

Chorley & South Ribble Shopmobility

Annual Report for the Year to 31st March 2023

Chorley & South Ribble Shopmobility, The Unit, Flat Iron Car Park (Clifford Street Side) Chorley, Lancashire, PR7 1AY is registered with the Charity Commission (no. 1035095) and is an unincorporated association governed by a constitution dated 24th July 1999.

The charity is administered by a management committee, comprising:

Patrons:	Rt Hon Sir Lyndsay Hoyle MP, Lady Catherine Hoyle
Chairman	Councillor Danny Gee
Vice Chairman	Mr Roger Handscombe
Secretary	Mrs Kirsty Yates
Treasurer	Nick Fish
Other Members	Mrs Sandra Allen, Mrs Barbara Hargreaves, Councillor June Molyneaux Nora Hollinshead Rev. Gerard Fishwick

Councillor June Molyneaux is a representative for Chorley Council and has no voting rights on committee matters. All officers and committee members are subject to re-election at the Annual General Meeting. All members of the committee give their time voluntarily and receive no benefit from the charity. Any personal expenses incurred by the trustees are not claimed and the potential reimbursements are donated to the charity. The trustees estimate the value of donations at about £2,000 for the year.

Appointment as a trustee is by recommendation from one of the existing trustees, who approach both users and other interested parties involved with similar organisations with a view to recruitment. Following initial discussions with the committee potential new trustees are initially invited to attend a meeting with the committee. After their appointment, new trustees are provided with a pack of information including copies of the charity's formal documents and latest financial information, together with the relevant literature from the Charity Commission.

The management committee usually meets on a bi-monthly basis to deal with ongoing matters for the charity. New information and guidance from the commission is discussed at committee meetings. The charity's trustees confirm they have complied with their duty to have due regard to the guidance on public benefit, published by the commission in exercising their powers and duties.

The object of the charity is to relieve disabled persons in Chorley and district by providing facilities, particularly self-propelled wheelchairs, in order to improve their mobility and enable them to use the Town Centre amenities. A full-time manager runs the charity's main activities from a unit in the Town Centre close to both the Bus and Railway stations. The charity is affiliated to the national federation of Shopmobility charities.

The charity's facilities are available to persons registered with the charity, with registration being available to the public at large. During the year new registrations and individual usage of the equipment increased, as the recovery from Covid-19 continued.

A charge is made for the use of the charity's equipment, but the trustees aim to keep the charges at a reasonable level to ensure the facilities are made available to as wide a number of users as possible. As expected, an increase has had to be made to the level of charges this year.

The opening times have returned to full time in co-operation with Chorley Council and guidance for retail outlets. Numbers have increased and are almost back to pre-covid levels. The trustees have a promotion plan in place, the intention being to increase the number of new users rather than have to increase the fees to existing members. The plan includes active marketing via Chorley Council, prominent presence at the flower show and an open day when local dignitaries will be in attendance.

The charity will be able to continue into next year due to the support from Chorley Council and the fundraising activities undertaken by the Manager, Volunteers and Trustees. Partnerships have also begun with 2 retirement homes in Chorley.

The charity's main source of income remains the grant received each year from Chorley Council and the charity is reliant on this essential core funding to enable its activities to continue. However, the grant is not sufficient on its own to cover all the annual expenditure, the charges and additional fundraising are therefore equally essential.

The trustees have carried out a risk review to ensure all significant problems are identified and relevant steps taken to minimise any areas of risk. The increase in funds is an example of actions taken by the trustees and they continue to monitor risks annually, new procedures will be introduced when necessary.

The level of reserves has been considered in line with the formal policy previously adopted. The funds are all held in the charity bank account since the level of interest which could be generated from investing is minimal. Both the reserves and investment policy will continue to be reviewed by the trustees on a regular basis and changes made as appropriate.



