



Trustees' Annual Report for the period

Period start date		Period end date	
From	1 April 2020	To	31 March 2021

Section A Reference and administration details

Charity name	Kent Weald County Girl Guides
Other names charity is known by	Girlguiding Kent Weald
Registered charity number (if any)	1033439
Charity's principal address	c/o Mrs M Pearson 12 Gilletts Lane, East Malling WEST MALLING Postcode ME19 6AS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Dawn Archer	County Commissioner	Appointed 21/5/2021	Region Commissioner
2	Mrs Mary Elizabeth Saunders	County Commissioner	Resigned 20/5/2021	
3	Mrs Miranda Bradbury Pearson	County Treasurer		County Commissioner
4	Mrs Patricia Anne Arnold	Division Commissioner		County Commissioner
5	Mrs Pamela Sell	Division Commissioner		County Commissioner
6	Mrs Elizabeth Gallop	Division Commissioner		County Commissioner
7	Miss Tegen Currah	Division Commissioner		County Commissioner
8	Miss Emma Jeffery	Division Commissioner		County Commissioner
9	Mrs Sybil Jane Miller Oddy	Division Commissioner		County Commissioner
10	Mrs Louise Neale	Division Commissioner		County Commissioner
11	Mrs Alison Mighell	Division Commissioner		County Commissioner
12				
14				
15				
16				
17				
18				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Royal Charter 14 December 1922
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are the holders of the following appointments: County Commissioner Assistant County Commissioner County Treasurer Division Commissioners

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

<p>Girlguiding Kent Weald are GDPR compliant. We also comply with Girlguiding Guidelines on Safeguarding.</p> <p>The Girlguiding Kent Weald County Commissioner is, by way of office, one of the 5 Trustees of the Paxwood facility, which is governed by a Constitution dated 10/11/2014. The Constitution specifies that the County Commissioners of each of the 4 Kent Counties: Greater London Kent, Kent East, Kent Weald and Kent West, are trustees, together with the Treasurer of Paxwood.</p> <p>The constitution specifies that the 4 Counties are entitled to a quarter share of any profit or loss on disposal of the facility.</p> <p>The structure of this arrangement is currently being investigated.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To pursue the objectives of The Guide Association using a balanced and stimulating programme for each age group, thereby unlocking the potential of girls and young women and encouraging good citizenship.

The Association acknowledges its requirements to demonstrate clearly that it must have charitable purposes that are for the Public Benefit. The trustees confirm that they have paid due regards to the Charity Commission guidance on Public Benefit before deciding what activities the Charity should undertake.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

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Girlguiding Kent Weald is part of the larger organisation of Girlguiding and seeks to provide quality training, advice and support to its members. Girlguiding Kent Weald covers 190 units in eight Guiding Divisions and 20 Guiding Districts and has approximately 3,500 members at present, which is considerably lower than last year due to the Pandemic and a Safe Space Requirement Policy, implemented by Girlguiding. The membership is spread over a wide age range - from five years upwards, with Rainbows, Brownies, Guides, Rangers, Adult Leaders, and the Trefoil Guild.

The work of supporting our members is carried out by the County Team and all the Leaders in Girlguiding Kent Weald on a voluntary basis. Travel and incidental expenses are paid. To assist with the increasing administrative work, we employ a part-time administrator for approximately 5 hours a week. She is self-employed so has no contract of employment and the charity does not have to account for Tax & National Insurance. During the year no Trustee received any payment. The previous year 9 Trustees received a total of £661.

The County has Advisers in several areas including Outdoor Activities, Leadership and Membership support and a volunteer adult Training Team. Advisers and Trainers normally attend trainings and meetings in their specialist areas so that they are able to provide help and support when required. This year these meetings have been via zoom, due to the Coronavirus Pandemic.

This pandemic has caused Girlguiding's programme to be severely disrupted. Since March 2020 units have met on Zoom, face-to-face outdoors and face-to-face indoors when allowed, all with full Risk Assessments and Covid restrictions.

Programme Opportunities for Girls and Young Women

A new Programme for all was introduced in September 2019

Units have now used the new programme for a year and have become familiar with the new format. This continuous programme, used by all sections and all units is now being actively used in weekly meetings. All face-to-face activity days were cancelled for the year, however opportunities to do adventurous and nature-related activities for all sections are hopefully being planned from September, beginning with the Guide Sailing day and Challenge Invicta Incident Hike.

