

## BUSY BEES PRE-SCHOOL

St Anne's Neighbourhood Centre, Warrys Close, Hythe, Southampton, SO45 3QR

Registered Charity No.: 1033871

---

### TRUSTEES' ANNUAL REPORT

For the Year Ended 31 August 2023

Busy Bees Pre-School is a member of the Pre-School Learning Alliance and are governed by their constitution. Trustees are elected by the members of the pre-school at their Annual General Meeting.

#### Objectives

The objectives of the pre-school are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups, to create a safe and caring environment and preparing children for the transition to school.

We provide sessional care for children between the age of 2 and 5 years, working within the framework of the EYFS and are regulated by Ofsted. We welcome all children within the age range regardless of personal circumstances, gender, faith, cultural background and ability.

#### Achievements and Performance

- \* fundraising activities
- \* maintaining links between the pre-school and parents

#### Trustees

The following trustees acted during the period of this report:

James Andrew Gray  
Sue Farr  
Preeti Sunda

Chair  
Secretary  
Treasurer

#### Declaration

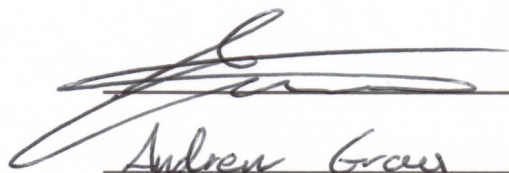
I declare, in my capacity of Charity Trustee, that the trustees have approved the above

Signed:

Full Name:

Position:

Date:

  
\_\_\_\_\_  
Andrew Gray  
\_\_\_\_\_  
Chair  
\_\_\_\_\_  
4/1/24  
\_\_\_\_\_

## INDEPENDENT EXAMINER'S REPORT

To the Trustees of

### BUSY BEES PRE-SCHOOL

---

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 August 2023**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

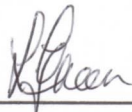
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

LISA GREEN

Address:

3 SHERWOOD WAY, LANGLEY,

SOUTHAMPTON, SO45 1ZQ

Date:

15/11/2023

# BUSY BEES PRE-SCHOOL

Receipts and Payments Account  
For the Year ended 31 August 2023

## Receipts and Payments

	Current Account £	Deposit Account £	Total Funds £	2022 £
<b>Receipts</b>				
Fees	6,150		6,150	5,083
EYE Funding	40,897		40,897	28,466
Fundraising	30		30	44
Uniforms	531		531	-
Grants and Vouchers	1,158		1,158	822
Misc			-	142
Interest		13	13	-
<b>Total Receipts</b>	<b>48,766</b>	<b>13</b>	<b>48,779</b>	<b>34,557</b>

## Payments

Wages and Staff Costs	38,315		38,315	32,933
Rent and Premises	4,268		4,268	5,838
Snacks and Consumables	769		769	526
Equipment and Materials	379		379	246
Uniforms	281		281	-
Postage, Telephone, Stationery & Admin	697		697	591
Professional Fees and Insurance	870		870	666
Grant and Voucher Expenditure	1,104		1,104	405
Miscellaneous	165		165	-
<b>Total Payments</b>	<b>46,848</b>	<b>-</b>	<b>46,848</b>	<b>41,205</b>

<b>Net of Receipts/(Payments)</b>	<b>1,918</b>	<b>13</b>	<b>1,931</b>	<b>- 6,648</b>
Transfers Between Funds	- 1,903	1,903	-	
Cash Funds Last Year End	59	91	150	6,798
<b>Cash Funds This Year End</b>	<b>74</b>	<b>2,007</b>	<b>2,081</b>	<b>150</b>

## Statement of Assets and Liabilities at the End of the Period

	Current Account £	Deposit Account £
<b>Cash Funds</b>		
Current Account	74	
Deposit Account		2,007
Petty Cash	-	
<b>Total Cash Funds</b>	<b>74</b>	<b>2,007</b>

(agree balances with receipts & payments account(s)) OK

OK

Signed on behalf of all the trustees



Date:

4/1/24