

# Trustees' Annual Report

For the period:

From: 1 April 2024

To: 31 March 2025

Section A	Reference and administration details
Charity Name	1 <sup>st</sup> Huntspill and Highbridge Scout Group
Other Names the charity is known by	-
Registered charity number (if any)	1033942
HQ registration number	10046628
Charity's principal address	The Scout Hut, Coronation Road, Highbridge, Somerset.
	Postcode TA9 3JE

Names of the charity trustees who manage the charity

(these will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

Trustee Name	Office (if any)	Dates acted if not for the whole year
Christine Tiley	Chairperson	
Anita Williams	Treasurer	
Ian Murley	Group Lead Volunteer	
Claudette Murley		
Tina Hallsworth-Lowe		
Michael Lowe		
Ian Tiley		

Names and addresses of adviser (optional information but encouraged as best practice)

(these will be published in the annual report of the charity)

Type of advisor	Name	Address

<b>Section B</b>	<b>Structure, Governance and Management</b>
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#### Description of the charity's trusts

Type of governing document	The Groups governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of the Scout Association.
How the charity is constituted	The Group is a trust established under its rules which are common to all Scouts.
Trustee selection methods	The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

#### Additional governance issues (optional information but encouraged as best practice)

<p>You may choose to include additional information, where relevant about:</p> <p>Policies and procedures adopted for:</p> <p>a) the induction and training of trustees;</p> <p>b) trustee' consideration of major risks and the systems and procedures to manage them.</p>	<p>The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.</p> <p>The Trustee Board consists of the Chair, Treasurer and Trustees (including Ex Officio Trustees and co-opted Trustees) and meets every 2 – 3 months.</p> <p>Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.</p> <p>This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.</p>
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**Risk and Internal Control**

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group, through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction of loss of leaders. The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction of loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario, the complete closure of the Group.

Section C	Objectives and Activities
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Summary of the objects of the charity set out in its governing document.	<p><b>The Purpose of Scouting.</b> Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p><b>The Values of Scouting.</b> As Scouts we are guided by these values:  <b>Integrity</b> - We act with integrity; we are honest; trustworthy and loyal.  <b>Respect</b> – We have self-respect and respect for others.  <b>Care</b> – We support others and take care of the world in which we live.  <b>Belief</b> – We explore our faiths, beliefs and attitudes.  <b>Co-operation</b> – We make a positive difference; we co-operate with others and make friends.</p> <p><b>The Scout Method</b> Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:</p> <ul style="list-style-type: none"> <li>- Enjoy what they are doing and have fun</li> <li>- Take part in activities indoors and outdoors</li> <li>- Learn by doing</li> <li>- Share in spiritual reflection</li> <li>- Take responsibility and make choices</li> <li>- Undertake new and challenging activities</li> <li>- Make and live by their Promise.</li> </ul>
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Summary of the main activities in relation to these objects.	Our Section Leaders have spent many nights away between them giving our young people opportunities to experience camping both under canvas and in sheltered cabins. We are fortunate to have several facilities within an hour of our area which we can use for many varied activities. In addition we are a coastal Group and are able to visit the beach regularly, providing free entertainment, showing our young people they do not need to spend money to enjoy themselves, nor do they need to have an electronic device on their person!
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Additional details of the objectives and activities (optional information but encouraged as best practice)

<p>You may choose to include further statements where relevant about:</p> <p>Policy on grant-making</p> <p>Contribution made by volunteers</p> <p>Policy on investments</p>	The trustee board recognises the invaluable contribution made by our Volunteers. Without our team of dedicated Volunteers our Scout Group would not exist. We were fortunate to receive valuable Grant money which has enabled us to update and enhance our (mostly) camping equipment. Our thanks to Burnham-on-Sea and Highbridge Town Council, West Huntspill Parish Council and Somerset Community Foundation and the Hinkley Point C Community Fund.
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Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
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<b>Section F</b>	<b>Other Optional Information</b>
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Plans for future periods (details of any significant activities planned to achieve them).	
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Section G	Declaration
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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature		
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Full Name	CHRISTING ANN TILEY	ANITA WILLIAMS
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Position (e.g. Secretary, Chair)	CHAIR	Treasurer.
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Date	16.1.2026	16.1.2026.
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## Receipts and Payments Account

