,547
Net of receipts/(payments)	7,359	-	-	7,359	1,571
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	25,929	-	-	25,929	27,527
Cash funds this year end	33,288	-	-	33,288	25,956

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at Bank	33,288	-	-
	Cash in Hand	-	-	-
		-	-	-
	Total cash funds	33,288	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Emma Borowski	07/06/25
	CHRISTOPHER HARKINS	7/6/25



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Pepperpot Bathford Preschool

On accounts for the year ended

31 August 2024

Charity no
(if any)

1035101

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Pankaj Raichura

Date:

11/6/2025

Name:

PANKAJ RAICHURA

Relevant professional

COMPANY DIRECTOR

qualification(s) or body
(if any):

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Address:

20 BOX ROAD

BATH, BA1 7QD.

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Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

<p>N/A</p>
