

HAINFORD PRE-SCHOOL LEARNING ALLIANCE

England & Wales · Charity number 1033185

Details

Other names	HAINFORD PRE-SCHOOL PLAYGROUP
Status	Registered
Legal form	Other
Registered	1994-02-24
Register	View on the Charity Commission register

Contact

Address	Jasmine Cottage 16 School Road Frettenham Norwich Norfolk NR12 7LL
Phone	07912607802
Email	chairpersonhainfordpreschool@gmail.com
Website	hainfordpreschool.co.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: THE EDUCATION/TRAINING FOR CHILDREN UNDER STATUTORY AGE. A PRE-SCHOOL RUN IN CONJUNCTION WITH PRE-SCHOOL LEARNING ALLIANCE.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Norfolk

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£122,441	£106,881	-	-
2024-08-31	£112,317	£97,882	-	-
2023-08-31	£93,201	£92,839	-	-
2022-07-31	£54,291	£66,185	-	-
2021-07-31	£54,458	£57,377	-	-
2020-07-31	£60,514	£57,621	-	-

Trustees

Name	Role	Appointed
Rosina Monsey	Chair	2020-09-01
Cory Morton		2025-10-21
Faye Louise Layton		2022-10-20
Gianna Harvey		2025-10-21
Joel Graham		2025-10-21
Lauren Humphries		2025-10-21
Louise Laing		2023-10-10
Tina Lister		2025-06-25

Accounts

TRUSTEE ANNUAL REPORT

YEAR ENDED 31ST AUGUST 2025

Hainford & Frettenham Preschool, Jasmine Cottage, School Road, Frettenham, NR12 7LL

Tel: 07896 202 657

Email: hainfordpreschool1@gmail.com



Registered Charity No. 1033185

The trustees present their report and audited financial statements for the year ended 31 August 2025

Reference and Administrative Information	
Charity Name	Hainford and Frettenham Pre-School Learning Alliance (Previously Hainford Pre-School Learning Alliance)
Charity registration number	1033185
Operational address:	Jasmine Cottage, School Road, Frettenham, NR12 7LL

Trustees (Committee) As of 31.08.2025	
Chairperson	Rosina Monsey
Treasurer	Faye Layton
Secretary	Laura Ferris
Fundraisers	Emily Revell-Betts, Louisa Laing, Tina Lister

Employed Persons	
Pre-School Manager	Louisa Coleman
Pre-School Deputy Manager	Laura Luxford
Pre-School Assistants	Jodie Girling, Nicola Moss, Annie Fiddler, Tracey Horsfall, Kerri Ward
Bankers	HSBC
Independent Auditor/ Bookkeeper	Lacey Douglass 96 Drayton Wood Road Hellesdon Norwich NR6 5BZ

Objectives and Activities
The charity's objectives are to provide high quality early years childcare to support the development and education of children under statutory school age. It does this by the operation of a pre-school childcare setting through a parent-involved committee-based group. The Pre-School runs in conjunction with the Early Years Alliance for the welfare, community engagement and volunteering opportunities encompassing the local rural Parish and wider community. We offer a specially tailored curriculum of

planned and play based activity in accordance with the Early Years Foundation State. We have a maximum intake of 24 children per session.

The preschool is open to all children, without any catchment area, regardless of nationality, religious belief, special educational need or other restriction, from when they are two years old until they are able to enter primary school. Early Years funding was available for all children from the term following their third birthday until they were able to enter primary school and some children were eligible following their second birthday. We also accept Tax Free Childcare payments.

Achievement and Performance

This year our pupil numbers have continued to remain strong. We started the academic year (September 2024) with 27 children on roll. This built up to 35 by July 2025. In the summer term, with children increasing hours over the year, many of our sessions were at full capacity.

The preschool held a number of events including musical sessions with Tuneful Tots and a summer trip to Roarr, dinosaur adventure, as well as numerous sessions where parents are invited to share in their children's learning, such as the Christmas family day, Mother's Day and Father's Day events.

