

Jack & Jill pre-school Income and Expenditure account year ending 31 August 2020

Unrestricted funds	2019/20 total £		2018/19 total £
<i>Income</i>			
Donations	-		-
FEYE	87,027.69	✓	69,481.89
Activities to further charity's activities – fees	18,889.02	✓	29,561.37
Fundraising	33.75		50.00
Other Income inc. Grants & unspecified income	3,239.99		330.97
Restricted Funds	-		-
Transfer from Reserves			-
Total Income	109,190.45	✓	99,424.23
<i>Expenditure - charitable activities</i>			
Salaries	79,573.74	✓	72,496.26
Consumables and equipment	4,109.86		6,383.57
Admin Costs	2,098.89		2,498.01
Reserves	1,200.00	✓	1,200.00
Premises costs including insurances	5,623.50		22,421.80
Other Payments	6,241.68	✓	813.99
Expenditure - Restricted Funds	-		-
Total payments	98,847.67		105,813.63
<i>Net of receipts/(payments)</i>	10,342.78		- 6,389.40
Cash funds last year-end	18,216.29	✓	24,605.69
Cash funds this year-end	28,559.07	✓	18,216.29
	28,559.07	✓	-6,389.40

Cash @ bank 31.08.20

28,559.07

Signed



Name

EMMA NORMAN.

On behalf of the trustees

Date of approval [date]

25/07/21



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2019 To 31/08/2020

Charity name: Jack and Jill Pre-School

Charity registration number: 1034780

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Jack and Jill Pre-School is set up to enhance the learning and development of children under statutory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Jack and Jill Provide children under statutory school age (5 years old). We provide learning and development in accordance with the EYFS statutory framework.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All Trustees are directed to the Charity Commission website to gather more information about joining as a trustee. We have a factsheet about becoming a trustee on our website which refers to the Charity Commission.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	All volunteers make time contributions to the pre-school joining in with fundraising activities, attending meetings (online) and supporting staff running activities for the children. This has been limited during the latter part of the year due to the pandemic.
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>Jack and Jill Pre-School were Ofsted inspected in July 2019 where the provision retained their 'Good' rating. Prior to this time the Pre-School received intense support from the Local Authority to support a new management team. After the Ofsted judgement, this was deemed as not necessary and general support remained in place.</p> <p>Numbers on roll is no at capacity for the ratios and staffing numbers have increased to support with this.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	Good Ofsted rating. Continued improvement of the provision has meant that number on roll reached capacity – despite a pandemic.
Performance of fundraising activities against objectives set	Para 1.41	Due to the COVID 19 pandemic we were only able to have one fundraising event in this year. We have been stable in our funds due to the grant funding payments continuing and the generosity of the landlord pausing rental payments.
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Changes to processes in the 2016/2017 year has meant that there continues to improved processing of the monitoring and spending of funds within Jack and Jill Pre-School. Despite the pandemic we were not require to make any transfers of reserved funds.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held at Jack and Jill Pre-School are to enable trustees to pay any statutory redundancy payments or to invest in capital infrastructure.
Amount of reserves held	Para 1.22	11,842.33
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Due to the ongoing pandemic it has been a concern of ours about maintaining capacity at Jack and Jill and any potential issues caused by any form of temporary closure due to exposure to COVID 19. This is alongside the ongoing worries around the low level of Early Years funding and meeting the cost increases of utilities, salaries and resources. The latter is a national issue highlighted greatly by the Early Years Alliance.

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	EEF grant - £87,027.69 Childcare Fees - £18,889.02
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/A
A description of the principal risks facing the charity	Para 1.46	As a relatively small voluntary run nursery we are constantly competing with other provisions in the local area to provide outstanding early years education. The level of funding for Early Years settings is not increasing in line with National Minimum wages and the statutory expectations made of us as an employer.
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Early Years Alliance Constitution – formally ratified November 2017
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	September 2017 onward – AGM held, parents invited and terms of office for officer positions held.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	September 2017 – Trustees directed to Early Years Alliance website. Signed up through educare facility for training.
The charity's organisational structure and any wider network with which the charity works	Para 1.51	Good relationship between committee and staff of the pre-school. Staff invited to attend non-confidential committee meeting to provide feedback and share ideas to improve. Staff do not have the facility to vote at the meetings (exc. Pre-School Manager) and do not take part in any confidential items.
Relationship with any related parties	Para 1.51	N/A
Other		N/A

Reference and Administrative details

Charity name	Jack and Jill Pre-School
Other name the charity uses	
Registered charity number	1034780
Charity's principal address	Bewsey Barns Community Centre, Old Hall Road, Old Hall, Warrington, WA5 9PA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Emma Norman	Chair – Tresurer September 2020	Feb 2017 - present	
2	Nicola Parker-Yearsley	Secretary	March 2017 – August 2020	
3	Simon Ainsworth	Treasurer	June 2017 – August 2020	
4	Daniel Norman		June 2017 - present	
5	Kadie Richards	Pre-School Manager	September 2017 - present	
6	Lauren Foster		September 2017 - present	
7	Kathy Ollerhead	Chair - September 2020	September 2019 - present	
8	Sarah Daley	Secretary – September 2020	September 2019 - present	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	K. Ollerhead	Emma Norman
Full name(s)	Kathy Ollerhead	Emma Norman
Position (eg Secretary, Chair, etc)	Chair	TREASURER

Date 13/8/2021



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Jack and Jill Pre-School

On accounts for the year
ended

31st August 2020

Charity no
(if any)

1034780

Set out on pages

N/A

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2019.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

31/07/2021

Name:

Debbie Monk, Norbreck Ltd

Relevant professional
qualification(s) or body
(if any):

MAAT

Address:

107 Norbreck Close,

Great Sankey,

Warrington, Cheshire, WA5 2SJ

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

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Great Sankey
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Cheshire
WA5 2SJ

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NORBRECK LTD

accountancy and payroll services

Jack & Jill Pre-School
Bewsey Barns Community Centre
Old Hall Road
Old Hall
Warrington
Cheshire
WA5 9PA

Date: 31st July 2021

Auditor Report

This is to Verify that the school fund Accounts for the period September 2019 to August 2020 give a true and fair view of the state of affairs of the financial statements

An audit includes examination, on a test basis, of evidence relevant to the income and expenditure in the financial statements.

Comments: The books & records are kept in a very clear and precise nature. Once entered in to spreadsheet every thing reconciled.

Recommendations: None

 Debbie Monk maat