

Charity No:

1034370

OPEN DOOR FAMILY CENTRE

TRUSTEES REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED

31 March 2021



OPEN DOOR FAMILY CENTRE

REFERENCE AND ADMINISTRATION DETAILS

Charity registration number	1034370
Trustees	Mrs Elizabeth Kneale Ms Laura Poole (Vice Chair) Mrs Elaine Ripley Mrs Amy Johnson Ms Sara Hudson Mrs Yvonne Naylor Mrs Claire Price Resigned 29/07/2020 Mr Desmond Hudson (Chair)
Registered office	Ty Emrallt (Emerald House) Oldford Lane Welshpool Powys SY21 7TE
Accountant / Independent Examiner	WR Partners Chartered Accountants Belmont House Shrewsbury Business Park Shrewsbury Shropshire SY2 6LG
Bankers	HSBC 23 Broad Street Welshpool Powys SY21 7RN

OPEN DOOR FAMILY CENTRE

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OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with their financial statements of Open Door Family Centre for the year ending 31 March 2021.

Structure, governance and management

Constitution

The Open Door Family Centre is constituted under a Trust Deed dated 1 February 1994 and is a registered charity. Charity number 1034370.

Method of appointment or election of trustees

The Board has the power to appoint additional Trustees as it considers fit to do so. The charity is organised so that the Trustees meet regularly to manage its affairs.

Objectives and activities

Policies and objectives

The object of the charity is to enhance the development and education of children by:-

- Encouraging parents to understand and provide for the needs of their children.
- Encouraging other charitable activities through which parents may help the children.
- Providing the necessary facilities for the daily care, recreation and education of children during out of school hours and school holidays.
- Advancing the education and training of persons in the provision of such care, education and recreation.
- Encouraging co-operation and liaison between voluntary agencies and professional and others in the field.

The Trustees confirm that they have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing the Charity's aims and objectives and in planning future activities.

Activities for achieving objectives

The provision of pre - school childcare services designed to meet the needs of our local community with a particular focus on "Flying start" and parents and the children using our services.

Achievements and performance

Going Concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

Review of the year

This has been a frustrating year both in terms of the challenges of Covid-19 and all of the implications this created for the safe operation of our core services and the continuing delays in securing new enlarged premises from which we hope to offer an increased range of services to the community.

The financial implications arising from the uncertainty about the continued availability of our present operational site and the delay in securing a new medium term lease of expanded premises has meant that we have been unable to market the vacant premises at Howell Drive; the end of our commercial letting and income from the hall has returned our operations to the break - even status created by the Flying Start & Foundation phase contract revenues. These contracts cover our operational costs and do not provide a margin.

The comparative strength of our reserves provides the financial resilience which has enabled us to manage these delays without undue financial strain.

The fact that we have in this challenging year maintained our core operations, and the standards of our care is a testament to the adaptability and commitment of all of our staff. That we have done so in a safe and prudent manner has ensured the safety of our staff and users and ensured that a key resource and community service has, within the statutory restrictions we faced from time to time continued to be available with all of the other benefits to our users that this entails.

OPEN DOOR FAMILY CENTRE

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2021

Plans for the future

The Trustees have concluded that, with or without a clear settlement of the premises question by H1 2022 we will either reoccupy our Howell Drive premises or market the premises for sale and or lease. The Trustees have considered that these options must be pursued notwithstanding the uncertainty effecting the market or the possibility that a disposal may generate a value substantially below the cost value recorded in these accounts.

Additionally, subject to the availability of enlarged premises available on reasonable terms the Trustees have prepared and adopted a revised business plan to expand the range of services we will offer with consequent increases to our revenues. The Trustees have carefully structured the expansion plans to mitigate the risk involved.

As ever I am indebted to all of my fellow - trustees for their hard - work, common sense and good humour with which they all go about their roles. In this year we said goodbye to our former colleague Clair Price who stepped down as a Trustee after many years of service.

Financial Review

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible or intangible fixed assets (i.e. free reserves) held by the charity should be sufficient to maintain the running of the organisation for the foreseeable future. At the end of the financial year unrestricted funds held by the charity totalled £30,033 (2020: 23,282).

Public Benefit

The Trustees have had regard for the revised guidance on public benefit in their administration of the charity.

