

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1033659

Details

Status Registered

Legal form Other

Registered 1994-02-24

Register [View on the Charity Commission register](#)

Contact

Address Stoke Holy Cross Cp School
Long Lane
Stoke Holy Cross
Norwich
NR14 8LY

Phone 07910739584

Email chairperson@shxpreschool.co.uk

Website <https://shxpreschool.co.uk/>

Activities

Objects: TO ENHANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE IN STOKE HOLY CROSS AND THE SURROUNDING AREA.

Activities: Pre school and play group

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£93,096	£77,756	-	-
2024-08-31	£56,727	£56,914	-	-
2023-08-31	£58,548	£51,488	-	-
2022-08-31	£63,093	£62,877	-	-
2021-08-31	£54,127	£52,232	-	-
2020-08-31	£45,619	£44,694	-	-

Trustees

Name	Role	Appointed
Elaine Flint		2024-09-01
Giancarlo Laccarino		2023-09-01
Gillian Anne Jinkerson		2023-09-01
Ian William Digby		2024-09-01
James Neil Evert Moran		2023-09-01
Jason Roy Waller-Beckett		2023-09-01

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1033659

Accounts



Stoke Holy Cross Preschool Trustees' Report

James Moran, the current Treasurer wants to step down. The committee needs at least 3 parents and a treasurer. The role involves collecting funds raised, double signing for petty cash. There is no bookkeeping involved as the preschool has a bookkeeper. No volunteers for this role therefore James to remain for the time being. Proposed by Ian Digby. Second by Victoria King. No objections.

Elaine Flint wants to step down from secretary role. Role involves taking the minutes of the meeting, organising fund raising and general assistant to the Chair.

Victoria King volunteered for the role. Proposed by Ian Digby. Second by Katherine Hopwood-Cann. No objections.

Ian Digby has volunteered to remain as Chair for this year. Proposed by Katherine Hopwood-Cann. Second by Victoria King.

Ilona Searle is taking over as administrator of Microsoft. This was voted on at the last meeting.

Current chairperson Ian Digby reiterated the pre-school is a committee run charity and without support from the parents on the committee the school will have to close. The current treasurer and secretary have to step down as they no longer have children within the setting. Most committee members have the correct paperwork now. New members will complete soon.

Manager Sarah Sexton reported that there are 14 new families. 24 children attending preschool and one SEN child. 22 children with funding.

We have lost one member of bank staff, but we have Alison and have recruited Joanne Dean.

There was an unexpected exit of a child at the end of the summer term. This means the preschool has lost income until half term. This is the first time something like this has happened. Efforts have been made to recover the money, without success. It was agreed to move forward from it and to offer the hours to the families on the waiting list.

There is no internet at the hall. So far Sarah Sexton has been paying monthly for the internet from her own pocket as there is no receipt. The community centre will be getting internet, but this will not be suitable for the preschool needs. It was agreed the internet should be paid for yearly as this would be cheaper and would provide a receipt so that Sarah Sexton could be reimbursed.

The preschool has a Barclays account which has always had issues when trying to give access to new people. Additionally everything has to have 2 signatures such as staff wages and larger equipment items. Small expenses, like the shop have to be paid via BACs. This can be awkward especially with online shopping.

The preschool also has a sum up account that has a debit card attached. It was suggested that for small payments this card could be used by the manger. It was proposed that a small amount of cash could be transferred from the Barclay account to sum up card for this purpose. It was agreed the committee needs formal documentation of terms and conditions for this before they can vote on the matter. Therefore voting was deferred to the next meeting.

The pre- school did well with fund raising last year raising £1840.

Possible Halloween party which would be ticketed. ?24/10. Or a Halloween themed bake sale/games the last day of term.

Christmas fare possibly Sunday 7th December.

Sarah Sexton will be attending a course on fund raising. She is hoping to raise funds for an outdoor canopy making the garden an all year round space. Potentially this could extend the capacity for children at the preschool.

Sarah Sexton sometimes finds it difficult to cover Friday afternoons when it's just her and Angela Andrews. It was discussed and agreed to contract the bank staff for 5 hour on a Friday.

