

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

England & Wales · Charity number 1033572

Details

Other names ST ANDREWS PRE-SCHOOL

Status Registered

Legal form Other

Registered 1994-02-18

Register [View on the Charity Commission register](#)

Contact

Address St. Andrews Methodist Church
Trent Road
Shaw
Oldham
OL2 7QU

Phone 01706848147

Email standrewspreschoolshaw@outlook.com

Activities

Objects: THE AIMS OF THE PRE-SCHOOL ARE TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE.

Activities: The charity ceased to operate its provision of education for early years in February 2026. The trustees are in the process of winding the charity up.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Lancashire
- Oldham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£100,479	£82,724	-	-
2024-07-31	£63,005	£64,562	-	-
2023-07-31	£90,536	£87,249	-	-
2022-07-31	£71,930	£76,900	-	-
2021-07-31	£65,256	£69,578	-	-

Trustees

Name	Role	Appointed
LESLEY PERRY		2021-11-03
Linda Bowker		2012-09-01
Patricia Ann Toms		2022-02-01
Richard Frederick Toms		2022-02-01

Accounts

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2025**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Linda S. Bowker Victoria Oxley King Lesley Perry Richard Frederick Toms Patricia Ann Toms
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

	Period start date			Period end date			
From	1	8	2024	To	31	7	2025

Section A Reference and administration details

Charity name **St. Andrew's Methodist Church Pre-school Playgroup**

Other names charity is known by **St. Andrew's Pre-school Shaw
St. Andrew's Pre-School Playgroup**

Registered charity number (if any) **1033572**

Charity's principal address **St. Andrew's Methodist Church**

Trent Road, Shaw

Oldham

Postcode OL2 7QU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Linda Bowker	Chair		St. Andrew's Church Council
2	Mrs Victoria Oxley King	Pre-school Manager		St. Andrew's Pre-school Committee
3	Mr Richard Toms			St. Andrew's Church Council
4	Mrs Patricia Toms	Community Representative		St. Andrew's Pre-school Committee
5	Mrs Lesley Perry			St. Andrew's Church Council

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
None	Not applicable

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration. The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 24 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, circle time, phonics. In The Moment Planning.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via Tapestry Learning Platform as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly each term and more often if necessary. An AGM is held each autumn to which all parents are invited. Up to two trustees are appointed by this meeting as community representatives. This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With the exceptions of the Pre-school Manager, all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 40 children between the ages of 24 months and five years. The pre-school adheres to the early years foundation stage statutory framework, is Ofsted registered and a member of the Early Years Alliance.

Staffing and Committee Management have been stable throughout the year.

Tapestry continues to be the online learning journal for recording children's development and continues to be well embedded into preschool practice.

1 child now has an EHCP

Staff training continues to be ongoing, and all staff have full and relevant qualifications at NVQ Level 3 or above or working towards and all have Paediatric First Aid training and certificates, Safeguarding Level 2, Food Hygiene Level 2, Food Allergy Awareness, and Manual Lifting and Handling certificates.

The manager now has a BA Honours degree in Education and has Early Years Teacher Status.

Another member of staff has completed Role of the SENDco training.

2 more staff employed for this academic year due to increase in numbers and funding attached to the EHCP.

The setting received GOOD in all areas in their most recent OFSTED inspection on 6/9/2024.

New lunch time dinner tables x 3 structure – Allergies, 2-3years and 3-4 years tables.

Ring camera doorbell and cameras fitted to hall and outside area.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising).
- how expenditure has supported the key objectives of the charity.
- investment policy and objectives

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

The principal source of funds is the Early Years grant for 3-year-olds and qualifying 2-year-olds, with lesser contributions of fees from non-grant-aided service users.

