

Charity No:

1034370

OPEN DOOR FAMILY CENTRE

TRUSTEES REPORT AND FINANCIAL STATEMENTS

**FOR THE YEAR ENDED
31 March 2022**



OPEN DOOR FAMILY CENTRE

REFERENCE AND ADMINISTRATION DETAILS

Charity registration number	1034370
Trustees	Mrs Elizabeth Kneale Ms Laura Poole (Vice Chair) Resigned 7th July 2021 Mrs Elaine Ripley Mrs Amy Johnson Ms Sara Hudson Mrs Yvonne Naylor Mr Desmond Hudson (Chair)
Registered office	Ty Emrallt (Emerald House) Oldford Lane Welshpool Powys SY21 7TE
Accountant / Independent Examiner	WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG
Bankers	HSBC 23 Broad Street Welshpool Powys SY21 7RN

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OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with their financial statements of Open Door Family Centre for the year ending 31 March 2022.

Structure, governance and management

Constitution

The Open Door Family Centre is constituted under a Trust Deed dated 1 February 1994 and is a registered charity. Charity number 1034370.

Method of appointment or election of trustees

The Board has the power to appoint additional Trustees as it considers fit to do so. The charity is organised so that the Trustees meet regularly to manage its affairs.

Objectives and activities

Policies and objectives

The object of the charity is to enhance the development and education of children by:-

- Encouraging parents to understand and provide for the needs of their children.
- Encouraging other charitable activities through which parents may help the children.
- Providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.
- Advancing the education and training of persons in the provision of such care, education and recreation.
- Encouraging co-operation and liaison between voluntary agencies and professional and others in the field.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Activities for achieving objectives

The provision of pre - school childcare services designed to meet the needs of our local community with a particular focus on "Flying start" and parents and the children using our services.

Achievements and performance

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

Review of the year

The imminent completion of the building work at the closed OldFord School buildings represents a watershed in the challenges and opportunities facing our Charity since our move from Howell Drive to the OldFord school site.

The transformed school buildings are a visible statement of the hopes we had for this building and our occupation of an enlarged space within a functioning Family Support Centre, alongside partner groups and teams from Powys CC and associated other bodies.

The decision by Powys CC to seek from us new formal rental terms at a cost (notwithstanding a welcome discounted initial period) in excess of the allowances available to us from existing Foundation Phase or Flying Start contracts placed before the Trustees a stark choice.

enter into new commercial activities with the sole purpose of generating annually throughout the term of the lease a surplus to fund rental payments to CC, or

to enter the terms of the lease in the hope that each year we could from fund raising, generate income to pay the rent or

forgo the additional space and continue within our existing space.

After much debate, research into the levels of demand within our existing catchment area / current users, changes in competitor provision, consultation with exiting parents and staff and consideration of all the factors the Trustees decided not to set up the commercial activities to finance rental payments to our landlord.

Rather it was decided to stay within our existing premises and from that space, supplemented by short - term renting of space within the refurbished school buildings, expand the range of services we offer to the community that we serve.

We also decided to place, later in the calendar year, our former home at Howell Drive on the market for sale if attempts to let or sell as part of the adjacent buildings being marketed by Powys CC were unsuccessful.

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Continued

Amidst all of this and the building works required for the refurbishment, we have continued throughout the year our normal range of services. The inevitable dislocation suffered throughout the refurbishment works impacted attendance numbers.

As ever I am indebted to my fellow trustees for their sage counsel and hard work and to the support of our dedicated workforce.

Desmond Hudson
Chair of Trustees

Financial Review

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible or intangible fixed assets (i.e. free reserves) held by the charity should be sufficient to maintain the running of the organisation for the foreseeable future. At the end of the financial year unrestricted funds held by the charity totalled £29,836 (2021: 30,033).


Public Benefit

The Trustees have had regard for the revised guidance on public benefit in their administration of the charity.

Basis of accounting

The accounts of the Charity have been prepared on a Receipts and Payments basis in accordance with charity regulations.