There is a new cleaner for the hall.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2025				
	Bank	Petty Cash	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	19565.37	504.00	20069.37	13610.25
Government Funding	68391.47	0.00	68391.47	41442.15
Gross Fundraising proceeds and donations	1665.01	2960.04	4625.05	1482.48
Other Income	0.00	10.00	10.00	192.11
TOTAL RECEIPTS	89621.85	3474.04	93095.89	56726.99
Payments				
Wages	62290.24	0.00	62290.24	52534.96
Toys, Equipment & Activities	5081.22	273.47	5354.69	598.81
Food, Snacks & Drinks	0.00	671.84	671.84	15.25
Insurance	601.53	0.00	601.53	572.35
Rent of Village Hall	5100.00	0.00	5100.00	0.00
Electricity & Heating	435.90	0.00	435.90	0.00
Uniform	441.37	0.00	441.37	479.48
Office & Administration Expenses	1220.67	7.99	1228.66	621.23
Cleaning	179.64	158.07	337.71	36.72
Other Expenses	9.12	0.00	9.12	397.30
Fee Refund	0.00	0.00	0.00	1197.00
Annual Subscriptions	325.00	0.00	325.00	271.56
Fundraising Expenses	85.00	650.00	735.00	89.97
Training	225.00	0.00	225.00	99.00
TOTAL PAYMENTS	75994.69	1761.37	77756.06	56913.63
NET RECEIPTS / (PAYMENTS)	13627.16	1712.67	15339.83	-186.64
Cash funds brought forward	38388.62	0.00	38388.62	38575.26
Cash funds carried forward	52015.78	1712.67	53728.45	38388.62

Statement of Assets and Liabilities at 31st August 2025				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
Cash Funds	£	£	£	£
Barclays current account	52015.78	0.00	52015.78	38388.62
Petty cash held	1712.67	0.00	1712.67	0.00
	53728.45	0.00	53728.45	38388.62
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup
Charity Number: 1033659

Independent Examiner's Report to the Trustees of stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2025

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2001 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N Fowler*

Name: Nicola Fowler, NJF Accounts Ltd

Relevant professional qualification or body: FCCA, CTA

Address: 21, Springfields, Poringland, Norwich NR14 7RG

Date: 11/05/26

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1033659

Accounts



Stoke Holy Cross Preschool Trustees' Report

Committee Selection

1. Vote in Chairperson - Stephanie Lawrence stood down and Ian Digby voted in (Stephanie Nominated and Gill Seconded - unanimous vote).
2. Secretary Position - To be confirmed once formal agreement from possible candidate. Stacy to stay on until resolved.

Jason agreed to remain on committee but abstain from any votes around staffing.

Still looking for one more parent to join the committee to help with numbers.

3. Availability to help with move in October Half-term (Friday 25 October - Friday 1 November 2024) - Majority of committee able to help with the move. Will discuss nearer the time when exact dates known.
4. Fundraising ideas for September to December and availability to help - Agreed to put all efforts in Christmas Fair due to the move taking place October/November. Provisional date of Sunday 8th December agreed.
5. Managers' report- new building move to go ahead 26th/27th of October to be ready for starting back. Register is nearly full, with some sessions available Fridays currently. We currently have 28 children on the register, and a healthy waiting list. We are applying for the NCC expansion grant that will hopefully allow us to extend the new preschool room and accommodate a possible 12 more children per session. (This information to be collected and submitted ASAP and we will hear later OCT)
6. Treasurer report - The Pre-School Finances are currently in a stable position, with potential for slight growth as the business finds its feet in the new location. Since the old building was taken down it has taken strong leadership from Sarah, and the cooperation between the SHX Pre-School committee and the SHX Parish council to maintain a viable business model for the school, and thus has remained liquid during this time.
7. AOM - Harly Moon stepping down from Committee - Steph Laurence confirmed