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Linda S. Bowker	
Full name(s)	Linda S. Bowker	
Position (eg Secretary, Chair, etc)	Chair of Committee / Trustee	
Date	10 th October 2025	

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2025

I report on the accounts for the year ended 31 July 2025 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

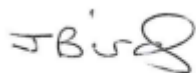
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2025.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



13th October 2025

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNTS

YEAR ENDED 31 JULY 2025

		Unrestricted Funds 2025	Restricted Funds 2025	Total Funds 2025	Total Funds 2024
	<i>Notes</i>	£	£	£	£
RECEIPTS					
Grants:					
Funding (2 & 3 year olds)		77,749	-	77,749	41,540
SEN Funding		6,365	-	6,365	3,000
EYITT Funding	5	-	7,000	7,000	-
Session Fees		4,954	-	4,954	9,692
HMRC (Maternity Pay Reimbursement)		-	-	-	5,275
NMRU Milk		-	-	-	17
Fundraising & Donations		344	-	344	293
Photograph Commission		62	-	62	-
Uniform		271	-	271	244
Interest Received		344	-	344	84
Other Income		3,390	-	3,390	2,860
TOTAL RECEIPTS	5	93,479	7,000	100,479	63,005
PAYMENTS					
Salaries Costs		64,547	6,393	70,940	53,481
Temporary Staff Cover		30	-	30	48
Payroll & Accounts Costs		1,107	-	1,107	1,020
Training & Courses		369	607	976	380
Pre-School & Nursery Supplies		293	-	293	408
Nursery Equipment		-	-	-	-
Office and Computer Supplies & Equipment		-	-	-	-
Computer Repairs		-	-	-	-
Food, Fruit & Snacks		52	-	52	47
Milk		49	-	49	64
Uniform & Clothing		493	-	493	461
Photographs		-	-	-	-
Broadband & Telephone		948	-	948	692
Website, Publications & Software		211	-	211	163
Printer Lease		720	-	720	720
Copier Costs		115	-	115	215
Rent & Overheads Contribution		5,700	-	5,700	5,700
Premises (Gardens, Repairs & Maintenance)		220	-	220	200
Waste & Rubbish Removal		287	-	287	287
Cleaning Costs		20	-	20	30
DBS Checks		97	-	97	62
Subscriptions		259	-	259	452
Fundraising & Donations		-	-	-	-
Bank Charges		60	-	60	60
Other Expenditure		147	-	147	72
TOTAL PAYMENTS	5	75,724	7,000	82,724	64,562
Net Receipts/(Payments)		17,755	-	17,755	(1,557)

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2025

	Total Funds 2025 £	Total Funds 2024 £
Cash Funds brought forward at 1 August 2024	49,190	50,747
Cash Funds as at 31 July 2025	<u>66,945</u>	<u>49,190</u>
REPRESENTED BY:		
BANK	66,696	49,145
CASH	<u>249</u>	<u>45</u>
	<u>66,945</u>	<u>49,190</u>

The financial statements were approved by the Trustees on the 10th of October 2025 and signed on their behalf:

Linda S. Bowker

LINDA S BOWKER
Trustee

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2025

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

2. Incoming Resources

Grants (Funding) are credited on a receivable basis, and all income is allocated to appropriate funds based on the income, and the amount of income receivable can be measured reliably.

Restricted funding is used for specified purposes as laid down by the donor. Expenditure which meets these criteria's is identified to the fund, together with a fair allocation of overheads and support costs.

Unrestricted funds are incoming resources received or generated for charitable purposes.

3. Resources Expended

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that settlement will be required, and the amount for the obligation can be measured reliably.

4. Trustees & Staff Costs

During the financial year 1 trustee received remuneration as an employee.

No employee received emoluments of £60,000 or above (2024: none).

5. Funds Analysis

	Balance as at 1 August 2024	Incoming Resources	Resources Expended	Balance as at 31 July 2025
	£	£	£	£
Unrestricted Funds	49,190	93,479	(75,724)	66,945
Restricted Funds				
Department of Education (Early Years)*	-	7,000	(7,000)	-
Total Funds	<u>49,190</u>	<u>100,479</u>	<u>(82,724)</u>	<u>66,945</u>

**Funding of £7,000 was provided by the Department of Education (DofE) for the Early Years Initial Teacher Training (EYITT) course with Best Practice Network.*

Accounts

Charity Registration Number: 1033572

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2024**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Linda Bowker Victoria Oxley Lesley Perry Richard Frederick Toms Patricia Ann Toms
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

	Period start date			Period end date		
From	1	8	2023	To	31	7 2024

Section A Reference and administration details

Charity name **St. Andrew's Methodist Church Pre-school Playgroup**

Other names charity is known by **St. Andrew's Pre-school Shaw
St. Andrew's Pre-School Playgroup**

Registered charity number (if any) **1033572**

Charity's principal address **St. Andrew's Methodist Church**

Trent Road, Shaw

Oldham

Postcode **OL2 7QU**

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Linda Bowker	Chair		St. Andrew's Church Council
2	Miss Victoria Oxley	Pre-school Manager		St. Andrew's Pre-school Committee
3	Mr Richard Toms			St. Andrew's Church Council
4	Mrs Patricia Toms	Community Representative		St. Andrew's Pre-school Committee
5	Mrs Lesley Perry			St. Andrew's Church Council
6				
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19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration. The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines.

