

HALLIWICK PENGUINS SWIMMING CLUB

1033588

TRUSTEE REPORTS AND ACCOUNTS

FOR THE YEAR ENDING 31/12/2023



# Index

Page(s)

## Section A: Trustee Reports

1	Trustee Reports	4 - 5
---	-----------------	-------

## Section B: Independent Examiner's Report and Accounts

2	Independent Examiner's Report 31/12/2023	7 - 8
3	Income and Expenditure Account 2023	9
4	Balance Sheet as at 31/12/2023	10

# Section A Trustee Reports Index

		Page(s)
1	Trustee Reports	4 - 5

## Trustee Reports for 2023

### Chair's Report – William Wyatt

Because of limited helpers and instructors, we are continuing to invite swimmers to club sessions each Saturday, rather than having *ad hoc* attendance. We try to accommodate everyone that wants to swim, but, regrettably, sometimes that is not possible. We have a WhatsApp group for helpers and instructors so that we have an idea of who is available each week. We can then invite swimmers, which we try to do as early each week as we can. The system seems to work well. Equally, we have a fairly lengthy waiting list of swimmers wanting to join the club. We try our best to invite new people along where we can, but again, this is difficult because of the limited helpers and instructors available each week.

We were very proud to host the Halliwick AST National Championships in 2023, at Southbury Leisure Centre in Enfield on 29/10/2023. It was a fantastic event, with swimmers taking part from all over the country. I was enormously thankful and proud of the way our club's personnel pulled together to make the event happen. Leading up to that, we took part in a number of competitions during 2023, including the regional gala and we did well. We also took part in the BLDSA Swim Challenge in which many of our swimmers had a fun afternoon seeing how far they can swim in one hour. It is regrettable that, following the pandemic, we have not yet been able to organise our own club gala (which we used to hold in June each year), but hopefully we will be able to organise that as a regular annual fixture and highlight in the coming years.

Janet Jones BEM retired as our Chief Instructor, but we are delighted that she still attends club sessions when able. We are very grateful for the many years of dedicated service Janet gave (and still gives) to the club. We welcomed Christina Symeonides into the role of Chief Instructor, and she is doing a great job.

We have lost a few people during 2023 who will be much missed: Seán Walsh sadly passed away early in 2023. He attended the club for many years during the 1980s and 1990s and those who knew him will remember him fondly. We also lost Laura Cannon in February 2023. Laura was such a cheerful member of the club, who attended for many years, and she too will be remembered with great affection and love. We were also very sorry to say 'goodbye' to John Berry, who sadly passed away in May 2023. John attended club sessions for almost 35 years to support not only his son, Martin, but others in the club also. He will be greatly missed. A long-standing friend of the club, Mary Cowtan, also sadly passed away in late 2022. As reported at the AGM in 2023, she has left the club a very generous legacy. We will remember her with affection and will miss her cheerful attendance at many club events, which she attended over many years.

I have been saying for a number of years now it is time for me to step aside as Chair of the club; I will be retiring as Chair of the club at the 2024 AGM after, I think now, some 28 years in the role. Because of my increasing mobility difficulties and for other reasons, I am unable to attend the club as frequently as I would like to, and I do think it is time for me to 'step aside' and let someone else take up the reigns with fresh ideas. Nonetheless, I finish by sincerely thanking everyone in the club for their ongoing support of me and each other during the year. I am sure that will continue. Without you all we would not survive. It is thanks to you all that we continue and progress.

### Treasurer's Report – Jackie White MBE

Accounts for 2023 have once again been very kindly prepared and reviewed by Jane Brown who provides her services for free each year. We are enormously grateful. As the Income and Expenditure account shows, donations to the club have significantly increased in 2023, due to a very generous legacy left to us by the Late Mary Cowtan. As we discussed at the last AGM, now that we have the funds in hand, we have been looking at options to invest at least some of this money into an account which gives a more favourable rate of interest and will be taking this forward as soon as possible. Our expenditure for 2024 is likely to increase significantly; we have been warned that our pool hire costs will increase considerably following a change in leisure centre management from Fusion to GLL/Better. Christina Symeonides attended a four-day Halliwick AST Advanced Course in Wales in April 2023, and as our Chair reports, has now stepped into the role of Chief Instructor, taking over from Janet Jones BEM. The Club continues to be enjoyed by all its members.

