

HOLYMOORSIDE PRE-SCHOOL PLAYGROUP
(Charity No. 1034679)

TRUSTEES REPORT, EXAMINERS REPORT
PROFIT & LOSS AND BALANCE SHEET

FOR THE YEAR ENDED 31ST AUGUST 2022

HOLYMOORSIDE PRE-SCHOOL PLAYGROUP
(Charity No. 1034679)

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HOLYMOORSIDE PRE-SCHOOL PLAYGROUP
(Charity No. 1034679)

REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST AUGUST 2022

The trustees have pleasure in presenting their report with the financial statements of the charity for the year ended 31st August 2022.

INTRODUCTION

The details as set out below are those required by the Charities Commission.

LEGAL STATUS

Holymoorside Pre-School Playgroup is constituted by a Deed of Trust, and registered as charity number 1034679

TRUSTEES

A list of trustees is included on the AGM meeting notes on pages 2 & 3 of the report

OBJECTIVES OF HOLYMOORSIDE PRE-SCHOOL PLAYGROUP

The objectives of the charity are to provide high quality education for 2-5 year olds within the EYFS framework within the local community.

ORGANISATION


The management of the charity is under the control of the trustees. The trustees shall have power to deal with any matters not covered by the charity's rules.

RESPONSIBILITIES OF THE TRUSTEES

The Charities Act requires the trustees to prepare financial statements for every financial year, which give a true and fair view of the state of affairs of the charity at the end of the year and of the surplus, or the deficiency for the year.

In preparing those financial statements, the trustees are required to select suitable accounting policies, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The trustees must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The report was approved by the trustees and is signed on their behalf by.....

Laura Bown Treasurer
.....

AGM Committee Meeting

23rd January 2023.

Committee members attending:

Chair: Joel Vargas **Secretary:** Isabelle Goodwin **Treasurer:** Laura Bown

Also attending: Charlotte Oakley, Gemma Marsden, Laura Harker, Grace Milner, Jade O'Donnell, Sandra Brocklehurst, Diane Baskerville, Fiona Bonsall, Sally Davies, Katie Hodby

Apologies: Faith Vargas, Toby Hazel

Open AGM

All officers and committee members resign.

Electing officers and committee members

- Chair-Joel Vargas (Re-elected by L.B 2nd C.O)
- Treasurer- Laura Bown (Re-elected by J.V 2nd C.O)
- Secretary- Isabelle Goodwin (Re-elected by J.V 2nd G.M)

Committee members returning to committee

- Charlotte Oakley (1st J.V 2nd L.B)
- Gemma Marsden (1st J.V 2nd L.B)
- Grace Milner (1st J.V 2nd C.O)
- Laura Harker (1st J.V 2nd G.M)
- Faith Vargas (1st J.V 2nd L.H)
- Jade O'Donnell(1st J.V 2nd I.G)
- Sandra Broklehurst (1st J.V 2nd G.M) **STAFF**
- Diane Baskerville(1st J.V 2nd C.O) **STAFF**
- Fiona Bonsall (1st J.V 2nd I.G) **STAFF**

New committee members pending

- Sally Davies (1st I.G 2nd L.H)
- Katie Hodby (1st L.B 2nd G.M)

Committee members leaving

- Toby Hazel has resigned from the committee.

Overall review of the AGM.

OFSTED Inspection in March requires improvement, this was not what we was expecting. Ofsted to revisit within the year. Mothers day mothers came into preschool for coffee and cake, fathers day dads came into preschool for junk box modelling.

Party in the park for the queens jubilee, we had a toy stall and raised money for preschool. F.B arranged her 1st quiz night, this was very successful, we held another one at xmas.

Sports day for all the children, parents and grandparents came to watch, this was very successful.

Trip to Adams HAPPY Hens. Magic and mud pies, all children and parents attended. The Wednesday children went on the bus to town to see the xmas trees at the crooked spire.

Christmas Party, Santa came to preschool and all the children got a present and a selection box each to take home.

G.M organised an online Raffle to help raise funds towards preschool, a parent from preschool won the prize and preschool got a percentage.

L.B set Up Go Fund me page, a total of £3820.00 has been raised as of the 24th January 2023.

A visit to Sue and Stuarts house to see the Christmas lights and decorations on Holymoor rd, they have donated a third of their fundraising which was £ 300.00.

AGM closed.

First committee Meeting 23rd January 2023

Welcome new committee members;

Chair – Joel Vargas Treasurer- Laura Bown Secretary- Isabelle Goodwin

Also attending: Charlotte Oakley, Gemma Marsden, Laura Harker, Gemma Milner, Sally Davies, Katie Hodby, Fiona Bonsall, Sandra Brocklehurst, Diane Baskerville, Jade O'Donnell.

