

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0	3	2
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Section A

Reference and administration details

Charity name

40th Strood Sea Scouts Group

Other names the charity is known by

38th/40th Strood Sea Scout Group

Registered charity number (if any)

1	0	3	3	6	3	7
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HQ registration number

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Charity's principal address

9 QUEENSWAY

ALLHALLOWS

KENT

Postcode

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Billin	GSL	
2	Jenny Lake	Chairperson	
3	Michael Turner	Vice Chairperson	
4	Martin Vinton	Asst GSL	
5	David Wraight	Leader	
6	Mark Billin	Leader	
7	Derek Smith	Leader	
8	Jayne Key	Leader	
9	Andy Munn	Asst Leader	
10	Cathy Younger	Asst Leader	
11	Darren Lake	Trustee	
12	Sue Turner	Treasurer	
13	Andy Cooper	Trustee	
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are binding on all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee members of which are the 'Charity Trustees' of the Scout Association which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representative members: Treasurer and Secretary together with the Group Scout Leader. Individual section leaders (if opted to take on the responsibility for parent's representation and meets every month.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 3 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointment and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finances;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult supporters;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The Group Executive Committee has identified the major risks which they believe the Group is exposed to, these have been assessed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group requests the use of buildings, property and equipment from neighbouring organisations such as the church, community and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and equipment insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group is covered through the capitation fees contributes to the Scout Association national accident insurance policy. Risk Assessments are carried out before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as a whole then there would be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>At the start of the new financial and Scouting year of April 2021 Covid 19 virus forced all scouting to close face meetings. The only way each section could meet was via digital platforms or Zoom. There was a short opportunity to meet face before returning to virtual meetings. The big positive outcome of this, is that it gave the group the opportunity to carry out maintenance and upgrade facilities, all completed by the executive members, volunteers.</p>
Additional details of the objectives and activities (optional information but encouraged as best practice)	
<p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The Group meets the Charity Commission's public benefit test under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D**Achievements and performance**

Summary of the main achievements of the charity during the year

Erection of new Security fence around the Group HQ site.
Rewire and certification of the electrics within the Group
Refurbishment of toilets and construction of disabled toilet
HQ site.
Construction of a rifle range at Group HQ site.

Section E**Financial Review**

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient reserves to continue the charitable activities of the group should fundraising activities fall short. The Group Executive considers that the group should hold a sum equivalent to running costs, circa £13000.

The Group held reserves of approximately £30000 at year end. This is above the level required for operating. However the excess has been transferred to a savings account in the group's name.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as consequence does not have sufficient funds to invest in investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds are held in cash using only mainstream banks or building or The Scout Association's Short Term Investment Service

The Group Executive regularly monitors the levels of bank and the interest rates received to ensure the group obtain maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before the Group Executive considers the cash flow requirements.

Investment Policy

The Group does not have sufficient funds to invest in investments. The Group has therefore adopted a strategy to the investment of its funds. All funds are held using only mainstream banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Sue Turner

Full name(s)

Sue Turner

Position (eg Secretary, Chair)

Treasurer

Date

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40th Strood Sea Scouts

Receipts & Payments Account Summary **31st March 2021**

	<u>This Year</u> <u>£</u>
Total Receipts for the Year	33,387.28
Total Payments for the Year	14,185.02
Net Receipts (Payments) for the Year	<hr/> 19,202.26
Cash, Bank & Similar funds brought forward	£23,654.57
Cash, Bank & Similar funds carried forward	<hr/> <u>42,856.83</u>

40th Strood Sea Scouts

Statement of Assets & Liabilities **31st March 2021**

	<u>This Year</u> <u>£</u>
Monetary Assets	
Bank Current Account	42,856.83
Bank Deposit Account	-
Bank Term Deposits	
Building Society Accounts	
Monies owed to Solicitor and Surveyor	
Cash In Hand	
	<hr/> <u>42,856.83</u>