We continue to build links with our feeder schools, in particular Frettenham Primary, who we are based next to, and Hainford Primary who are in the neighbouring village. Children benefit from visits from the feeder school's teachers and transition sessions in the summer term. Children access Frettenham school field for Sports Day and other events.

The committee and staff have held multiple fundraising events, including the following:

- Christmas Squares raised over £150
- Easter squares raised £250
- Quiz Night raised over £440
- Silly Sock Walk Sponsored Event raised £870

The total fundraising for the year ending August 2025 was a fantastic £2173.11. The trustees would like to express a huge thank you to our dedicated committee and staff for organising these events and to all the families and community members who support them.

Financial Review

The main source of income is government funding and sessions paid for by parents. Money raised through fundraising is used to purchase new equipment and plan activities that benefit the children. We also receive some SEND Inclusion Funding, for pupils receiving additional support.

Funds at the year-end totalled £40,559.91 of which £2502.34 related to the general fund and £38057.57 to the Reserve fund. (Year end funds 2023/24 financial year= £14,435, 2022/23 financial year= £362)

Reserves policy

It is the policy of the trustees to maintain a reserve fund, excluding those funds invested in fixed assets, at a level that i) meets redundancy liabilities, ii) equals one term's total expenditure, excluding maintenance

and depreciation. This provides sufficient funds to cover salaries and other costs incurred in the event of a temporary reduction in income.

Following a positive financial year, the Reserve fund balance at the end of the financial year amounted to £38,057.57. This is now back to the required level, which will be maintained moving forwards.

The academic year has been a positive one financially, after a challenging couple of years. The reserves pot is healthy and we have money available to purchase resources and replace equipment, as required.

The decision was made to charge fee for snack/ consumable items for 2024 year. This is at a rate of 50p per session a child is booked for. However, in Spring 2025 the Government announced that this was no longer a possibility, and so this fee was removed from September 2025, with parents providing snack for their children instead.

Structure, Governance and Management

Hainford PreSchool was established in the 1960s, as a pack-away pre-school based at Hainford Village Hall. In July 2022, shortly after the move to Jasmine Cottage, Frettenham, the name of the charity setting was changed to 'Hainford and Frettenham PreSchool Learning Alliance'. It is governed by a constitution based on the Pre-School learning Alliance model, 2011. We are an unincorporated charity.

Organisational Structure

The charity has a committee (board of trustees) consisting of Chair, Secretary and Treasurer and not less than 2 or more than 9 additional elected members. If the committee so decides, it may have not more than 3 members co-opted by the committee. The committee meetings are held at least termly. The day to day running of the preschool rests with the preschool manager and assisted by six staff. The chairperson meets with the manager monthly.

Recruitment and Appointment of Committee Members

At least 60% of the committee, including co-opted members, must be parents or guardians of children in the Preschool. In the event that 60% cannot be achieved, then affiliate members may be elected. The committee members are elected for a period of one year at the annual general meeting. Retiring committee members are eligible for re-election unless they have already served as a committee member for 14 consecutive years. Committee members/ trustees for the year 2024-25 were as follows

Name	Date Joined Committee	Date Left Committee
Rosina Monsey	Re-elected at 2024 AGM (joined October 2021)	
Faye Layton	Re-elected at 2024 AGM (joined October 2022)	
Laura Ferris	Re-elected at 2024 AGM (joined January 2023)	
Emily Revell-Betts	Re-elected at 2024 AGM (joined October 2022)	
Felicity Hindley	Joined AGM October 2023	Left at 2024 AGM
Louisa Laing	Re-elected at 2024 AGM (joined October 2023)	
Tina Lister	Joined June 2025	

Committee Members Induction and Training

Upon joining the committee, new Trustees are encouraged to read the charity's constitution, the last financial statements of the charity and the Charity Commission guidance, CC3, 'The Essential Trustee: what you need to know, what you need to do' and the Charity Governance Code. New trustees read and sign a

Trustee Declaration that they are able to act as a Trustee, as well as a confidentiality agreement. They are directed to the Committee Toolkit (online).

