

# **Trustees' Annual Report for the period**

**From 1<sup>st</sup> May 2023 To 30<sup>th</sup> April 2024**

**Charity name: Hadleigh Choral Society**

**Charity registration number: 1033798**

**Charity's principal address: The Thatched Cottage, Water Run, Hitcham,  
Ipswich, Suffolk, IP7 7LN.**

## **Objectives and Activities**

The objectives of the Society are to promote, improve, develop, and maintain public education in, and appreciation of, the art and science of music in all its aspects. This is achieved by the presentation of public concerts and recitals in Hadleigh, Suffolk and in villages in the surrounding areas and by such other ways as the Society, through its Trustees determines from time to time.

The Trustees have had regard and have considered guidance issued by the Charity's Commission on public benefit and can report that in the year 1 May 2023 to 30 April 2024 the Society provided piano accompaniment and musical direction from the Society's Musical Conductor/Director, as well as hiring orchestral musicians and soloists. Music, instruments and chairs were hired and rehearsal rooms, together with concert venues were procured for its members, culminating in two major concerts of choral classical works, which were advertised to the public through local magazines, posters, leaflets and social media.

In the Autumn of 2023, the Society performed Haydn's *Insanae Et Vanae Curae* and Mozart's *Ave Verum Corpus* and Mozart's *Requiem Mass* which was a sell out and well received. The Spring 2024 concert was Haydn's *Die Jahreszeiten* (The Seasons), which was sung in German and proved enormously popular. These involved an average of ninety singers with soloists and orchestral accompaniment. The Christmas concert raised £440 for EACH (East Anglian Children's Hospice) and the retiring collection from the Summer Concert went to St Mary's Church, Suffolk.

The Society is supported by a number of volunteers, but special recognition has to be given to the contribution of the Music Committee members who collectively select all the music content for Concerts; provide sheet music for the Summer and Christmas concerts; assist with music recordings for exploration mornings together with the recording of concerts and CD production and all the technical input into advertising and programme concept, design and production. Additionally, "Serendipity", an organisation which has many Society members within the group, perform at weddings and funerals in villages around Suffolk. All monies raised from their engagements are donated to the Society.

## **Achievements and Performance**

The members of the Society are provided with a weekly rehearsal programme under the direction of the Musical Director and strive together to achieve the highest performance level. The ongoing sense of member community collaboration and achievement provides fulfilment and wellbeing. Singing together in a group is proven to have huge benefits for people's physical and mental well-being, and social inclusion.

Two very successful public performances with good audience attendance. The year's two main concerts attracted 268 and 186 respectively.

The Society is in a relatively strong financial position, enabling it to plan and execute bigger and more ambitious public concerts and other projects in the future.

Several choral events were staged to benefit local charities.

The Society supports local events within the community by providing a choir and raises funds to donate to a wider Society. In the year the Society raised funds for the BBC Children in Need.

## **Financial Review**

The Statement of Financial Activities shows a profit of £279 for the year. (2023-loss £2,366). Income for the year amounted to £27,593 (2023 £26,069) and resources expended amounted to £27,314 (2023 £28,405)

The Balance Sheet shows total net assets of £27,011 (2023 £26,732) with cash in hand and at bank of £30,594 (2023 £31,288).

Restricted funds are held to fund the replacement and acquisition of tangible fixed assets such as staging, lighting, musical instruments.

Unrestricted general funds are held to cover 12 months operational fixed costs; potential losses on concerts and to meet unforeseen expenditure.

At 30th April 2024 there was £4,966 in restricted reserves and £22,045 in unrestricted reserves. No reserve fund was in deficit and there are no going concern issues.

The charity's principal sources of income are membership subscriptions and associated gift aid.

Surplus funds to immediate requirements are invested in deposit accounts with the bank and building society to generate interest.

The main financial risks to the Society are diminishing membership numbers with subsequent loss of subscription income and the possibility of reduced donations from Serendipity. General sustained economic decline causing inflation and escalating costs coupled with loss of income from the public attending concerts is also relevant.

## **Structure, Governance and Management**

The Society is constituted by its governing document as an unincorporated association. Trustees are appointed or re-appointed annually at the Annual General Meeting.

The Trustees give their time voluntarily and receive no remuneration or benefits.

The Society works closely with the organisation Making Music.

The Trustees do not consider that there are any major risks as systems, policies and procedures are in place in line with a small charity. Its website is robust and GDPR and privacy policies are in place. There are strong financial controls which are regularly reviewed.

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Gill Riddle	Chair		Members At Annual General Meeting
Emma Jamieson	Minutes Secretary		
Elizabeth French	General Secretary		
Laurie Denton	Treasurer		
Jessica Bailey	Booking Secretary		
Ruth Turnbull	Concert Manager		
Jayne Jones	Publicity		
Angela McGonnell	Vice Chair		
Martina Shorts	Advertising		
Judith Berry	Assistant Treasurer		

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*Gillian Riddle*

*Laurie Denton*

Full name(s)

