



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 01/09/2021 Period start date To 31/08/2022 Period end date**

**Charity name: Beresford Pre-School**

**Charity registration number: 1034070**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>To further its aims the Pre-School has the following powers:</p> <ul style="list-style-type: none"> <li>(a) to provide accommodation and equipment;</li> <li>(b) to raise money to pay for the PreSchool's activities;</li> <li>(c) to make such payments as shall be necessary;</li> <li>(d) to fix and collect the fees payable in respect of children attending groups run by the Pre-School;</li> <li>(e) subject to adherence with all applicable legislation, to control the admission of children to the groups run by the Pre-School and if appropriate, require parents or guardians to withdraw them;</li> <li>(f) as a member of the Early Years Alliance to send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting</li> </ul>
---	---------------------------	---

	<p>of the Early Years Alliance;</p> <p>(g) to borrow money and to charge the whole or any part of the property of the Pre-School as security for any money borrowed subject to complying with the provisions of sections 38 and 39 of the Charities Act 1993 if it is proposed to mortgage land;</p> <p>(h) to hire or acquire assets of any kind; (i) to buy, lease or rent any land or buildings and to maintain and equip it for the use of the Pre-school;</p> <p>(j) to sell, lease or otherwise dispose of all or any part of the Pre-school's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993;</p> <p>(k) to set aside funds for special purposes or as reserves against future expenditure; (l) to maintain and pay for membership of the Early Years Alliance;</p> <p>(m) to insure the property and assets of the Pre-School against any foreseeable risk and to take out other insurance policies to protect the Pre-School as required;</p> <p>(n) to provide indemnity insurance to cover the liability of the Committee members which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Pre-School provided that any such insurance shall not extend to any claim arising from any act or omission which the Committee members knew to be a breach of trust or breach of duty or which was committed by the Committee members in reckless disregard to whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Committee members in their capacity as Committee members of the Pre-School;</p> <p>(o) to employ such paid and unpaid staff, agents and advisors as maybe required from time to time;</p> <p>(p) to do any other lawful things which are necessary or desirable to enable the PreSchool to achieve its aims.</p>
--	---

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have regard to the guidance on public benefit as per the Pre-School constitution</b>
--	-----------	--

	SORP reference	
Policy on grant making		

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>Committee members, help to run the library at Beresford, run fundraising events, making and serving refreshments, helping with arts and crafts. They volunteer to buy presents, prizes and decorations throughout the year for the children including Christmas, Easter and at the end of year. Committee members also cover staff during session times when extra help is needed for example when staff are on training.</b>
Other		

## **Achievements and Performance**

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<b>The Pre-School has continued to achieve its main aim to provide education and care for children aged two to four years old, and to work in partnership with their families.</b>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Per submitted accounts</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Pre-School holds reserves in case of emergencies/redundancies and aims to hold enough to cover expenditure for three months</b>
Amount of reserves held	Para 1.22	<b>£13995.40</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

## Structure, Governance and Management

Description of charity's trusts:		The Pre-School is a body in membership of the Early Years Alliance.
Type of governing document (trust deed, royal charter)	Para 1.25	The Pre-School has adopted the Early Years Alliance model Pre-School constitution 2011.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election to post</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Beresford Pre-School
Other name the charity uses	N/A

Registered charity number	1034070
Charity's principal address	Scout Hut, Beresford Avenue Rochester Kent ME1 2QX

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Louise Fletcher	Chairperson		
Kirsty Linnane-Lusted	Secretary		Beresford Pre-School
Elise Kempster	Trustee	started Nov 2021	Beresford Pre-School
Sue Moon	Trustee	started Nov 2021	Beresford Pre- School
Shelley King	Trustee	started Nov 2021	Beresford Pre- School

Corporate trustees - names of the directors at the date the report was approved

<b>Director name</b>		
<b>N/A</b>		

Name of trustees holding title to property belonging to the charity

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
<b>N/A</b>		

### Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the	

assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### **Additional information (optional)**

#### **Names and addresses of advisers (Optional information)**

<b>Type of adviser</b>	<b>Name</b>	<b>Address</b>

#### **Name of chief executive or names of senior staff members (Optional information)**

Nicole Gallop Beresford Pre school manager
--

### **Exemptions from disclosure**

Reason for non-disclosure of key personnel details

--

### **Other optional information**

--

### **Declarations**

**The trustees declare that they have approved the trustees' report above.**

#### **Signed on behalf of the charity's trustees**

<b>Signature(s)</b>	L. Fletcher	S. Moon
<b>Full name(s)</b>	Louise Fletcher	Susan Moon
<b>Position (eg Secretary,</b>	Chair	Trustee



**Chair, etc)**

**Date**

19/06/2023

**BERESFORS COMMUNITY PRE SCHOOL**

**SUMMARY OF ACCOUNTS 1<sup>ST</sup> SEPTEMBER 2021 - 31<sup>ST</sup> AUGUST 2022**

**INCOME**

Fees funded	72,512.04
Fees parents/carers	14,024.00
EYPP	1,595.16
SEN	1,243.55
DAF	1,230.00
Uniform	247.00
Fundraising	1,335.07
Photo	627.00
Donations	2,802.94
Interest	5.26
Other	948.38

**TOTAL** **£96,570.40**

Deficit for year (4,169.62)  
B/Fwd previous year 28,567.67

**TOTAL FUNDS** **£24,398.05**

**Other income**

Amazon credit	52.38
Children in need	35.00
EID	70.00
Halloween	12.00
Xmas shop	144.00
Xmas	211.00
Easter	5.00
Outing	419.00

**Total** **£948.38**

**EXPENDITURE**

Wages	83,951.65
Rent/Rates	6,614.30
Premises	368.58
Catering costs	823.99
Consumables	1,469.16
Equipment	1,189.82
Training	1,355.40
Admin	1,847.60
Uniform	251.85
Ins/membership	732.56
Photo	72.73
Other	2,062.38

**TOTAL** **£100,740.02**

Current Account 10,402.65  
Business Account 13,995.40

**TOTAL FUNDS** **£24,398.05**

**Other expenditure includes**

Trip	396.50
Gifts	199.16
Fun Day	142.81
Pet AHOL	160.00
Easter	79.12
Asda top up	200.00
Halloween	20.69
Teacher to parents	360.00
Xmas.	220.49
Jubilee celeb	30.17
I.C.O.	40.00
Banner	65.69
Misc.	42.75
Donations	105.00

**Total** **£2,062.38**

*Books checked  
31 mar 23.  
D. Webb*



