



Trustees' Annual Report for the period

| Period start date | | Period end date | | |
|-------------------|---|-----------------|------|--------------|
| From | 1 | April | 2021 | To 31 |
| | | March | 2022 | |

Section A Reference and administration details

| | |
|---|-------------------------------|
| Charity name | Kent Weald County Girl Guides |
| Other names charity is known by | Girlguiding Kent Weald |
| Registered charity number (if any) | 1033439 |
| Charity's principal address | c/o Miss Rosslyn Vaughan |
| | 33 Lansdowne Ave |
| | Maidstone, Kent |
| Postcode | ME15 9DN |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|------------------------------|-----------------------|-----------------------------------|---|
| 1 | Mrs Dawn Archer | County Commissioner | Appointed 21/5/2021 | Region Commissioner |
| 2 | Mrs Mary Elizabeth Saunders | County Commissioner | Resigned 20/5/2021 | |
| 3 | Miss Rosslyn Vaughan | County Treasurer | Appointed 01/01/2022 | County Commissioner |
| 4 | Mrs Miranda Bradbury Pearson | County Treasurer | Resigned 31/12/2021 | County Commissioner |
| 5 | Mrs Patricia Anne Arnold | Division Commissioner | | County Commissioner |
| 6 | Mrs Pamela Sell | Division Commissioner | | County Commissioner |
| 7 | Mrs Elizabeth Gallop | Division Commissioner | | County Commissioner |
| 8 | Miss Tegen Currah | Division Commissioner | | County Commissioner |
| 9 | Miss Emma Jeffery | Division Commissioner | | County Commissioner |
| 10 | Mrs Sybil Jane Miller Oddy | Division Commissioner | Resigned 31/8/2022 | County Commissioner |
| 11 | Miss Laura Tierney | Division Commissioner | Appointed 1/9/2022 | County Commissioner |
| 12 | Mrs Sally-Anne Mary Gathern | Division Commissioner | Appointed 1/9/2022 | County Commissioner |
| 13 | Mrs Louise Neale | Division Commissioner | | County Commissioner |
| 14 | Mrs Alison Mighell | Division Commissioner | | County Commissioner |
| | | | | |

| | | | |
|--|--|--|--|
| | | | |
| | | | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year |
|------|-----------------------------------|
| | |
| | |
| | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | Royal Charter 14 December 1922 |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Trustees are the holders of the following appointments: County Commissioner County Treasurer Division Commissioners |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

| |
|--|
| <p>Girlguiding Kent Weald are GDPR compliant. We also comply with Girlguiding Guidelines on Safeguarding.</p> <p>The Girlguiding Kent Weald County Commissioner is, by way of office, one of the 5 Trustees of the Paxwood facility, which is governed by a Constitution dated 10/11/2014. The Constitution specifies that the County Commissioners of each of the 4 Kent Counties: Greater London Kent, Kent East, Kent Weald and Kent West, are trustees, together with the Treasurer of Paxwood.</p> <p>The constitution specifies that the 4 Counties are entitled to a quarter share of any profit or loss on disposal of the facility.</p> <p>The structure of this arrangement is currently being investigated.</p> |
|--|

Summary of the objects of the charity set out in its governing document

To pursue the objectives of The Guide Association using a balanced and stimulating programme for each age group, thereby unlocking the potential of girls and young women and encouraging good citizenship.

The Association acknowledges its requirements to demonstrate clearly that it must have charitable purposes that are for the Public Benefit. The trustees confirm that they have paid due regards to the Charity Commission guidance on Public Benefit before deciding what activities the Charity should undertake.

Girlguiding Kent Weald - Annual Report to 31 March 2022

Girlguiding Kent Weald is part of the larger organisation of Girlguiding and seeks to provide quality training, advice and support to its members. Girlguiding Kent Weald covers 190 units in eight Divisions and 20 Districts and has approximately 3,200 members at present. Numbers decreased during the pandemic which follows a national pattern. The membership is spread over a wide age range - from four years upwards, with Rainbows, Brownies, Guides, Rangers, Young Leaders and adult volunteers.

The work of supporting our members is carried out by the County Executive, an Adventure Team and other lead volunteers/teams on a voluntary basis. Travel and incidental expenses are paid. We employ a part-time administrator for approximately 5 hours a week. She is self-employed so has no contract of employment and the charity does not have to account for tax and national insurance. During the year, no Trustee received payment but 3 received a total of £29. The previous no trustees received any payment.

The County has Advisers in several areas including Outdoor Activities, Leadership and Membership support and a volunteer adult Training Team. Advisers and Trainers normally attend trainings and meetings in their specialist areas so that they are able to provide help and support when required. This year these meetings have been a mixture of in person meetings and via Zoom.

Members have voted to continue with a hybrid mix of in person and Zoom meetings permanently in the future, particularly meeting online during the winter months. This will continue to have a positive impact on our overheads with a reduction in travelling expenses claimed.

Covid has continued to cause disruption to our units during this period with enhanced risk assessments and Covid protocols in place, but most units have continued to meet regularly either in their regular meeting place, in outside spaces or via Zoom.

