

# Trustees' Annual Report for 1st August 2019 to 31st July 2020

## Section A – Reference and administration details

Charity name: The Corner Preschool (St Cuthberts)  
Other names the charity is known by: was first known as St Cuthberts Playgroup  
Registered charity number: 1033385  
Charity's principal address: St Cuthberts Trust Centre  
Lichfield Road  
Portsmouth  
PO3 6DE

Names of the charity trustees who managed the charity for the period above

Lisa Mould – Chair	
Vilma Cooke – Secretary	
Nicola Clannachan - Treasurer	
Denise Walker	Fatima Bandali
Hayley Marsh	Clare Blandford
Kharis Knapp	Holly Walker

Names of the charity trustees who manage the charity on the date this report is signed

Lisa Mould – Chair	
Vilma Cooke – Secretary	
Nicola Clannachan - Treasurer	
Denise Walker	Fatima Bandali
Hayley Marsh	Clare Blandford
Kharis Knapp	Holly Walker

## Section B – Structure, governance and management

Type of governing document: Constitution  
How the charity is constituted: Association  
Trustee selection methods: Elected by the parents of the children  
attending the preschool

## Section C – Objectives and activities

### Summary of the objects of the charity

To enhance the development and education of children under statutory school age within a community group.

## Summary of the main activities undertaken for the public benefit in relation to these objects

Run preschool sessions supervised by quality staff, following the Early Years Foundation Stage framework. Provide lunchtime care between morning and afternoon sessions where required. Provide advice and guidance to the parents and carers of young children.

In setting our objectives and planning our activities the Trustees have given careful consideration to the Charity Commission's general guidance on public benefit.

The Corner Pre-School welcomes pupils from all backgrounds. An individual's economic status, gender, ethnicity, race, religion or disability do not influence our waiting list and admission processes.

## Section D – Achievements and performance

Ran more than 300 supervised preschool sessions, of 3 hours each, for children aged 2 to 4 years.

Provided lunchtime care between morning and afternoon sessions. Parents can choose any combination of sessions, space permitting.

Raised more than £300 from fundraising activities. There was no sponsored event or photographer's commission due to coronavirus restrictions. The planned theatre trip was cancelled due to coronavirus so the funds raised for this are reserved for next year's trip.

## Section E – Financial review

### Charity's policy on reserves

The charity holds reserves to cover redundancy payments should they be necessary. During a year in which large numbers of children are eligible for funding (Nursery Education Grant) reserves may be put aside to protect against a fall in receipts in years when less children are eligible for funding.

### Further financial review details

The charity receives funding from Portsmouth City Council (PCC) for each session attended by a child eligible for Nursery Education Grant (NEG) or 2-year-old funding, up to 15 hours a week per child. Some children have been eligible for 30-hour funding this year. Fees are paid by parents for additional hours and for children not eligible for NEG or funding. The charity also receives Early Years Pupil Premium from PCC to help improve the learning outcomes of disadvantaged children. The trustees organise fundraising activities to buy larger items of equipment and subsidise special events and activities.

## Section F – Other optional information

### Impact of coronavirus pandemic

The preschool was closed for seven weeks due to the coronavirus lockdown. After re-opening for the last half of the summer term pupil numbers were less than half of usual. Portsmouth City Council continued to pay Nursery Education Grant for the summer term so there was minimal financial impact this year. The main concern is that low pupil numbers for 2020-21 will reduce income.

### Section G – Declaration

The trustees declare that they have approved the trustees' report above  
Signed on behalf of the charity's trustees

Signature(s)	<u>Vilma</u>	<u>D. Walker</u>
Full name(s)	<u>VILMA M. A. COOKE</u>	<u>DENISE WALKER</u>
Position	<u>Secretary</u>	<u>Committee member</u>
Date	<u>28/9/2020</u>	<u>28/9/20</u>

<b>Receipts</b>	<b>This year</b>		<b>Last year</b>	
Fees	6237		11998	
Funding	106390		100989	
	112627			112987
Bank interest	71			54
Fundraising	366			1084
Payments for childrens tops	143			136
Grants	2800			
Donations	1		1	
	2801			1
<b><u>Total Receipts</u></b>	<b><u>116008</u></b>			<b><u>114262</u></b>

<b>Payments</b>	<b>This year</b>	<b>Last year</b>	
Staff costs			
Net wages	84675	76782	
Tax & NICs	7217	6592	
Pension contributions	5782	4354	
Training courses and materials	633	609	
Uniform		320	
Staff DBS checks		92	
	98307		88749
Premises			
Room hire	8000	12502	
Maintenance	488	529	
Rates	768	1060	
	9256		14091
Equipment	196	3515	
Consumables	996	1111	
Trips, parties, etc.	323	829	
Gifts & flowers	185	97	
	1700		5552
Insurance	368	365	
Membership subscriptions	267	265	
Admin	506	462	
Committee DBS checks		16	
	1141		1108
Bank charges	60		60
Other charges	100		
Fundraising costs	27		29
Purchase of children's tops	143		238
<b><u>Total Payments</u></b>	<b><u>110734</u></b>		<b><u>109827</u></b>

	This year	Last year
Surplus (receipts less payments)	5274	4435
Deficit (payments less receipts)		
Cash funds at start of year	78036	73601
Cash funds at end of year	83310	78036
Increase over year	5274	4435
Decrease over year		

### Statement of Assets and Liabilities

Cash funds		
Current account	32008	34806
Savings account	51296	43226
Cash in hand	6	4
	83310	78036
Assets		
Various items of play equipment, toys and books		
Classroom furniture and storage cupboards		
Mobile phone		
Computer, printer, scanner		
Digital camera		
Outdoor area resources		
Liabilities		
Room hire - invoices not received	3840	
Wages to be paid over summer hols	7497	8177
PAYE & NICs not yet paid to HMRC	1020	1201
Pension contributions not yet paid	1002	887
	13359	10265



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

THE CORNER PRE-SCHOOL (ST. CUTHBERTS)

On accounts for the year  
ended

31 ST JULY 2020

Charity no  
(if any)

1033385

Set out on pages

1 TO 3

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended 31/7/2020

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

23/4/21

Name:

ROBIN JAMES MILNER

Relevant professional  
qualification(s) or body

FMAAT

(if any):

Address:

259 COPNOR ROAD	NEON NUMBERS	Neon Numbers Limited 259 Copnor Road, Portsmouth Hampshire, PO3 5EE www.neonnumbers.co.uk
PORTSMOUTH		
PO3 5EE		

## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--