Additional Points

1. Employment of S W B for bank staff - To be sorted as needed for ratios on Fridays. Sarah noted additional personnel to add to the bank staff to help with any sickness or days out on training sessions.
2. Shopping list for new build - Sarah provided a list of items required (including chairs, tables, racking, etc). Committee agreement to begin purchasing items and sort delivery so ready for the move.
3. Staff pay scheme - As per previous discussions, look to change payment of staff to 12 equal monthly payments. Setup payment for 25th of each month. Time sheets to be sent in at the end of each month with any overtime being paid the following month. James to speak with Gina about sorting. Committee agreement to put this in place if works for all.
4. DBS/EY2 - Existing committee members and new members - Ian note waiting for EY2 to be sorted. Can then check on status of current committee. Also need to sort new committee members once appointed.
5. Agreement on fundraising events and dates - 8th December for Christmas Fair. Gill to check and make sure booked with Parish Council.
6. AOM -
 - Reclaiming VAT - James to check with Gina if any VAT reclaimed in past 4 years and if not then look to see what can be reclaimed.
 - Carlo to check if the planks of wood are being used by the builder or if they can be used towards a new playhouse / fixing current ones.
 - Discussions around stopping half day sessions or only providing for a limited period. Issues around running costs and number of children if too many half days.
 - Sarah looking to have a sign for the Pre-school made and put outside. Carlo to check ok with Parish council or any plans already in place.
 - Outside tap, checking if one being put in place and if not, can one be fitted for the garden area. Carlo to check.
 - £100 given has a gift - Sarah and staff to decide best use.
 - £20 Amazon voucher given has a gift - Sarah and staff to decide best use.
 - Training sessions for Committee - Ian Digby to attend various sessions and offer to rest of the committee to attend.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2024				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	13610.25	0.00	13610.25	12446.00
Government Funding	41442.15	0.00	41442.15	32707.36
Gross Fundraising proceeds and donations	1482.48	0.00	1482.48	3394.85
Sustainability Grant	0.00	0.00	0.00	10000.00
Other Income	192.11	0.00	192.11	0.00
TOTAL RECEIPTS	56726.99	0.00	56726.99	58548.21
Payments				
Wages	52534.96	0.00	52534.96	47078.59
Toys, Equipment & Activities	598.81	0.00	598.81	364.72
Food, Snacks & Drinks	15.25	0.00	15.25	123.30
Insurance	572.35	0.00	572.35	555.57
Rent of Village Hall	0.00	0.00	0.00	316.20
Electricity & Heating	0.00	0.00	0.00	100.00
Uniform	479.48	0.00	479.48	0.00
Office & Administration Expenses	621.23	0.00	621.23	1281.00
Cleaning	36.72	0.00	36.72	67.28
Other Expenses	397.30	0.00	397.30	271.92
Fee Refund	1197.00	0.00	1197.00	18.75
Annual Subscriptions	271.56	0.00	271.56	271.00
Fundraising Expenses	89.97	0.00	89.97	916.96
Training	99.00	0.00	99.00	122.40
TOTAL PAYMENTS	56913.63	0.00	56913.63	51487.69
NET RECEIPTS / (PAYMENTS)	-186.64	0.00	-186.64	7060.52
Cash funds brought forward	38575.26	0.00	38575.26	31514.74
Cash funds carried forward	38388.62	0.00	38388.62	38575.26

Statement of Assets and Liabilities at 31st August 2024				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
Cash Funds	£	£	£	£
Barclays current account	38388.62	0.00	38388.62	38575.26
Petty cash held	-	-	-	-
	38388.62	0.00	38388.62	38575.26
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup
Charity Number: 1033659

Independent Examiner's Report to the Trustees of Stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2024

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

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Independent Examiner's Statement

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 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

NCLW

Name:

NICOLA FOWLER, NJF ACCOUNTS LTD

Relevant professional qualification or body: FCCA, CTA

Address: 21 SPRINGFIELDS, FORINGLAND, N21 4JG

Date:

19/05/25

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1033659

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Stoke Holy Cross Preschool Trustees' Report

Jenny Bithell took over from Jennifer Wilkinson at the Sept 2022 AGM. Jenny did a lot of work to advertise preschool to local families and helped to promote and increase numbers for the last years intake. The rest of the committee who had been appointed last year continued on into this school year to support the preschool which has been greatly appreciated. Jenny and the rest of the committee are thanked for their hard work and dedication to the preschool, all done voluntarily.

Stephanie Laurence took over from Jenny Bithell as she stepped down as chair at the end of March.

Staffing

Staff changes whilst Jenny was chair - Maryanna who had resigned from preschool in July was taken over as deputy manager by Victoria Weston, who we were very pleased to welcome back as Vic has worked at preschool previously and knows the setting well. Another member of staff Jasmin moved on to a new preschool just before Christmas.

Emma and Rachel continued in the positions as assistant with Karen as manager and Vic as deputy.

Both Karen and Rachel resigned at the end of the summer term, recruitment for a new manager and assistant is underway. Emma is stepping up as deputy manager and Vic has moved to an assistant. We would like to thank both Rachel and Karen for their commitment to preschool, all their hard work and care towards our children as well as supporting families and making preschool a very positive place for children to be.

Emma achieved her Level 3 with a distinction. Jasmin continued as bank staff working with myself Emma and Rachel on various days until Christmas.

