

BARNS GREEN PLAYGROUP

England & Wales · Charity number 1033658

Details

Status Registered

Legal form Other

Registered 1994-02-24

Register [View on the Charity Commission register](#)

Contact

Address 19 Finians Field
Barns Green
Horsham
West Sussex
RH13 0JX

Phone 01403730742

Email playgroup@barnsgreen.com

Website www.barnsgreen.com

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Activities loosely follow the themes: our home & garden, our village & town, our environment & animals, our country, the world & space, holiday activities, the seaside, the seasons, night & day, relevant book topics, shopping, festivals, different communities, transport methods, music, physical education and body awareness, social skills and preparing for school and general safety.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£151,314	£143,709	-	-
2024-03-31	£160,059	£129,829	-	-
2023-03-31	£139,366	£130,442	-	-
2022-03-31	£110,000	£111,000	-	-
2021-03-31	£87,329	£86,861	-	-

Trustees

Name	Role	Appointed
Alexandra Louise Mannion		2022-06-28
Daniel Belmore		2026-03-17
Elizabeth King		2024-09-24
Frances Humphreys		2026-01-28
Tamsyn Richards		2024-09-24

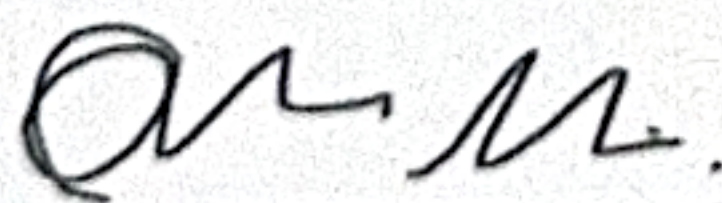
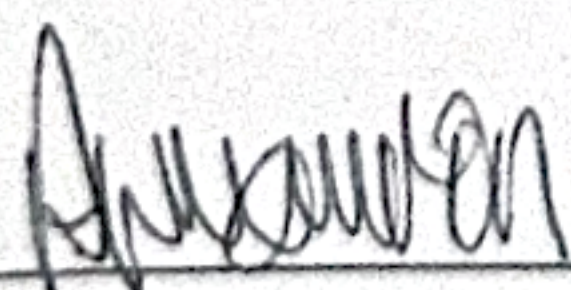
BARNS GREEN PLAYGROUP

England & Wales - Charity number 1033658

Accounts

BARNS GREEN PLAYGROUP**Statement of Accounts for the period**

	1 April 2024 to 31st March 2025	£	1 April 2023 to 31st March 2024	£
Balance brought forward		118,980.22		88,788.36
<u>INCOME</u>	£		£	
Session Fees	19,911.08		31,686.80	
Funded Fees	124,609.07		119,703.22	
Milk	-		60.00	
Fundraising	5,130.71		6,626.59	
Donations	-		172.55	
Outings	35.00		54.00	
Uniforms	473.40		409.19	
Refunds	146.40		-	
Interest on deposit accounts	1,009.27		1,346.70	
		<u>151,314.93</u>		<u>160,059.05</u>
		<u>270,295.15</u>		<u>248,847.41</u>
<u>EXPENDITURE</u>				
Fundraising	916.62		1,151.00	
Hall Fees	17,708.00		14,991.75	
Running Costs	3,132.20		5,254.85	
Professional Services	1,690.86		334.04	
Misc	-		220.00	
AGM	-		100.00	
Staff Pension & Training	2,516.44		2,146.36	
Equipment	4,337.02		-	
Subscriptions	384.00		1,324.42	
Outings	314.00		396.00	
HMRC	6,678.55		5,404.66	
Children's staff presents/party	1,207.93		395.70	
Uniforms	987.20		453.50	
Wages	103,786.88		97,457.71	
Memberships, Ofsted, PLA insurance	50.00		199.61	
		143,709.70		129,829.60
Savings (£42,429.48 & £36,116.98)	78,516.80		77,034.73	
Bank	48,535.85		41,910.49	
Cash	35.00		35.00	
		Balance c/f		Balance c/f
		<u>127,087.65</u>		<u>118,980.22</u>
		<u>270,797.35</u>		<u>248,809.82</u>

Alex Nicholson
Auditor

Alex Mannion
Treasurer

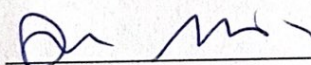
BARNS GREEN PLAYGROUP

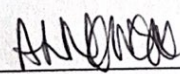
England & Wales - Charity number 1033658

Accounts

BARNS GREEN PLAYGROUP**Statement of Accounts for the period**

	1 April 2022 to 31st March 2024	£	1 April 2022 to 31st March 2023	£
Balance brought forward		88,788.36		79,864.40
<u>INCOME</u>	£		£	
Session Fees	31,686.80		43,647.00	
Funded Fees	119,703.22		88,387.07	
Milk	60.00		115.07	
Fundraising	6,626.59		4,570.01	
Donations	172.55		475.31	
Outings	54.00		18.00	
Toddlers	-		661.23	
Uniforms	409.19		967.00	
Technotots	-		364.00	
Interest on deposit accounts	1,346.70		391.57	
		<u>160,059.05</u>		<u>139,366.12</u>
		<u>248,847.41</u>		<u>219,230.52</u>
<u>EXPENDITURE</u>				
Fundraising	1,151.00		715.46	
Hall Fees	14,991.75		14,086.50	
Refreshments	-		3.49	
Running Costs	5,254.85		2,640.27	
Professional Services	334.04		1,145.11	
Misc	220.00		-	
AGM	100.00		54.99	
Staff Pension & Training	2,146.36		3,186.00	
Equipment	-		310.20	
Subscriptions	1,324.42		84.00	
Outings	396.00		225.00	
HMRC	5,404.66		16,263.45	
Children's staff presents/party	395.70		466.96	
Uniforms	453.50		1,107.50	
Wages	97,457.71		88,804.79	
Memberships, Ofsted, PLA insurance	199.61		1,080.44	
Technotots	-		268.00	
		129,829.60		130,442.16
Savings (£41,345.51 & £35,689.22)	77,034.73		75,724.90	
Bank	41,910.49		13,028.46	
Cash	35.00		35.00	
		Balance c/f		Balance c/f
		<u>118,980.22</u>		<u>88,788.36</u>
		<u>248,809.82</u>		<u>219,230.52</u>





Alex Nicholson
Auditor

Alex Mannion
Treasurer

BARNS GREEN PLAYGROUP

England & Wales - Charity number 1033658

Accounts

Minutes of 45th AGM of Barns Green Playgroup – 27th June 2023

2022-2023 Academic Year

1) Present AGM/Parents' Evening:

Charlotte Plowman, Liz King, Alex Mannion, Rachel McAlonon, Amelia Scott-Cowley, David Higginson, Becca Leonard, Kevin Leonard, Eunice Chan, Lean Seow Thor, Rachel Crip, Sammey Berwick, Jack Berwick, Laura Beard, Jordan Sturgis, Luke Portuin, Mark Simpson, Emma Cox.

