



Annual return for the year from September 1st 2022 to August 31st 2023

Aims and area of operation:

The aim of the Preschool is to provide a safe, stimulating environment for the care and education of children from the ages of two to five. We operate from rented premises in the Wollaton area of Nottingham and welcome children from Wollaton and the surrounding areas.

Sessions run every weekday during Nottingham City term time from 9.00 – 12.00 and 12.00 – 15.00 each day; with the option of a breakfast club from 8.15 until 9.00 and a lunch club from 12.00 until 13.00 for those attending the morning session. Children can stay all day from 8.15 or 9.00 until 15.00 if they choose.

There were 60 children on roll at the end of this year and we are registered to accommodate up to 35 in any one session. We have two rooms in operation, 'Acorns' for two year olds and 'Oaks' for three to five year olds.

Registration Details:

Charity Number: 1033374.

Registered Office: Kingswood Methodist Church, Lambourne Drive, Wollaton, Nottingham NG8 1GR.

We are also registered with the Early Years Alliance and OFSTED.

For details of our OFSTED reports, please use the unique reference number 254678. Our last rating by Ofsted was in April 2018, and we were rated 'good'.

We also operate under the close supervision and with the support of the Nottingham City Council Early Years Team, who facilitate funding for a proportion of our children (generally around 65% of the total in attendance). Parents and carers can also pay fees on a private basis if their children are not yet eligible for this funding.

Management of the Preschool

The Preschool is managed by a voluntary management committee, primarily made up of parents and carers of children attending the Preschool, along with staff representation.

Our Committee members during the academic year were:

Chair: Christopher Cheeseman
Treasurer: Wayne Glover
Secretary: Usman Basharat
Committee members: Heather Hutchison

Preschool Manager
& Committee member: Gemma Beck

We operate under the standard constitution of the Early Years Alliance, with committee members elected annually through a system of proposals and seconding at the Annual General Meeting by our members. Each family at preschool is regarded as a member and are invited to attend the meeting and / or cast a vote.

Achievements during the year

It is fair to say that we were pleased to be able to keep afloat this year, at a time of increasing costs, low funding rates and difficulties with retaining and recruiting suitable qualified and experienced staff in the early years as a whole. The Committee were extremely proud of the small staff team whose dedication towards the children and their vital roles in their learning and development meant a happy and well rounded cohort made their way to school in the summer of 2023, with many other children staying with us for another year. We are one of the last remaining independent and charitable preschools in this area and hope that the recent expansion of early years education by the Government will mean many more years of success for us.

We continue to invest in our staff team through training and personal development opportunities with courses ranging from developing outdoor learning to supporting children with additional needs. Two staff members also started apprenticeship schemes to undertake the Early Years Educator and Practitioner qualifications in September 2022 and hope to complete these early in 2024.

As always, we have enjoyed events and activities with our families throughout the year, from informal coffee mornings to a summer leaver's party and disco with a beach theme. We would like to thank the support of the parents and carers in assisting with and attending our events, and for so generously supporting us throughout the year.

Accounts for the year from September 1st 2022 to August 31st 2023

Please see these attached as a separate document. These have been independently examined by the Preschool Accountant, HJ Burton Accountants Ltd, and approved at the Annual General Meeting held on June 26th 2024.

The majority of our income comes from funding from the local authority for 2, 3 and 4 year olds; and private fees for children who are not eligible for funding or choosing to attend additional hours. This year we also introduced a small fee of 25p per session for snack and milk to help with increasing costs; and in the final term of the year a charge of 25p for consumables each session, as a contribution towards items such as wipes, arts and crafts materials and items used in sensory play. Our deficit of £3,137 was primarily caused by having low attendance in September and October of 2022. Happily, matters improved and we were able to retain our full staffing team rather than having to make redundancies, albeit with carrying the loss for the year. At a time when recruitment has proved very difficult in early years we felt it vital to hold onto experienced and trained staff at this stage rather than losing them and having to replace them later in the year.

It should be noted that the deficit of £9,500 the year before was caused by spend of savings on the outdoor project to replace safety surfacing and enhance our outdoor provision, and we retain a respectable amount in savings which has been build up over many years. Of the £61,959 in our savings account we hold an amount of £54,000 as a designated reserve in case of the preschool closing, this represents three months of running costs and statutory redundancy payments which would be required for the staff team. The remainder we retain at present to allow for any shortfalls in running costs in future years or to give us leeway to develop new projects.

Thank you for reading this report and your interest in our preschool. If you have any queries please do not hesitate to contact us via email at wollatonparkpreschool@gmail.com or telephone 0115 837 6420 during Nottingham City term times.

WOLLATON PARK PRE-SCHOOL PLAYGROUP
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDING 31ST AUGUST 2023

	2023 £	2022 £
<u>INCOME</u>		
NCC Funding	102,715	134,142
Private fees including Tax Free Childcare	47,109	28,564
Snack fees	1,724	
Fund Raising	694	418
Fund Raising - Other	0	164
Other Donations	100	100
SEND/DAF	10,846	4,315
Fees Consumables	585	
Bank Interest	328	10
	<hr/> 164,100	<hr/> 167,713
<u>EXPENDITURE</u>		
Wages and National Insurance	134,075	126,932
Employers Pension Contributions	2,961	3,183
Rent	16,150	16,206
Insurance	968	940
Telephone and Internet	701	589
Repairs and Maintenance	115	72
Office refit	310	1,732
Accountancy and Professional fees	1,193	1,116
Recruitment fees	660	
Milk and Snacks	1,560	1,089
Fixtures and Fittings	152	1,614
IT Equipment and Software	347	285
Outdoor / Play area	0	9,594
Consumables	3,591	6,273
Marketing and Publicity	365	666
Training Courses	1,223	1,023
DBS Checks	129	392
Donation from fundraising - Other	0	164
Membership Fees	373	370
Educational Resources	938	3,553
Famly	1,426	1,426
	<hr/> 167,238	<hr/> 177,217
<u>Surplus/(Deficit) for the year</u>	<hr/> -3,137	<hr/> -9,504

WOLLATON PARK PRE-SCHOOL PLAYGROUP
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDING 31ST AUGUST 2023

1. Consumables and Office stationery

Consumables Settings		1324.46
Consumables Settings Cleaning PPE	Cleaning and hygiene including PPE costs	1096.5
Consumables Arts and crafts	Everyday items used by the children e.g. Paint and paper	613.73
Consumables Office		556.36
Subscriptions and Publications		0
		<u>3591.05</u>

2. Fixtures and Fittings

Larger items not directly used as play equipment e.g. tables and chairs.

3. Membership fees

Ofsted registration	220
ELA Membership	118
Information Commissioners Office	35
	<u>373</u>

4. Other Donations

Donations through fees and from parents for specific activities, e.g. exercise mats. Also kind donations made by leavers this year.

Bank Balances 01 September 2022
Add Surplus of Payments over Receipts

65096
-3137
61959


Bank Balances 31 August 2023

Bank Current Account
Bank Deposit Account

2158
59801
61959

ACCOUNTANTS CERTIFICATE

I have prepared the Receipts and Payments account overleaf for the year ended 31 August 2023 from the books and vouchers of the Wollaton Park Pre-School Playgroup and from information and explanations supplied to me by the Treasurer.



H J Burton Accountants Ltd

105 – 107 Green Lane
Ockbrook
Derbyshire
DE72 3SE

10 June 2024

Bank Balances 01 September 2022
Add Surplus of Payments over Receipts

65096
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10 June 2024