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 24 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, IT.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via Tapestry Learning Platform as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly each term and more often if necessary. An AGM is held each autumn to which all parents are invited. Up to two trustees are appointed by this meeting as community representatives. This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With the exceptions of the Pre-school Manager, all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 40 children between the ages of 24 months and five years. The pre-school adheres to the early years foundation stage statutory framework, is Ofsted registered and a member of the Early Years Alliance.

Staffing and Committee Management have been stable throughout the year.

Staff training continues to be ongoing and all staff have full and relevant qualifications at NVQ Level 3 or above or working towards and all have paediatric first aid training and certificates.

The Tapestry - a tablet-based system for recording and assessment continues to be well embedded into the Pre-school practice.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

The principal source of funds are the Early Years grant for 3 year olds and qualifying 2 year olds, with lesser contributions of fees from non grant-aided service users.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Linda S. Bowker	
Full name(s)	Linda Bowker	
Position (eg Secretary, Chair, etc)	Chair of Committee	
Date	24/9/24	

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2024

I report on the accounts for the year ended 31 July 2024 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

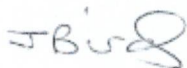
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2024.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



19th December 2024

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNTS

YEAR ENDED 31 JULY 2024

	Unrestricted Funds 2024	Restricted Funds 2024	Total Funds 2024	Total Funds 2023
	£	£	£	£
RECEIPTS				
Grants:				
Funding (2 & 3 year olds)	41,540	-	41,540	57,202
SEN Funding	3,000	-	3,000	22,024
Session Fees	9,692	-	9,692	6,110
HMRC (Maternity Pay Reimbursement)	5,275	-	5,275	4,596
NMRU Milk	17	-	17	127
Fundraising & Donations	293	-	293	375
Photograph Commission	-	-	-	-
Uniform	244	-	244	21
Interest Received	84	-	84	81
Other Income	<u>2,860</u>	<u>-</u>	<u>2,860</u>	<u>-</u>
TOTAL RECEIPTS	63,005	-	63,005	90,536
PAYMENTS				
Salaries Costs	53,481	-	53,481	74,096
Temporary Staff Cover	48	-	48	-
Recruitment Costs	-	-	-	-
Payroll Costs	1,020	-	1,020	1,540
Training & Courses	380	-	380	500
Pre-School & Nursery Supplies	408	-	408	791
Nursery Equipment	-	-	-	33
Office and Computer Supplies & Equipment	-	-	-	456
Computer Repairs	-	-	-	-
Food, Fruit & Snacks	47	-	47	21
Milk	64	-	64	227
Uniform & Clothing	461	-	461	-
Photographs	-	-	-	-
Broadband & Telephone	692	-	692	633
Website, Publications & Software	163	-	163	137
Printer Lease	720	-	720	540
Copier Costs	215	-	215	480
Rent & Overheads Contribution	5,700	-	5,700	6,405
Premises (Gardens, Repairs & Maintenance)	200	-	200	503
Waste & Rubbish Removal	287	-	287	287
Cleaning Costs	30	-	30	45
Leaving Gifts & Flowers	-	-	-	-
DBS Checks	62	-	62	50
Subscriptions	452	-	452	368
Fundraising & Donations	-	-	-	-
Bank Charges	60	-	60	60
Other Expenditure	<u>72</u>	<u>-</u>	<u>72</u>	<u>77</u>
TOTAL PAYMENTS	64,562	-	64,562	87,249
Net Receipts/(Payments)	(1,557)	-	(1,557)	3,287

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2024

	Total Funds 2024 £	Total Funds 2023 £
Cash Funds brought forward at 1 August 2023	50,747	47,460
Cash Funds as at 31 July 2024	<u>49,190</u>	<u>50,747</u>
REPRESENTED BY:		
BANK	49,145	50,725
CASH	<u>45</u>	<u>22</u>
	<u>49,190</u>	<u>50,747</u>