All Trustees have an enhanced DBS check They are encouraged to sign up for the DBS Update Service and must be added by the chairperson to the list of trustees held by the Charity Commission and Ofsted EY3.

The Norfolk County Council Children's Services 'Introduction to the Roles and Responsibilities of the Early Years Committee' training is offered to all trustees. At a minimum, all officer members of the committee will attend this awareness session. One member of the committee must hold have attended Safeguarding Training and as a minimum, all officers of the committee will complete Prevent Training.

Risk Management

The trustees have reviewed and identified the risks that the pre-school faces and have systems to monitor and control these risks to mitigate any impact they may have on the pre-school in the future. Financial forecasting is in place and reviewed regularly, to allow changes to be made as required.

Key management remuneration

The key management personnel consists of the Pre-school Manager and Deputy Manager. They are remunerated at a rate which is based on the prevailing rate for the sector.

Approved by the Committee on and signed on its behalf by:

Name	Rosina Monsey
Position	Chair of Trustees
Date	11.09.2025

Hainford & Frettenham Preschool

Income and Expenditure Account

For the Year Ended

	31/08/2025	31/08/2024	Variance
	£	£	£
Income:			
	Notes		
Fees	10988.00	15285.00	4297.00
NCC Funding	106849.77	85943.04	-20906.73
Fundraising	1930.15	3935.58	2005.43
Interest	498.25	84.80	-413.45
Trips	475.10	406.00	-69.10
Grant	0.00	5000.00	5000.00
Donations	0.00	130.00	130.00
Uniform Sales	139.00	283.00	144.00
Staff related	0.00	15.00	15.00
Consumable Charge	1561.00	0.00	-1561.00
Refunds	0.00	1234.49	1234.49
	<u>122441.27</u>	<u>112316.91</u>	<u>-10124.36</u>
Expenditure:			
Staff Wages	85516.79	70136.25	-15380.54
Rent	3500.00	5178.58	1678.58
Bookkeeping	1061.60	910.00	-151.60
Water	265.64	248.57	-17.07
Refuse Collections	788.28	1060.91	272.63
Electricity	2237.32	4298.77	2061.45
Outings/visits	665.79	422.06	-243.73
Repairs & Renewals	4071.73	2565.21	-1506.52
Sundries	528.53	46.97	-479.56
Consumables	1167.15	2004.31	837.16
Equipment	1724.63	585.08	-1139.55
Insurance	935.50	991.01	55.51
Memberships/Subscriptions	847.49	452.88	-394.61
Bank Charges	87.13	72.02	-15.11
Staff Training	802.20	343.80	-458.40
Other Staff Costs	505.71	396.45	-109.26
Admin/Office supplies	1181.70	1231.89	50.19
Fundraising Costs	218.71	998.13	779.42
Uniform to sell	145.70	131.40	-14.30
Fee Refund	474.00	75.00	-399.00
Grant Spends	157.76	5732.60	5574.84
	<u>106681.36</u>	<u>97881.89</u>	<u>-8999.47</u>
Excess/(shortfall) of Income over expenditure	15559.91	14435.02	
Bank Balance B/Fwd	25000.00	10886.18	
Petty Cash	0.00	0.00	
	<u>25000.00</u>	<u>10886.18</u>	
Bank Balance C/Fwd	40559.91	25000.00	
Petty Cash	0.00	0.00	
	<u>40559.91</u>	<u>25000.00</u>	
Represented by:			
Current A/C - 51368168	2502.34	17265.15	
Reserve A/C - 51368176	38057.57	7734.85	
Petty Cash as at 31/08	0.00	0.00	
	<u>40559.91</u>	<u>25000.00</u>	

Accounts Independently checked by:
Lacey Douglass

Date: 13/09/25

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HAINFORD &
FRETTEHAM PRE SCHOOL
YEAR ENDED 31 AUGUST 2025**

I report on the accounts of Hainford & Frettenham Pre School for the year ended 31 August 2025