Apologies:

Katrina Maynard, Amy Crawl, Jo and Mark Robinson, Isobel Cambridge, Ollie Radford, Brit Wilder, Laura Jacques, Frances Humphreys, Tom Ott, Bex Lismer, Amy Hounslow, Aimee Archer, Rainer Thompson, Mark and Ellie Welfare, Charlotte Dalal, Skye Braham.

2) Minutes From 2022 AGM amended for new committee

Accepted and signed by Rachel McAlonon

3) Matters Arising:

None

4) Managers Report (Given by Bev Liley)

Welcome everyone and thank you for coming.

It has been a busy year and has not been without its challenges. It has felt like a year of disruptions.

A change in staff in the Spring term is never ideal, but I feel the children have been unaffected, Debbie has quickly got to know them and has settled well into the role of Key worker, supported by Becca.

Setting up has been a challenge, as most staff arrive after dropping children off at school.

There has been a lot of illnesses such as scarlet fever, hand foot and mouth, endless sickness bugs, impetigo, conjunctivitis etc. It seems that this could be because of us all isolating during covid and children not building up their immune systems but has not been officially stated. We have also had the extra bank holiday and closure due to no water. Hopefully the next year things will settle down to more normality.

22 children are leaving this summer. This is half of the children currently attending Playgroup. Sessions are filling up gradually for the next academic year, we would be

grateful if you could recommend us to friends and family. It seems that a lot of settings are advertising spaces at the moment. I guess this is down to a fluctuation in birth rates.

This year we have been able to have more visitors.

Victoria Brock came in to do a music session, for a term which was great. The children really enjoyed it and could try lots of different instruments. They listened exceptionally well and followed all her instructions.

One of our topics this year was jobs people do. We have had a couple of lucky visits from a tank and farmers herding cows. The children were very excited by both.

We also had a visit from the fire brigade and a window cleaner. I am arranging a couple of people to play instruments and Rev Sandra has also come in each term.

I have a work experience student next week, a local girl who attends The Weald School.

We have been asking in the newsletter and big mag for anyone to come and share their interests or skills. So far there has not been a response. This is a shame as the children love to experience and see new things. It can be as simple as bringing items from a country you have visited, show and talk about a hobby, make something or do some cooking or sewing with the children. Don't be shy!

Recently I have finally sorted out the Playgroup Garden. It is mainly herbs, so that it is a sensory experience for children. Once the plants are more established, they can pick leaves for activities such as in playdough or making potions etc, or to simply touch and smell.

It's been great to have the book borrowing back in place again after Covid. I love to see the children enjoying books so much, it's really important for their learning.

The Early Years Foundation Stage continues to focus on staff spending less time doing written observations on children and more time playing and talking to children, enriching their language and understanding. We have been using our professional judgement and our knowledge about the children to plan and progress their learning. This has not only improved the quality of care and education for the children but has also had a positive impact on behaviour in the setting.

As well as children's work on display there are also photo boards. These are not exhaustive but will give you a good insight into what children are enjoying at playgroup. There is a big focus on promoting children having a healthy lifestyle. This includes plenty of exercise, which they get in abundance at Playgroup. Healthy eating, which again we encourage. I appreciate you supporting this when providing their lunches and snacks. We have made headway with even the fussiest of eaters. Oral hygiene is another aspect

which we are focussing on. We regularly have conversations about the dentist, effects of foods on their teeth and bodies and are going to increase activities around looking after their teeth. This will be through games such as sorting foods, brushing dolls teeth, stories, and other brushing teeth activities.

Staff continue to keep statutory training up to date. Annmarie has begun her level 3 qualification and I am her mentor. As I said, Debbie joined us in the Spring term. She has a level 2 qualification and is also looking to study for her level 3. There continues to be a shortage of qualified early years staff. As well as staff completing training, I continuously share information through a weekly evaluation. I often use this as a method of training and sharing my experience with staff. Currently I am looking at the importance of communication, interaction and listening. This provides training for bank staff and refreshes qualified staff.

We continue to offer up to 30 hours for funded and nonfunded children. If you qualify for 2 Year free entitlement, or the extended free entitlement for working parents of 3 & 4-year olds from September, then make sure that you apply now, in plenty of time before the end of August. Please let me have your code as soon as possible.

We welcome any feedback about all aspects of Playgroup. This can be verbally, written or emailed to me, or you can email a member of the committee. There is a suggestion box on the parent information table in the hall.

1. I sent out a parent survey and it showed that on the whole everyone is very happy with the service we provide and most importantly, children are happy. It was felt that the newsletter is informative.

There were a couple of points raised.

2. Communication and feedback. Some people felt they didn't receive enough feedback. I sent out a letter to show how I would rectify this as communication is very important. If you feel this is a concern at any time, please make sure you tell me. Then I can make sure it happens. I also try to put a board out daily to show what the children have been doing.

3. A few people didn't receive information about the EYFS. I have spoken to Key workers to make sure they share the information to help you be more familiar with what it is. The EYFS continues until the end of reception, so it is helpful to have a good understanding. It is an important time in your child's life as it is the foundations to their future learning. The focus is on children learning through play, and the role adults play. One of my favourite quotes is "The best teachers are those who show you where to look, but don't tell you what to see." — Alexandra K.Trenfor I think it sums up that it is important for adults to allow children to explore and discover for themselves.

I have been given some fundraising ideas which I will pass onto the fundraisers.

I want to thank the Committee and fundraisers for all their hard work. Playgroup wouldn't be able to exist without you. We are looking to recruit some new fundraisers as people step down due to their children leaving to go to school. A special thanks to Rachel (chair) and Liz (Secretary) who are stepping down this year, and welcome to Kev and Sammey who will be taking on their roles. I look forward to working with you.

Lastly, as always, I want to mention the staff for their hard work and commitment to playgroup, I am aware that it is a very demanding job, with many challenges. Thank you to my deputy Becca for remaining actively involved in Playgroup even though she is on maternity leave and her continuing to be a great support to me. As a staffing team we are always striving to provide the best care for your children, so a big thank you to all the staff.

5) Fundraiser's Report (Given by Vickie Harvey read by Liz King)

Fundraising Report 2023

It's been a great year for fundraising, we have seen a steady flow of events which has resulted in raising £3854.55 of vital funds for Playgroup.

Can we firstly start by thanking everyone who volunteered, donated, sponsored and supported any of the fundraising events this year, without your generosity we couldn't have raised much needed funds for playgroup.

The first fundraising event of the year was the annual refreshments stand at The Barns Green Half Marathon/Run Barns Green races last September, raising £1,229.52 and a further £300 from Run Barns Green for playgroup.

The next Half Marathon/run Barns Green races will be held on Sunday 24th September, so please put the date in your diary to bake something or help out on the day- lots of volunteers are required for this, so the more the merrier!

Other fundraising activities included:

Nearly New Sale- £93

Christmas Hamper Raffle- £345

£242.76 coffee morning/quiz night at the pub

Bag2School collection- amount to be confirmed

Smarties Tubes- £88.40 so far, but Still awaiting completion of tubes from families.

Our main event for the year was the Race Night which raised £1,881.86 from ticket sales, horses, sponsorship and raffle.