Gillian Lesley Riddle

Laurie Lesley Denton

Position

Chairwoman

Treasurer

Date

7<sup>th</sup> January 2025

**HADLEIGH CHORAL SOCIETY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)**

**FOR THE YEAR ENDED 30 APRIL 2024**

	Notes	Total funds 2024 £	Total funds 2023 £
<b>INCOMING RESOURCES</b>			
Ticket Sales		6,956	6,667
Subscriptions		11,763	9,753
Fundraising	1	2,580	4,715
Other income	2	6,294	4,934
		-----	-----
<b>Total incoming resources</b>		27,593	26,069
<b>RESOURCES EXPENDED</b>			
Professional fees (director/accompanist/musicians)	3	16,564	14,714
Cost of Venues / Facilities	4	3,961	3,570
Music purchased & printing		190	411
Refreshments		215	425
Web costs		159	60
Equipment purchases	6	178	-
General Advertising & Publicity Fees		402	1,684
Printing posters, tickets & programmes		2,019	2,063
Miscellaneous /gifts to soloists		146	94
Insurance		116	96
Subscriptions & licences		287	437
Lottery prizes		315	300
CD's & recording costs		1,173	1,131
Depreciation		31	41
Administration Expenses		668	783
Fundraising costs	5	890	2,596
		-----	-----
<b>Total resources expended</b>		27,314	28,405
		-----	-----
<b>NET INCOME/(EXPENDITURE) FOR THE YEAR</b>		279	(2,336)
		-----	-----
<b>NET MOVEMENT IN FUNDS FOR THE YEAR</b>		279	(2,336)
Funds brought forward at 1 May		26,732	29,068
		-----	-----
<b>TOTAL FUNDS carried forward at 30 April</b>		27,011	26,732
		=====	=====

The statement of financial activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

**HADLEIGH CHORAL SOCIETY**  
**BALANCE SHEET**  
**AS AT 30 April 2024**

		2024	2023
	Note	£	£
TANGIBLE FIXED ASSETS	7	92	123
CURRENT ASSETS			
Stock	10	170	99
Debtors	8	1,567	633
Cash at bank and in hand		30,574	31,288
		-----	-----
		32,311	32,020
CURRENT LIABILITIES			
Creditors: Amounts falling due within one year	9	(5,392)	(5,411)
		-----	-----
TOTAL NET ASSETS		27,011	26,732
		=====	=====
FUNDS			
Restricted funds		4,966	4,966
Unrestricted funds		22,045	21,766
		-----	-----
		27,011	26,732
		=====	=====

Approved by the members on 25th June 2024

*Gillian Riddle*

.....  
Chairwoman - Ms Gillian Riddle

*Laurie Denton*

.....  
Honorary Treasurer - Ms Laurie Denton

**HADLEIGH CHORAL SOCIETY**  
NOTES TO THE STATEMENTS

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>1 Fundraising</b>		
Serendipity donation	250	2,753
Lottery	705	601
Donations received	30	1,025
Sponsorship- Matthew Douglas	-	335
Fund raising events	1,595	-
	-----	-----
	2,580	4,714
	=====	=====
<b>2 Other Income</b>		
Friends	424	460
Sale of programmes	814	527
Sale of refreshments	920	832
Sale of Music	-	-
Sale of CD's	240	378
Gift Aid Income	2,025	1,582
Miscellaneous income	137	129
Summer Concert contribution	160	75
Summer Concert Ticket Refunds written back 2021	135	-
Advertising in programme	900	850
Interest	539	101
	-----	-----
	6,294	4,934
	=====	=====
<b>3 Professional Fees</b>		
Director of Music/Conductor	4,204	4,010
Accompanist	2,319	1,934
Costs of hiring musicians and singers	10,041	8,770
	-----	-----
	16,564	14,714
	=====	=====
<b>4 Cost of Venues and facilities</b>		
Hire of Music and Instruments (inc. printing and repair)	1,304	1,064
Hire of chairs	463	466
Rehearsal Venues	1,510	1,400
Concert Venues	684	640
	-----	-----
	3,961	3,570
	=====	=====
<b>5 Fundraisong costs</b>		
Fundraising events	820	-
General donations (Serendipity costs)	70	2,596
	-----	-----
	890	2,596
	=====	=====

Other funds raised during the year which have not flowed through the Hadleigh Choral Society's  
Accounts £440 retiring collection for EACH [East Anglia Childrens Hospice]- Christmas Concert

**HADLEIGH CHORAL SOCIETY**  
NOTES TO THE STATEMENTS

**6 Equipment Purchases**

Stage lighting bulbs & cabling	178	-
Banners		-
A-Frame		-
Credit card machines & power packs		-
	-----	-----
	178	-
	=====	=====

**7 Tangible Fixed Assets**

The Society owns assets with an estimated cost value of £13,496. These assets have a net book value of **£92**

Assets acquired are funded from the Arthur Vincent legacy which was received between 2012 and 2015 totalling **£11,407**

Assets marked \* below, totalling £6,441 were purchased using legacy funds leaving **£4,966** is available for future purchases.

Balancing legacy funds have been segregated and are shown as Restricted Funds.

Staging (acquired in May 1999 for £6,800)

Lighting (acquired Autumn 2006 £2,255)

Roland FP80 Portable Digital Piano, Stand

& pedals, case and piano stool (acquired June 2015 £1,733)\*

Behringer Eurolive Speaker B207MPS Speaker (acquired Feb 2016 £186)\*

Agrecco Trailer and ramp (acquired April 2017 £4,272)\*

Amplifying equipment (acquired in November 2020 £250)\*

**8 Debtors**

Debtors & Prepayments	700	260
Payments & deposits paid in advance	675	305
Accrued Income	192	68
	-----	-----
	1,567	633
	=====	=====

**9 Creditors: Amounts falling due within one year**

Subscriptions in advance	(4,246)	(3,574)
Sponsorship in advance	-	-
Ticket refunds (Spring 21 concert)	-	(135)
Creditors & Accruals	(1,146)	(1,702)
	-----	-----
	(5,392)	(5,411)
	=====	=====

**10 Stock of wine & beers**

170	99
=====	=====



# March Consulting

(East Anglia) Limited

## Report to the trustees

Hadleigh Choral Society

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024.

## Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

21-06-2024

Name:

Ian Coombes – March Consulting (East Anglia) Limited

Relevant professional qualification(s) or body (if any):

F.C.C.A. M.B.A.

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