Programme opportunities for girls, young women and volunteers

Our annual programme continued to be disrupted by Covid and the uncertainties around it when it came to long term planning but we were able to offer a Guide Sailing Day and Challenge Invicta, an incident hike in the Sutton Valence area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Training

Most training opportunities continued online in 2021-22 due to the pandemic but we were able to offer some of the mandatory sessions in person; A Safe Space and Girlguiding's first aid training, First Response.

Girlguiding London and South East England Region have continued to offer a whole programme of A Safe Space and First Response trainings via Zoom, providing mandatory training when in person was not possible. Volunteers completing First Response required a short in person session with a trainer to demonstrate their understanding of the practical skills and these were provided locally in small groups.

New Leaders continued to be supported by volunteer mentors as they completed their Leadership Programme training.

Due to the much reduced in person training programme, units were not charged the County Training Levy in 2022.

International Events

In previous years Guides, Rangers and Leaders have had an opportunity to gain International Guiding experience on Girlguiding London and South East England trips. Those selected are offered financial assistance.

No International trips took place during this time although planning has now resumed and there will be further opportunities via the Region in the future. Unit international trips which were postponed are now continuing their plans for later this year and next.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Please see Section C above

Section E Financial review

Brief statement of the charity's policy on reserves

Because of the need to pay deposits, to book facilities and tickets in advance of event income being received, the charity needs to carry sufficient reserves to meet its objectives of running events

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Having considered their finances, the Trustees consider the charity is a "Going Concern".

Section F Other optional information

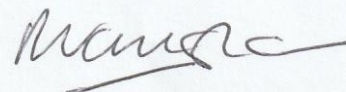
Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)





Full name(s)

Dawn Archer

Rosslyn Vaughan

Position (eg Secretary, Chair, etc)

County Commissioner

County Treasurer

Date

20/9/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kent Weald County Girl Guides

1033439

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

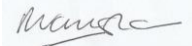

To

31/03/2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Grants & Donations | 198 | - | - | 198 | - |
| Annual subscriptions | 3,692 | - | - | 3,692 | 9,030 |
| Purchase of Girlguiding goods | 21,725 | - | - | 21,725 | 7,922 |
| Training fees | 1,495 | - | - | 1,495 | - |
| Programme Levy | - | - | - | - | - |
| International trips | - | - | - | - | 10,619 |
| international support fund | - | 526 | - | - | - |
| Residential weekends | - | - | - | - | - |
| Bank interest | 3 | - | - | 3 | 19 |
| Other | 3 | - | - | 3 | - |
| Sub total (Gross income for AR) | 27,116 | 526 | - | 27,642 | 27,590 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 27,116 | 526 | - | 27,642 | 27,590 |
| A3 Payments | | | | | |
| Annual subscriptions | 529 | - | - | 529 | 687 |
| Donations | 470 | - | - | 470 | 1,220 |
| International grants | 250 | - | - | 250 | - |
| Sale of Girlguiding goods | 18,090 | - | - | 18,090 | 7,283 |
| Adult leaders training | 1,480 | - | - | 1,480 | 355 |
| Girls events | 1,555 | - | - | 1,555 | 145 |
| International trips | - | 1,426 | - | 1,426 | 11,121 |
| Leaders Residential weekends | - | 50 | - | 50 | 603 |
| County management and administration | 2,458 | - | - | 2,458 | 1,442 |
| County training administration | 826 | - | - | 826 | 943 |
| Training equipment | 737 | - | - | 737 | 50 |
| Other | 3 | - | - | 3 | 228 |
| | 26,398 | 1,476 | - | 27,874 | 24,077 |
| A4 Asset and investment purchases, (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 26,398 | 1,476 | - | 27,874 | 24,077 |
| Net of receipts/(payments) | 718 | - 950 | - | - 232 | 3,513 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 42,201 | 1,103 | - | 43,304 | 39,791 |
| Cash funds this year end | 42,919 | 153 | - | 43,072 | 43,304 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|--|--|--|---|
| B1 Cash funds | Bank | 42,919 | 153 | - |
| | | | - | - |
| | | - | - | - |
| | Total cash funds | 42,919 | 153 | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |
| B2 Other monetary assets | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| | Quarter share of Girlguiding Paxwood cash funds | - | 12,628 | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Voucher (Prison Island) | Unrestricted | 1,017 | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |   | Rosslyn Vaughan Dawn Archer | 20/09/2022 20/09/2022 | |

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Kent Weald County Girl Guides

On accounts for the year
ended

31st March 2022

Charity
no (if
any)

1033439

Set out on pages

1 - 7

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. Where the charity's gross income exceeded £250,000 I am qualified to undertake the examination by being a qualified Fellow of the Association of Charity Independent Examiners.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

D R Ralph

Date:

20th October 2022

Name:

David R Ralph

Qualification

FCIE

Address:

50 Southwood Road, Rusthall, TUNBRIDGE WELLS, Kent. TN4 8SP