Fundraising

Jenny and the committee raised important funds for preschool in the winter term by organizing a wreath making evening for the village with profits going to Preschool and the traditional preschool Christmas fair at the church hall in Stoke Holy Cross both of which raised a good amount for preschool.

Stephanie and the committee organised a coffee and cake stall at the High Ash Farm Bluebell event in May 2023. This was very successful as large number of people came to the event so lots of tea and cake was sold. High Ash Farm also donated an amount of the ticket sales to preschool as did The Honest Bakers who also held a stall at the event, a very generous offering to the preschool thank you.

We also had the kind donation of preschool photos by Harly Moon of Wild Moon photography, she took some lovely photos of the children which were available to parents to buy and all profits made were kindly donated to preschool.

We went on a lovely outing to High Lodge for the Zog trail.

Funding

Jenny and the committee applied for a sustainability grant (10k) to help maintain preschool financially, which they were successful in getting.

In the Summer Term we secured SEN funding which has been very valuable to preschool and many thanks to Karen for successfully obtaining this funding.

The Committee also liaised with the parish council on getting a rent break for the pavilion to further help with costs for preschool during a difficult financial period. The PC were generous enough to offer the rent break, until further notice.

Numbers

The school year started with only 10 children so we decided to close on a Tuesday and spread the numbers through the week. We had 2 new children start after half term and 6 new children in January. In April we had 5 new starters who all settled in quickly.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2023				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	12446.00	0.00	12446.00	9679.00
Government Funding	32707.36	0.00	32707.36	50069.29
Grosss Fundraising proceeds and donations	3394.85	0.00	3394.85	3185.85
Sustainability Grant		10000.00	10000.00	
Other Income	0.00	0.00	0.00	158.50
TOTAL RECEIPTS	48548.21	10000.00	58548.21	63092.64
Payments				
Wages	37078.59	10000.00	47078.59	52353.47
Toys, Equipment & Activities	364.72	0.00	364.72	617.86
Food, Snacks & Drinks	123.30	0.00	123.30	202.59
Insurance	555.57	0.00	555.57	510.88
Rent of Village Hall	316.20	0.00	316.20	4591.70
Electricity & Heating	100.00	0.00	100.00	400.00
Uniform	0.00	0.00	0.00	57.80
Office & Administration Expenses	1281.00	0.00	1281.00	1981.10
Cleaning	67.28	0.00	67.28	114.73
Other Expenses	271.92	0.00	271.92	665.88
Fee Refund	18.75	0.00	18.75	0.00
Annual Subscriptions	271.00	0.00	271.00	271.00
Fundraising Expenses	916.96	0.00	916.96	67.76
Training	122.40	0.00	122.40	1042.00
TOTAL PAYMENTS	41487.69	10000.00	51487.69	62876.77
NET RECEIPTS / (PAYMENTS)	7060.52	0.00	7060.52	215.87
Cash funds brought forward	31514.74	0.00	31514.74	31298.87
Cash funds carried forward	38575.26	0.00	38575.26	31514.74

Statement of Assets and Liabilities at 31st August 2023				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
Cash Funds	£	£	£	£
Barclays current account	38575.26	0.00	38575.26	31514.74
Petty cash held	-	-	-	-
	38575.26	0.00	38575.26	31514.74
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659

Independent Examiner's Report to the Trustees of stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2023

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 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N. Fowler*

Name: Nicola Fowler, NJF Accounts

Relevant professional qualification or body: FCCA CTA

Address: 21 Springfields
Poringland
Norwich NR14 7RG

Date: 29/04/24

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

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Accounts



Stoke Holy Cross Preschool Trustees' Report

Jenny Wilkinson took on the role of Chairperson of the Pre-school committee at the AGM meeting held in September 2021. This was shortly after Hazel, the then manager, resigned and the promotion of Karen to the role of manager. Collectively we have a strong group with much to offer the children and community we serve.

This has been a very busy but rewarding year. There have been many challenges often characteristic of a small rural pre-school. We would like to take this opportunity to thank you all for your hard work and dedication. We have achieved a great deal in just one year but there is still much to do in terms of numbers on role, staffing and sustaining the Pre-school in turbulent and uncertain times.