The financial statements were approved by the Trustees on the 18th of December 2024 and signed on their behalf:

Linda S. Bowker

LINDA S BOWKER
Trustee

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2024

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Accounts

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2023**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Mrs Linda Bowker Miss Victoria Oxley Lesley Perry Mr Richard Frederick Toms Mrs Patricia Ann Toms
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

Period start date

Period end date

From

1 8 2022

To

31 7 2023

Section A

Reference and administration details

Charity name

St. Andrew's Methodist Church Pre-school Playgroup

Other names charity is known by

St. Andrew's Pre-school Shaw
St. Andrew's Pre-School Playgroup

Registered charity number (if any)

1033572

Charity's principal address

St. Andrew's Methodist Church

Trent Road, Shaw

Oldham

Postcode

OL2 7QU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Linda Bowker	Chair		St. Andrew's Church Council
2	Miss Victoria Oxley	Pre-school Manager	From December 2021	St. Andrew's Pre-school Committee
3	Mr Richard Toms		From February 2022	St. Andrew's Church Council
4	Mrs Patricia Toms	Community Representative	From February 2022	St. Andrew's Pre-school Committee
5	Mrs Lesley Perry		From November 2021	St. Andrew's Church Council
6				
7				
8				
9				
10				
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12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	Trust
Trustee selection methods <i>(see next box)</i>	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration. The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines.

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 30 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, IT.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via Tapestry Learning Platform as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly each term and more often if necessary. An AGM is held each autumn to which all parents are invited. Up to two trustees are appointed by this meeting as community representatives. This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With the exceptions of the Pre-school Manager, all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

Section D Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 30 children between the ages of 30 months and five years. The pre-school adheres to the early years foundation stage statutory framework, is Ofsted registered and a member of the Early Years Alliance.

The number of children with special educational needs and disabilities was higher than in previous years, with more than 10% of children supported one to one in the setting and successfully transitioned into Primary education for September 2023 with full Educational Health Care Plans in place.

Staffing and Committee Management have been stable throughout the year. However, owing to a falling regional birthrate, numbers of children registering to attend the pre-school from September 2023 have fallen in relation to previous years. This required the implementation of a managing change process leading to staff redundancies at the end of the financial year.

Staff training continues to be ongoing and all staff have full and relevant qualifications at NVQ Level 3 or above.

The Tapestry - a tablet-based system for recording and assessment is now well embedded into the Pre-school practice.

Section E Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

The principal source of funds are the Early Years grant for 3 year olds and qualifying 2 year olds, with lesser contributions of fees from non grant-aided service users.

Section F

Other optional information

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Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Linda S. Bowker

Full name(s) Linda Bowker

Position (eg Secretary, Chair, etc) Chair of Committee

Date 9/10/23

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2023

I report on the accounts for the year ended 31 July 2023 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

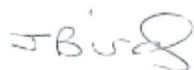
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2023.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



13th November 2023

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNTS

YEAR ENDED 31 JULY 2023

	Unrestricted Funds 2023	Restricted Funds 2023	Total Funds 2023	Total Funds 2022
RECEIPTS	£	£	£	£
Grants:				
Funding (2 & 3 year olds)	57,202	-	57,202	52,492
SEN Funding	22,024	-	22,024	8,130
Session Fees	6,110	-	6,110	10,837
HMRC (Maternity Pay Reimbursement)	4,596	-	4,596	-
NMRU Milk	127	-	127	221
Fundraising & Donations	375	-	375	126
Leavers Collections	-	-	-	50
Photograph Commission	-	-	-	-
Uniform	21	-	21	
Interest Received	81	-	81	4
Other Income	-	-	-	70
TOTAL RECEIPTS	90,536	-	90,536	71,930
PAYMENTS				
Salaries Costs	74,096	-	74,096	64,468
Temporary Staff Cover	-	-	-	162
Recruitment Costs	-	-	-	210
Payroll Costs	1,540	-	1,540	1,594
Training & Courses	500	-	500	525
Pre-School & Nursery Supplies	791	-	791	816
Nursery Equipment	33	-	33	-
Office and Computer Supplies & Equipment	456	-	456	34
Computer Repairs	-	-	-	95
Food, Fruit & Snacks	21	-	21	57
Milk	227	-	227	268
Uniform & Clothing	-	-	-	122
Photographs	-	-	-	-
Broadband & Telephone	633	-	633	533
Website, Publications & Software	137	-	137	147
Printer Lease	540	-	540	840
Copier Costs	480	-	480	726
Rent & Overheads Contribution	6,405	-	6,405	4,500
Premises (Gardens, Repairs & Maintenance)	503	-	503	466
Waste & Rubbish Removal	287	-	287	261
Cleaning Costs	45	-	45	82
Leaving Gifts & Flowers	-	-	-	133
DBS Checks	50	-	50	254
Subscriptions	368	-	368	459
Fundraising & Donations	-	-	-	50
Bank Charges	60	-	60	98
Other Expenditure	77	-	77	-
TOTAL PAYMENTS	87,249	-	87,249	76,900
Net Receipts/(Payments)	3,287	-	3,287	(4,970)