Special thanks to Leonard Engineering for sponsoring the event and the Club for donating the venue and drinks to the winning horse owners. Without Kev and Billy's support, the event would not be possible, so thank you from everyone at Playgroup.

If you would like to help with the fundraising we are in great need of parent/carers to support. This could include helping at events, baking cakes, donating prizes, asking companies for raffle prizes or organising events. Playgroup rely on fundraising to enable them to buy new equipment, so we strongly encourage you to get involved if you are interested. Please talk to a committee member or Bev if you would like more information.

Thanks again for everyone who has supported and we look forward to another productive year of fundraising!

Vickie is stepping down from her Fundraising Lead role, but we are pleased to let you know Lucy will carry it out for another year.

6) Treasurer's Statement of Account (Given by Alex Mannion)

I can confirm that the accounts are currently in the process of being audited but we made a profit of £8923.96.

As of the year end for Playgroup, the 31st March 2023, I can confirm Barns Green Playgroup had the following bank balances:

Current Account - £13,028.46

Savings Account - £35,313.18 this money is used for any big purchases and to put into the current account should we ever need too.

Deposit Account - £40,411.72 this account would have to be used if we had to close playgroup and would be used to pay redundancies, creditors etc.

The fundraising team have had a really successful year raising over £2000 more than last year for Playgroup – thank you for Vickie & Lucy's hard work and to anyone else that has helped out.

I can confirm it has been agreed that we will keep the hourly rate as it is and will review at every committee meeting.

Lastly thank you to all the staff and committee for all their hard work.

7) Chair Report (Given by Rachel McAlonan)

Good evening, I hope everyone has had a chance to look at their children's work on display and have a drink. I will try to keep this brief so that you can all continue with your evening.

I would like to take this opportunity to highlight the efforts of the fundraising team. Fundraising is key to helping with running costs and helps provide new toys and equipment for the children. Vickie and Lucy have done a fantastic job heading up the fundraising team this year. A massive thank you to everyone involved in helping with fundraising and to those that have supported all our events. Vickie is stepping down at the end of the year so I hope everyone will continue to support Lucy as she continues to lead the fundraising effort.

I have carried on representing Playgroup at the Village Trust meetings. We continue to raise the issue of having a path going up to the Village Hall to improve safety along Muntham Drive, which I feel will really benefit the children particularly at drop off and pick up times.

I would like to thank all the staff for their hard work this year and in particular Bev as the manager of Playgroup. Bev does a lot for Playgroup and often must overcome challenges which she does with aplomb. All the staff do a fantastic job to enrich the time that all the children have at Playgroup. We have had a few staff members leave this year and we have welcomed Nicola, Debbie and Bex to the team, who have all fitted in well. Kasia has been fantastic, stepping into a key role while Becca has been on maternity leave.

I would like to thank all our volunteers who have given up their time this year. A special thank you to Liz King and Alex Mannion who have both provided invaluable help with the committee and fundraising. Charlotte has joined the committee this year so I would like to thank her for that. Due to work commitments and our children leaving Playgroup, Liz and I shall both be stepping down this year.

I would like to welcome Kevin Leonard who will be stepping into the role as Chair and Sammey who will be taking on the Secretary role. I wish them both the best.

Lastly, I hope everyone enjoys the break over the summer holidays!

8) Committee

We voted in new committee members – details are as follows:

Present Committee:

Chairperson: Rachel McAlonan (STEPPING DOWN)

Treasurer: Alex Mannion

Secretary: Liz King (STEPPING DOWN)

Members: Charlotte Plowman

New Committee:

Chairperson: Kev Leonard (NEW) Proposed by Liz King, seconded by Charlotte Plowman

Treasurer: Alex Mannion

Secretary: Sammey Berwick (NEW) Proposed by Alex Mannion, seconded by Becca Leonard

Members: Charlotte Plowman

9) Any Other Business

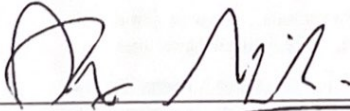
None

10) Date of Next Meeting

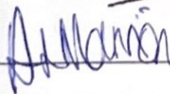
46th AGM – 2nd July 2024.

BARNS GREEN PLAYGROUP**Statement of Accounts for the period**

	1 April 2022 to 31st March 2023	£	1 April 2021 to 31st March 2022	£
Balance brought forward		79,864.40		81,598.08
<u>INCOME</u>	£		£	
Session Fees	43,647.00		41,720.15	
Funded Fees	88,387.07		63,801.56	
Milk	- 115.07		-	
Fundraising	4,570.01		1,861.48	
Donations	475.31		545.90	
Outings	18.00		-	
Toddlers	661.23		457.08	
Uniforms	967.00		434.74	
Technotots	364.00		737.00	
Interest on deposit accounts	391.57		15.26	
		<u>139,366.12</u>		<u>109,573.17</u>
		<u>219,230.52</u>		<u>191,171.25</u>
<u>EXPENDITURE</u>				
Fundraising	715.46		594.85	
Hall Fees	14,086.50		12,554.50	
Refreshments	3.49		4.50	
Running Costs	2,640.27		2,023.32	
Professional Services	1,145.11		1,869.12	
AGM	54.99		-	
Staff Pension & Training	3,186.00		2,721.92	
Equipment	310.20		1,775.30	
Subscriptions	84.00		169.00	
Outings	225.00		-	
HMRC	16,263.45		15,163.56	
Children's staff presents/party	466.96		796.05	
Uniforms	1,107.50		941.25	
Wages	88,804.79		70,601.32	
Memberships, Ofsted, PLA insurance	1,080.44		1,068.17	
Technotots	268.00		1,024.00	
		130,442.16		111,306.86
Savings (£40,411.72 & £35,313.18)	75,724.90		75,333.33	
Bank	13,028.46		4,496.07	
Cash	35.00		35.00	
		Balance c/f		Balance c/f
		<u>88,788.36</u>		<u>79,864.40</u>
		<u>219,230.52</u>		<u>191,171.26</u>



Alex Nicholson
Auditor



Alex Mannion
Treasurer

4 January 2024

Dear Trustees,

This letter should be read in conjunction with the signed Statement of Accounts for the period ended 31 March 2022. As you are aware, part of the work that is carried out when we look at the financials is the ability of the charity to continue as a going concern. In assessing whether the charity is a going concern the Trustees and management should consider all available information about the future of the charity in the period of at least twelve months from the date when the receipts and payments are approved and authorised for issue.

Whilst we are out of the pandemic, the lasting impact of the Covid-19 outbreak should mean all entities, including charities, reassess their financial position and their ability to continue to operate as a going concern. This may require considering a number of factors including updating the charity's budgets and forecasts. Trustees may consider and take account of realistic mitigating responses open to them, considering the likely success of any response.

