



Stoke Holy Cross Preschool Trustees' Report

Jenny Bithell took over from Jennifer Wilkinson at the Sept 2022 AGM. Jenny did a lot of work to advertise preschool to local families and helped to promote and increase numbers for the last years intake. The rest of the committee who had been appointed last year continued on into this school year to support the preschool which has been greatly appreciated. Jenny and the rest of the committee are thanked for their hard work and dedication to the preschool, all done voluntarily.

Stephanie Laurence took over from Jenny Bithell as she stepped down as chair at the end of March.

Staffing

Staff changes whilst Jenny was chair - Maryanna who had resigned from preschool in July was taken over as deputy manager by Victoria Weston, who we were very pleased to welcome back as Vic has worked at preschool previously and knows the setting well. Another member of staff Jasmin moved on to a new preschool just before Christmas.

Emma and Rachel continued in the positions as assistant with Karen as manager and Vic as deputy.

Both Karen and Rachel resigned at the end of the summer term, recruitment for a new manager and assistant is underway. Emma is stepping up as deputy manager and Vic has moved to an assistant. We would like to thank both Rachel and Karen for their commitment to preschool, all their hard work and care towards our children as well as supporting families and making preschool a very positive place for children to be.

Emma achieved her Level 3 with a distinction. Jasmin continued as bank staff working with myself Emma and Rachel on various days until Christmas.

Fundraising

Jenny and the committee raised important funds for preschool in the winter term by organizing a wreath making evening for the village with profits going to Preschool and the traditional preschool Christmas fair at the church hall in Stoke Holy Cross both of which raised a good amount for preschool.

Stephanie and the committee organised a coffee and cake stall at the High Ash Farm Bluebell event in May 2023. This was very successful as large number of people came to the event so lots of tea and cake was sold. High Ash Farm also donated an amount of the ticket sales to preschool as did The Honest Bakers who also held a stall at the event, a very generous offering to the preschool thank you.

We also had the kind donation of preschool photos by Harly Moon of Wild Moon photography, she took some lovely photos of the children which were available to parents to buy and all profits made were kindly donated to preschool.

We went on a lovely outing to High Lodge for the Zog trail.

Funding

Jenny and the committee applied for a sustainability grant (10k) to help maintain preschool financially, which they were successful in getting.

In the Summer Term we secured SEN funding which has been very valuable to preschool and many thanks to Karen for successfully obtaining this funding.

The Committee also liaised with the parish council on getting a rent break for the pavilion to further help with costs for preschool during a difficult financial period. The PC were generous enough to offer the rent break, until further notice.

Numbers

The school year started with only 10 children so we decided to close on a Tuesday and spread the numbers through the week. We had 2 new children start after half term and 6 new children in January. In April we had 5 new starters who all settled in quickly.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2023				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	12446.00	0.00	12446.00	9679.00
Government Funding	32707.36	0.00	32707.36	50069.29
Grosss Fundraising proceeds and donations	3394.85	0.00	3394.85	3185.85
Sustainability Grant		10000.00	10000.00	
Other Income	0.00	0.00	0.00	158.50
TOTAL RECEIPTS	48548.21	10000.00	58548.21	63092.64
Payments				
Wages	37078.59	10000.00	47078.59	52353.47
Toys, Equipment & Activities	364.72	0.00	364.72	617.86
Food, Snacks & Drinks	123.30	0.00	123.30	202.59
Insurance	555.57	0.00	555.57	510.88
Rent of Village Hall	316.20	0.00	316.20	4591.70
Electricity & Heating	100.00	0.00	100.00	400.00
Uniform	0.00	0.00	0.00	57.80
Office & Administration Expenses	1281.00	0.00	1281.00	1981.10
Cleaning	67.28	0.00	67.28	114.73
Other Expenses	271.92	0.00	271.92	665.88
Fee Refund	18.75	0.00	18.75	0.00
Annual Subscriptions	271.00	0.00	271.00	271.00
Fundraising Expenses	916.96	0.00	916.96	67.76
Training	122.40	0.00	122.40	1042.00
TOTAL PAYMENTS	41487.69	10000.00	51487.69	62876.77
NET RECEIPTS / (PAYMENTS)	7060.52	0.00	7060.52	215.87
Cash funds brought forward	31514.74	0.00	31514.74	31298.87
Cash funds carried forward	38575.26	0.00	38575.26	31514.74

Statement of Assets and Liabilities at 31st August 2023				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
Cash Funds	£	£	£	£
Barclays current account	38575.26	0.00	38575.26	31514.74
Petty cash held	-	-	-	-
	38575.26	0.00	38575.26	31514.74
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659

Independent Examiner's Report to the Trustees of Stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2023

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N. Fowler*

Name: Nicola Fowler, NJF Accounts

Relevant professional qualification or body: FCCA CTA

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Date: 29/04/24