



c/o Crawley Down C of E Village School
Hophurst Drive
Crawley Down
West Sussex RH10 4XA

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www.donkeyfield.co.uk

5th June 2022

Ref: Donkeyfield Treasurer Report Sept 2020 to Aug 2021

Whilst the staff, management and Trustees have been superb in minimising operational impact of the pandemic with no redundancies or placing staff on furlough, Covid-19 has severely restricted the ability of the Donkey field teams to fundraise.

Due to the diligence of the management team staffing was not hampered and quieter periods were utilised to keep staff skills and training up to date.

Income for the year end was £102,242 down from £112,320 the previous year and expenditure was £114,969 leaving a loss of (£12,727), marginally higher than the previous year £114,681 reflecting the management committees focus on effective cost control. Trustees this year Chaired by Racheal Mears, have remained cohesive with changes to Treasurer, Vice Chair and Secretary. Fundraising has been challenging however Donkeyfield have an excellent team due mainly to active Trustee participation.

Coral Lindsay has managed the setting professionally guiding an experienced staff team with the support of Faye Burley in Admin/accounts have managed the smooth day to day running of the Pre-School.

Ever changing legislation during Covid-19 proved challenging however focus and enduring commitment to providing exceptional care has resulted in Donkey Field remaining open as a safe environment for the children, staff, parents and management team.

The accounts show we have received £510 from fundraising, £6 investment income from our Deposit Account and £7582 in Donations. Donations were up this year by (£3,358) from last year and fundraising down by (£1074).

Crawley Down School again have been very supportive with rent and other facilities during the pandemic. The Committee decided to increase the non-funded children fees in July 2021 to the hourly fee to £5.75 which will be reviewed ahead of July 2022.

The Trustee's and I would like to thank everyone for supporting Donkey Field over the last financial year and look forward to continually improving the service and offering to the community for the year and coming years ahead.

Yours Faithfully

James Wickerson
Treasurer

For and on behalf of Donkeyfield Pre-School

The trustees present their report with the financial statements of the charity for the year ended 2nd September 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust and constitutes an unincorporated charity.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1035097

Principal address

Hophurst Drive
Crawley Down
West Sussex
RH10 4XA

Trustees

Mrs Pam Packham Treasurer (resigned 18.5.2021)
Rachel Mears Chairperson
James Wickerson Vice chairperson
Amy Louise Chapman Secretary (resigned 18.5.2021)
Sally Cheesmur (appointed 18.5.2021)
Emily Jane Deadman (appointed 18.5.2021)

Independent Examiner

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Approved by order of the board of trustees on and signed on its behalf by:

James Wickerson - Trustee

BALANCE SHEET
2ND SEPTEMBER 2021

The financial statements were approved by the and were signed on its behalf by:

James Wickerson - Trustee

Thomas

Curtie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS FOR THE YEAR ENDED 2ND SEPTEMBER 2021
FOR
THE DONKEY FIELD PRE-SCHOOL**

THE DONKEY FIELD PRE-SCHOOL
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FOR THE YEAR ENDED 2ND SEPTEMBER 2021

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Chartered Accountants
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TN8 5AB

Approved by order of the board of trustees on and signed on its behalf by:

James Wickerson - Trustee

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE DONKEY FIELD PRE-SCHOOL

Independent examiner's report to the trustees of The Donkey Field Pre-School
I report to the charity trustees on my examination of the accounts of The Donkey Field Pre-School (the Trust) for the year ended 2nd September 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I J Currie FCA
Currie Accountancy Limited
Chartered Accountants
First Floor
13a High Street
Edenbridge
Kent
TN8 5AB

Date:

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 2ND SEPTEMBER 2021

2021	2020	Total funds	£
Unrestricted fund	Total funds	£	£
INCOME AND ENDOWMENTS FROM			
Donations and legacies	2	7,582	4,224
Charitable activities	5	94,144	106,170
Other trading activities	3	510	1,584
Investment income	4	6	342
Total		102,242	112,320
EXPENDITURE ON			
Raising funds		224	1,246
Charitable activities		114,745	113,435
Total		114,969	114,681
NET INCOME/(EXPENDITURE)			
		(12,727)	(2,361)
RECONCILIATION OF FUNDS			
Total funds brought forward		107,001	109,362
TOTAL FUNDS CARRIED FORWARD			
		94,274	107,001

The notes form part of these financial statements

BALANCE SHEET
2ND SEPTEMBER 2021

The financial statements were approved by the and were signed on its behalf by:

James Wickerson - Trustee

Thomas

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)' (effective 1 January 2019), Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 25% on cost
School equipment	- 25% on cost

Small equipment and furniture is expensed in the year of purchase.