### Secretary's Report – Debbie Fisher

Many of the enquiries made of the club for membership come through the club's website, and we deal with these as best we can. However, due to limited helpers, we do have a long waiting list. Equally, we have been able to

welcome some new swimmers during 2023. When we are able to invite someone new, we invite them to visit first, to a 'trial' session to ensure that they are a good 'fit' for the club, in terms of a person's needs and what we are able to provide. Of course, only when someone new is accepted as a member do we ask for membership subscriptions from them. Otherwise, our club insurances through Halliwick AST are up to date. William and I manage inviting swimmers to club sessions each week, matching swimmers to instructors, and I supervise club sessions from the poolside. Help would be appreciated with this. It would be helpful if helpers and instructors would advise as soon as possible each week whether they are able to attend or not. That way, it is easier to plan club sessions, and we can invite swimmers in good time each week.

#### **Chief Instructor's Report – Christina Symeonides**

I am pleased to report considerable improvement this year in all swimmers' abilities. We have a good team of independent senior swimmers who enjoy our sessions and participating in swimming galas. The camaraderie is wonderful.

We have been focusing on a group of junior swimmers who are so close to becoming independent swimmers. The helpers and instructors have been working hard supporting and encouraging them. Once these swimmers are independent, this will give us the opportunity to invite new members. Then, moving forward, we can concentrate on working towards more swimmers obtaining badges. This is something I would like to encourage more of.

Secondly, I would like to rethink how we can give the independent swimmers a bit more structure during a swim session. I think we will reach a point where we will have more independent swimmers than not. We are always so grateful for all the voluntary help given to our club. We are constantly trying to find more helpers, as this would improve the number and variety of new members we can safely take on.

## **Section B**

# **Independent Examiner's Report and Accounts Index**

		Page(s)
2	Independent Examiner's Report 31/12/2023	7 - 8
3	Income and Expenditure Account 2023	9
4	Balance Sheet as at 31/12/2023	10



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Halliwick Penguins Swimming Club

On accounts for the year  
ended

31/12/2023

Charity no  
(if any)

1033588

Set out on pages

9-10 (bottom right-hand side page number)

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Jane Brown

Date: 31/10/2024

Name: Jane Brown

Relevant professional  
qualification(s) or body  
(if any):

ACCA  
(examination carried out under the regulations of honorary work)

Address: 17 Darby Vale, Berkshire, RG42 2PH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

**HALLIWICK PENGUINS SWIMMING CLUB  
INCOME AND EXPENDITURE ACCOUNT  
FOR THE YEAR ENDED 31 DECEMBER 2023**

	<u>2023</u>		<u>2022</u>	
	£	£	£	£
<b><u>INCOME</u></b>				
Donations		80		370
Interest Received		55		5
Member Subscriptions		590		610
Sponsored Swim		0		2,388
Gift Aid Income		165		0
Legacy		48,675		0
		<u>49,565</u>		<u>3,373</u>
<b><u>OUTGOINGS</u></b>				
Lifeguard & Pool Fees	735		809	
Affiliation, Membership & Insurance Fees	203		190	
BLDSA	55		0	
Long Distance swim cost	0		94	
Printing	0		87	
Training & Courses	998		0	
Trophy Engraving & Medals	202		65	
Website expenses	101		162	
Welfare & Gifts	185		16	
Catering for meetings	83		113	
Pool Toys	44		0	
		2,606		1,536
<b><u>SURPLUS/-DEFICIT</u></b>	£	<u><u>46,959</u></u>	£	<u><u>1,837</u></u>
	<b>General Fund</b>	<b>Designated Fund</b>	<b>General Fund</b>	<b>Designated Fund</b>
<b><u>SURPLUS/-DEFICIT</u></b>	<u>46,959</u>	<u>0</u>	<u>1,837</u>	<u>0</u>

**HALLIWICK PENGUINS SWIMMING CLUB  
BALANCE SHEET  
AS AT 31 DECEMBER 2023**

	<u>2023</u>	<u>2022</u>
	£	£
<b><u>CURRENT ASSETS</u></b>		
Prepayment of Costs	0	210
Bank Deposit Account	53,641	4,951
Bank Current Account	8,820	10,341
<b><u>NET ASSETS</u></b>	£ <u>62,461</u>	£ <u>15,502</u>

**REPRESENTED BY:**

General Fund Brought forward	15,237	13,400
Profit/-Loss	<u>46,959</u>	<u>1,837</u>
Balance carried forward	62,196	15,237
Derek Burnand Fund Brought forward	130	130
Profit/-Loss	<u>0</u>	<u>0</u>
Balance carried forward	130	130
Hennessy Fund Brought forward	135	135
Profit/-Loss	<u>0</u>	<u>0</u>
Balance carried forward	135	135
	£ <u>62,461</u>	£ <u>15,502</u>

**Trustee**

\_\_\_\_\_

**Dated**

\_\_\_\_\_