Part of the work that Trustees and management can do for assessing the ability of the charity to continue to be a going concern is:

- Prepare the following covering the period of the going concern assessment (at least 12 months),
 - * budgets,
 - * cash flow forecasts
- review the accuracy of past budgets and forecasts by comparing the budget for the current year against actual results for the year, and

Trustees should consider not only the budgets and forecasts but also the sensitivity analysis on these: key considerations will be around reserves, liquidity and resilience.

a) *Reserves*

The Charity Commission guidance "Managing financial difficulties & insolvency in charities" (CC12) stresses the importance for "*a trustee body to have a good knowledge and understanding of the charity and its finances so that, as far as possible, the continued viability of the charity and its charitable activities can be assured.*"

This is a theme that runs through the Charity Commission's updates and alerts including its guidance on whether charities can use reserves and restricted funds to help the charity through the crisis.

As at 31 March 2023, BPGP is reporting unrestricted funds totalling £88.8k (2022: £79.9k).

The Charity Commission guidance highlights a number of factors the trustees need to consider.

- Trustees should review what are their short, medium, and longer-term priorities, including whether certain projects, spends or activities can be stopped or delayed.
- The guidance recognises that reserves can be used to help cope with unexpected events like those unfolding at present.
- If the trustees have previously decided to earmark certain funds for a particular purpose they may be able to re-prioritise these.
- Restricted funds which cannot be spent at the trustees' discretion may only be used for a particular and defined purpose.
- All decisions on such financial matters should normally be taken collectively, and significant decisions and action points noted in writing.

b) *Liquidity and resilience*

The Charity Commission guidance goes on to explain that "*The overall responsibility for effective governance and the implementation of proper financial management rests with the trustees, but may well involve all staff members whether paid or volunteers.*"

As well as the level of available reserves the trustees will also need to understand and consider the charity's liquidity.

- Proper consideration needs to be given to cash flow forecasts and debt and project management based on realistic assumptions set. There should be a budget including cash projections and business plans produced at least annually and monthly monitoring against the plans.
- There is a need to extend cash flow forecasts to evaluate issues that may arise after the end of the period covered by existing cash flow forecasts.
- There should be processes in place to ensure that appropriate procedures and controls have been applied to models used to generate cash flow and valuation information, including the choice and consistent use of key assumptions.
- Appropriate sensitivity analysis needs to be applied to address the potential impact of reasonably possible events. Sources of income and expenditure should be analysed with consideration of uncertainties around grant funding, voluntary or earned income.
- The sensitivity analysis should properly flex assumptions to identify how robust the model outputs are in practice and that the assumptions are free from bias.

Should you have any questions, please let me know.

Yours sincerely,

Alex Nicholson

Alex Nicholson

BARNS GREEN PLAYGROUP

England & Wales - Charity number 1033658

Accounts

Minutes of 44th AGM of Barns Green Playgroup

2021-2022 Academic Year

1) Present AGM/Parents' Evening:

Rachel McAlonan, Philippa Berry, Becca Leonard, Alex Mannion, Liz King, Laura Jacques, Dan & Rachel Crisp, Amelia Scott-Cowley, Eunice Chan, Vickie Harvey, Britt Hvaal Wilder, Rosie Biggs, Sammy Berwick, Jefferson Wenban, Lucy Priestley, Amy Cawt, Daniela Havermans, Emma Cox, Samantha Sage, Adam Rood & Rosie Biggs

Apologies:

Bev Liley, Charlotte & Tom Ploughman, Laura & Carl Beard, Katrina Maynard, Caroline Fisher, Amiee & Justin Pilgram, Ellie & Mark Welfare, Charlotte Dalal, Paul Martin, Emma Dasey, Amanda Page, Gayle Goodall, Kasia Greenwood, AnnMarie Smith & Penny Courquin.

2) Minutes From AGM:

Accepted and signed by Rachel McAlonan, proposed by Becca Leonard, seconded by Alex Mannion.

3) Matters Arising:

None

4) Supervisors Report (Given by Becca Leonard)

Welcome everyone. First of all, I would like to say a big thank you to you all for being so supportive and patient during the pandemic. It has been challenging and hard work, but worth it when you see how much Playgroup benefits the children. The pandemic has really highlighted to me, the importance of children being together particularly from a social aspect.

Despite all of the disruption, the pandemic has had its positives. One being that children come in without parents/carers. Children settle much more quickly, and staff are just focussed on the children rather than in conversation with adults. I also think by having not so many adults milling about, it is less daunting for little people. It has helped the children go into school independently too.

Also, by having individual snacks from home, it makes it much safer for those with allergies. Again, it frees up staff to be with the children, as no one has to prepare food or wash up cups and plates. Children having their own water bottles also saves time and money, as we were sterilizing them. As I said in the newsletter the negative to children bringing in a water bottle, is that many children were having continuous access to squash and juices. The children have not been phased changing to water only, thank you for supporting this change. Mealtimes are social occasions with learning opportunities, which means staff talk about healthy options and how we should look after our bodies and teeth. We did a topic on 'our bodies' which they were really interested in, and I think it helped them to want to make healthy choices. It would be good if you could continue this at home and in their lunch boxes. Included in the Statutory Framework for the Early Years Foundation Stage is, "the provider must promote good health, including the oral health, of children attending the setting" As an extra to promote good oral health we have a dentist visiting in July.

Sessions are busy, and this continues into the next year too. We are ending this year with 43 children. Only 10 are leaving to go to school. The following school year I have capped at 22, so that we do not have a drastic drop in numbers

next September. If you have younger children, it is best to give me their details as soon as possible. I am constantly having enquiries for spaces, and there is a shortage of availability in the area.

The children have had a less disrupted year thank goodness. They are keen to learn and explore. I know it has been hard for parents to not come into the setting, but I hope the photo boards help to show the things we have been doing.

We are in the process of liaising with our feeder primary schools, to make sure that children have a smooth transition.

This year we have had a few visitors. Nic from Technotots had returned on a Thursday. He provided a wide range of ICT equipment, including programmable and remote-control toys, laptops, cameras, voice recorders etc. It was very beneficial and the children loved to spend time with Nic, but unfortunately due to personal circumstances he isn't in until further notice and may not return.

Victoria Brock came in to do a music session, which was great. The children really enjoyed it and could try lots of different instruments. They listened exceptionally well and followed all her instruction. I am looking into making this a regular event depending on her availability. This may replace Technotots. If any of you or your family members have a skill or interest to share with the children, then I would love for you to come in to share this with us?

Staff have kept statutory training up to date, a lot of it is online now. First aid still has the practical part. Annmarie will begin her formal qualification next term, after Key working with Gayle for this year. In the Early Years sector there is a shortage of qualified staff. This is proving an issue for settings all over the country. An update on our staffing situation is as follows: We will have 4 Key workers for the next academic year. Amanda, Emma, Annmarie and Kasia. Kasia has qualified teacher status so will be a real asset to Playgroup. Becca is going on maternity leave after the October half term. She will still be playing an active role at Playgroup during her time off. This means she will remain in her roles as my deputy, Senco and Health & Safety and is going to oversee Annmarie and Kasia key working. Gayle has stepped down as Key worker due to other commitments but will remain as bank staff. We currently also have Daniela, Penny and Eunice as bank staff, who are all very experienced with children. Also, due to being so busy, we are looking to employ Rebecca Lismer as bank staff, she has worked with children for 8 years in reception and year one. Rebecca has a lot of experience with SEN children too. Emma Cox, who also has qualified teacher status, will be working 2 days per week.