Taxation

The charity is exempt from tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

The charity has no restricted funds.

Pension costs and other post-retirement benefits

The charity operates a defined contribution pension scheme. Contributions payable to the charity's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

THE DONKEY FIELD PRE-SCHOOL

NOTES TO THE FINANCIAL STATEMENTS - continued FOR THE YEAR ENDED 2ND SEPTEMBER 2021

2.	DONATIONS AND LEGACIES	Donations	<u>2021</u> £ 7,582	<u>2020</u> £ 4,224
3.	OTHER TRADING ACTIVITIES	Fundraising events and trips	<u>2021</u> £ 510	<u>2020</u> £ 1,584
4.	INVESTMENT INCOME	Deposit account interest	<u>2021</u> £ 6	<u>2020</u> £ 342
5.	INCOME FROM CHARITABLE ACTIVITIES	School fees Uniform sales Activity Pre-school Pre-school	<u>2021</u> £ 93,103 1,041 94,144	<u>2020</u> £ 105,312 858 106,170
6.	TRUSTEES' REMUNERATION AND BENEFITS	There were no trustees' remuneration or other benefits for the year ended 2nd September 2021 nor for the year ended 2nd September 2020. None of the trustees receive any remuneration from the Trust. Any relative of theirs who attends the school does so on the same terms as any other child. Trustees' expenses The trustees are all members of the management committee and are closely involved in the day to day running of the charity. The resources needed to itemise the amounts reimbursed to individuals for the year exceeds the benefit derived from the information obtained.		

7. STAFF COSTS

The average monthly number of employees during the year was as follows:

School staff	2021	2020
	7	8

No employees received emoluments in excess of £60,000.

8. TANGIBLE FIXED ASSETS

Improvements
to
property

School
equipment

Totals

COST

At 3rd September 2020 and
2nd September 2021

16,845

14,026

30,871

DEPRECIATION

At 3rd September 2020

10,270

12,109

22,379

Charge for year

4,211

759

4,970

At 2nd September 2021

14,481

12,868

27,349

NET BOOK VALUE
At 2nd September 2021

2,364

1,158

3,522

At 2nd September 2020

6,575

1,917

8,492

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

Trade debtors

2021

2020

£

£

-

133

THE DONKEY FIELD PRE-SCHOOL

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 2ND SEPTEMBER 2021**

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021	2020
£	£	£
Payments on account	12,184	26,814
Taxation and social security	698	591
Other creditors	-	412
	<u>12,882</u>	<u>27,817</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 2nd September 2021.

	2021	2020
INCOME AND ENDOWMENTS		
Donations and legacies	7,582	4,224
Donations		
Other trading activities	510	1,584
Fundraising events and trips		
Investment income	6	342
Deposit account interest		
Charitable activities	93,103	105,312
School fees		
Uniform sales	1,041	858
	<u>94,144</u>	<u>106,170</u>
Total incoming resources	102,242	112,320
EXPENDITURE		
Raising donations and legacies	224	1,246
Fundraising costs		
Charitable activities	90,232	91,625
Wages	4,551	2,176
Pensions	596	1,008
Consumables	7,533	6,864
Rent	1,430	1,062
Training and subscriptions	791	498
Small equipment and activities	584	1,408
Uniforms	-	420
Website redesign	-	350
Professional fees	759	759
Equipment depreciation		
	<u>106,476</u>	<u>106,170</u>
Support costs	808	847
Management	939	461
Insurance	768	203
Telephone	583	583
Office supplies and sundries	960	960
Storage	4,058	3,054
Independent examiner		
Carried forward		

This page does not form part of the statutory financial statements

THE DONKEY FIELD PRE-SCHOOL

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 2ND SEPTEMBER 2021**

	2021	2020
Management	£	£
Brought forward	4,058	3,054
Depreciation of property improvements	4,211	4,211
Total resources expended	8,269	7,265
	<u>114,969</u>	<u>114,681</u>
Net expenditure	<u>(12,727)</u>	<u>(2,361)</u>