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2023

	Total Funds 2023 £	Total Funds 2022 £
Cash Funds brought forward at 1 August 2022	47,460	52,430
Cash Funds as at 31 July 2023	<u>50,747</u>	<u>47,460</u>
REPRESENTED BY:		
BANK	50,725	47,441
CASH	<u>22</u>	<u>19</u>
	<u>50,747</u>	<u>47,460</u>

The financial statements were approved by the Trustees on the 9/10/23 and signed on their behalf:

Signed: Linda S. Bowker

Name: LINDA S. BOWKER

Trustee

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2023

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Accounts

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2022**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Mrs Linda Bowker Miss Victoria Oxley (appointed 01/12/21) Lesley Perry (appointed 03/11/21) Mr Richard Frederick Toms (appointed 01/02/22) Mrs Patricia Ann Toms (appointed 01/02/22) Rev Dr A Burdon (resigned 01/01/2022) Miss L Frier (resigned 01/08/21) Mrs L Lomas (resigned 01/11/21) Mrs E Williams (resigned 01/11/21) Mrs Kate Crew (from 01/09/21 to 01/12/21)
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

	Period start date				Period end date		
From	1	8	2021	To	31	7	2022

Section A Reference and administration details

Charity name **St. Andrew's Methodist Church Pre-school Playgroup**

Other names charity is known by **St. Andrew's Pre-school Shaw
St. Andrew's Pre-School Playgroup**

Registered charity number (if any) **1033572**

Charity's principal address **St. Andrew's Methodist Church**

Trent Road, Shaw

Oldham

Postcode OL2 7QU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Linda Bowker	Chair		St. Andrew's Church Council
2	Miss Victoria Oxley	Pre-school Manager	From December 2021	St. Andrew's Pre-school Committee
3	Mr Richard Toms		From February 2022	St. Andrew's Church Council
4	Mrs Patricia Toms	Community Representative	From February 2022	St. Andrew's Pre-school Committee
5	Mrs Lesley Perry		From November 2021	St. Andrew's Church Council
6	Rev'd Adrian Burdon		to January 2022	St. Andrew's Church Council
7	Mrs Lesley Lomas	Community Representative	to November 2021	St. Andrew's Pre-school AGM
8	Mrs Eileen Williams	Community Representative	to November 2021	St. Andrew's Pre-school AGM
9	Mrs Lisa Frier	Pre-School Manager	To August 2021	St. Andrew's Church Council
10	Mrs Kate Crew	Pre-School Manager	From September 2021 to December 2021	St. Andrew's Church Council
11				
12				
13				
14				
15				
16				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration. The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines.

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 30 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, IT.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via Tapestry Learning Platform as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly each term and more often if necessary. An AGM is held each autumn to which all parents are invited. Up to two trustees are appointed by this meeting as community representatives. This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

With the exceptions of the Pre-school Manager, all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 40 children between the ages of 30 months and five years.

The charity was initially severely impacted by Covid 19, staff long term illness and resignations from the Management Committee and Pre-School Management.

A new manager was promoted internally from November 2022 and experienced members of St Andrew's Church Council formed a new Management Committee. Staffing and Committee Management have been stable since January 2022.

The Pre-School has continued with high levels of hygiene and cleanliness brought in during the Covid-19 pandemic, but was able, in the Spring and Summer terms, to allow a greater degree of parental and visitor involvement inside the unit.

Staff training continues to be ongoing and all staff have full and relevant qualifications at NVQ Level 3 or above.

