



Annual return for the year from September 1st 2023 to August 31st 2024

Aims and area of operation:

The aim of the Preschool is to provide a safe, stimulating environment for the care and education of children from the ages of two to five. We operate from rented premises in the Wollaton area of Nottingham and welcome children from Wollaton and the surrounding areas.

Sessions run every weekday during Nottingham City term time from 9.00 – 12.00 and 12.00 – 15.00 each day; with the option of a breakfast club from 8.15 until 9.00 and a lunch club from 12.00 until 13.00 for those attending the morning session. Children can stay all day from 8.15 or 9.00 until 15.00 if they choose.

There were 59 children on roll at the end of this year. We have two rooms in operation, 'Acorns' for two year olds and 'Oaks' for three to five year olds.

Registration Details:

Charity Number: 1033374.

Registered Office: Kingswood Methodist Church, Lambourne Drive, Wollaton, Nottingham NG8 1GR.

We are also registered with the Early Years Alliance and OFSTED.

For details of our OFSTED reports, please use the unique reference number 254678. Our last rating by Ofsted was in January 2024, and we were rated good.

We also operate under the close supervision and with the support of the Nottingham City Council Early Years Team, who facilitate funding for a proportion of our children (generally around 85% of the total in attendance). Parents and carers can also pay fees on a private basis if their children are not yet eligible for this funding.

Management of the Preschool

The Preschool is managed by a voluntary management committee, primarily made up of parents and carers of children attending the Preschool, along with staff representation.

Our Committee members during the academic year were:

Chair:	Christopher Cheeseman
Treasurer:	Wayne Glover
Secretary:	Usman Basharat
Committee members:	Heather Hutchison

Preschool Manager
& Committee member: Rosanna Buck

We operate under the standard constitution of the Early Years Alliance, with committee members elected annually through a system of proposals and seconding at the Annual General Meeting by our members. Each family at preschool is regarded as a member and are invited to attend the meeting and / or cast a vote.

Achievements during the year

September 2023 saw us start the year with a new management team of Rosanna as Manager and Tanya as Deputy Manager and Room Leader for the Oaks room. They were joined by Gemma as Room Leader for the Acorns room in January. The new team settled in very quickly and have continued our core work as well as implementing changes and improvements throughout the year. In particular we spent almost £1,500 on play equipment over the summer, including a new climbing frame and pirate boat for outside and replacement water trays for inside.

As always, we have enjoyed events and activities with our children and families throughout the year, from a Christmas disco to a visit from a local farm with a range of animals for the children to pet. We have also enjoyed short trips out to the local nature reserve and a bus trip to the library where we shared a storytime. We would like to thank the support of the parents and carers in assisting with and attending our events, and for so generously supporting us throughout the year.

Accounts for the year from September 1st 2023 to August 31st 2024

Please see these attached as a separate document. These have been independently examined by the Preschool Accountant, H.J. Burton Accountants Ltd.

Following deficits over the past two financial years we were very pleased to have made a surplus this year, which will also help us with the upcoming financial year. Our finances are typically cyclical, with lower numbers of children in the Autumn term in particular on a two year cycle, and we find this the case for September 2024 so do need to ensure we consider this when budgeting and spending in the summer term.

With increases for both wages and running costs in this and the coming financial year, we also need to ensure our savings cover the costs of a restricted reserve in case of closure (which consists of three months running costs and statutory redundancy payments for all staff). At the end of this 2024 this amounted to almost £54,000 however the sum will rise significantly in 2025 as more staff will be entitled to redundancy payments and we estimate we should retain around £67,000 in savings for this reserve as a result.

This leaves us with £5,400 as a general reserve. In 2025 we hope to open another room to cater for demand for younger age groups and anticipate using some of this amount to cover the costs of fitting out the room.

Thank you for reading this report and your interest in our preschool. If you have any queries please do not hesitate to contact us via email at wollatonparkpreschool@gmail.com or telephone 0115 837 6420 during Nottingham City term times.

WOLLATON PARK PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST AUGUST 2024

	2024 £	2023 £
<u>INCOME</u>		
NCC Funding	163,161	102,715
Private fees including Tax Free Childcare	24,066	47,109
Snack fees	1,934	1,724
Fund Raising	499	694
Other Donations	0	100
SEND/DAF	821	10,846
Fees Consumables	2,393	585
Bank Interest	893	328
	<hr/> 193,768	<hr/> 164,100
<u>EXPENDITURE</u>		
Wages and National Insurance	141,361	134,075
Employers Pension Contributions	2,053	2,961
Rent	19,598	16,150
Insurance	1,214	968
Telephone and Internet	649	701
Repairs and Maintenance	392	115
Office refit	0	310
Accountancy and Professional fees	1,164	1,193
Recruitment fees	0	660
Milk and Snacks	2,162	1,560
Fixtures and Fittings	498	152
IT Equipment and Software	255	347
Consumables	5,248	3,591
Marketing and Publicity	568	365
Training Courses	1,368	1,223
DBS Checks	356	129
Membership Fees	377	373
Educational Resources	4,119	938
Famly	1,858	1,426
	<hr/> 183,238	<hr/> 167,238
<u>Surplus/(Deficit) for the year</u>	<hr/> 10,530	<hr/> -3,137

Bank Balances 01 September 2023	61959
Add Surplus of Payments over Receipts	<u>10530</u>
	<u>72489</u>
Bank Balances 31 August 2024	
Bank Current Account	-1204
Bank Deposit Account	<u>73693</u>
	<u>72489</u>

ACCOUNTANTS CERTIFICATE

I have prepared the Receipts and Payments account overleaf for the year ended 31 August 2024 from the books and vouchers of the Wollaton Park Pre-School Playgroup and from information and explanations supplied to me by the Treasurer.

H J Burton Accountants Ltd

105 – 107 Green Lane
Ockbrook
Derbyshire
DE72 3SE

WOLLATON PARK PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDING 31ST AUGUST 2024

1. Consumables and Office stationery

Consumables Settings		1663
Consumables Settings Cleaning PPE	Cleaning and hygiene including PPE costs	1400
Consumables Arts and crafts	Everyday items used by the children e.g. Paint and paper	1460
Consumables Office		722
Subscriptions and Publications		3
		<u>5248</u>

2. Fixtures and Fittings

Larger items not directly used as play equipment e.g. tables and chairs.

3. Membership fees

Ofsted registration	220
ELA Membership	122
Information Commissioners Office	35
	<u>377</u>

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