Basis of accounting

The accounts of the Charity have been prepared on a Receipts and Payments basis in accordance with charity regulations.

This report was approved by the Trustees on 22nd January 2022 and signed on their behalf by:



Mr Desmond Hudson
Chair of Trustees

OPEN DOOR FAMILY CENTRE

INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2021

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5 - 7.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

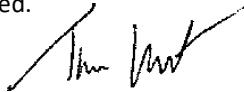
I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



31/01/2022

Tim Lunt

BA FCCA MIRPM

WR Partners
Chartered Accountants
Belmont House
Shrewsbury Business Park
SY2 6LG

OPEN DOOR FAMILY CENTRE

RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted	Restricted	2021	2020
Receipts				
Donations	-	-	-	-
Grants	62,166	-	62,166	53,348
Fees for charitable services	-	-	-	-
Other	950	-	950	10,800
HMRC JRS	5,009	-	5,009	-
Total Receipts	68,125	-	68,125	64,148
Payments				
Play equipment and materials	6,143	-	6,143	2,669
Staff expenses and training	52	-	52	647
Repairs and renewals	80	-	80	729
Advertising	40	-	40	169
Heat and light	-	-	-	2,797
Professional fees	480	-	480	360
Wages and salaries	49,456	-	49,456	53,977
Accountancy and independent exam fees	2,028	-	2,028	1,260
Telephone & website	951	-	951	1,080
Printing, postage and stationery	145	-	145	161
Insurance	1,733	-	1,733	1,681
Sundries	226	-	226	476
Administration and Management costs	40	-	40	80
Visits	-	-	-	367
Total Payments	61,374	-	61,374	66,453
Net (Payments)/ Receipts - unrestricted funds	6,751	-	6,751	(2,305)
Net (Payments)/ Receipts - restricted funds	-	-	-	-
Transfers between funds	-	-	-	-
Cash and Bank Balances brought forward	23,282	-	23,282	25,587
Cash and Other Assets Carried Forward	30,033	-	30,033	23,282

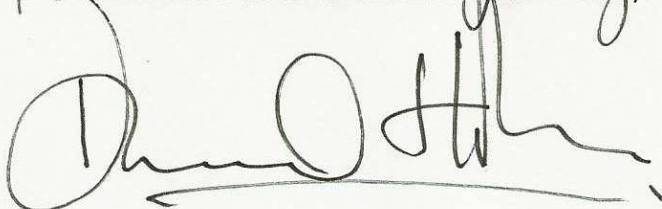
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STATEMENT OF ASSETS AND LIABILITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Unrestricted	Restricted	2021	2020
Bank and Cash Balances				
Bank	30,033	-	30,033	23,282
Petty cash	-	-	-	-
	<u>30,033</u>	<u>-</u>	<u>30,033</u>	<u>23,282</u>
 Non Monetary Assets				
At cost				
Freehold property	208,887	-	208,887	208,887
Property improvements	79,162	-	79,162	79,162
Fixtures and fittings	27,568	-	27,568	27,568
	<u>315,617</u>	<u>-</u>	<u>315,617</u>	<u>315,617</u>

Signed on behalf of the trustees on 27 January 2022 by



Mr Desmond Hudson
Chair of Trustees

OPEN DOOR FAMILY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis.

2 Trustees remuneration and related party transactions

During the year, no Trustees received any remuneration (2020: Nil)

During the year, no Trustees received any benefits in kind (2020: Nil)

During the year, no Trustees received any reimbursement of expenses (2020: Nil)

3 Grants received

	Unrestricted	Restricted	Total 2021	Total 2020
Powys County Council 3yr old funding	33,000	-	33,000	34,770
Powys County Council 4yr old funding	12,265	-	12,265	15,351
Development grant	6,900	-	6,900	-
Action for Children	-	-	-	2,598
Action for Children 1-1	-	-	-	629
Covid Grant	10,000	-	-	-
	62,166	-	52,166	53,348

4 Staff Costs

	2021	2020
Wages and salaries	49,456	53,977

The average monthly number of employees during the year was as follows

	2021	2020
Management and administration	1	1
Nursery staff	4	4
Bank staff	2	2
	7	7

No employee received remuneration amounting to more than £60,000 in either year.