The Tapestry, a tablet-based system for recording and assessment is now well embedded into the Pre-school practice.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

The principal source of funds are the Early Years grant for 3 year olds and qualifying 2 year olds, with lesser contributions of fees from non grant-aided service users.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Linda S. Bowker	Richard F. Toms
Full name(s)	LINDA BOWKER	RICHARD F. TOMS
Position (eg Secretary, Chair, etc)	CHAIR	TRUSTEE
Date	14/12/2022	

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2022

I report on the accounts for the year ended 31 July 2022 set out on pages 9 to 11.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

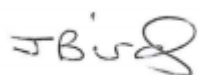
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2022.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



16th December 2022

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2022

	Unrestricted Funds 2022	Restricted Funds 2022	Total Funds 2022	Total Funds 2021
RECEIPTS	£	£	£	£
Grants:				
Funding (2, 3 & 4 year olds)	52,492	-	52,492	52,331
SEN	8,130	-	8,130	300
Session Fees	10,837	-	10,837	10,909
Lunch Fees	-	-	-	396
NMRU Milk	221	-	221	245
Donations	126	-	126	37
Leavers Collections	50	-	50	65
Photograph Commission	-	-	-	-
Interest Received	4	-	4	-
Other Income	70	-	70	973
TOTAL RECEIPTS	71,930	-	71,930	65,256
PAYMENTS				
Salaries Costs	64,468	-	64,468	55,569
Temporary Staff Cover	162	-	162	3,239
Recruitment Costs	210	-	210	59
Payroll Costs	1,594	-	1,594	1,079
Professional Fees	-	-	-	-
Training & Courses	525	-	525	380
Pre-School Supplies & Nursery Equipment	816	-	816	1,528
Office & Computer Equipment	34	-	34	-
Computer Repairs	95	-	95	-
Food, Fruit & Snacks	57	-	57	74
Milk	268	-	268	262
Uniform & Clothing	122	-	122	191
Photographs	-	-	-	-
Broadband & Telephone	533	-	533	542
Website, Publications & Software	147	-	147	-
Printer Lease	840	-	840	394
Copier Costs	726	-	726	165
Rent & Overheads Contribution	4,500	-	4,500	4,230
Building Work & Maintenance	466	-	466	136
Waste & Rubbish Removal	261	-	261	244
Cleaning Costs	82	-	82	116
Leaving Gifts & Flowers	133	-	133	235
DBS Checks	254	-	254	104
Subscriptions	459	-	459	769
Fundraising & Donations	50	-	50	-
Bank Charges	98	-	98	82
Other Expenditure	-	-	-	180
TOTAL PAYMENTS	76,900	-	76,900	69,578
Net Receipts/(Payments)	(4,970)	-	(4,970)	(4,322)

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 31 JULY 2022

	Total Funds 2022 £	Total Funds 2021 £
Cash Funds brought forward at 1 August 2021	52,430	56,752
Cash Funds as at 31 July 2022	<u>47,460</u>	<u>52,430</u>
REPRESENTED BY:		
BANK	47,441	52,425
CASH	<u>19</u>	<u>5</u>
	<u>47,460</u>	<u>52,430</u>

The financial statements were approved by the Trustees on the 14TH DECEMBER 2022 and signed on their behalf:

Signed: Linda S. Bowker

Name: LINDA BOWKER

Trustee

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 JULY 2022

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.

Accounts

**ST ANDREWS METHODIST CHURCH
PRE SCHOOL PLAYGROUP
Trustees Annual Report
and Financial Statements
For The Year Ended 31 July 2021**

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

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ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

MEMBERS OF THE BOARD AND PROFESSIONAL ADVISORS

Registered Charity Name	St Andrews Methodist Church Pre School Playgroup
Charity Number	1033572
Registered Office	St Andrews Methodist Church Trent Road Oldham OL2 7QU
Trustees	Rev Dr A Burdon Miss L Frier Mrs L Bowker Mrs L Lomas Mrs L Perry (resigned September 2020) Mrs E Williams
Accountants	Community Accounting Lancashire C.I.C. Foxfields 9 Norley Close Chadderton Oldham Lancashire OL1 2RA
Bankers	CAF Bank 25 Kings Hill Avenue Kings Hill ME19 4JQ



