

# BOURNE VALLEY DAY CENTRE FOR THE ELDERLY

England & Wales · Charity number 1034491

## Details

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**Other names** THE BOURNE VALLEY DAY CENTRE FOR THE ELDERLY

**Status** Registered

**Legal form** Other

**Registered** 1994-03-11

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 8 Cholderton Road  
Newton Toney  
Salisbury  
SP4 0HJ

**Phone** 07825433160

**Email** [nickijcoleman@gmail.com](mailto:nickijcoleman@gmail.com)

## Activities

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**Objects:** THE RELIEF OF THE ELDERLY IN ANY MANNER WHICH NOW IS OR HEREINAFTER MAY BE DEEMED BY LAW TO BE CHARITABLE AND IN PARTICULAR TO PROVIDE OR ASSIST IN THE PROVISION OF DAY CARE FACILITIES FOR THE RESIDENTS OF THE PARISHES OF CHOLDERTON, NEWTON TONY, ALLINGTON, BOSCOMBE, IDMISTON, PORTON, GOMELDON, THE WINTERBOURNES, HURDCOTT AND FORD, AND RESIDENTS OF ANY OTHER AREAS AS THE TRUSTEES MAY FROM TIME TO TIME SEE FIT TO INCLUDE, WHO HAVE NEED OF SUCH FACILITIES BY REASON OF THEIR AGE AND/OR INFIRMITY

**Activities:** Offers companionship, help & support to elderly residents of the Bourne Valley and other local areas as the trustees see fit who live alone or with relatives/carers in line with Social Services policy of keeping people in their own homes for as long as possible, thereby encouraging and enabling people to be as independent as possible. To provide respite for carers of the elderly.

## Classification

- **How:** Provides Services
- **What:** General Charitable Purposes, Other Charitable Purposes
- **Who:** Elderly/old People, People With Disabilities

## Geography

- **Area of benefit:** IN PRACTICE THE PARISHES OF CHOLDERTON,NEWTON TONY,ALLINGTON
- Wiltshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-02-28	£25,801	£23,139	-	-
2024-02-29	£20,777	£21,477	-	-
2023-02-28	£17,856	£19,029	-	-
2022-02-28	£15,696	£13,077	-	-
2021-02-28	£13,556	£10,500	-	-

## Trustees

Name	Role	Appointed
<b>Nicki Coleman</b>	Chair	2017-11-09
Alison Dean		2019-11-01
David Kearns		2025-05-22
Debra Janet Mason-Smith		2024-01-11
MAUREEN ELIZABETH ATKINSON		1984-05-18
Suzanne Knowles		2021-10-01

**BOURNE VALLEY DAY CENTRE FOR THE ELDERLY**

England & Wales - Charity number 1034491

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# Accounts

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Registered Charity Number 1034491

**BOURNE VALLEY DAY CENTRE FOR THE ELDERLY  
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 28 FEBRUARY 2025**

BOURNE VALLEY DAY CENTRE FOR THE ELDERLY  
'CLUB FRIDAY'

**ANNUAL REPORT 01 MARCH 2024 TO 28 FEBRUARY 2025**  
**(Registered Charity Number 1034491)**

The trustees present their report with the financial statements of the charity for the year ended 28 February 2025.

The trustees have adopted the provisions of Statement of Recommended Practice known as FRS 102 (SORP) introduced in January 2015.

**Registered Charity Number:** 1034491 (England and Wales)

**Registered Address:** 8 Cholderton Road, Newton Toney, Salisbury, SP4 0HJ

**TRUSTEE COMMITTEE**

Nicki Coleman	Chairman of Trustees and Acting Treasurer
Debbie Mason-Smith	Secretary
Maureen Atkinson	Transport
Alison Dean	Vice-chairman
Suzanne Knowles	
Niki Hetreed	Organiser (non-voting)

BOURNE VALLEY DAY CENTRE FOR THE ELDERLY  
'CLUB FRIDAY'

## 1. BACKGROUND

The charity is governed by a constitution document adopted 3 July 1981 and later amended on 11 February 1994, 14 May 2010 and 8 May 2015.

The Bourne Valley Day Centre was set up in 1981 to offer companionship and help to elderly residents of the Bourne Valley who either live alone or with members of their family, in line with Social Services' policy to keep people in their own homes for as long as possible. Subsequently this has been extended to former guests who have moved into residential homes or sheltered housing within reasonable travelling distance of the Day Centre, usually Laverstock and Salisbury, and to individuals referred by Wiltshire Council Social Services Department. Club Friday's Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing Club Friday's aims and objectives, and in developing plans for future activities.