On a positive note, these are just some of our achievements:

- 1) Documentation review - thanks for our recently departed deputy manager, Maryanna for all that she did to update these
- 2) Website improvements and 'going digital' with our filing systems with a smooth, efficient transition to One Drive
- 3) Successful fundraising/financial management
- 4) Reviewing Areas of Development from Ofsted 2019
- 5) Emma successfully completing her training and is now fully qualified
- 6) All staff are up to date with mandatory training
- 7) Initial steps taken to strengthen community links with the Parish Council

We are mindful that many of the older children moved this September to primary school and the impact this has had on the financial security of the Pre-school, especially during a year of low intake. Meetings have taken place to look at what steps can be taken to address this. Our attendance at the Parish Council meeting in October will enable us to address our concerns, demonstrate how we have responded and ask for community support to see us through this coming year to the 2023/24 academic year which promises a healthier intake and should provide financial stability.

We have much to be proud of and we can clearly demonstrate our worth, the quality of our staff and their commitment to providing our children with an inclusive, nurturing, quality early years provision. Karen as our Manager should, with support, feel confident in demonstrating the positive steps that have been taken to maintain our 'Good' Ofsted rating.

There is no doubt that challenging times lie ahead, but we can show the actions we have taken to mitigate the risk of our Pre-school closing. We hope that with support from the community the Pre-school can see its way through the next twelve months and thrive again in the future.

Karen, Emma and Rachel attended a babysdays course on the new EYFS at the beginning of September.

Numbers of children taking up spaces were good but we still had a few spaces.

We started our fundraising events with an Autumn story café.

December saw a rise in covid cases so we were not able to visit the primary school for the Nativity and we had to cancel our Christmas fair which was a massive shame as the committee worked really hard to organise it. We did manage to run our craft and bake session which was well attended and finished the Christmas term with a gift left by Santa.

January saw new children starting and more sessions being taken up by existing children.

By Easter Monday, Wednesday and Thursday sessions were full, Tuesday we had one space and Friday had 13 (our maximum being 16 children)

At the end of January we had to close the Preschool for a week due to two members of staff contracting covid.

During the spring term we did parent meetings, did a world book day story café. The staff finally had a Christmas night out (in feb).

In April the staff got together and tidied the storage cupboard and we trialled 2 days of holiday club which was taken up by a few children but not enough to run both weeks that we originally advertised.

During the Spring term we booked into and got lots of essential training done. I attended a fire safety course and some management courses

Maryanna attended first aid and Health and Safety,

Rachel attended safeguarding and food hygiene (in the summer term)

Emma has lots of training through so schools out and we are lucky to be able to utilise this at Preschool. Emma has taken on the Health and Safety lead.

At the start of the summer term Jasmin joined us to cover a couple of days and ended up covering quite a lot as Maryanna went on long term sick leave, joining us for the last couple of days of term. We covered other days with agency staff and unfortunately had to close the preschool on a few occasions (this is something we have never had to do and are working hard not to be in this situation again)

We met with our Early years advisor at the start of the Summer term, who has been very helpful, and is someone the committee can go to, to ask questions.

The Summer term was busy with a trip to Wroxham barns, the Summer Fair, Sports day and the leavers party.

We have been attending the New Hall Planning meetings through out the year and they are working hard to get the New hall built. Unfortunately due to rising building materials they are having to apply for more funding. We will hopefully hear soon if these applications have been successful.

The committee have been incredibly supportive of the preschool and are committed to supporting us and working to incorporate the changes needed to bring our preschool the space needed for future years and changing hours.

And finally the committee have been working really hard to get the new banner and flyers out and displayed to attract new families.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2022				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	9679.00	0.00	9679.00	11167.50
Government Funding	50069.29	0.00	50069.29	42145.97
Grosss Fundraising proceeds and donations	3185.85	0.00	3185.85	814.02
Other Income	158.50	0.00	158.50	0.00
TOTAL RECEIPTS	63092.64	0.00	63092.64	54127.49
Payments				
Wages	52353.47	0.00	52353.47	45266.18
Toys, Equipment & Activities	617.86	0.00	617.86	310.94
Food, Snacks & Drinks	202.59	0.00	202.59	186.77
Insurance	510.88	0.00	510.88	458.96
Rent of Village Hall	4591.70	0.00	4591.70	3952.50
Electricity & Heating	400.00	0.00	400.00	400.00
Uniform	57.80	0.00	57.80	58.20
Office & Administration Expenses	1981.10	0.00	1981.10	947.45
Cleaning	114.73	0.00	114.73	89.58
Other Expenses	665.88	0.00	665.88	137.16
Fee Refund	0.00	0.00	0.00	219.00
Annual Subscriptions	271.00	0.00	271.00	115.00
Fundraising Expenses	67.76	0.00	67.76	0.00
Training	1042.00	0.00	1042.00	90.00
TOTAL PAYMENTS	62876.77	0.00	62876.77	52231.74
NET RECEIPTS / (PAYMENTS)	215.87	0.00	215.87	1895.75
Cash funds brought forward	31298.87	0.00	31298.87	29403.12
Cash funds carried forward	31514.74	0.00	31514.74	31298.87