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission.
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Lacey Douglass
96 Drayton Wood Road
Hellesdon
Norwich
NR6 5BZ**

13th September 2025

Accounts

TRUSTEE ANNUAL REPORT

YEAR ENDED 31ST AUGUST 2024

Hainford & Frettenham Preschool, Jasmine Cottage, School Road, Frettenham, NR12 7LL

Tel: 07896 202 657

Email: hainfordpreschool1@gmail.com



Registered Charity No. 1033185

The trustees present their report and audited financial statements for the year ended 31 August 2024

Reference and Administrative Information	
Charity Name	Hainford and Frettenham Pre-School Learning Alliance (Previously Hainford Pre-School Learning Alliance)
Charity registration number	1033185
Operational address:	Jasmine Cottage, School Road, Frettenham, NR12 7LL

Trustees (Committee) As of 31.08.2024	
Chairperson	Rosina Monsey
Treasurer	Faye Layton
Secretary	Laura Ferris
Fundraisers	Emily Revell-Betts, Felicity Hindley, Louisa Laing

Employed Persons	
Pre-School Manager	Louisa Coleman
Pre-School Deputy Manager	Laura Luxford
Pre-School Assistants	Jodie Girling, Nicola Moss, Annie Fiddler, Holly Richardson, Tracey Horsfall
Bankers	HSBC
Independent Auditor/ Book keeper	Lacey Douglass 96 Drayton Wood Road Hellesdon Norwich NR6 5BZ

Objectives and Activities
The charity's objectives are to provide high quality early years childcare to support the development and education of children under statutory school age. It does this by the operation of a pre-school childcare setting through a parent-involved committee based group. The Pre-School runs in conjunction with the Early Years Alliance for the welfare, community engagement and volunteering opportunities encompassing the local rural Parish and wider community. We offer a specially tailored curriculum of

planned and play based activity in accordance with the Early Years Foundation State. We have a maximum intake of 24 children per session.

The preschool is open to all children, without any catchment area, regardless of nationality, religious belief, special educational need or other restriction, from when they are two years old until they are able to enter primary school. Early Years funding was available for all children from the term following their third birthday until they were able to enter primary school and some children were eligible for funding from the term following their second birthday. We also accept Tax Free Childcare payments.

Achievement and Performance

This year our pupil numbers have continued to rise. We started the academic year (September 2023) with 25 children on roll, our highest ever number for the time of year. This built up to 37 by July 2024. In the summer term, many of our sessions were at full capacity.

The preschool have held a number of events including a trip to the pantomime, a spring trip to Wroxham Barns, sports day and numerous sessions where parents are invited to share in their children's learning, such as the Valentine's event.

We continue to build links with our feeder schools, in particular Frettenham Primary, who we are based next to, and Hainford Primary who are in the neighbouring village. Children benefit from visits from the feeder school's teachers and transition sessions in the summer term.

The committee and staff have held multiple fundraising events, including the following:

- Christmas Bazaar raised over £1,000
- Easter squares raised £250
- Quiz and Chips night raised £339
- The Summer Fete raised over £950
- Various cake sales raised £64

The total fundraising for the year ending August 2024 is over £2,900. The trustees would like to express a huge thank you to our dedicated committee and staff for organising these events and to all the families and community members who support them.

We were inspected by Ofsted in May 2024 and are proud of the report in which we received a 'good' grade in all areas.

Financial Review

The main source of income is government funding and sessions paid for by parents. Money raised through fundraising is used to purchase new equipment and plan activities that benefit the children. We also receive some SEND Inclusion Funding, for pupils receiving additional support.

There was an increase in funds in the year of £14,435 (2023: increase: £362). Funds at the year-end totalled £25,000 of which £17,265 related to the general fund and £7,735 to the Reserve fund.

Reserves policy

It is the policy of the trustees to maintain a reserve fund, excluding those funds invested in fixed assets, at a level that i) meets redundancy liabilities, ii) equals one term's total expenditure, excluding maintenance and depreciation. This provides sufficient funds to cover salaries and other costs incurred in the event of a temporary reduction in income.