This report was approved by the Trustees on 13/01/2023 and signed on their behalf by:



Mr Desmond Hudson
Chair of Trustees

OPEN DOOR FAMILY CENTRE

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2022

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 5 - 7.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Tim Lunt

BA FCCA MIRPM

WR Partners
Chartered Accountants
Belmont House
Shrewsbury Business Park
SY2 6LG

19/01/2023

OPEN DOOR FAMILY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

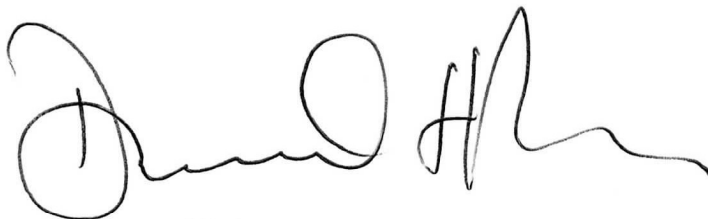
	Unrestricted	Restricted	2022	2021
Receipts				
Donations	-	-	-	-
Grants	76,648	-	76,648	62,166
Fees for charitable services	-	-	-	-
Other	-	-	-	950
HMRC JRS	1,451	-	1,451	5,009
Total Receipts	<u>78,099</u>	<u>-</u>	<u>78,099</u>	<u>68,125</u>
Payments				
Play equipment and materials	5,150	-	5,150	6,143
Staff expenses and training	202	-	202	52
Repairs and renewals	180	-	180	80
Advertising	40	-	40	40
Heat and light	4,500	-	4,500	-
Professional fees	-	-	-	480
Wages and salaries	62,199	-	62,199	49,456
Accountancy and independent exam fees	1,356	-	1,356	2,028
Telephone & website	1,335	-	1,335	951
Printing, postage and stationery	980	-	980	145
Insurance	1,774	-	1,774	1,733
Sundries	355	-	355	226
Administration and Management costs	225	-	225	40
Visits	-	-	-	-
Total Payments	<u>78,296</u>	<u>-</u>	<u>78,296</u>	<u>61,374</u>
Net (Payments)/ Receipts - unrestricted funds	(197)	-	(197)	6,751
Net (Payments)/ Receipts - restricted funds	-	-	-	-
Transfers between funds	-	-	-	-
Cash and Bank Balances brought forward	30,033	-	30,033	23,282
Cash and Other Assets Carried Forward	<u>29,836</u>	<u>-</u>	<u>29,836</u>	<u>30,033</u>

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STATEMENT OF ASSETS AND LIABILITIES FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted	Restricted	2022	2021
Bank and Cash Balances				
Bank	29,836	-	29,836	30,033
Petty cash	-	-	-	-
	<u>29,836</u>	<u>-</u>	<u>29,836</u>	<u>30,033</u>
 Non Monetary Assets				
At cost				
Freehold property	208,887	-	208,887	208,887
Property improvements	79,162	-	79,162	79,162
Fixtures and fittings	27,568	-	27,568	27,568
	<u>315,617</u>	<u>-</u>	<u>315,617</u>	<u>315,617</u>

Signed on behalf of the trustees on 13/01/2023 by



Mr Desmond Hudson
Chair of Trustees

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NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis.

2 Trustees remuneration and related party transactions

During the year, no Trustees received any remuneration (2021: Nil)
During the year, no Trustees received any benefits in kind (2021: Nil)
During the year, no Trustees received any reimbursement of expenses (2021: Nil)

3 Grants received

	Unrestricted	Restricted	Total 2022	Total 2021
Powys County Council 3yr old funding	49,298	-	49,298	33,000
Powys County Council 4yr old funding	9,157	-	9,157	12,265
Development grant	14,683	-	14,683	6,900
Action for Children	-	-	-	-
Action for Children 1-1	3,510	-	3,510	-
Covid Grant	-	-	-	10,000
	76,648	-	76,648	62,165

4 Staff Costs

	2022	2021
Wages and salaries	62,199	49,456

The average monthly number of employees during the year was as follows

	2022	2021
Management and administration	1	1
Nursery staff	5	4
Bank staff	1	2
	7	7

No employee received remuneration amounting to more than £60,000 in either year.