



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2021		31	08	2022

Section A Reference and administration details

Charity name

Pepperpot Bathford Preschool

Other names charity is known by

Pepperpot

Registered charity number (if any)

1035101

Charity's principal address

Dovers Park

Bathford

Bath

Postcode

BA1 7UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Maria Pike			
2	Dr Martin Goodhand			
3	Mrs Charlotte Hart			
4	Mrs Jennifer Chesters			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution as amended and adopted on 8th April 2011.
How the charity is constituted (e.g. trust, association, company)	Association
Trustee selection methods (e.g. appointed by, elected by)	Election by members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

We are in the process of producing an induction pack for new trustees. Outlining the different roles and expectations.

All new trustees will require to have an up to date DBS check.

OFSTED will be notified when new committee members are elected.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our objective is to provide high quality, preschool learning opportunities within a safe and caring, child centred environment.
We aim to ensure that these opportunities can be accessed by all families within the local community.

The preschool has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have always been keen for the parents, carers and grandparents to be fully involved within the group. We were very excited to be able to welcome our parent's back into the setting. With lots of parent's signing up to the helper- rota and joining us for a morning session. Which has greatly benefited not only the children but has also allowed the parents time to talk freely with their child's key worker where ideas are offered and shared to help the children progress further at home and it also lets them see exactly what their child gets up to during the session and what they're interest and fascinations are.

In addition to this we are incredibly fortunate to have a pool of mature volunteer helpers, that also bring a wealth of life experience to the setting as they continually offer their help, every week.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Financially this has been another successful year for the group. Even though the number of children were relatively low when we first returned in September. The staff all reduced their working hours accordingly, although staff/child ratios were constantly observed. Which greatly helped with reducing our wage bill. Numbers of children thankfully grew throughout the year and our reserves remained quite steady in comparison to previous years.

We sent a large group of children predominately on to our local primary school. With staff members working closely alongside the teachers and parents offering lots of help with the transitional process.

We have reintroduced the opportunity for these children to return to Pepperpot during the staggered starts offered by the local school in September. Which will enable the parents to secure wraparound care, allowing them to fulfil their working commitments.

We strive to ensure that the staff members that we employ feel fully appreciated and listened to. We arrange regular staff meetings and we also have individual staff supervision meetings to highlight any difficulties that the staff may be facing alongside their yearly appraisal. All staff are encouraged to complete a variety of childcare courses, throughout the year.

We have also invited a couple of students from two local secondary schools, to join us for their work experience week.

And we have also offered several students from Norland College the opportunity to join us for their six weekly placements.

We feel that this arrangement has greatly benefited the setting, the students and above all the children.

Our goal is to continue to provide excellent pre-school education for the children of families throughout the surrounding area.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our Reserves policy remains as is stated in our Constitution, whereby we are required to have sufficient reserves to cover 3 months' running costs, which is approximately £18,000. At the end of the Financial Year we are in excess of the requirement.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal funding comes from the EYE (Early Years Entitlement) available from our Local Authority (BANES). All children are entitled to 15hrs per week, in the term after their third birthday, with some children being eligible to apply for 30 hours EYE.

Children not in receipt of any funding or require additional hours, pay £5 per hour.

We also charge each family a minimal weekly fee of £1, for all snacks and consumables. Which is due to increase to £2.00 per week from September 2022.

We have taken part in a number of fundraising activities this year. That have helped the setting to purchase and install a new shed. Which has given the setting lots of much needed storage.

It also paid for the installation of a canopy in the garden to offer shade. Which will allow the children to have better access to the garden during the warmer months.

The greatest expenditure is as always, the staff wage bill. The manager alongside the Committee discuss the staff rotas and admissions, at various times throughout the year, taking into account the staff/child ratios.

Section F


Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)			
Full name(s)	Mrs Jennifer Chesters		
Position (e.g. Secretary, Chair, etc)	Treasurer		
Date	23/01/2023		



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Pepperpot Bathford Preschool	1035101

Receipts and payments accounts



CC16a

For the period from	Period start date	To	Period end date
	01/09/2021		31/08/2022

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Voluntary funds		-	-	-	-
Activities from generating funds	52,960	-	-	52,960	83,474
Investment income		-	-	-	
Advance payment for following year		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	52,960	-	-	52,960	83,474
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	52,960	-	-	52,960	83,474
A3 Payments					
Costs of generating voluntary income	-	-	-	-	-
Fundraising trading costs	-	-	-	-	-
Charitable activities	67,310	-	-	67,310	72,062
Governance costs	630	-	-	630	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	67,940	-	-	67,940	72,062
A4 Asset and investment purchases. (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	67,940	-	-	67,940	72,062
Net of receipts/(payments)	- 14,980	-	-	- 14,980	11,412
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	42,507	-	-	42,507	31,095
Cash funds this year end	27,527	-	-	27,527	42,507

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	42,507	-	-
	Cash in hand	-	-	-
		-	-	-
	Total cash funds	42,507	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Goodhand	1/27/2023	
		Jen Chesters	1/23/2023	



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Pepperpot Bathford Preschool

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1035101

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Tom Taylor

Date:

23/1/2023

Name:

Thomas Taylor

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

Purple Lime Accountancy Limited

Hartham Park, Hartham Lane

Corsham, SN13 0RP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.