We continue to offer up to 30 hours for funded and nonfunded children. If you qualify for 2 Year free entitlement, or the extended free entitlement for working parents of 3 & 4-year olds from September, then make sure that you apply in plenty of time before the end of August. Please let me have your code as soon as possible.

Last September saw changes to the Statutory Framework for the Early Years Foundation Stage. The main change was the emphasis on practitioner's spending less time doing written observations on children and more time playing and talking to children, enriching their language and understanding. We have been using our professional judgement and our knowledge about the children to plan and progress their learning. This means their written learning records have much less in them. This change has been so beneficial. It is lovely to see staff being much more involved with the children, rather than head down, scribbling notes all of the time. After speaking with staff, I know that they have felt the benefit, and feel they not only know their Key Children better, but all children. This means that your consultation with your Key Worker is mainly verbal rather than reading through a journal. You should feel that they really know your child. I welcome feedback regarding this.

We welcome any feedback about all aspects of Playgroup. This can be verbally, written or emailed to me, or you can email a member of the committee. I sent out a parent survey and it showed that on the whole everyone is very happy with the service we provide. There were a few points raised.

- 1. Communication and feedback.** This has been a challenge during the pandemic, but we have done our best to keep you informed. I didn't feel it was very easy on collection in the car park in front of everyone. Hopefully now that you are able to come in to collect you can chat more with your Key worker. I am always available if anyone would like to speak to me. If at anytime you feel you need more time or feedback, always say as I appreciate it is sometimes difficult at pick up, especially if you need to be somewhere else.

- 2. Staff taking photos during sessions to post on apps etc for parents, day to day feedback.** As I have said the EYFS has changed. The emphasis is on staff spending time fully engaged with the children, developing communication and language skills and really knowing the children. I feel that if staff were under pressure to do this, it would undermine this and take priority over quality interactions. The sessions go by quickly, I do not want staff using precious time doing this. We do take photos and use them for our displays which you can see around the room. They will also be out when you collect your children. These show the sorts of activities we do at Playgroup which covers all aspects of the curriculum. The children also love to look at them and sometimes will ask to do activities they can see.
We try to give verbal feedback as often as possible. The whiteboard is a good way to share information, but often gets forgotten during this busy time. We will make the effort to try and remember this. Always speak to me if you would like time with your key worker.
- 3. Information on the EYFS** - This should be shared by your key worker so always ask them. Also, all of the information can be found on the parent information table. If you have any questions, please ask.
- 4. Information or support about aspects of development** You can ask about this at any time. For example, potty training, or difficulty with routines, concerns about development or behaviour etc. We have a lot of experience dealing with every day challenges, so always ask. If we don't have the answer, I can always find out information for you. If you are worried about behaviour at Playgroup, then always speak to me.

I would also like to thank the officers of the Committee, who had had quite a difficult time this last year sorting out inherited unfinished Committee business. Thanks to Philippa our treasurer, who has worked with me for many years and is now stepping down. Lastly, thank you to all of the people that have joined the fundraising team, those willing to help out at events and to everyone involved in playgroup.

As always, a big thank you to all of the staff for their hard work and commitment to playgroup, and I really appreciate how supportive they are being at the moment during tough times. I am aware that it is a very demanding job, with many challenges. Thank you to my deputy Becca for being so proactive and supportive and for the time she dedicates to Playgroup. As a staffing team we are always striving to provide the best care for your children, so thank you to all of them.

5) Fundraiser's Report (Given by Alex Mannion)

Over the last year, we've held various fundraising events at Playgroup, our Christmas jumper day raised £40, our World Book Day Costume week in March raised £43 and then we had a really successful Race Night raising just over £2000.

I know a few parents have signed up over the last few months to be on the fundraising team which is amazing but we are always on the lookout for new recruits, so please just ask if you would like more information!

We have the Barns Green half marathon coming up in September and Playgroup has the cake and refreshments stall so we will be in touch soon asking for people to help bake cakes and yummy treats for this please. We then also have a nearly new baby and toddler sale in October so you will see bits and pieces about this coming out soon.

Barns Green Playgroup is a fantastic asset to our village and is heavily reliant on fundraising so we really do appreciate all the support and help we can get.

6) Treasurer's Statement of Account (Given by Philippa Berry)

It's been another year of trying to keep costs down and as at 31st March the deposit account stood at £40087.04. This is the account we keep should we have to close playgroup and this would be used to pay redundancies, creditors etc. The second savings account had £35,246.29 and this is used for any big purchases and to put into the current account should we need to. The current account had £4496.07 in as at 31st March.

Fundraising – we had a Race Night which made an amazing amount of just over £2000. We have also had £240 from the Cobra team who do the mask trees and £270 from the Half Marathon.

Costs for wages and associated costs. insurance and hall fees have risen again this year. We kept our hourly fee at £6.50 last year but I propose to increase this to £7.00 an hour from September for all non-funded hours. The committee have agreed to this increase and I hope this is OK with everyone.

All other costs are in line with the previous year.

The accounts are in the process of being audited but at the moment we have made a loss of £1733. Considering the past 2 years we have had and the fact we have only just got round to fundraising again, and didn't increase our hourly charge last year when all other costs went up, this is not too bad.

I am in the process of handing over the treasurer role to Alex Mannion. Once the bank account is sorted then she will be in a position to take over properly.

Lastly, thank you to all the staff and committee for all your hard work.

7) Chair Report (Given by Rachel McAlonan)

I am Rachel McAlonan, I took over as Chairperson last year. I have a daughter who currently attends Playgroup and another who will be starting next year.

Barns Green is very fortunate to have such a lovely playgroup in the village. I would like to start by thanking the staff for their hard work over the year, it is very much appreciated, and it is so lovely to see the children enjoying being back at playgroup. We have had another year touched by COVID but we are almost back to normality now.

The children have enjoyed many different activities throughout the year, and it is great to see them being able to resume activities such as TechnoTots led by Nick as well as the annual outing, which is to Washbrooks Farm this year.

These are challenging times for virtually all parts of the economy and Playgroup is no exception. Fundraising is key to helping with running costs and helps provide new toys and equipment for the children. Over the course of this year, we have run the refreshment stall at the half marathon, organised dress-up days, enjoyed the most successful race night we have ever had and maintained a clothes collection with bags2school. A massive thank you to everyone involved in helping with fundraising and to those that have supported all our events. We have welcomed Laura Jacques as head of the fundraising team this year and we shall look forward to the fundraising events next year, starting off with the refreshment stall at the half marathon in September. If anyone is able to spare even a small amount of time and would like to help with fundraising then do, please come and speak to us so that we can sign you up to join the team, we really do appreciate it.

I have written to our local MP, Jeremy Quin to raise the issue of funding for playgroup. As a result he came to visit us in May to meet the staff and children where we discussed the issue of funding as well as the pressures that we face. The rate of funding that we receive from government has dropped in real terms. We will continue to lobby our elected representatives making the case for increased funding to support Early Years learning and development for all our children and we encourage you to do the same.