Reserve balance at the year end amounted to £7,735 and it is the committee's intention to continue to build free reserves to the required level.

The academic year started as a challenging one financially, however we are now financially sustainable and building the reserves pot back up.

In April we were rewarded a 'Quality and Improvement' grant by Norfolk County Council. This totalled £5,000 to replace our very old furniture and many of the equipment and resources.

The decision was made to charge fee for snack/ consumable items for 2024 year. This is at a rate of 50p per session a child is booked for.

Structure, Governance and Management

Hainford PreSchool was established in the 1960s, as a pack-away pre-school based at Hainford Village Hall. In July 2022, shortly after the move to Jasmine Cottage, Frettenham, the name of the charity setting was changed to 'Hainford and Frettenham PreSchool Learning Alliance'. It is governed by a constitution based on the Pre-School learning Alliance model, 2011. We are an unincorporated charity.

Organisational Structure

The charity has a committee (board of trustees) consisting of Chair, Secretary and Treasurer and not less than 2 or more than 9 additional elected members. If the committee so decides, it may have not more than 3 members co-opted by the committee. The committee meetings are held at least termly. The day to day running of the preschool rests with the preschool manager and assisted by 5 staff. The chairperson meets with the manager monthly.

Recruitment and Appointment of Committee Members

At least 60% of the committee, including co-opted members, must be parents or guardians of children in the Preschool. In the event that 60% cannot be achieved, then affiliate members may be elected. The committee members are elected for a period of one year at the annual general meeting. Retiring committee members are eligible for re-election unless they have already served as a committee member for 14 consecutive years. Committee members/ trustees for the year 2023-24 were as follows

Name	Date Joined Committee	Date Left Committee
Rosina Monsey	Re-elected at AGM	
Emily Revell-Betts	Re-elected at AGM	
Faye Layton	Re-elected at AGM	
Laura Fuller	Re-elected at AGM	May 2024
Laura Ferris	Re-elected at AGM	
Felicity Hindley	At the AGM	
Louisa Laing	At the AGM	

Committee Members Induction and Training

Upon joining the committee, new Trustees are encouraged to read the charity's constitution, the last financial statements of the charity and the Charity Commission guidance, CC3, 'The Essential Trustee: what you need to know, what you need to do' and the Charity Governance Code. New trustees read and sign a Trustee Declaration that they are able to act as a Trustee, as well as a confidentiality agreement. They are directed to the Committee Toolkit (online).

All Trustees have an enhanced DBS check. They are encouraged to sign up for the DBS Update Service and must be added by the chairperson to the list of trustees held by the Charity Commission and Ofsted EY3.

The Norfolk County Council Children's Services 'Introduction to the Roles and Responsibilities of the Early Years Committee' training is offered to all trustees. At a minimum, all officer members of the committee will attend this awareness session. One member of the committee must have attended Safeguarding Training and as a minimum, all officers of the committee will complete Prevent Training.

Risk Management

The trustees have reviewed and identified the risks that the pre-school faces and have systems to monitor and control these risks to mitigate any impact they may have on the pre-school in the future. Financial forecasting is in place and reviewed regularly, to allow changes to be made as required.

Key management remuneration

The key management personnel consists of the Pre-school Manager and Deputy Manager. They are remunerated at a rate which is based on the prevailing rate for the sector.

