

CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

Report to the Trustees/members of

CLIFFE PRE-SCHOOL

On the accounts for the year ended

31/03/2022

Charity No.

1034185

Set out on pages

1 - 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's Accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/1/23

Name:

THOMAS WALSH

Relevant Professional Qualification(s)  
or body (if any)

M.A.A.T

Address

SUITE 7, BRACKENHOLME BUSINESS PARK, VOR 6EL

## Section B

## Disclosure



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Cliffe Pre-School

Registration  
1034185

## Receipts and payments accounts

CC16a

For the period  
from

1/4/2021

To

31/3/2022

### Section A Receipts and payments

|   | Unrestricted funds | Restricted funds | Endowment funds  | Total funds      | Last year        |
|---|--------------------|------------------|------------------|------------------|------------------|
|   | to the nearest £   | to the nearest £ | to the nearest £ | to the nearest £ | to the nearest £ |
| <b>A1 Receipts</b>                                    |                    |                  |                  |                  |                  |
| Fees - Pre-School                                     | 9,703              | -                | -                | 9,703            | 3,477            |
| NYCC Fee Income                                       | 38,877             | -                | -                | 38,877           | 38,670           |
| Fundraising   | 1,401              | -                | -                | 1,401            | 635              |
| Donations   | 1,013              | -                | -                | 1,013            | 2,274            |
| Bank Interest REceived                                | -                  | -                | -                | -                | 4                |
| Sundry Income   | 22                 | -                | -                | 22               | 188              |
| Coronavirus Job Retention Scheme                      | -                  | -                | -                | -                | 5,356            |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total(Gross income for AR)</b>                 | <b>51,016</b>      | <b>-</b>         | <b>-</b>         | <b>51,016</b>    | <b>48,504</b>    |
| <b>A2 Asset and investment sales, (see table).</b>    |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total receipts</b>                                 | <b>51,016</b>      | <b>-</b>         | <b>-</b>         | <b>51,016</b>    | <b>48,504</b>    |
| <b>A3 Payments</b>                                    |                    |                  |                  |                  |                  |
| Wages   | 39,839             | -                | -                | 39,839           | 34,106           |
| Rent  | 577                | -                | -                | 577              | 577              |
| Toys and Equipment                                    | 2,259              | -                | -                | 2,259            | 1,203            |
| Trips and Parties                                     | -                  | -                | -                | -                | -                |
| Insurance   | 1,020              | -                | -                | 1,020            | 971              |
| Stationery and Adverts                                | 138                | -                | -                | 138              | 299              |
| Activity Expenses                                     | -                  | -                | -                | -                | -                |
| Sundries and Course Fees                              | 308                | -                | -                | 308              | 1,590            |
| Accountancy and Payroll                               | 694                | -                | -                | 694              | 538              |
| Legal Fees  | -                  | -                | -                | -                | -                |
| Electricity   | 1,202              | -                | -                | 1,202            | 1,065            |
| Telephone   | 379                | -                | -                | 379              | 472              |
| Rates   | 315                | -                | -                | 315              | 161              |
| Maintenance and Cleaning                              | 1,318              | -                | -                | 1,318            | 1,649            |
| <b>Sub total</b>                                      | <b>48,049</b>      | <b>-</b>         | <b>-</b>         | <b>48,049</b>    | <b>42,631</b>    |
| <b>A4 Asset and investment purchases, (see table)</b> |                    |                  |                  |                  |                  |
|   | -                  | -                | -                | -                | -                |
|   | -                  | -                | -                | -                | -                |
| <b>Sub total</b>                                      | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>Total payments</b>                                 | <b>48,049</b>      | <b>-</b>         | <b>-</b>         | <b>48,049</b>    | <b>42,631</b>    |
| <b>Net of receipts/(payments)</b>                     | <b>2,967</b>       | <b>-</b>         | <b>-</b>         | <b>2,967</b>     | <b>5,873</b>     |
| <b>A5 Transfers between funds</b>                     | <b>-</b>           | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>         |
| <b>A6 Cash funds last year end</b>                    | <b>23,284</b>      | <b>-</b>         | <b>-</b>         | <b>23,284</b>    | <b>17,411</b>    |
| <b>Cash funds this year end</b>                       | <b>26,251</b>      | <b>-</b>         | <b>-</b>         | <b>26,251</b>    | <b>23,284</b>    |