The Day Centre meets between 10am and 2:30pm every Friday in the Idmiston Memorial Hall, Porton. Historically, most guests come from the villages in the Bourne Valley between Ford and Cholderton, with a small number from Salisbury and Old Sarum. We will always look at applications from areas further afield and if these guests can be accommodated, they would be most welcome.

The Day Centre is run by a paid Organiser and a group of volunteers to assist in running the Day Centre.

Two-course hot lunches at £8.50 per person are supplied by a local cook to the Day Centre in the Memorial Hall in multi-meal bulk containers, the volunteer helpers' plate-up and serve the meals to the guests.

Wiltshire Council has decided that they will no longer support Clubs such as ours. This obviously has an impact going forward. We are constantly looking at ways in which we can receive further income. We made the decision to increase the amount we ask the guests to pay. This has been increased to £14.00 per session. We will obviously monitor the finances closely over the next year.

The Day Centre has appropriate insurance including employers' liability and public liability. It also manages its finances against an annual budget.

Recruitment and appointment of new trustees: The trustees may appoint a person who is willing to serve as a trustee on such terms as they may agree from time to time.

## **2. CHAIRMAN OF TRUSTEES' REPORT**

Another year has passed in the life of Club Friday and we continue to offer an enjoyable day for all our guests.

Our organiser continues to find new performers to entertain the guests and arranges several different activities each week. We are always open to any suggestions to find new and different activities or entertainment. Our annual survey did flag up that guests would like more outings, this is something we as the trustees are conscious of. We are currently looking at the logistics of arranging something in addition to our annual visit to the RDA in Wilton.

We were very fortunate that this year we received a grant from The National Lottery Community Fund of £5,000.

We held an afternoon tea again this year to raise funds. The afternoon tea was an enormous success and was enjoyed by all who attended. We made over £1,000, which was an amazing amount. My thanks to all those who helped organise and helped run the event. We have decided to do this again in April 2025.

The Club remains an integral part of The Bourne Valley, and we strive to maintain an excellent level of service to our guests. We would, however, welcome new guests to keep the spirit of the club going.

Finally, my thanks must go to all the Trustees and the organiser for their continued support and dedication to the club.

## **3. ORGANISER'S REPORT**

We started this year with another popular and profitable cake sale, the first of three. We have celebrated a number of religious festivals, a magician, and had a visit from the local primary school. Talks this year have included local history, musicians, charities including RNLI, RSPB, Wiltshire Wildlife Trust and the Air Ambulance. Music has seen the return of local as well as some new finds. We have continued to provide exercise sessions / yoga classes and craft sessions have been held periodically and have involved ceramic painting, watercolours, Easter table centre, Christmas craft and Valentine's tea light holder.

Following last years success we undertook another trip to Riding for the Disabled Association in Wilton for "Tea with a Pony".

Ensuring enough volunteers are available is still a challenge and we are constantly trying to recruit. Many guests frequently say how much they look forward to Fridays and enjoy all that we do.

#### **4. TREASURER'S REPORT**

We still do not have a Treasurer and the Chairman of Trustees is Acting treasurer. We are also fortunate to have a local accountant who has volunteered to compile our end of year accounts.

We have been very fortunate this year receiving a grant of £5,000 from The National Lottery Community Fund and we also made over a £1,000 from our Afternoon Tea fundraiser. Funds have also been helped with the introduction of the annual charge for each guest of £40. This will remain at the £40 per annum for the foreseeable future. We have had to increase the weekly charge to £14.00 as the cost of lunches has increased to £8.50. Our weekly raffle and cake and card sales play a huge role in keeping the funds buoyant.

We made a surplus of £2,662 in the year (2024: deficit £700). The end of the year saw us with £14,230 in the bank and £6,684 in our deposit account. We need to bear in mind that this includes £nil (2024: £nil) we need to put aside for specific activities as restricted income. If the situation changes, we may have to look at how we budget going forward.

##### **Reserves Policy and Risk Management**

The trustees are aware that they need to maintain unrestricted free reserves at a level to provide sufficient funds to cover operating expenditure. The Trustees have carefully considered the forecast of income and expenditure for the year 2025/26 and have concluded that it is appropriate to utilise the reserves in maintaining the resources available to the organisation to enable it to continue its activities in key areas.