Statement of Assets and Liabilities at 31st August 2022				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Cash Funds				
Barclays current account	31514.74	0.00	31514.74	31298.87
Petty cash held	-	-	-	-
	31514.74	0.00	31514.74	31298.87
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659

Independent Examiner's Report to the Trustees of stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2022

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2001 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N Fowler*

Name: Nicola Fowler, NJF Accounts Ltd

Relevant professional qualification or body: FCCA CTA

Address: 21 Springfields
Poringland
Norwich
NR14 7RG

Date: 17/05/23

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1033659

Accounts



Stoke Holy Cross Preschool Trustees' Report

After a really difficult academic year 2019-2020, due to the pressures of the Covid 19 pandemic, the preschool team were ready to return hoping that this academic year might bring more stability for staff and families.

During the summer of 2020 we recruited a new assistant, Karina King, to replace Kay Morgan. Karina settled into the team well and became a strong member of our workforce.

Unfortunately we had to close preschool at the end of September due to a member of staff contracting Covid 19. We followed all government guidelines during this uncertain time. November saw another National lockdown which didn't result in any reduced hours for preschool but we did see a decrease in numbers of children attending. As a team we wanted to support families with the decisions they had to make about preschool attendance. We talked and listened to families and their concerns, and hope all felt comfortable with the decisions they made. Christmas was definitely a quieter affair, but there was a certain magic in the air when all staff dressed up as Christmas elves for the final week. The look of sheer delight on the children's faces was lovely.

At the beginning of January 2021 Boris Johnson made another announcement that we were to have another National Lockdown and that all schools were to close except to Keyworkers but that all Early Year Provisions were to stay open for all families. We had one day as a team to contact families with their views and requirements and then we reopened on the 6th January.

Victoria Weston handed in her resignation in April and we successfully recruited Emma Stolner. Emma had already approached us for work experience to support her apprenticeship in Early Years Education and once we had met her we knew she was an extremely strong candidate for this post. Emma is a valued member of our team and continues to grow in confidence and knowledge as an Early Years Practitioner.

It was Easter before we saw the majority of our children return to preschool, as a team we were delighted to see them again. By this time all Covid 19 risk assessments and safety routines were well established. Unfortunately we had to close again due to another outbreak of Covid 19 within our team. All protocols

were followed and we felt confident in our actions, these were also supported by numerous call to Public Health, the Department for Education and the Early Years advisors at Norfolk County Council. We wanted to make the end of term special for the school leaver's and so we decided to go ahead with a Sports Day and a Leaver's Day celebration. We thought carefully how these could be achieved safely, and both occasions were a great success.

At the beginning of July the Pre-School Manager, Hazel Yuill, handed in her notice. Karen Blazer was interviewed for the Manager's post in the summer and we were delighted to offer her the post. She took over September 2021 and is already proving that she has the right attributes to make her a very strong leader and manager. The preschool team is in the process of recruiting a new Deputy.

This academic year has started really positively. The children have settled really well and separation from family has been much easier than anticipated. As a team we were expecting the lockdowns and restrictions that all families have experienced to have had more of a negative impact, but thankfully this has not been evident. Friendships have been developing and good relationships between staff, families and children are growing well.

The trustees would like to thank all the staff members who have worked so hard during a very challenging year and also the committee, who have been few in number but have really supported and helped us through this difficult year.

Admissions : September 2021

We have begun this academic with a high intake, we will also have another intake in January 2022.