40th Strood Sea Scouts

Receipts for the year ended **31st March 2021**

This Year
£

Membership Subscriptions	6,272.50
Less Paid	
	<hr/>
	6,272.50

Investment Income Received
Bank Interest
Building Society Interest
The Scout Assoc'n Short Term Investment Service
Dividends and interest
Property Rents

Donations/Grants	26,543.46
	<hr/>
	26,543.46

Activities
Camps
Outings

-
-
-

Fund Raising
Fund Raising

-
-

Other Income
Income tax recovered on subs & donations
Income tax recovered on Dividends & Interest

-

Sundry Receipts
Miscellaneous
Rebates

571.32

571.32

Badge Receipts
Loans Received

Total Receipts For The Year

33,387.28

40th Strood Sea Scouts

Payments for the year ended 31st March 2021

This Year

£

Premises	
Rent - Boat space	750
Rates - Water	670.39
Light & Heat	901.56
Insurances	1,768.60
Repairs & Renewals	6,516.58
	<hr/>
	10,607.13
Donations/Grants	<hr/>
	-
Activities	
Camps	-
Outings	-
	<hr/>
	-
Fund Raising Expenses	<hr/>
	-
Admin/Establishment Expenses	460.95
Helpers Ins/First aid kits	
Land Purchase	
	<hr/>
	460.95
Other Expenses	
Trustees Expenses	
Other Expenses/Courses/Equipment	163.21
	<hr/>
	163.21
Purchase of Capital Equipment	-
	-
Purchase of Badges	256.12
Sundry Payments - Capitation/misc	2,563.11
Sundry Payments - Section Items	134.5
	<hr/>
	2,953.73
Total Payments For The Year	<hr/>
	14,185.02

Previous Year

£

25,650.34

27,671.46

-2,021.12

25,675.69

23,654.57

Previous Year

£

23,654.57

23,654.57

Previous Year

£

9,635.50

9,635.50

6,509.96

6,509.96

7,862.78

680

8,542.78

768.1

768.1

-

194

194

25,650.34

Previous Year

£

150
249.06
816.35
2,330.20
8,763.28

12,308.89

-

7,274.56
482.34

7,756.90

266

266

435.06

435.06

1,524.00

1,524.00

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-

738.64
3,187.64
1,454.33

5,380.61

27,671.46

Trustees' Annual Report

For the period

From (start date)

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to end date

3	1	0
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Section A

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40th Strood Sea Scouts Group

Other names the charity is known by

38th/40th Strood Sea Scout Group

Registered charity number (if any)

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HQ registration number

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Charity's principal address

9 QUEENSWAY

ALLHALLOWS

KENT

Postcode

M

E

3

9

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Billin	GSL	
2	Jenny Lake	Chairperson	
3	Michael Turner	Vice Chairperson	
4	Martin Vinton	Asst GSL	
5	David Wraight	Leader	
6	Mark Billin	Leader	
7	Derek Smith	Leader	
8	Jayne Key	Leader	
9	Andy Munn	Asst Leader	
10	Cathy Younger	Asst Leader	
11	Darren Lake	Trustee	
12	Sue Turner	Treasurer	
13	Andy Cooper	Trustee	
14			
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Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the Scout Association. They consist of a Royal Charter, which in turn gives the Laws of the Association and The Policy, Organisation and Rules of the Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are the Scout Association's.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Scout Association's Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee which are the 'Charity Trustees' of the Scout Group's charity. As charity trustees they are responsible for the proper management of the charity in accordance with the legislation applicable to charities. This includes the proper management of the charity's accounts and making returns to the Charity Commission where appropriate.

Policies and procedures adopted for:

a) the induction and training of trustees; b) the trustee's consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives and a Secretary together with the Group Scout Leader and Scout Leaders (if opted to take on the responsibility) and meets every month.

Members of the Executive Committee complete 'Essential Executive Committee' training within the first 5 months of their appointment to the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments of the Group Scout Leader. The maintenance of Group property; The raising of funds and the administration of Group; The insurance of persons, property and equipment; Group public occasions; Assisting in the recruitment of leaders and other appointments; Appointing any sub committees that may be required; Appointing Group Administrators and Advisors other than the Scout Leader.