Approved by the Committee on and signed on its behalf by:

Name	Rosina Monsey
Position	Chair of Trustees
Date	11.09.2024

Hainford & Frettenham Preschool

Income and Expenditure Account

For the Year Ended

31/08/2024

31/08/2023

£

£

Notes

Income:

Fees	15285.00	19380.25
NCC Funding	85943.04	68766.79
Fundraising	3935.58	4144.00
Interest	84.80	31.11
Trips	406.00	230.50
Grant	5000.00	0.00
Donations	130.00	0.00
Uniform Sales	283.00	0.00
Staff related	15.00	0.00
Refunds	1234.49	648.62
	112316.91	93201.27

Expenditure:

Staff Wages	70136.25	76617.55
Rent	5178.58	4239.71
Bookkeeping	910.00	296.00
Water	248.57	195.07
Refuse Collections	1060.91	1095.18
Electricity	4298.77	3705.53
Outings/visits	422.06	919.35
Repairs & Renewals	2565.21	2542.84
Sundries	46.97	0.00
Consumables	2004.31	316.99
Equipment	585.08	0.00
Insurance	991.01	641.15
Memberships/Subscriptions	452.88	150.20
Bank Charges	72.02	160.75
Staff Training	343.80	0.00
Other Staff Costs	396.45	0.00
Admin/Office supplies	1231.89	1187.46
Fundraising Costs	998.13	771.22
Uniform to sell	131.40	0.00
Fee Refund	75.00	0.00
Grant Spends	5732.60	0.00

	97881.89	92839.00
Excess/(shortfall) of income over expenditure	14435.02	362.27
Bank Balance B/Fwd	10886.18	10202.71
Petty Cash	0.00	0.00
	10886.18	10202.71
Bank Balance C/Fwd	25000.00	10564.98
Petty Cash	0.00	0.00
	25000.00	10564.98
Represented by:		
Current A/C - 51368168	17265.15	6414.93
Reserve A/C - 51368176	7734.85	4150.05
Petty Cash as at 31/08	0.00	321.20
	25000.00	10886.18

Accounts Independently checked by:
Lacey Douglass

Date: 07/09/24

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HAINFORD &
FRETTEHAM PRE SCHOOL
YEAR ENDED 31 AUGUST 2024**

I report on the accounts of Hainford & Frettenham Pre School for the year ended 31 August 2024

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission.
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Lacey Douglass
96 Drayton Wood Road
Hellesdon
Norwich
NR6 5BZ**

7th September 2024

Accounts

TRUSTEE ANNUAL REPORT

YEAR ENDED 31ST AUGUST 2023

Hainford & Frettenham Preschool, Jasmine Cottage, School Road, Frettenham, NR12 7LL

Tel: 07896 202 657

Email: hainfordpreschool1@gmail.com



Registered Charity No. 1033185

The trustees present their report and audited financial statements for the year ended 31 August 2023

Reference and Administrative Information	
Charity Name	Hainford and Frettenham Pre-School Learning Alliance (Previously Hainford Pre-School Learning Alliance)
Charity registration number	1033185
Operational address	Jasmine Cottage, School Road, Frettenham, NR12 7LL

Trustees (Committee) As of 31.08.2023	
Hainford and Frettenham Pre-School is governed by the Pre-School Alliance Constitution (2011). Trustees are elected by the members at the AGM in October each year.	
Chairperson	Rosina Monsey
Treasurer	Faye Layton
Secretary	Laura Ferris
Fundraisers	Sam Walley, Mark Walley, Kerri Edwards, Emily Revell-Betts, Laura Fuller

Employed Persons	
Pre-School Supervisor	Rosey Halvey
Pre-School Deputy Supervisor	Laura Luxford
Pre-School Assistants	Jodie Girling, Nicola Moss, Annie Fiddler, Holly Richardson
Bankers	HSBC
Auditor	Lacey Douglass 96 Drayton Wood Road Hellesdon Norwich NR6 5BZ

Objectives and Activities

The charity's objects are to provide high quality early years childcare to support the development and education of children under statutory school age. It does this by the operation of a pre-school childcare setting through a parent-involved committee based group. The Pre-School runs in conjunction with the Early Years Alliance for the welfare, community engagement and volunteering opportunities encompassing the local rural Parish and wider community. We offer a specially tailored curriculum of planned and play based activity in accordance with the Early Years Foundation State. We have a maximum intake of 24 children per session.