By January 2022 numbers should be as follows:

Monday 15 children (1 space available)

Tuesday 14 children (2 spaces available)

Wednesday 15 children (1 space available)

Thursday 15 children (1 space available)

Friday 16 children (0 spaces available)

There has been a couple of inquiries from families moving into the area so hopefully these spaces will be filled

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2021				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	11167.50	0.00	11167.50	6413.00
Government Funding	42145.97	0.00	42145.97	36965.63
Grosss Fundraising proceeds and donations	814.02	0.00	814.02	1540.50
Other Income	0.00	0.00	0.00	700.00
TOTAL RECEIPTS	54127.49	0.00	54127.49	45619.13
Payments				
Wages	45266.18	0.00	45266.18	38010.77
Toys, Equipment & Activities	310.94	0.00	310.94	221.99
Food, Snacks & Drinks	186.77	0.00	186.77	141.00
Insurance	458.96	0.00	458.96	404.53
Rent of Village Hall	3952.50	0.00	3952.50	3214.70
Electricity & Heating	400.00	0.00	400.00	347.00
Uniform	58.20	0.00	58.20	0.00
Office & Administration Expenses	947.45	0.00	947.45	856.75
Cleaning	89.58	0.00	89.58	105.05
Other Expenses	137.16	0.00	137.16	237.39
Fee Refund	219.00	0.00	219.00	0.00
Annual Subscriptions	115.00	0.00	115.00	115.00
Fundraising Expenses	0.00	0.00	0.00	358.50
Training	90.00	0.00	90.00	681.00
TOTAL PAYMENTS	52231.74	0.00	52231.74	44693.68
NET RECEIPTS / (PAYMENTS)	1895.75	0.00	1895.75	925.45
Cash funds brought forward	29403.12	0.00	29403.12	28477.67
Cash funds carried forward	31298.87	0.00	31298.87	29403.12

Statement of Assets and Liabilities at 31st August 2021				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Cash Funds				
Barclays current account	31298.87	0.00	31298.87	29403.12
Petty cash held	-	-	-	-
	31298.87	0.00	31298.87	29403.12
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659

Independent Examiner's Report to the Trustees of stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2021

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2001 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
- to keep accounting records in accordance with section 130 of the Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N. Fowler*

Name: Nicola Fowler

Relevant professional qualification or body: FCCA, LTA

Address: 21 Springfields
Poringland
Norwich NR14 7RG

Date: 09/05/22

STOKE HOLY CROSS PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1033659

Accounts



Trustees Report 2020

September 2019 began with a strong team consisting of Hazel Yuill, manager, Karen Blazer, deputy manager, Clare Coughlan, assistant, Kay Morgan, assistant. All worked well together and brought differing strengths to the preschool.

The children settled very quickly and we had a positive Autumn term. Forest school commenced as soon as the children were settled and this activity continues to bring amazing learning opportunities to our group. As a team we really thrive in outdoor learning environments and we were delighted to be offered a small section of one of the allotments at Stoke Holy Cross. We took small groups up there in turn to manage this piece of land and the children learnt so much about growth and origins of food.

We also celebrated Diwali and Christmas in our own special ways.

We were very fortunate to have a Christmas trip to High Altitude, a trampoline park, this proved to be great fun to children and adults alike, thank you to the committee for helping fund this activity.

The Spring term began and again, the new starters settled extremely quickly.

Clare Coughlan handed in her notice due to relocation and left February half term, Vic Weston had expressed an interest in returning to preschool and we were happy to reappoint her. She continues to work hard and be a valuable member of the team.

Not long after this, COVID 19 pandemic began to impact all of our lives. Families and communities had to adjust to the new lockdown rules and as a preschool we had to work out how these new rules would affect us.

Due to a suspected COVID case, we had to close and deep clean, this took three working days to complete. Thank you to any of the committee who helped with this process. Thankfully we didn't have any more suspected cases and we managed to stay open until 21st July.

As a team we sought advice from Early Years sector at Norfolk County Council and with support we drew up risk assessments and worked out how we could stay open for key workers and their families.

We offered as many sessions as were needed, we also stayed open through the Easter holidays. I know all key workers really appreciated this support and provision.

During this time, Kay Morgan handed in her notice, and we continued to work as a small team of three.

COVID 19 had a massive impact on this academic year and unfortunately a lot of our usual learning outcomes were lost. We invited all children who were due to start primary school September 2020 to return to us after the Whitsun holiday. We were very pleased to see children return and feel this was a really valuable time to reconnect with their friends, return to some sort of routine and prepare a little for school.

Other areas where COVID 19 has affected us; no trips, no corporate fundraising events, no Leaver's Day, and no Sports day, it's been a difficult time for all.

As a team we spent time through the summer looking at what preschool would look like in September 2020. It's a time of constant changes and a lot of insecurity but we are determined to provide the best preschool experience we can under these circumstances.

One of the biggest and most forward looking changes is the change to our opening times.

We have looked at how we can provide 30 hours provision and this is how we are going to do this.