I continue to represent Playgroup at the Village Trust meetings. We have supported the proposal for a path and crossing to improve safety along Muntham Drive, which I feel will really benefit the children particularly at drop off and pick up times. I have also suggested improvements for accessibility to the arboretum which I hope will be adopted.

I would like to thank all of the staff for their hard work this year. Karen joined the team in September and has settled in well, sending out invoices to parents, sorting out payroll for the staff and carrying out admin tasks to help with the smooth running of playgroup. Kasia has taken over the toddler group on a Monday and is doing a great job.

I would like to thank all of our volunteers who have given up their time this year. A special thank you to Liz King who took over the role of secretary and Alex Mannion who have both provided invaluable help with the committee and fundraising and have both gone above and beyond. Alex will be taking over as treasurer, and we are very grateful to her for that.

Lastly, I would like to extend a special thank you to Philippa Berry who has given up so much time over the last 10 years to help playgroup. She is now stepping down from her role as treasurer and we wish her all the best. I hope everyone enjoys the break over the summer holidays and will look forward to kicking off another challenging but successful year for Playgroup and our people.

8) Committee

We voted in new committee members – details are as follows:

Treasurer:

Stepping down: Philippa Berry

New chair: Alex Mannion

Proposed by Rachel McAlonan, seconded by Becca Leonard

Committee Members:

Stepping down: Alex Mannion

New Committee member: Charlotte Plowman

Proposed by Becca Leonard, seconded by Alex Mannion

9) Any Other Business

None

10) Date of Next Meeting

45th AGM – 27th June 2023.

BARNS GREEN PLAYGROUP**Statement of Accounts for the period**

	1 April 2021 to 31st March 2022	1 April 2020 to 31st March 2021
	£	£
Balance brought forward	81,598.08	81,130.05
<u>INCOME</u>	£	£
Session Fees	41,720.15	10,203.50
Funded Fees	63,801.56	68,890.02
Fundraising	1,861.48	-
Donations	545.90	1,217.24
Toddlers	457.08	104.95
Uniforms	434.74	457.75
Technotots	737.00	128.50
HMRC NIC or Furlough payment	-	6,046.03
Refunds	-	239.47
Interest on deposit accounts	15.26	41.40
	<u>109,573.17</u>	<u>87,328.86</u>
	<u>191,171.25</u>	<u>168,458.91</u>
<u>EXPENDITURE</u>		
Fundraising	594.85	-
Hall Fees	12,554.50	5,860.00
Milk for children	-	37.00
Refreshments	4.50	33.50
Running Costs	2,023.32	1,685.50
Professional Services	1,869.12	146.58
Refund of funded fees	-	319.50
Staff Pension & Training	2,721.92	2,268.84
Equipment	1,775.30	414.00
Subscriptions	169.00	362.40
HMRC	15,163.56	8,133.21
Children's staff presents/party	796.05	890.71
Deposit refunds	-	279.00
Uniforms	941.25	255.40
Wages	70,601.32	65,036.42
Memberships, Ofsted, PLA insurance	1,068.17	1,139.22
Technotots	1,024.00	-
	111,306.86	86,860.83
Savings (£40,087.04 & £35,246.29)	75,333.33	75,318.07
Bank	4,496.07	6,245.01
Cash	35.00	35.00
	Balance c/f	Balance c/f
	<u>79,864.40</u>	<u>81,598.08</u>
	<u>191,171.26</u>	<u>168,458.91</u>



Alex Nicholson

Auditor

Philippa Berry

Treasurer

26 January 2023

Dear Trustees,

Part of the work that is carried out when we look at the financials is the ability of the charity to continue as a going concern. In assessing whether the charity is a going concern the Trustees and management should consider all available information about the future of the charity in the period of at least twelve months from the date when the receipts and payments are approved and authorised for issue.

The lasting impact of the Covid-19 outbreak should mean all entities, including charities, reassess their financial position and their ability to continue to operate as a going concern. This may require considering a number of factors including updating the charity's budgets and forecasts. Trustees may consider and take account of realistic mitigating responses open to them, considering the likely success of any response.

Part of the work that Trustees and management can do for assessing the ability of the charity to continue to be a going concern is:

- Prepare the following covering the period of the going concern assessment (at least 12 months),
 - * budgets,
 - * cash flow forecasts
- review the accuracy of past budgets and forecasts by comparing the budget for the current year against actual results for the year, and

Trustees should consider not only the budgets and forecasts but also the sensitivity analysis on these: key considerations will be around reserves, liquidity and resilience.

a) Reserves

The Charity Commission guidance "Managing financial difficulties & insolvency in charities" (CC12) stresses the importance for "*a trustee body to have a good knowledge and understanding of the charity and its finances so that, as far as possible, the continued viability of the charity and its charitable activities can be assured.*".

This is a theme that runs through the Charity Commission's updates and alerts including its guidance on whether charities can use reserves and restricted funds to help the charity through the crisis.

As at 31 March 2022, BGGP is reporting unrestricted funds totalling £79.9k.

The Charity Commission guidance highlights a number of factors the trustees need to consider.

- Trustees should review what are their short, medium, and longer-term priorities, including whether certain projects, spends or activities can be stopped or delayed.
- The guidance recognises that reserves can be used to help cope with unexpected events like those unfolding at present.
- If the trustees have previously decided to earmark certain funds for a particular purpose they may be able to re-prioritise these.
- Restricted funds which cannot be spent at the trustees' discretion may only be used for a particular and defined purpose.
- All decisions on such financial matters should normally be taken collectively, and significant decisions and action points noted in writing.

b) Liquidity and resilience

The Charity Commission guidance goes on to explain that "*The overall responsibility for effective governance and the implementation of proper financial management rests with the trustees, but may well involve all staff members whether paid or volunteers.*"

As well as the level of available reserves the trustees will also need to understand and consider the charity's liquidity.

- Proper consideration needs to be given to cash flow forecasts and debt and project management based on realistic assumptions set. There should be a budget including cash

projections and business plans produced at least annually and monthly monitoring against the plans.

- There is a need to extend cash flow forecasts to evaluate issues that may arise after the end of the period covered by existing cash flow forecasts.
- There should be processes in place to ensure that appropriate procedures and controls have been applied to models used to generate cash flow and valuation information, including the choice and consistent use of key assumptions.
- Appropriate sensitivity analysis needs to be applied to address the potential impact of reasonably possible events. Sources of income and expenditure should be analysed with consideration of uncertainties around grant funding, voluntary or earned income.
- The sensitivity analysis should properly flex assumptions to identify how robust the model outputs are in practice and that the assumptions are free from bias.

Yours sincerely,

Alex Nicholson

Alex Nicholson

BARNS GREEN PLAYGROUP

England & Wales - Charity number 1033658

Accounts

Minutes of 43rd AGM of Barns Green Playgroup

2020-2021 Academic year

Key members of staff and the Committee, along with future Committee attended the AGM. We didn't invite parents due to ongoing covid restrictions. We combined all the usual reports and information shared at an AGM and emailed to all parents/carers.

1) Present AGM/Parents' Evening:

No parents due to COVID minutes shared with parents.