Trustees' Annual Report for the period

Period start date
From 1 8 2020 To 31 7 2021
Period end date

Section A Reference and administration details

Charity name St. Andrew's Methodist Pre-school Playgroup

Other names charity is known by St. Andrew's Pre-school (Playgroup)

Registered charity number (if any) 1033572

Charity's principal address St. Andrew's Methodist Church

Trent Road, Shaw

Oldham

Postcode OL2 7QU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev Dr A. Burdon	Chair		St. Andrew's Church Council
2	Miss L Frier	Pre-school Manager		St. Andrew's Pre-school Committee
3	Mrs L. Bowker			St. Andrew's Church Council
4	Mrs L. Lomas			Pre-school AGM
5	Mrs L Perry		Until sept 2020	St. Andrew's Church Council
6	Mrs E Williams			Pre-School AGM
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Some trustees are appointed by St. Andrew's Methodist Church Council and some elected by the Pre-school AGM. The Manager is appointed by the Pre-school Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity is managed by the Pre-school Committee which reports to the Church Council of St. Andrew's Methodist Church. The Pre-school Committee is involved in the appointment of staff, formulation of policies and financial administration (the latter is largely conducted on its behalf by a part-time Finance and Admin Assistant). The Charity operates under the umbrella of the Methodist Church and adheres to its Living Wage policy and its Safer Recruitment guidelines

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children primarily under statutory school age in a caring environment with a Christian ethos by:

- a) offering appropriate play, educational and care facilities for all children regardless of race, culture, religion, means or ability
- b) supporting all children to develop their potential while following the Early Years curriculum in order to attain nationally approved learning goals and so progress to the national curriculum at the age of five years.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and discuss this at our trustees meetings where we plan and make decisions for the carrying out of our activities to which the guidance is relevant. The public benefit is at the heart of St. Andrew's Pre-school's object – to provide excellent early years education and development for local children between two and five years. Our main activities are driven by the early learning areas – namely Communication and Language Development, Physical development, Personal, Social and Emotional development, Literacy, Mathematics, Understanding of the World and Expression in Art and Design.

Children may attend on three days a week (Mon, Wed, Fri). Each day consists of a morning and an afternoon session. Admissions are accepted from the age of 30 months.

The modes of learning include one-to-one, pair work, group activities, role-play, outdoor play, IT.

Observation and assessment are key components of the Pre-school Practitioners' role. The Tapestry tablet-based system for assessment and recording of children's progress is now in place. A keyworker system is in place. There is very close liaison with local authority early years advisers and especially with special or additional needs co-ordinators if appropriate for specific children. Transition reports are prepared for those children moving on to reception classes in schools.

Parents are kept informed via social media platforms as well as through face to face contact and printed matter. Parents are invited to elect a representative to join the Pre-school Committee on an annual basis.

The trustees meet regularly at the start of each term and more often if necessary. An AGM is held each autumn to which all parents are invited.

Two trustees are elected by this meeting as community representatives.

This is one way in which the trustees can maintain their regard for the public benefit purpose which underlies all that Pre-school undertakes.

Additional details of objectives and activities (Optional information)

With the exceptions of the Pre-school Manager and the Chair of Trustees (whose role is a fact of his/her pastoral oversight of St. Andrew's Methodist Church), all the trustees are volunteers and this has been the case since the charity began in 1968. Since that time these voluntary trustees have made an outstanding contribution to the Pre-school's enduring success.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The charity continued to provide a high quality of care, education and development opportunity for up to 40 children between the ages of two and five. Covid initially had an impact on our numbers but we have managed to recover from this and we are almost running at capacity currently.

The charity was also initially impacted by Covid 19 as the pre school had to close at the end of March 2020 but we have continued to stay open since this date with only isolating on one occasion. Moving forward the preschool is able to re open with rigorous cleaning programmes and activities to limit the spread of the virus such as no visitors or parents into the preschool and more use of the outside space.. Staff training is ongoing and all staff are qualified at NVQ Level 3 or above. The pre school also follows all government guidelines and we have a strict set of policies and procedures in place relating to covid-19.

The Tapestry, a tablet-based system for recording and assessment is now well embedded into the Pre-school practice.

Section E

Financial review

Brief statement of the charity's policy on reserves

The charity has a policy to hold a minimum of 3 months running costs in our free reserves (unrestricted funds).

