



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2020		31	08	2021

Section A Reference and administration details

Charity name

Pepperpot Bathford Preschool

Other names charity is known by

Pepperpot

Registered charity number (if any)

1035101

Charity's principal address

Dovers Park

Bathford

Bath

Postcode

BA1 7UB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Maria Pike			
2	Dr Martin Goodhand			
3	Mrs Charlotte Hart			
4	Mrs Jennifer Chesters			
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Constitution as amended and adopted on 8th April 2011. (The constitution is in the throes of revision and the amended version will be put to members shortly for comments and then will hopefully be adopted at the next AGM)
How the charity is constituted (e.g. trust, association, company)	Association
Trustee selection methods (e.g. appointed by, elected by)	Election by members at the AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

During the Covid pandemic a variety of updated plans and procedures were adopted. These were reviewed regularly in light of any new government guidelines.

The staffing levels have remained the same with the Manager/Play Leader overseeing the day to day running of the setting including staffing issues, rotas, admissions, planning etc. With help and guidance from the Committee and the other members of staff.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Our objective is to provide high quality, preschool learning opportunities within a safe caring and child centred environment.
We aim to ensure that these opportunities can be accessed by all families within the local community.

<p>The preschool has referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the aims and objectives and in planning future activities.</p> <p>No fundraising activities were undertaken in this financial year as our reserves were reasonably healthy and other groups in our community had more pressing financial needs than ours.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We have always been keen for the parents, carers and grandparents to be fully involved within the group. In addition to this we are incredibly fortunate to have a pool of mature volunteer helpers, that also bring a wealth of life experience.

However, due to the COVID pandemic we have needed to continue to follow the latest Health and Safety requirements and Government guidelines. This unfortunately has resulted in restricting all but essential visitors to the setting. But we will hopefully be able to reintroduce having some visitors back in the setting in the very near future, as we all feel that this arrangement benefits everyone involved.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Financially this has been another successful year for the group and our reserves have been increased.

We continued to stay open throughout the pandemic and we were able to offer the children of Critical Frontline Workers, Key Workers and Vulnerable children with a variety of additional, flexible days/sessions as and when they were required. With any additional spaces offered primarily to the children in their final year with us.

The staff worked tirelessly to keep as much normality as possible for the children and their families that continued to attend the setting and we also offered ongoing information and ideas for the families that chose not to attend.

We sent a large group of children on to two of our local primary schools. To help with the transitional process we worked closely during the summer term, alongside both the parents and the schools involved.

We have a lower number of children returning in September for the new academic year. Due in part to the fact that we had to turn some families away as we had no available sessions last year. We do however have a number of children that have registered and will be joining us later throughout the year.

We strive to ensure that the staff members that we employ feel fully appreciated and listened to. We arrange regular staff meetings and we also have individual staff support meetings to highlight any difficulties that the staff may be facing alongside their yearly appraisal.

Our goal is to continue to provide excellent pre-school education for the children of families throughout the surrounding area.

Section E

Financial review

Brief statement of the charity's policy on reserves

Our Reserves policy remains as is stated in our Constitution, whereby we are required to have sufficient reserves to cover 3 months' running costs, which is approximately £15,000 At the end of the Financial Year we are in excess of the requirement.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our principal funding comes from the EYE (Early Years Entitlement) available from our Local Authority (BANES) All children are entitled to 15hrs per week, in the term after their third birthday, with some children being eligible to apply for 30 hours EYE.

Children not in receipt of any funding pay £5 per hour.

We also charge each family a minimal weekly fee of £1, for all snacks and consumables.

The greatest expenditure is as always, the staff wage bill. The manager alongside the Committee discuss the staff rotas and admissions, at various times throughout the year, taking into account the staff/child ratios.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Mrs Jennifer Chesters

Position (e.g. Secretary, Chair, etc)

Treasurer

Date

10.05.2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
Pepperpot Bathford Preschool

No (if any)
1035101

Receipts and payments accounts

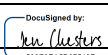
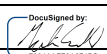
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For the period from	Period start date 01/09/2020	To	Period end date 31/08/2021
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Voluntary funds		-	-	-	-
Activities from generating funds	83,474	-	-	83,474	75,117
Investment income		-	-	-	46
Advance payment for following year		-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	83,474	-	-	83,474	75,163
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	83,474	-	-	83,474	75,163
A3 Payments					
Costs of generating voluntary income	-	-	-	-	-
Fundraising trading costs	-	-	-	-	-
Charitable activities	72,062	-	-	72,062	74,997
Governance costs	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	72,062	-	-	72,062	74,997
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	72,062	-	-	72,062	74,997
Net of receipts/(payments)	11,412	-	-	11,412	166
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	31,096	-	-	31,096	30,930
Cash funds this year end	42,507	-	-	42,507	31,096

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Cash at bank	42,507	-	-
	Cash in hand	-	-	-
		-	-	-
	Total cash funds	42,507	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		-	-	
		-	-	
		-	-	
		-	-	
		-	-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
		 <small>DocuSigned by: 580E9EA5D07543F...</small>	Jen Chesters	2/5/2022
		 <small>DocuSigned by: 79D1A9F75A874B5...</small>	Martin Goodhand	2/1/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Pepperpot Bathford Preschool

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1035101

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:

326E23D386ED4D4...

Date:

2/1/2022

Name:

Oliver Thomas

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

Purple Lime Accountancy Limited

Hartham Park, Hartham Lane

Corsham, SN13 0RP

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.