Monday 8:30/9-3

Tuesday 8:30/9-3

Wednesday 8:30/9-3

Thursday 8:30/9-3

Friday 8:30/9-12:30

The breakfast club is proving popular and we are beginning this W/C 21st September.

We will be running long sessions on Monday, Wednesday and Thursday and after Christmas, Tuesdays as well.

As I said to the committee, I think there will be a transition period over this coming academic year, but once families in the area know that these hours are on offer then we will have a greater uptake for these longer sessions.

We have a few spaces available but I am continuing to have contact from families looking for preschool provision for this year.

We have also made the decision to be a one setting provision during this pandemic. This means that children can only attend our setting and they cannot split their preschool provision between two settings, unfortunately this means we have lost a couple of families but we feel very strongly that the health of our children and our staff is paramount. We feel this system falls in line with the government guidance on having a bubble of no more than 30 children. We presently have 25 children but this number could increase.

Over the last couple of weeks the Chairperson and myself have advertised for a new assistant. We had three applicants and after interviewing all three, we are delighted to say that we have appointed a new assistant who will begin with us at the end of September. She is an experienced EY practitioner, very well qualified, who seems as if she is going to fit in very well to the team.

So whatever 2020-21 looks like, we are confident that we have the team, the skills and the adaptability to provide the best preschool experience for our children.

Fundraising

- We started well with a really fantastic Christmas event last year. It was very well attended and had a lovely community feel.
- We raised -
- Sadly all of our other plans had to be cancelled due to lockdown
- Hazel and several committee members did a fantastic job of selling plants to raise money during lockdown

I would like to take this opportunity to thank all the staff and all who stood on the committee last year. Thank you to Laura Hood and Rachel Brooks for being Chairpersons, to Barry Gow for continuing as treasurer, to Nikki Bagley for being secretary, thank you to Bex Goodson for collecting the Fareshare food every week, and all committee members.

Your hard work and support is greatly appreciated.

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659				
Receipts and Payments Account for the year ended 31st August 2020				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Receipts				
Fees from Parents	6413.00	0.00	6413.00	14238.75
Government Funding	36965.63	0.00	36965.63	34560.95
Grosss Fundraising proceeds and donations	1540.50	0.00	1540.50	4489.30
Uniform Sales	0.00	0.00	0.00	51.50
Other Income	700.00	0.00	700.00	179.18
TOTAL RECEIPTS	45619.13	0.00	45619.13	53519.68
Payments				
Wages	38010.77	0.00	38010.77	40685.67
Toys, Equipment & Activities	221.99	0.00	221.99	646.57
Food, Snacks & Drinks	141.00	0.00	141.00	215.72
Insurance	404.53	0.00	404.53	404.53
Rent of Village Hall	3214.70	0.00	3214.70	3668.60
Electricity & Heating	347.00	0.00	347.00	390.00
Uniform	0.00	0.00	0.00	154.70
Office & Administration Expenses	856.75	0.00	856.75	1335.70
Cleaning	105.05	0.00	105.05	106.68
Other Expenses	237.39	0.00	237.39	565.06
Annual Subscriptions	115.00	0.00	115.00	50.00
Fundraising Expenses	358.50	0.00	358.50	602.59
Training	681.00	0.00	681.00	597.50
TOTAL PAYMENTS	44693.68	0.00	44693.68	49423.32
NET RECEIPTS / (PAYMENTS)	925.45	0.00	925.45	4096.36
Cash funds brought forward	28477.67	0.00	28477.67	24381.31
Cash funds carried forward	29403.12	0.00	29403.12	28477.67

Statement of Assets and Liabilities at 31st August 2020				
	Unrestricted Funds	Restricted Funds	TOTAL FUNDS	LAST YEAR
	£	£	£	£
Cash Funds				
Barclays current account	29403.12	0.00	29403.12	28477.67
Petty cash held	-	-	-	-
	29403.12	0.00	29403.12	28477.67
Assets retained for the charity's own use				
The majority of assets held are toys and equipment.				

Stoke Holy Cross Pre-School Playgroup

Charity Number: 1033659

Independent Examiner's Report to the Trustees of stoke Holy Cross Pre-school Playgroup

I report on the accounts of the Pre-school for the year ended 31st August 2020

Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 130 of the Act: and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed: *N. Fowler*

Name: Nicola Fowler, NJF Accounts Ltd

Relevant professional qualification or body: FCCA

Address: 21 Springfields
Poringland
Norwich NR14 7RG

Date: 24/05/21