Risk and Internal Control

The Group Executive Committee has identified the risks they believe the Group is exposed to, these have been established to mitigate against them. The risks that have been identified are:

Damage to the building, property and equipment. The Group has the use of buildings, property and equipment from other organisations such as the church, community centre and other Groups. Similar reciprocal arrangements exist with other Groups. The Group has sufficient buildings and contents insurance against permanent loss.

Injury to leaders, helpers, supporters and members. The Group's capitation fees contribute to the Scout Association's insurance policy. Risk Assessments are undertaken for all activities.

Reduced income from fund raising. The Group is primarily dependent on income from subscriptions and fundraising. The Group has to ensure the continuity of activities should there be a reduction in income. The Committee could raise the value of subscriptions to the income to the group on an ongoing basis, either permanently.

Reduction or loss of leaders. The group is totally reliant on leaders to run and administer the activities of the group. If the number of leaders fell to an unacceptable level in a section or the group as a whole then there would have to be a consolidation or closure of a section. In the worst case a complete closure of the Group.

Reduction or loss of members. The Group provides activities for people aged 6 to 18. If there was a reduction in membership in a section or the group as a whole then there would have to be a consolidation or closure of a section. In the worst case a complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls to provide reasonable assurance against material misstatements. These include 2 signatories for all payments and a cash book and insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
<p>Summary of the objects of the charity set out in its governing document</p>	<p>The Purpose of Scouting Scouting exists to actively engage and support your personal development, empowering them to make a positive contribution to</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, true Respect - We have self-respect and respect for others Care - We support others and take care of the world Belief - We explore our faiths, beliefs and attitudes Co-operation - We make a positive difference; we help and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
<p>Summary of the main activities in relation to these objects</p>	<p>At the start of the new financial and Scouting year 2021 Covid 19 virus forced all scouting to close face only way each section could meet was via social media. There was a short opportunity for face to face before meetings. The big positive from all this, is that it was an opportunity to complete maintenance and upgrade by leaders and executive members, v</p>
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
<p>Public benefit statement</p>	<p>The Group meets the Charity Commission's public benefit both the advancement of education and the advancement of community development headings.</p>

Section D	Achievements and performance
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Summary of the main achievements of the charity during the year

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Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);

- how expenditure has supported the key objectives of the charity;

- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and does not have sufficient funds to invest in longer-term stocks and shares. The Group has therefore adopted the investment of its funds. All funds are held in cash in mainstream banks or building societies or The Scout Association's Term Investment Service.

The Group Executive regularly monitors the levels of interest rates received to ensure the group obtains maximum income from its banking arrangements. Occasionally, if an account that requires a period of notice before funds can be withdrawn before doing so the Group Executive considers the costs.

Investment Policy

The Group does not have sufficient funds to make investments. The Group has therefore adopted a policy of investment of its funds. All funds are held in cash in banks or building societies.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Sue Turner

Full name(s)

Sue Turner

Position (eg Secretary, Chair)

Treasurer

Date

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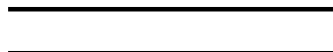
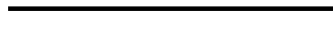
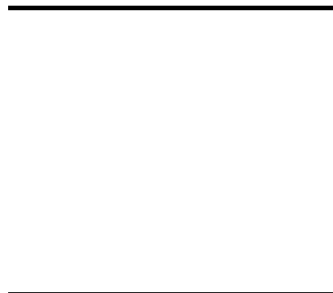
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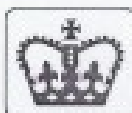
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CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's
report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
40TH STROOD SEA SCOUTS

On accounts for the year
ended

31ST MARCH 2021

Charity no
(if any)

1033637

Set out on pages

1 TO 3

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16/07/2021

Name:

DENNIS EDWARD SCUDDER

Relevant professional
qualification(s) or body
(if any):

Address:

32 NEWTON ABBOT ROAD

NORTHFLEET

KENT DA11 7DT