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main expenditures are staff wages (the Pre-school is a Living Wage employer), a contribution to St. Andrew's Methodist Church towards the building overheads and upkeep, and the costs of replacing outworn resources and acquiring new resources. This expenditure is key to enabling the charity to fulfil its objectives.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Alan B. L.

Full name(s)

Re Rev. Dr. Adrian B. L.

Position (eg Secretary, Chair, etc)

Chair

Date

20-7-21

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP
REPORT TO THE MEMBERS ON THE UNAUDITED FINANCIAL STATEMENTS OF
ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

YEAR ENDED 31 JULY 2021

I report on the accounts for the year ended 31 July 2021 set out on pages 4 to 6.

Respective Responsibilities of Trustees and Examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider an audit is not required for this year under section 144 of the 2011 Act, and that an independent examination is needed.

It is my responsibility as independent examiner to:

- ~ examine the accounts under section 145 of the 2011 Act
- ~ follow the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and
- ~ to state whether particular matters have come to my attention

Basis of Independent Examiners Report

My examination was carried out in accordance with the Directions given by the Charity commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items of disclosures in the accounts, and seeking explanations from the trustees concerning any such matters.

The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

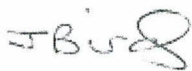
Independent Examiners Statement

I have completed my examination for the year ended 31 July 2021.

I can confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- ~ accounting records were not kept in accordance with section 130 of the 2011 Act or
- ~ the accounts do not accord with the accounting records to comply with the accounting requirements of the 2011 Act

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.



19th October 2021

Miss Jacqueline Bird F.M.A.A.T.
Community Accounting Lancashire C.I.C.
Foxfields
9 Norley Close
Chadderton
Oldham
OL1 2RA

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT YEAR ENDED 31 JULY 2021

	Total Funds 2021 £	Total Funds 2020 £
RECEIPTS		
Grants:		
Funding (2 & 3 year olds)	52,331	54,423
SEN	300	950
Session Fees	10,909	7,914
Lunch Fees	396	891
NMRU Milk	245	360
Donations	37	34
Raffle & Parties	-	397
Leavers Collections	65	130
Photograph Commission	-	12
Uniform	-	-
Interest Received	-	41
Other Income	973	1,276
TOTAL RECEIPTS	65,256	66,428
PAYMENTS		
Salaries Costs	55,569	62,658
Temporary Staff Cover	3,239	30
Recruitment Costs	59	-
Payroll Costs	1,079	869
Professional Fees	-	-
Training & Courses	380	1,366
Pre School Supplies & Nursery Equipment	1,528	5,850
Office & Computer Equipment	-	369
Computer Repairs	-	100
Food, Fruit & Snacks	74	347
Milk	262	360
Uniform & Clothing	191	102
Photographs	-	8
Broadband	542	514
Website	-	216
Publications & Software	-	216
Printer Lease	394	394
Copier Systems	165	288
Rent Contribution	4,230	3,555
Building Work & Maintenance	136	207
Waste & Rubbish Removal	244	317
Garden Work & Maintenance	-	175
Cleaning Costs	116	273
Leaving Gifts & Flowers	235	362
Entertainment & Christmas Expenses	-	220
Trips & Travel Costs	-	44
DBS Checks	104	169
Subscriptions & Donations	769	671
Bank Charges	82	64
Other Expenditure	180	1,276
TOTAL PAYMENTS	69,578	81,020
Net Receipts/(Payments)	(4,322)	(14,592)

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

RECEIPTS AND PAYMENTS ACCOUNT
YEAR ENDED 31 JULY 2021

	Total Funds 2021 £	Total Funds 2020 £
Cash Funds brought forward at 1 August 2020	56,752	71,344
Cash Funds as at 31 July 2021	<u>52,430</u>	<u>56,752</u>
REPRESENTED BY:		
BANK	52,425	56,747
CASH	<u>5</u>	<u>5</u>
	<u>52,430</u>	<u>56,752</u>

The financial statements were approved by the Trustees on the 18th of October 2021 and signed on their behalf:

Signed : 
Chair

Name : Rev DR A Burdon

ST ANDREWS METHODIST CHURCH PRE SCHOOL PLAYGROUP

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 JULY 2021**

1. Receipts and payments accounts

Receipts and payments accounts are statements that summarise the movement of cash into and out of the organisation during the financial year. In this context “cash” includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due.