The preschool is open to all children, without any catchment area, regardless of nationality, religious belief, special educational need or other restriction, from when they are two years old until they are able to enter primary school. Early Years funding was available for all children from the term following their third birthday until they were able to enter primary school and some children were eligible for funding from the term following their second birthday. We also accept Tax Free Childcare payments.

Achievement and Performance

After the move from Hainford Village Hall to our current sole-occupancy premises at Jasmine Cottage in February 2022, our pupil numbers have gone from strength to strength, with numbers continuing to rise. We started the academic year (September 2022) with 25 children on role, our highest ever number. This built up to 38 by July 2023-very close to being full capacity.

The preschool have held a number of events including a trip to the Playbarns, a summer trip to Bewilderwood, sports day and picnic and numerous sessions where parents are invited to share in their children's learning, such as the Harvest event.

We continue to build links with our feeder schools, in particular Frettenham Primary, who we are based next to, and Hainford Primary who are in the neighbouring village. Children benefit from visits from the feeder school's teachers and transition sessions in the summer term.

The committee and staff have held multiple fundraising events, including the following:

- o Christmas Bazaar raised over £600
- o Quiz and Chips night raised £475
- o The Summer Fete raised over £1600
- o Valentines cake sale raised £110
- o Easter squares raised £250
- o Hainford King's Coronation fete stall raised £205

The total fundraising for the year ending August 2023 is over £3250. The trustees would like to express a huge thank you to our dedicated committee and staff for organising these events and to all the families and community members who support them.

We are awaiting an Ofsted inspection, which is due before August 2024.

Financial Review

The main source of income is government funding and sessions paid for by parents. Moneys raised through fundraising is used to purchase new equipment and plan activities that benefit the children. We also receive some SEND Inclusion Funding, for pupils receiving additional support.

There was an increase in funds in the year of £684 (2022: decrease: £11,892). Funds at the year end totalled £10,886 of which £6,736 related to the general fund and £4,150 to the Reserve fund.

We received a £500 grant from Broadland District Council which was spent on the garden and grounds makeover.

Reserves policy

It is the policy of the trustees to maintain a reserve fund, excluding those funds invested in fixed assets, at a level that i) meets redundancy liabilities, ii) equals one term's total expenditure, excluding maintenance and depreciation. This provides sufficient funds to cover salaries and other costs incurred in the event of a temporary reduction in income. Reserve balance at the year end amounted to £4,150 and it is the committee's intention to continue to build free reserves to the required level.

Overall this has been a challenging year for the preschool financially, despite increase in numbers. This is due to huge increases in electricity and other utility bills, the increase to minimum wage and other expenses which were unknown before the move to these premises. The aim for the next financial year is to ensure session costs are fair and ensure we are claiming appropriate funding so we can rebuild our reserves pot.

Structure, Governance and Management

Hainford PreSchool was established in the 1960s, as a pack-away pre-school based at Hainford Village Hall. In July 2022, shortly after the move to Jasmine Cottage, Frettenham, the name of the charity setting was changed to 'Hainford and Frettenham PreSchool Learning Alliance'. It is governed by a constitution based on the Pre-School learning Alliance model, 2011. We are an unincorporated charity.

Organisational Structure

The charity has a committee (board of trustees) consisting of Chair, Secretary and Treasurer and not less than 2 or more than 9 additional elected members. If the committee so decides, it may have not more than 3 members co-opted by the committee. The committee meetings are held at least termly. The day to day running of the preschool rests with the preschool supervisor and assisted by 5 staff. The chairperson meets with the supervisor monthly.

