



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 01/09/2020 Period start date To 31/08/2021 Period end date

Charity name: Beresford Pre-School

Charity registration number: 1034070

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-School are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by: (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Early Years Alliance.

<p>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.</p>	<p>Para 1.17 and 1.19</p>	<p>To further its aims the Pre-School has the following powers:</p> <ul style="list-style-type: none"> (a) to provide accommodation and equipment; (b) to raise money to pay for the PreSchool's activities; (c) to make such payments as shall be necessary; (d) to fix and collect the fees payable in respect of children attending groups run by the Pre-School; (e) subject to adherence with all applicable legislation, to control the admission of children to the groups run by the Pre-School and if appropriate, require parents or guardians to withdraw them; (f) as a member of the Early Years Alliance to send an accredited representative to vote at local Branch and/or County meetings and to the national Annual General Meeting
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------	-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

	<p>of the Early Years Alliance;</p> <p>(g) to borrow money and to charge the whole or any part of the property of the Pre-School as security for any money borrowed subject to complying with the provisions of sections 38 and 39 of the Charities Act 1993 if it is proposed to mortgage land;</p> <p>(h) to hire or acquire assets of any kind; (i) to buy, lease or rent any land or buildings and to maintain and equip it for the use of the Pre-school;</p> <p>(j) to sell, lease or otherwise dispose of all or any part of the Pre-school's property subject to complying with the provisions of sections 36 and 37 of the Charities Act 1993;</p> <p>(k) to set aside funds for special purposes or as reserves against future expenditure; (l) to maintain and pay for membership of the Early Years Alliance;</p> <p>(m) to insure the property and assets of the Pre-School against any foreseeable risk and to take out other insurance policies to protect the Pre-School as required;</p> <p>(n) to provide indemnity insurance to cover the liability of the Committee members which by virtue of any rule of law would otherwise attach to them in respect of any negligence, default, breach of trust or breach of duty of which they may be guilty in relation to the Pre-School provided that any such insurance shall not extend to any claim arising from any act or omission which the Committee members knew to be a breach of trust or breach of duty or which was committed by the Committee members in reckless disregard to whether it was a breach of trust or breach of duty or not provided also that any such insurance shall not extend to the costs of any unsuccessful defence to a criminal prosecution brought against the Committee members in their capacity as Committee members of the Pre-School;</p> <p>(o) to employ such paid and unpaid staff, agents and advisors as maybe required from time to time;</p> <p>(p) to do any other lawful things which are necessary or desirable to enable the PreSchool to achieve its aims.</p>
--	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have regard to the guidance on public benefit as per the Pre-School constitution
------------------------------------------------------------------------------------------------------------------------------	-----------	--------------------------------------------------------------------------------------------------

	SORP reference	
Policy on grant making		

Additional information (optional)

You may choose to include further statements where relevant about:

	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	Committee members, help to run the library at Beresford, run fundraising events, making and serving refreshments, helping with arts and crafts. They volunteer to buy presents, prizes and decorations throughout the year for the children including Christmas, Easter and at the end of year. Committee members also cover staff during session times when extra help is needed for example when staff are on training.
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The Pre-School has continued to achieve its main aim to provide education and care for children aged two to four years old, and to work in partnership with their families.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Per submitted accounts
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The Pre-School holds reserves in case of emergencies/redundancies and aims to hold enough to cover expenditure for three months
Amount of reserves held	Para 1.22	£13990.14
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Other		

Structure, Governance and Management

Description of charity's trusts:		The Pre-School is a body in membership of the Early Years Alliance.
Type of governing document (trust deed, royal charter)	Para 1.25	The Pre-School has adopted the Early Years Alliance model Pre-School constitution 2011.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election to post

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Beresford Pre-School
Other name the charity uses	N/A

Registered charity number	1034070
Charity's principal address	Scout Hut, Beresford Avenue Rochester Kent ME1 2QX

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Alice Linnane	Chairperson	Until May 2021	Beresford Pre-School
Gillian Davies	Secretary	Until Dec 2020	Beresford Pre-School
Natalie Skiggs	Trustee	Until Aug 2020	Beresford Pre-School
Louise Fletcher	Chairperson	Started May 2021	Beresford Pre- School
Kirsty Linnane-Lusted	Secretary	Started Nov 2020	Beresford Pre- School
Liz Messam	Trustee	Started Nov 2020	Beresford Pre- School

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9 10
- 11
- 12
- 13
- 14
- 15

Corporate trustees - names of the directors at the date the report was approved

Director name		
N/A		

--	--	--

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the	
assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L. Fletcher	S. Moon
Full name(s)	Louise Fletcher	Susan Moon
Position (eg Secretary, Chair, etc)	Chair	Trustee

Date 24/06/2022

BERESFORD COMMUNITY PRE SCHOOL

SUMMARY OF ACCOUNTS 1ST SEPTEMBER 2020 – 31ST AUGUST 2021

INCOME

Fees funded	73,986.66
Fees parents/carers	10,567.09
EYPP	1,065.94
Grant	191.70
Uniform	373.00
Fundraising	1,310.16
Donations	1,626.80
Photo	573.00
Interest	1.39
Other	408.37

TOTAL **£90,104.11**

Deficit for year (446.29)
B/Fwd previous year 29,013.96

TOTAL FUNDS **£28,567.67**

Other income

Refunds	191.87
Book club	27.00
Child. In need	34.50
Xmas Party	155.00

Total **408.37**

EXPENDITURE

Wages	75,852.26
Rent/rates	4,656.85
Premises	790.98
Catering costs	976.55
Consumables	979.58
Equipment	1,779.73
Training	1,778.30
Admin	1,175.17
Uniform	501.80
Ins/membership	719.86
Other	1,339.32

TOTAL **£90,550.40**

Petty Cash 0.00
Current account 14,577.53
Business account 13,990.14

TOTAL FUNDS **£28,567.67**

Other expenditure includes

Teacher to Parents	360.00
Gifts	165.39
Funday	215.09
Flowers	24.49
Easter	50.17
I.C.O	40.00
Audit	50.00
Bouncy Castle.	85.00
Frames	47.90
Donations	83.80
Misc.	92.03
Photo	125.45

Total **1,339.32**

*Books checked
19.3.22
D W J*



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

BERESTFORD PRE. SCHOOL

On accounts for the year
ended

31st AUGUST 2021

Charity no
(if any)

1034070

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income ~~exceeded~~ £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. ~~Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

D. Williams

Date:

23.6.22

Name:

DEIDRE WILLIAMS

Relevant professional
qualification(s) or body

(if any):

--

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--