

Trustees' Annual Report

For the period

From (start date)

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to end date

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Section A

Reference and administration details

Charity name

1st Woodend Scout Group

Other names the charity is known by

Registered charity number (if any)

1 0 3 4 5 3 0

HQ registration number

Charity's principal address

c/o Oaktree House

Underhill Road

Charfield

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Peter Carnegie	GSL	
2	Danya Wall	Chair	
3	Alex Jones	Secretary	
4	Jess Brereton	Treasurer	
5	Mike Rickwood		
6	Tina Rickwood		
7	Sandra Carnegie		
8	Alan Bartlett		
9	Jeremy Dix		
10	Sara Kirk		
11	Lindsey Heeley		
12	Anna Chappell- Jones		
13	Aliso Trueman		
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees;
b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every two months.

Members of the Board complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Board exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

The maintenance of Group property;

The raising of funds and the administration of Group finance;

The insurance of persons, property and equipment;

Group public occasions;

Assisting in the recruitment of leaders and other adult support;

Appointing any sub committees that may be required;

Appointing Group Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p>Risk and Internal Control</p> <p>The Group Trustees have identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p>Damage to the buildings, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the village hall in Cromhall, Charfield community centre, local schools, Tortworth Estates and other local Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p>Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p>Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.</p> <p>Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>Reduction or loss of members. The Group provides activities for all young people aged 6 to 14. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.</p> <p>The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>The delivery of a programme of activities across all sections and the issuing of Chief Scout awards for the Young People within each Section.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Offering a nights away experience for each YP in each Section as well as the issuing of 5 Beavers with their Chief Scout Award, 8 Cubs achieving their Silver Chief Scout award and 6 Scouts achieving their Chief Scout Gold Awards.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 6 months running costs, circa £6000.00

The Group held reserves of approximately £18,000.00 against this at year end. This is above the level required for operating expenses. However this can be explained by the holding of additional reserves to cover repairs and ongoing maintenance works to our two headquarters buildings located

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

N/A

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

<ul style="list-style-type: none"> • how expenditure has supported the key objectives of the charity; • investment policy and objectives; 	<p>The Board of Trustees regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Trustees consider the cash flow requirements.</p>
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Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

We are actively planning to celebrate our 50 year anniversary in 2025 and having an international Camp in Malta in 2026.

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Peter Carnegie	Jess Brerton
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Position (eg Secretary, Chair)

Group Scout Leader	Treasurer
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Date

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1st Woodend (Fury's Own) Scout Group (Charity no. if applicable)
Receipts and Payments Account

Year start date

Year end
date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

2023/24						2022/23
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £		Total funds £
Receipts						
Donations, legacies and similar income						
Membership subscriptions	£15,812.00			£15,812.00	£	18,212.00
Donations	£894.00			£894.00	£	-
Legacies	0			£0.00	£	-
Gift Aid	£4,120.70			£4,120.70	£	2,680.86
Other similar income	0			£0.00	£	3,329.00
Sub total	£20,826.70	£0.00	£0.00	£20,826.70	£	24,221.86
Grants				£0.00		
Maintenence grant	0			£0.00	£	1,800.00
Other grants	0			£0.00	£	1,000.00
Sub total	0	£0.00	£0.00	£0.00	£	2,800.00
Fundraising events (gross)				£0.00		
All	£5,203.29			£5,203.29	£	1,519.19
Other fundraising activities	0			£0.00	£	-
Sub total	5203.29	£0.00	£0.00	£5,203.29	£	1,519.19
Scout hut income				£0.00		
Hire of building	£160.00			£160.00	£	648.00
Hire of equipment				£0.00	£	-
Other Scout hut income				£0.00	£	270.00
Sub total	160	£0.00	£0.00	£160.00	£	918.00
Investment income				£0.00		
Bank interest	199			£199.00	£	32.87
Building Society interest				£0.00	£	-
The Scout Association Short Term Investment Service				£0.00	£	-
Other investment income				£0.00	£	-
Sub total	199	£0.00	£0.00	£199.00	£	32.87
Total Gross Income	£26,388.99	£0.00	£0.00	£26,388.99	£	29,491.92
Asset and investment sales, etc.	0	0	0	£ -		-
Total receipts	£26,388.99	£0.00	£0.00	£26,388.99	£	29,491.92

1st Woodend (Fury's Own) Scout Group (Charity no. if applicable)
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Year start date

Year end
date

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

2023/2024						2022/2023
	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £		Total funds £
Payments						
Charitable Payments						
Membership subscriptions paid on (National/County/Area/District)	£4,950.00	-	-	£4,950.00	£	6,670.00
Youth programme and activities	£9,415.00	-	-	£9,415.00	£	8,902.09
Adult support and training	50	-	-	£50.00	£	344.99
Rent	743.07	-	-	£743.07	£	-
Water and Sewerage	592.39	-	-	£592.39	£	664.67
Electricity and Gas	£2,408.47	-	-	£2,408.47	£	2,551.68
Insurance	817.81	-	-	£817.81	£	1,437.08
Repairs and Renewals and Cleaning	1209.94	-	-	£1,209.94	£	-
Improvements to AG	2124.09			£2,124.09		
Improvements to HQ	417.48					
Materials and equipment		-	-	£0.00	£	5,209.16
Printing and photocopying and Web Subscriptions	516	-	-	£516.00	£	-
Contribution to camp costs	-	-	-	-	£	-
Uniforms	245.94	-	-	£245.94	£	-
AGM and trustee expenses	-	-	-	-	£	-
Waste Collections	613.14	-	-	£613.14	£	4,409.69
Fundraising Expenses	1513.36	-	-	£1,513.36	£	5,973.43
Other costs detail 3	-	-	-	-	£	-
Sub total	£25,616.69	-	-	£25,616.69	£	36,162.79
Total Gross Expenditure	£25,616.69			£25,616.69	£	36,162.79
Asset and investment purchases, etc.	-			-		-
Total payments	-			-		-
Net of receipts/(payments)	£ 772.30	£ -	£ -	£ 772.30	-£	6,670.87
Transfers between funds	-	-	-	-		-
Cash funds this year end	£30,083.10	-	-	£30,083.10		-

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 05/09/2024(the date of the Trustee Board meeting that approved the accounts)

Signature	Print Name
	Chair
	Treasurer

Independent examiner's report to the trustees of 1st W oodend Scout Group

I report to the trustees on my examination of the accounts of the 1st W oodend Scout Group for the year ended 31st March 2024

Responsibilities and basis of report

As the charity trustees of the 1st W oodend Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1st W oodend Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1st W oodend Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: A.Lang

Name: Alexandra Lang

Address: 12 Cherry Crescent, Penllergaer, Swansea, SA4 9FG

Date: 1st August 2024