### Restricted funds

**f**

[illegible]

## Receipts and Payments Account

### Restricted funds

 $f$ 

	250
	900
	8,880
	10,030
	10,030
	10,030
	0
	0
	0

## Statement of assets and liabilities at the end of the year

From 01-Apr-24

To 31-Mar-25

## Unrestricted funds

### Restricted funds

£

£

<b>Cash Funds</b>		
Bank Current Accounts		14,344
Bank Deposit Accounts		7,100
Building Society Accounts		
The Scout Association Short Term Investment Service		
Cash/Floats		
<b>Total Cash Funds</b>		21,444
<b>Other Monetary assets</b>		
Tax Claim		
Debts due from the County/Area/District/Group		
Insurance Claim		
<b>Sub Total</b>		
<b>Investment assets</b>		
Investment property - detail		
Quoted investments		
Other investments - detail		
<b>Sub Total</b>		
<b>Non monetary assets for charity's own use</b>		
Badge Stock		
Shop Stock		
Other Stock		
Land and buildings- Scout Hut		150,000
Motor Vehicles		
Scouting equipment, furniture etc.		
Other		
<b>Sub Total</b>		150,000
<b>Liabilities</b>		
Accounts not yet paid		
Expenses incurred but not yet paid		
Subscriptions not yet paid		
Loan - detail		
Other liabilities		
<b>Sub Total</b>		

[illegible]

### Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 9.1.2026 and signed on their behalf by

Signature

Print Name

*[Handwritten signature]*

CHRISTINE ANN TILLEY

Chair



ANITA WILLIAMS.

Treasurer

**Unqualified report for a non-company charity preparing accruals accounts with a gross income of £250,000 or less in the relevant financial year**

**Independent examiner's report to the trustees of 1<sup>st</sup> Huntspill and Highbridge Scout Group**

I report to the trustees on my examination of the accounts of the 1<sup>st</sup> Huntspill and Highbridge Scout Group for the year ended 31.03.2025

**Responsibilities and basis of report**

As the charity trustees of the 1<sup>st</sup> Huntspill and Highbridge Scout Group you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the 1<sup>st</sup> Huntspill and Highbridge Scout Group accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the 1<sup>st</sup> Huntspill and Highbridge Scout Group as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Melissa Read*

Melissa Read (Jan 9, 2026, 1:24pm)  
Name: Melissa Read

Relevant professional qualification or membership of professional bodies (if any):  
Association of Accounting Technicians – Level 4 Qualified MAAT

Address: 63 Bluebell Road, Wick St Lawrence, Weston-Super-Mare, BS22 9BX

Date: 09.01.2026





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**Parties involved with this document**

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Fri, 9th Jan 2026 13:24:21 GMT	Melissa Read - Signer (ae89b1404b806093a177f4f3c733cb08)

**Audit history log**

Date	Action
Fri, 9th Jan 2026 13:23:11 GMT	Envelope generated by Melissa Read (213.31.40.12)
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Fri, 9th Jan 2026 13:23:43 GMT	Sent the envelope to Melissa Read (bluebellbookkeeping22@gmail.com) for signing (213.31.40.12)
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Fri, 9th Jan 2026 13:23:56 GMT	Melissa Read viewed the envelope (213.31.40.12)
Fri, 9th Jan 2026 13:24:21 GMT	Melissa Read signed the envelope (213.31.40.12)
Fri, 9th Jan 2026 13:24:21 GMT	This envelope has been signed by all parties (213.31.40.12)
Fri, 9th Jan 2026 13:24:21 GMT	Signed document confirmation emailed to bluebellbookkeeping22@gmail.com (213.31.40.12)
Fri, 9th Jan 2026 13:24:21 GMT	Signed document confirmation emails have been sent to all parties.  Document URL: <a href="https://api.signable.app/shareable/envelope?t=0df0f2a3-e20a-4dbe-8a65-7cee85da18ac">https://api.signable.app/shareable/envelope?t=0df0f2a3-e20a-4dbe-8a65-7cee85da18ac</a> (213.31.40.12)