### Section B Statement of assets and liabilities at the end of the period

| Categories   | Details                   | Unrestricted funds | Restricted funds | Endowment funds |
|--|---------------------------|--------------------|------------------|-----------------|
|  |                           | to nearest £       | to nearest £     | to nearest £    |
| <b>B1 Cash funds</b>                                   |                           |                    |                  |                 |
|  | Santander Current Account | 22,928             | -                | -               |
|  | Santander Savings Account | 3,061              | -                | -               |
|  | Cash in Hand              | 262                | -                | -               |
|  | <b>Total cash funds</b>   | <b>26,251</b>      | <b>-</b>         | <b>-</b>        |
| (agree balances with receipts and payments account(s)) |                           |                    |                  |                 |

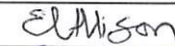

|                          |         | Unrestricted funds | Restricted funds | Endowment funds |
|--------------------------|---------|--------------------|------------------|-----------------|
|                          | Details | to nearest £       | to nearest £     | to nearest £    |
| B2 Other monetary assets |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |
|                          |         | -                  | -                | -               |

|                      | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|----------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |
|                      |         |                             | -               | -                        |

|  | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |
|  |         |                             | -               | -                        |

|                | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|----------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |
|                |         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name         | Date of approval |
|---|--------------------|------------------|
|  | Emily Allison      | 30.01.23         |
|  | Danielle Appleyard | 30.01.23         |



# Trustees' Annual Report for the period

|             |                   |    |      |           |                 |    |      |
|-------------|-------------------|----|------|-----------|-----------------|----|------|
|             | Period start date |    |      |           | Period end date |    |      |
|             | 01                | 04 | 2021 |           | 31              | 03 | 2022 |
| <b>From</b> |                   |    |      | <b>To</b> |                 |    |      |

## Section A

## Reference and administration details

Charity name

CLIFFE PRE-SCHOOL

Other names charity is known by

Registered charity number (if any) 1034185

Charity's principal address

The Portakabin

Main Street

Cliffe, Selby, North Yorkshire

Postcode

YO8 6NN

### Names of the charity trustees who manage the charity

|    | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------------|-----------------|-----------------------------------|---|
| 1  | Emily Allison      | Chair           |                                   |   |
| 2  | Phillipa Brockway  | Secretary       |                                   |   |
| 3  | Jamie Baker        | Treasurer       |                                   |   |
| 4  | Jessica Fitzgerald | Trustee         |                                   |   |
| 5  | Danielle Appleyard | Trustee         |                                   |   |
| 6  | Vicki Chapman      | Trustee         |                                   |   |
| 7  |                    |                 |                                   |   |
| 8  |                    |                 |                                   |   |
| 9  |                    |                 |                                   |   |
| 10 |                    |                 |                                   |   |
| 11 |                    |                 |                                   |   |
| 12 |                    |                 |                                   |   |
| 13 |                    |                 |                                   |   |
| 14 |                    |                 |                                   |   |
| 15 |                    |                 |                                   |   |
| 16 |                    |                 |                                   |   |
| 17 |                    |                 |                                   |   |
| 18 |                    |                 |                                   |   |
| 19 |                    |                 |                                   |   |
| 20 |                    |                 |                                   |   |

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
|      |                                   |
|      |                                   |
|      |                                   |

**Names and addresses of advisers (Optional information)**

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

**Name of chief executive or names of senior staff members (Optional information)**

|  |
|--|
|  |
|--|

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Preschool Learning Alliance Constitution 2011

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by election at AGM

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

|  |
|--|
|  |
|--|

## Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

- To provide quality care and education for pre-school children and support their families,
- To create a developmentally appropriate curriculum to meet the needs of each individual child in order to meet the early learning goals of the Early Years Foundation Stage framework,
- To offer a relaxed and friendly atmosphere where children can play and make friends,
- Offer children and their parents a service which promotes equality and values diversity; and
- Add to the life and well-being of its local community.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The committee and staff continue to work positively together for continuous improvement in the day to day delivery of provision, supported by effective policies and procedures, parent partnerships and fundraising efforts.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

Reserves are maintained at such a level as to ensure the day to day activities of the charity can be continued without financial pressure.

**Details of any funds materially in deficit**

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The preschool receives funds both through fee income and through donations and fundraising.

The preschool aims to offer an inclusive provision. Fundraising and donations have again contributed towards core costs allowing the provision to be affordable and accessible to as many local families as possible.

We encourage parents to take an active role within their child's education and regular parent volunteers during sessions continues to play a key supportive role in working in partnership to deliver a quality provision.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



EMILY

Full name(s)

Danielle Appleyard

EMILY ALLISON

Position (eg Secretary, Chair, etc)

Trustee

CHAIR

Date

30.01.23