Councillor Danny Gee

For and on behalf of the Management Committee

Treasurer's Report

Year Ended 31st March 2023

Since 1993 when a small group of people had the idea that people with disabilities need to have a degree of independence, the future trustees and other volunteers worked tirelessly to open a Shopmobility Scheme in Chorley. A successful start was made in 1995 with 4 scooters and 4 wheelchairs.

Chorley Shopmobility continues to thrive with the help of the trustees giving their time and energy, donations from many sources, fundraising efforts from volunteers and support from Chorley Council & Local Councillors. Our expenses are kept to a minimum as no trustee or volunteer claim expenses. We currently employ 1 full time Manager, who deals with all aspects of running the Shopmobility unit.

The return to a level of normality following the global covid-19 pandemic has meant income for this year has almost increased to pre-covid levels, £26k up from £24k in the previous year. Expenditure has been monitored closely increasing from 23k to £25K, leaving the charity with an in-year surplus and a healthy reserve balance.

Volunteers continued to fundraise whenever possible and contributed £1900 towards the income.

We are confident the next year will see the new registrations and an increase in users, therefore providing additional surplus to re-invest in equipment.



Nick Fish

Treasurer

Chorley & South Ribble Shopmobility

Receipts & Payments Account For The Year Ended 31st March 2023

	2023	2022
Income		
Grants	£17,000	£17,000
Donations	£876	£399
Charges	£4,207	£3,097
Short Term Hire	£2,032	£1,236
Fundraising	£1,914	£1,667
Scooter & Misc Sales	£90	£94
RBS Bank Refund	£0	£1,500
Income Total	£26,119	£24,993
Expenditure		
Salary, NI & Pension	£23,066	£20,756
Stationery	£0	£0
Telephone	£436	£439
Computer & Internet	£618	£0
Heat, Light & Water	£0	£114
Insurance	£0	£0
Training	£0	£0
Fundraising Costs	£0	£0
Volunter Expenses	£0	£0
Professional Fees	£50	£220
Repairs & Servicing	£1,569	£1,359
Sundry Costs	£95	£106
Capital Purchases	£0	£0
Expenditure Total	£25,835	£22,994
Net receipts (payments) for the year	£284	£1,999
Bank Balance B/Fwd	£20,052	£18,053
Bank Balance C/Fwd	£20,336	£20,052

Note: These accounts have been prepared on the Receipts & Payments Basis and comply with the appropriate legal requirements for this basis to apply

Chorley & South Ribble Shopmobility

Statement of Assets & Liabilities As At 31st March 2023

	2023	2022
Fixed Assets:		
Portakabins	£0	£0
Electric Scooters	£3,135	£5,478
Manual Wheelchairs	£0	£720
Computer Equipment	£539	£60
Office Equipment	-	-
CCTV System	-	-
Sub-Total	<u>£3,674</u>	<u>£6,258</u>
Current Assets:		
Cash & Bank	£20,598	£20,327
Liabilities:		
PAYE	£262	£275
Pension		
Net Current Assets	<u>£20,336</u>	<u>£20,052</u>
TOTAL ASSETS	<u><u>£24,010</u></u>	<u><u>£26,310</u></u>

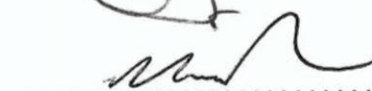
The Accounts were approved by the Management Committee on 26th April 2023



..... Mr Danny Gee, Chairman



..... Mrs Kirsty Yates, Secretary



..... Nick Fish, Treasurer



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Chorley and South Ribble Shopmobility

On accounts for the
year ended

31 March 2023

Charity no
(if any)

Set out on pages

2-3

Responsibilities and
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22 July
2023

Name: Bernard Noblett

Relevant professional
qualification(s) or body
(if any):

Chartered Management Accountant

Address: Holly House, 18A Lower Lane

Eaton, Tarporley

Cheshire

Section B	Disclosure
	Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).
Give here brief details of any items that the examiner wishes to disclose.	