

Charity No:

1034370

OPEN DOOR FAMILY CENTRE

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 March 2023



OPEN DOOR FAMILY CENTRE

REFERENCE AND ADMINISTRATION DETAILS

Charity registration number	1034370
Trustees	Mrs Elizabeth Kneale Mr Desmond Hudson (Chair) Mrs Elaine Ripley Mrs Amy Johnson Ms Sara Hudson Mrs Yvonne Naylor
Registered office	Ty Emrallt (Emerald House) Oldford Lane Welshpool Powys SY21 7TE
Accountant / Independent Examiner	WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG
Bankers	HSBC 23 Broad Street Welshpool Powys SY21 7RN

OPEN DOOR FAMILY CENTRE

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OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with their financial statements of Open Door Family Centre for the year ending 31 March 2023.

Structure, governance and management

Constitution

The Open Door Family Centre is constituted under a Trust Deed dated 1 February 1994 and is a registered charity. Charity number 1034370.

Method of appointment or election of trustees

The Board has the power to appoint additional Trustees as it considers fit to do so. The charity is organised so that the Trustees meet regularly to manage its affairs.

Objectives and activities

Policies and objectives

The object of the charity is to enhance the development and education of children by:-

- Encouraging parents to understand and provide for the needs of their children.
- Encouraging other charitable activities through which parents may help the children.
- Providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.
- Advancing the education and training of persons in the provision of such care, education and recreation.
- Encouraging co-operation and liaison between voluntary agencies and professional and others in the field.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Activities for achieving objectives

The provision of pre - school childcare services designed to meet the needs of our local community with a particular focus on "Flying start" and parents and the children using our services.

Achievements and performance

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

Review of the year

Following our disappointments over the prospect of much expanded space at the renovated Oldford school site the year in review has been operationally uneventful.

Our focus has been on the continuing challenges to maintain numbers in the face of competition from comparable facilities at the new school buildings in Welshpool, maintaining operational excellence and meeting best practices standards.

During the year we have sought to expand the range of activities and services we provide within the Oldford community. Inevitably these ventures take time to grow and build but we remain committed to meeting our goals.

At long last in a difficult market, we are in the advance stages of a medium term letting of our former home at Howell Drive with the hope that a lease will be completed at the start of 2024 together with the possibility of an eventual sale also under consideration. It has been of particular interest to us to be in negotiation with a similar Charity with complimentary aims.

As ever I am indebted to my fellow trustees for their sage counsel and hard work and to the support of our dedicated workforce.

Desmond Hudson
Chair of Trustees

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

Financial Review

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible or intangible fixed assets (i.e. free reserves) held by the charity should be sufficient to maintain the running of the organisation for the foreseeable future. At the end of the financial year unrestricted funds held by the charity totalled £35,937 (2022: 29,836).

Public Benefit

The Trustees have had regard for the revised guidance on public benefit in their administration of the charity.

Basis of accounting

The accounts of the Charity have been prepared on a Receipts and Payments basis in accordance with charity regulations.

This report was approved by the Trustees on and signed on their behalf by:

Mr Desmond Hudson

Chair of Trustees

OPEN DOOR FAMILY CENTRE

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2023

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2023 which are set out on pages 5 - 7.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Tim Lunt

BA FCCA MIRPM

WR Partners
Chartered Accountants
Belmont House
Shrewsbury Business Park
SY2 6LG

OPEN DOOR FAMILY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted	Restricted	2022	2021
Receipts				
Donations	137	-	137	-
Grants	82,821	-	82,821	76,648
Fees for charitable services	238	-	238	-
Other	1	-	1	-
HMRC JRS	-	-	-	1,451
Total Receipts	83,197	-	83,197	78,099
Payments				
Play equipment and materials	2,621	-	2,621	5,150
Staff expenses and training	658	-	658	202
Insurance and renewals	108	-	108	180
Rent, Heat and light	5,500	-	5,500	4,500
Professional fees	-	-	-	-
Wages and salaries	59,598	-	59,598	62,199
Accountancy fees	2,196	-	2,196	1,356
Telephone & website	1,464	-	1,464	1,335
Printing, postage, stationery & cleaning supplies	1,201	-	1,201	980
Advertising	-	-	-	40
Insurance	1,842	-	1,842	1,774
Sundries	915	-	915	355
Administration and Manager costs	463	-	463	225
Visits	530	-	530	-
Total Payments	77,096	-	77,096	78,296
Net (payments)/Receipts - unrestricted funds	6,101		6,101	(197)
Transfers between funds	-	-	-	-
Cash and Bank Balances brought forward	29,836	-	29,836	30,033
Cash and Other Assets Carried Forward	35,937	-	35,937	29,836

OPEN DOOR FAMILY CENTRE

STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2023

	Unrestricted	Restricted	2023	2022
Bank and Cash Balances				
Bank	35,937	-	35,937	29,836
Petty cash	-	-	-	-
	<u>35,937</u>	<u>-</u>	<u>35,937</u>	<u>29,836</u>
 Non Monetary Assets				
At cost				
Freehold property	208,887	-	208,887	208,887
Property improvements	79,162	-	79,162	79,162
Fixtures and fittings	27,568	-	27,568	27,568
	<u>315,617</u>	<u>-</u>	<u>315,617</u>	<u>315,617</u>

Signed on behalf of the trustees on by

Mr Desmond Hudson
Chair of Trustees

OPEN DOOR FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

The accounts have been prepared on a receipts and payments basis.

2 Trustees remuneration and related party transactions

During the year, no Trustees received any remuneration (2022: Nil)

During the year, no Trustees received any benefits in kind (2022: Nil)

During the year, no Trustees received any reimbursement of expenses (2022: Nil)

3 Grants received

	Unrestricted	Restricted	Total 2023	Total 2022
Powys County Council 3yr old funding	39,371	-	39,371	49,298
Powys County Council 4yr old funding	24,616	-	24,616	9,157
Development grant	15,642	-	15,642	14,683
Action for Children	-	-	-	-
Action for Children 1-1	3,192	-	3,192	3,510
Covid Grant	-	-	-	-
	82,821	-	82,821	76,648

4 Staff Costs

	2023	2022
Wages and salaries	59,656	62,199

The average monthly number of employees during the year was as follows

	2023	2022
Management and administration	1	1
Nursery staff	5	5
Bank staff	1	1
	7	7

No employee received remuneration amounting to more that £60,000 in either year.