

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2	2
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Section A

Reference and administration details

Charity name

40th Strood Sea Scouts Group

Other names the charity is known by

38th/40th Strood Sea Scout Group

Registered charity number (if any)

1	0	3	3	6	3	7
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HQ registration number

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Charity's principal address

9 QUEENSWAY

ALLHALLOWS

KENT

Postcode

M

E

3

9

Q

B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Billin	GSL	
2	Jenny Lake	Chairperson	
3	Michael Turner	Treasurer	
4	Martin Vinton	Asst GSL	
5	David Wraight	Leader	
6	Derek Smith	Leader	
7	Andy Munn	Asst Leader	
8	Cathy Younger	Asst Leader	
9	Darren Lake	Trustee	
10	Andy Cooper	Trustee	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the some members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every month.

Members of the Executive Committee complete '*Essential Information for Executive Committee*' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 4 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>At the start of the new financial and Scouting year of April 2021 - March 2022 Covid 19 virus ment reduced face to face meetings. The only way each section meet was on reduced numbes and outside . The big positive from all this, is that it gave the group the opportunity to complete maintenance and upgrade facilities, all completed by leaders and executive members, volunteers.</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Purchase of a used Mini Bus
Painting within the Group HQ site.
Re-newed tables and Camp benches Group HQ
Maintained Group Camping Equipment

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £13000.

The Group held reserves of approximately £52,000 against this at year end. This is above the level required for operating expenses. However the excess has been transferred to a savings account in the groups name. This is to be used to over clad the building to reduce long term maintenance

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies or The Scout Association's Short Term Investment Service.

The Group Executive regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Executive considers the cash flow requirements.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

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Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Michael Turner

Full name(s)

Michael Turner

Position (eg Secretary, Chair)

Treasurer

Date

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40th Strood Sea Scouts

Receipts & Payments for year ending 31st March 2022

	<u>This year</u>	Previous Year
	£	£
Total Receipts for the year	£25,416.67	£33,387.28
Total payments for the year	£16,903.56	£14,185.02
Net receipts(payments) for the year	£8,513.11	£19,202.26
Bank/ Cash/ Fund brought forward	£42,856.83	£23,654.57
	<u>£51,369.94</u>	<u>£42,856.83</u>

Statement of Assets & liabilities

Monetary assets

Bank Current account	£12,616.61	£42,856.83
Bank Deposit Account	£38,753.33	£0.00
Cash in hand	£0.00	£0.00
	<u>£51,369.94</u>	<u>£42,856.83</u>

40th Strood Sea Scouts

Receipts for year ending 31st March 2022	<u>This year</u> £	<u>Previous Year</u> £
Membership subscriptions	<u>£10,440.10</u> £10,440.10	<u>6,272.50</u> 6,272.50
Donations / Grants	<u>£13,040.00</u> £13,040.00	<u>26,543.46</u> 26,543.46
Fund Rasing	<u>£0.00</u> £0.00	<u>£0.00</u> £0.00
Uniform	<u>£425.00</u> £425.00	<u>£0.00</u> £0.00
Hall Hire	<u>£1,030.00</u> £1,030.00	<u>£0.00</u> £0.00
Camps	<u>£165.00</u> £165.00	<u>£0.00</u> £0.00
Misc	<u>£201.14</u> £201.14	<u>£571.32</u> £571.32
Outings	<u>£112.10</u> £112.10	<u>£0.00</u> £0.00
Interest	<u>£3.33</u> £3.33	<u>£0.00</u> £0.00
Total Receipts for the year	<u>£25,416.67</u>	<u>£33,387.28</u>

40th Strood Sea Scouts

Payments for year ending 31st March 2022

	<u>This year</u> £	<u>Previous year</u> £
Premises		
Rent Boat space/Membership Wilsionans	£450.00	£750.00
Rates - Water	£286.72	£670.39
Light & Heat	£821.15	£901.56
Insurances Building	£793.80	
Insurances Boats	£1,021.37	£1,768.60
Repairs & Renewals	£1,214.79	£6,516.58
	£4,587.83	£10,607.13
Activities		
Camps	£60.00	£0.00
Outings	£148.10	£0.00
	£208.10	£0.00
Fund raising Expenses		
Fund raising Expenses	£0.00	£0.00
	£0.00	£0.00
Admin/ Establishment Expenses		
Admin/ Establishment Expenses	£600.61	£460.95
	£600.61	£460.95
Other Expenses		
Courses / Training	£0.00	£0.00
Boat Repairs	£1,462.07	£163.21
Boat Licences	£210.00	£0.00
Capitation	£2,873.75	£2,563.11
Badges	£830.53	£256.12
Uniform	£913.35	£0.00
Helpers Ins	£42.00	£0.00
Group Support	£18.49	£0.00
Section items	£377.46	£134.50
	£6,727.65	£3,116.94
Capitol Purchases		
Capitol Camping	£0.00	£0.00
Capitol Boating	£215.95	£0.00
Capitol Group	£4,563.42	£0.00
	£4,779.37	£0.00
Total Payment for year	£16,903.56	£14,185.02



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

**Independent examiner's
report on the accounts**

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
40TH STROOD SEA SCOUTS

**On accounts for the year
ended**

31ST MARCH 2022

**Charity no
(if any)**

1033637

Set out on pages

1 TO 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

19/04/2022

Name:

DENNIS EDWARD SCUDDER

**Relevant professional
qualification(s) or body
(if any):**

Address:

32 NEWTON ABBOT ROAD

NORTHFLEET

KENT DA11 7DT