Training

Training opportunities have been offered online during 2020–2021. These have included First Response extended to a 6 hour training valid for 3 years and also Safeguarding as these four levels of training became mandatory for all Volunteers in December 2020.

The Adult Leadership training continued to be carried out by mentors on Zoom if possible. The annual training levy was suspended for the year 2020-21 due to no face-to-face trainings being offered during the year. The County provides training and supports these mentors and we are always seeking to increase our mentor support group. New Leaders' training for new adult leaders is provided free of charge. The County Leadership team claim travel and training expenses when able to travel. A similar system is in operation for Residential Qualifications and for Commissioner Induction. Many of these trainings have been offered online from the beginning of the pandemic and are proving to be successful.

International Events

In previous years Guides, Rangers and Leaders have had an opportunity to gain International Guiding experience on Girlguiding London and South East England trips. Those selected are offered financial assistance.

In April 2019, a Selection day was held for trips to go out in 2020. Four Kent Weald Leaders planned to take up to ten girls to Sangam in India and four girls were accepted to join Region expeditions to India, Kenya and China. Two Leaders planned to walk the Great Wall of China and one Leader planned to join a Scout/Guide expedition to Antarctica. Unfortunately none of these trips went ahead and we are hoping that we can resume our International Programme in the near future.

We are hoping to keep Girlguiding active and exciting during these difficult times.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Please see Section C above

Section E Financial review

Brief statement of the charity's policy on reserves

Because of the need to pay deposits, to book facilities and tickets in advance of event income being received, the charity needs to carry sufficient reserves to meet its objectives of running events

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Having considered their finances, the Trustees consider the charity is a "Going Concern".

Section F Other optional information

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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

D. Archer

UB Pearson

Full name(s)

Dawn Archer

Miranda Bradbury Pearson

Position (eg Secretary, Chair, etc)

County Commissioner

County Treasurer

Date

20/9/2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Kent Weald County Girl Guides

1033439

Receipts and payments accounts

CC16a

For the period
from

01/04/2020



To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants & Donations		-	-	-	250
Annual subscriptions	9,030	-	-	9,030	9,682
Purchase of Girlguiding goods	7,922	-	-	7,922	18,794
Training fees	-	-	-	-	7,259
Programme Levy	-	-	-	-	3,720
International trips	-	10,619	-	10,619	12,403
Residential weekends	-	-	-	-	764
Bank interest	19	-	-	19	56
Other	-	-	-	-	260
Sub total (Gross income for AR)	16,971	10,619	-	27,590	53,188
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,971	10,619	-	27,590	53,188
A3 Payments					
Annual subscriptions	687	-	-	687	733
Donations	1,220	-	-	1,220	554
International grants	-	-	-	-	1,510
Sale of Girlguiding goods	7,283	-	-	7,283	18,393
Adult leaders training	355	-	-	355	2,310
Girls events	145	-	-	145	7,258
International trips	-	11,121	-	11,121	10,758
Leaders Residential weekends	-	603	-	603	201
County management and administration	1,442	-	-	1,442	2,577
County training administration	943	-	-	943	1,768
Training equipment	50	-	-	50	110
Other	228	-	-	228	-
	12,353	11,724	-	24,077	46,172
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	12,353	11,724	-	24,077	46,172
Net of receipts/(payments)	4,618	- 1,105	-	3,513	7,016
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	37,583	2,208	-	39,791	32,775
Cash funds this year end	42,201	1,103	-	43,304	39,791

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank	42,201	1,103	-
			-	-
		-	-	-
	Total cash funds	42,201	1,103	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
	Quarter share of Girlguiding Paxwood cash funds	-	8,661	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Voucher (Prison Island)	Unrestricted	1,017	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Miranda Pearson	20/09/2021	
		Dawn Archer	20/09/2021	

Independent examiner's report on the accounts



CHARITY COMMISSION
FOR ENGLAND AND WALES

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Kent Weald County Girl Guides

**On accounts for the year
ended**

31st March 2021

**Charity
no (if
any)**

1033439

Set out on pages

1 - 8

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed. Where the charity's gross income exceeded £250,000 I am qualified to undertake the examination by being a qualified Fellow of the Association of Charity Independent Examiners.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

D R Ralph

Date:

29th September 2021

Name:

David R Ralph

Qualification

FCIE

Address:

50 Southwood Road, Rusthall, TUNBRIDGE WELLS, Kent. TN4 8SP