Bev Liley

Victoria Baxter

Philippa Berry

Karen Ellis

Alex Mannion

Amelia Scott-Cowley

Rachel McAlonan

Liz King

Apologies:

Anne-Marie Nicholson

2) Minutes From AGM:

Accepted and signed by Victoria Baxter proposed by Anne-Marie Nicholson, seconded by Victoria Baxter.

3) Matters Arising:

None

4) Supervisors Report

Bev reported the following:

Once again, a disrupted year. Thank you to everyone for being supportive and patient during the pandemic. It has been quite challenging and hard work over the past 18 months, but worth it when you see the children enjoying themselves and developing as little people.

I am pleased to say most of the staff have had 2 vaccines now.

I think we managed the break from away from Playgroup well during the pandemic, maintaining contact between us and you, our families. Hopefully you found the next steps with the guidance

on how to achieve these beneficial during our closure, and hope that you had fun doing activities together. We may continue with this kind of format so you can see how we are planning to achieve their next steps and how you can support them at home.

We are busy, with numbers looking quite healthy for next year too. However, we have less funded children next term so there will be a drop in free entitlement funds. Currently the next school year only has 10 children. We will have 27 children on the register if all children begin that are booked in. Income may be reduced as 2 year olds tend to attend less hours to begin with.

The children have really appreciated being back with their friends and are very happy. It shows how important being at preschool is. They have taken part in lots of in and outdoor activities, and have really grown in confidence. We are so lucky to have such lovely surroundings for the children to enjoy experiences. We are in the process of liaising with our feeder primary schools, to make sure that children have a smooth transition despite the pandemic.

This year we have not had any visitors due to Covid. I have spoken to Nic from Technotots, he is hoping to return in September. Nic comes in once a week with a wide range of ICT equipment, including programmable toys, remote control toys, lap tops, cameras, voice recorders etc. It is very beneficial and the children love to spend time with Nic. There is a charge of £4.00 each session for this service.

Unfortunately, due to the Covid restrictions our family outing could not take place again this year. We are planning to go ahead with the party for children going to school.

Staff have kept training up to date, a lot of it is online learning at the moment. First aid still has the practical part.

We continue to offer up to 30 hours for funded and nonfunded children. If you qualify for 2 Year free entitlement, or the extended free entitlement for working parents of 3 & 4-year olds from September, then make sure

that you apply in plenty of time before the end of August. Please let me have your code as soon as possible.

From September there are changes to the Statutory Framework of Early Years Foundation Stage. The main changes are that there is an emphasis on practitioner's spending less time doing written observations on children and more time playing and talking to children, enriching their language and understanding. We are to use our professional judgement and our knowledge about the children. I totally agree with this, as I don't have Key children so spend quality time with all children, I rarely do formal observations, but know all the children really well. Becca and I are working out a new format for Journals, observation, assessment and planning. Your Key person will share this with you.

The other main change is promoting good oral health. We do this already by talking to the children about healthy eating, brushing teeth and the importance of going to the dentist.

I have updated a few policies to reflect the changes.

We welcome any feedback about all aspects of Playgroup. This can be verbally, written or emailed to me or a member of staff, or you can email a member of the committee.

As always, a big thank you to all of the staff for all of their hard work and commitment to playgroup. I am aware that it is a very demanding job, and has been even more of a challenge due to Covid and all of the restrictions and measures we have had to put in place. Thank you to my deputy Becca for her support, particularly during the pandemic. Amongst many things, she has updated the risk assessment countless times as things have developed with Covid. As a staffing team we are always striving to provide the best care for the children, so thank you to all of them.

Finally, I would like to thank everyone involved in playgroup including the parents, families, the committee and fundraisers for your continuing support. Special thanks to Victoria and Anne-Marie our Chair and secretary, as they are stepping down this year.

5) Treasurer's Statement of Account

Report given by Phillipa Berry:

It's obviously been a very different year with periods of time when playgroup was closed. This meant that our income was a lot lower for these times, but we were still paying staff. We did get some help with our National Insurance from HMRC in the first lockdown and used the furlough scheme earlier this year.

As at 31st March the deposit account stood at £40075.31. This is the account we keep should we have to close playgroup, and this would be used to pay redundancies, creditors etc.

The second savings account had £35,242.76 and this is used for any big purchases and to put into the current account should we need to.

The current account had £6,245.01 in as at 31st March.

Fundraising – unfortunately, we were not able to do any fundraising this year, but we have received £920 from the Cobra team who do the mask trees, £90 from the Half Marathon and £92.70 from Diane Photographics.

Costs for wages, and insurance have risen again this year. Although, we have decided not to increase our hourly rate this September, so our rate will stay at £6.50 an hour (which is in line with a lot of local nurseries).

All other costs are in line with the previous year.

The accounts are in the process of being audited and there are a few bits I need to go through with the auditor, but in the main the final figures shouldn't change, so we have made a profit of £468, which considering the year we have had is excellent.

I have copies of the draft accounts if anyone would like to see them and once they are finalised and signed off we can let all parents have a copy.

Thank you to all the staff and committee for all your hard work.

6) Fundraiser's Report

Unfortunately, we were not able to do any fundraising this year, but we have received £920 from the Cobra team who do the mask trees, £90 from the Half Marathon and £92.70 from Diane Photographics.

7) Chair Report

Report given by Victoria Baxter (2019/20 academic year):

Unfortunately, due to the ongoing covid-19 pandemic, we are unable to have our AGM as usual again this year. Normally we'd also invite parents in to see their children's work and chat with key workers, but hopefully everyone has had a chance to catch up with their keyworker individually this term.

Therefore, I'm writing this report so that we can share it with you and so we can provide everyone with an overview of the past academic year (2020/2021).

This is my fourth year as Playgroup Chair, and I think it's fair to say it's been another unique and challenging year. The coronavirus has continued to bring with it many challenges for the staff, for parents/carers, for the committee – for everyone.

Bev the Playgroup Manager has provided a report of the day to day running and achievements of Playgroup, and Philippa a Treasurer update - but as Chair I wanted to call out a few things:

- First of all, I would like to say a huge thank you to Bev and all the staff for their hard work and commitment during the past year and for continuing to put the children's needs, safety, wellbeing and happiness first.
- Special thanks to Bev for all the extra work she's had to do in the face of covid, we've had to make some tough decisions and there has been a huge amount of additional planning, admin and health and safety work to complete.
- Thanks to all the parents for their ongoing support and understanding.
- I have continued to represent Playgroup at local community meetings, e.g. at the Village Trust meetings, linking in with the school and their PTA.