#### **5. TRANSPORT REPORT**

Thanks to the reliability of our volunteer drivers, and the fact that six of our Guests provide their own transport, we have coped well this last year. We have a pool of some eight drivers to call on, plus helpers who can cover if necessary.

Three of our Guests continue to prefer a later collection time in the mornings, and we have been able to accommodate this, together with early departures for health reasons.

Although a mileage allowance is offered, very few claim, which is of great benefit to the Club. I am very grateful to all the drivers for their dedication, kindness and conscientiousness in ensuring that everyone arrives safely in their home, with all their belongings, at the end of the day.

BOURNE VALLEY DAY CENTRE FOR THE ELDERLY  
'CLUB FRIDAY'

**7. Guest Annual Satisfaction Survey:**

The main results from the annual survey were that guests enjoyed attending the club and meeting others.

Overall the guests felt the club provided a good variety of activities but feedback suggested that guests would like to have more outings. We are looking into the options, however due to cost and mobility of some guests there are limitations as to how many outings are possible.

Overall the guests felt the club provided a good variety of activities, and there were some requests to try new activities such as Tai-chi which we are hoping to offer next year.

Guests were happy with the quality of lunches provided with most rating them as Excellent or Good in our survey.

The only real complaint was on the facilities as the hall can be cold in winter, however blankets and hot water bottles can be provided to help with discomfort.

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees



Nicki Coleman  
Chairman of Trustees

Date: 16-12-2025

### **Independent examiner's report to the Trustees of Bourne Valley Day Centre for the Elderly**

I report to the trustees on my examination of the accounts of Bourne Valley Day Centre for the Elderly (the Charity) for the year ended 28 February 2025, which are set out on pages 1 to 8.

#### **Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011('the Act').

I report in respect of my examination of the Trustee's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- (1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- (2) the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Geoffrey David Thomas FCA

Fletcher & Partners  
Chartered Accountants  
Crown Chambers  
Bridge Street  
Salisbury  
SP1 2LZ

Date:

*16 December 2025*



CHARITY COMMISSION  
FOR ENGLAND AND WALES

BOURNE VALLEY DAY CENTRE FOR  
THE ELDERLY

1034491

## Receipts and payments accounts

CC16a

For the period  
from

01-Mar-24

To

28-Feb-25

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Subscriptions	16,001	-	-	16,001	14,044
Helper lunches	16	-	-	16	60
Raffle Sales	760	-	-	760	703
Donations	2,373	-	-	2,373	1,504
Fundraising	1,331	-	-	1,331	978
Outings/Entertainment	-	-	-	-	-
Bank Interest	320	-	-	320	288
Grants	-	5,000	-	5,000	3,410
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>20,801</b>	<b>5,000</b>	<b>-</b>	<b>25,801</b>	<b>20,987</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>20,801</b>	<b>5,000</b>	<b>-</b>	<b>25,801</b>	<b>20,987</b>
<b>A3 Payments</b>					
Food	4,592	5,000	-	9,592	8,424
Rent	2,580	-	-	2,580	2,610
Salary	5,808	-	-	5,808	5,436
Transport	429	-	-	429	666
Training	-	-	-	-	216
Misc	327	-	-	327	27
Insurance	611	-	-	611	545
Equipment	507	-	-	507	358
Outings/Entertainment	3,285	-	-	3,285	3,405
	-	-	-	-	-
<b>Sub total</b>	<b>18,139</b>	<b>5,000</b>	<b>-</b>	<b>23,139</b>	<b>21,687</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>18,139</b>	<b>5,000</b>	<b>-</b>	<b>23,139</b>	<b>21,687</b>
<b>Net of receipts/(payments)</b>	<b>2,662</b>	<b>-</b>	<b>-</b>	<b>2,662</b>	<b>700</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,252</b>	<b>-</b>	<b>-</b>	<b>18,252</b>	<b>18,952</b>
<b>Cash funds this year end</b>	<b>20,914</b>	<b>-</b>	<b>-</b>	<b>20,914</b>	<b>18,252</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Current account	14,230	-	-
	Deposit account	6,684	-	-
	Float	-	-	-
	<b>Total cash funds</b>	<b>20,914</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	NICOLA COLMAN	16/12/25