Apologies: Faith Vargas

Staffing

- As of the 27th of January JO will be leaving preschool as staff, but still remaining on the committee. JO will hand over her roles once DBS checks have come back for committee members. FV has started checks to become nominated individual. SB, DB to take on JO key worker children and Policies. FB to take on Emergency contacts and fire Safety OFFICER.

- Looking for volunteer committee members to help on a Friday especially and any other days with the kitchen and cupboard.

Treasurer's Report

- Cash flow statement from LB has been produced and we are viable till June with some extra fundraising. LB suggests that we assess the situation again at our next meeting. Children numbers are up however the loss of a staff member means growth is minimal. Going into September money has run out. A decision may need to be made at the next meeting if funds don't improve.
- L.B has said we need £5,000 > £10,000 to keep our doors open.
- Increase session fees from £15.00 to £17.00 to help cover costs and wages. This will be taking place after February half term.
- From April National minimum wage will be increased to £10.42. Fiona's wages to match minimum wage. S.B and D.B to take a 5% wage increase also.
- Committee members to come up with ways to raise money for the next few months.
- New members K.H, S.D to complete DBS at a cost of £8.10 (this will be reimburse)
- T.H and J.O to be removed from banking signatures and taken over by selected committee/ staff members. Committee have elected the Chair J.V , Secretary I.G , Staff D.B. The new signatories will possibly have to visit the HSBC bank.
- LB has put changing banks on hold at the minute, due to the financial situation.
- AUDIT- still not completed, LB has not provided all the information for Joleen. Joleen can not look at the books till Monday 30th of January. LB has assured us she now has all the relevant paperwork. Committee have asked for all information to be sent as soon as it is received. JV and IG will chase LB.
- Charity Commission has not been updated as we have no audit, LB has spoken to charity commissions regarding our status. They have advised to submit figures as soon as possible no date given.
- JO last wage to be checked and signed by LB and JO.
- Currently there are 25 children registered in preschool.
 - Monday, we have space for 2 3year olds, 1 2year old
 - Tuesday, space for 3 3year olds.
 - Wednesday, 3 3year olds, 2 2year olds
 - Fridays are full.

Policies

- Children's services have sent model child protection and safeguarding policy template to be updated for the setting. DB AND SB have said they have booked it.

Committee

officer. CO to take on this role, CO has safeguarding Level 3 within her job role, and will complete EduCare safeguarding for EYFS.

- JV has requested support in the form of a vice chair, KH has put her name forward. KH will take this role on as soon as all checks have been made.

Premises and Equipment

- Trampoline is out of use DB has ordered new elastic at the cost of £10.00.

Upcoming Events.

- Quiz night 15th February- £5.00 per ticket
- Fashion show to commence in March.
- Mother's Day- tea and coffee to be served (out of session possibly)
- Something for the coronation, ideas yet to be discussed.
- Collection of foreign coins towards preschool- minimum of 5kg
- Bags for school
- Easter fayre
- Leavers hoodies for the ones going to school
- Calanders

Next meeting

Monday 6th March at 8pm
Holymoorside village hall.

HOLYMOORSIDE PRE-SCHOOL PLAYGROUP

(Charity No. 1034679)

INDEPENDENT EXAMINERS REPORT
FOR THE YEAR ENDED 31ST AUGUST 2022

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act

- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and

- to state whether particular matters have come to my attention

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1) which gives me reasonable cause to believe that in, any material respect, the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act; and

- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts.

DocuSigned by:

Signed:

Daniel Peach

Date:

4/25/2023

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Name: *Daniel Peach*

Professional Qualifications: *Chartered Certified Accountant*

HOLYMOORSIDE PRE-SCHOOL PLAYGROUP
(Charity No. 1034679)

RECEIPTS & PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31ST AUGUST 2022

Income Receipts

From Voluntary Sources

Derbyshire County Council Funding	24,613
Fundraising / Grants	

Other Receipts

Donations	3,112
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From Trading Activities

Fees	12,983
Interest received	4

TOTAL RECEIPTS	40,712
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Receipts & Payments Accounts

Salary costs	38,588
HMRC - Tax & NI Payments	984
Rent	2,944
Kids Parties	115
Insurance	644
Stationary & Office costs	234
Sundry Expenses	1,305
Equipment	570
Bank Charges	60

TOTAL PAYMENTS	45,444
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PROFIT/(LOSS) FOR THE YEAR	-4,732
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Cash At Bank & In Hand As At 1st September 2021	24,114
Profit/(Loss) For the Year	-4,732
Cash At Bank & In Hand Brought Forward	19,382

Monetary Assets

Bank Current Account	4,080
Bank Reserve Fund	15,298
Cash Float	4
	19,382

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STATEMENT OF ASSETS & LIABILITIES
31ST AUGUST 2022

<u>CASH AT BANK AND IN HAND</u>	
Bank accounts	19,378
Cash float	4
	<u>19,382</u>

<u>OTHER CURRENT ASSETS</u>	
Other debtors	429

<u>CURRENT LIABILITIES</u>	
Creditors & accruals	550

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