- As you have already heard from Philippa's Treasurer Report, we are in a good financial position – which is thanks to our healthy numbers, the proficient way we manage Playgroup and all the fantastic fundraising work carried out in previous years. This has provided an important buffer for Playgroup during these uncertain times.
- Fundraising – we haven't been able to do any fundraising again this year due to Covid-19 restrictions. However, it's important that we focus on fundraising again moving forward. I'm pleased to see a new fundraising team forming (that's where I started volunteering) and I look forward to seeing future Playgroup fundraising events taking place. Thanks to everyone that has volunteered to be part of the fundraising team.
- We welcome a new role and a new member off staff to the team – Karen – our new Administrator. This is a new role, that the Committee has created to support Bev and the Committee with administrative tasks, payroll and help keep Playgroup running smoothly. Welcome to the team Karen.
- Thanks to Brenda Leonard who has helped us with a lot of the covid related administrative tasks – we really appreciate her help during such hard times.
- A huge thanks to the Barns Green Cobra group who have given us donations from selling face masks. Last year they gave us £990.
- Thanks to Simon Gale and the Village Hall team for your ongoing support and taking such good care of the hall that we operate out of.
- Thanks to Victoria Brock for continuing to run toddler group on a Monday (when restrictions have allowed), it's become a very popular group which is credit to Victoria. Monday morning toddler group plays such an important role for new people to the village, families with young babies and/or toddlers and is a great 'feeder' session for playgroup.
- I want to say a special thanks to Anne-Marie Nicholson and Philippa Berry for all the voluntary time and effort you put into being playgroup Secretary and Treasurer.

And finally - Anne-Marie is going to step down from her Secretary role in July 2021, after massive 9 years of volunteering her time. Anne-Marie has played an instrumental role throughout that time and we are truly grateful for all the hard work and dedication she has given so whole heartedly. Anne-Marie was unable to attend this AGM as she had an eye operation yesterday, but I shall give her a card and thank you gift after the AGM.

I'm also stepping down from Chair as I've been Chair for 4 years now and I haven't had any children at Playgroup for 2 years. I have really enjoyed the role, working with the Committee, Bev and the staff but I feel it's time for me to give someone else a chance. Thank you for my card and gift (Anne-Marie gave it to me earlier).

Which leads nicely on to my warm welcome to our new committee members Rachel (Chair), Liz (Secretary) and Alex. Thank you so much for picking up the baton. We have some time together in a few weeks to do a proper handover, but I wanted to take this chance to wish you all the best.

Thanks for your time - I wish you all the best in the future.

8) Committee

We voted in a new Committee and team of fundraisers – details are as follows:

Chairperson:

Stepping down: Victoria Baxter

New chair: Rachel McAlonan

Proposed by Philippa Berry, seconded by Amelia Scott-Cowley

Treasurer:

Philippa Berry

Proposed by Bev Liley, seconded by Charlotte Plowman

Secretary:

Stepping down: Anne-Marie Nicholson

New Secretary: Liz King

Proposed by Alex Mannion, seconded by Rachel McAlonan

Committee Members:

Stepping down: Victoria Brock

New Committee member: Alex Mannion

New Committee member Amelia Scott-Cowley

Proposed by Bev Liley, seconded by Liz King

Fundraisers:

New team proposed by Victoria Baxter and seconded by Philippa Berry:

Rebecca Lismer

Amelia Scott-Cowley

Charlotte Plowman

Lucy Priestley

Eunice Chan

Amy Clarke

Elle Johnson

Christina Ayres (from January 2022)

Danielle Limmer (from January 2022)

9) Any Other Business

The policies adopted:

Introduction & Admission Policy

Settling In Policy

Fee Paying & Free Entitlement Policy

Emergency closure

Use of Camera & Mobile Phones Policy

Health & Hygiene Policy

Food, Drink & Healthy Eating Policy

Health & Safety Policy

10) Date of Next Meeting

44th AGM – 28th June 2022.

BARNS GREEN PLAYGROUP
Statement of Accounts for the period

	1 April 2020 to 31st March 2021	1 April 2019 to 31st March 2020
INCOME		
Session Fees	10,203.50	25,810.50
Funded Fees	68,890.02	88,772.49
Milk	-	323.70
Fundraising	-	837.48
Donations	1,217.24	2,967.10
Outings	-	262.50
Toddlers	104.95	535.67
Uniforms	457.75	169.00
Technotots	128.50	1,640.30
HMRC NIC or Furlough payment	6,046.03	-
Refunds	239.47	407.01
Interest on deposit accounts	41.40	213.97
EXPENDITURE	87,328.86	121,125.70
Fundraising	-	1,035.32
Hall Fees	-	11,194.25
Milk for children	5,860.00	37.00
Refreshments	37.00	33.50
Running Costs	33.50	1,685.05
Misc	146.58	319.50
Refund of funded fees	-	-
AGM	319.50	-
Staff Pension & Training	-	2,268.84
Equipment	2,268.84	414.00
Subscriptions	414.00	362.40
Outings	362.40	-
HMRC	-	619.50
Children's staff presents/party	8,133.21	7,247.06
Deposit refunds	890.71	1,137.35
Uniforms	279.00	50.00
Wages	255.40	842.24
Memberships, Ofsted, PLA insurance	65,036.42	71,769.99
Technotots	1,139.22	1,091.97
Savings - 35242.76 & 40075.31	-	2,292.50
Bank	75,318.07	5,818.38
Cash	6,245.01	35.00
	Balance c/f	Balance c/f
	81,598.08	81,130.05
	<u>168,458.91</u>	<u>185,756.48</u>
	£	£
	81,130.05	64,630.78
	£	£

RM
22/1/2022

Phillipa Berry
25/1/22

Alex Nicholson
Auditor

Phillipa Berry
Treasurer

BARNS GREEN PLAYGROUP
Statement of Accounts for the period

	1 April 2020 to 31st March 2021	1 April 2019 to 31st March 2020
Balance brought forward		
INCOME		
Session Fees	10,203.50	25,810.50
Funded Fees	68,890.02	88,772.49
Milk	-	323.70
Fundraising	-	2,967.10
Donations	1,217.24	837.48
Outings	-	262.50
Toddlers	104.95	535.67
Uniforms	457.75	169.00
Technotots	128.50	1,640.30
HMRC NIC or Furlough payment	239.47	-
Refunds	6,046.03	407.01
Interest on deposit accounts	41.40	213.97
EXPENDITURE	87,328.86	121,125.70
Fundraising	-	1,035.32
Hall Fees	5,860.00	11,194.25
Milk for children	37.00	259.00
Refreshments	33.50	63.18
Running Costs	1,685.05	2,926.13
Misc	146.58	907.32
Refund of funded fees	319.50	8.50
AGM	-	-
Staff Pension & Training	2,268.84	174.34
Equipment	414.00	2,575.64
Subscriptions	362.40	154.74
Outings	890.71	277.40
HMRC	8,133.21	619.50
Children's staff presents/party	279.00	7,247.06
Deposit refunds	255.40	1,137.35
Uniforms	65,036.42	50.00
Wages	1,139.22	842.24
Memberships, Ofsted, PLA insurance	86,860.83	71,769.99
Technotots	-	1,091.97
Savings - 35242.76 & 40075.31	75,318.07	2,292.50
Bank	6,245.01	5,818.38
Cash	35.00	35.00
	Balance c/f	Balance c/f
	<u>81,598.08</u>	<u>81,130.05</u>
	<u>168,458.91</u>	<u>185,756.48</u>
	£	£
	81,130.05	64,630.78

Alex Nicholson
Auditor

Phillippa Berry
Treasurer

Handwritten signature
22/1/2022