Recruitment and Appointment of Committee Members

At least 60% of the committee, including co-opted members, must be parents or guardians of children in the Preschool. In the event that 60% cannot be achieved, then affiliate members may be elected. The committee members are elected for a period of one year at the annual general meeting. Retiring committee members are eligible for re-election unless they have already served as a committee member for 14 consecutive years. Committee members for the year 2022-23 were as follows

Name	Date Joined Committee	Date Left Committee
Rosina Monsey	Re-elected at AGM 20.10.22	
Sam Walley	Re-elected at AGM 20.10.22	
Mark Walley	Re-elected at AGM 20.10.22	
Esme Hicks	Re-elected at AGM 20.10.22	31.1.23
Francesca Howlett	Re-elected at AGM 20.10.22	20.02.23
Kerri Edwards	Re-elected at AGM 20.10.22	
Emily Revell-Betts	AGM 20.10.22	
Faye Layton	AGM 20.10.22	
Laura Fuller	AGM 20.10.22	
Laura Ferris	January 2023	

Committee Members Induction and Training

Upon joining the committee, new Trustees are encouraged to read the charity's constitution, the last financial statements of the charity and the Charity Commission guidance, CC3, 'The Essential Trustee: what you need to know, what you need to do' and the Charity Governance Code. New trustees read and sign a Trustee Declaration that they are able to act as a Trustee, as well as a confidentiality agreement. They are directed to the Committee Toolkit (online).

All Trustees have an enhanced DBS check and are given a role description to read and sign. They are encouraged to sign up for the DBS Update Service and must complete an

Ofsted EY2 application.

The Norfolk County Council Children's Services 'Introduction to the Roles and Responsibilities of the Early Years Committee' training is offered to all trustees. At a minimum, all officer members of the committee will attend this awareness session. One member of the committee must hold have attended Safeguarding Training and as a minimum, all officers of the committee will complete Prevent Training.

Risk Management

The trustees have reviewed and identified the risks that the pre-school faces and have systems to monitor and control these risks to mitigate any impact they may have on the pre-school in the future. Financial forecasting is in place and reviewed regularly, to allow changes to be made as required.

Key management remuneration

The key management personnel consists of the Pre-school Supervisor and Deputy Supervisor. They are remunerated at a rate which is based on the prevailing rate for the sector.

Approved by the Committee on and signed on its behalf by:

Name	Rosina Monsey
Position	Chair of Trustees/ Committee
Date	10.11.2023

Hainford & Frettenham Preschool

Income and Expenditure Account

<u>For the Year Ended</u>	<u>31/08/2023</u>	<u>31/07/2022</u>	<u>Variance</u>
	<u>£</u>	<u>£</u>	<u>£</u>
<u>Notes</u>			
Income:			
Fees	19380.25	14012.35	-5367.90
NCC Funding	68766.79	39621.87	-29144.92
Fundraising	4144.00	261.50	-3882.50
Interest	31.11		-31.11
Trips	230.50		-230.50
Grant		30.00	30.00
Other		365.00	365.00
Unknown Refunds	648.62		
	<u>93201.27</u>	<u>54290.72</u>	<u>-38261.93</u>
Expenditure:			
Staff Wages	76617.55	55075.81	-21541.74
Unanalysed		1637.31	1637.31
Rent	4239.71	7727.30	3487.59
Bookkeeping	296.00		-296.00
Water	195.07		-195.07
Refuse Collections	1095.18		-1095.18
Electricity	3705.53		-3705.53
Outings/visits	919.35	225.00	-694.35
Repairs & Renewals	2542.84		-2542.84
Fruit/Milk - Sundries			0.00
Consumables	316.99		-316.99
Equipment		351.65	351.65
Insurance	641.15		-641.15
Memberships/Subscriptions	150.20		-150.20
Bank Charges	160.75	35.00	-125.75
Staff Training		910.65	910.65
Other Staff Costs			0.00
Admin/Office supplies	1187.46	222.60	-964.86
Fundraising Costs	771.22		-771.22
	<u>92839.00</u>	<u>66185.32</u>	<u>-26653.68</u>
Excess/(shortfall) of income over expenditure	362.27	-11894.60	
Bank Balance B/Fwd	10202.71	22094.95	
Petty Cash	0.00	0.00	
	<u>10202.71</u>	<u>22094.95</u>	
Bank Balance C/Fwd	10564.98	10202.71	
Petty Cash	0.00	0.00	
	<u>10564.98</u>	<u>10202.71</u>	
Represented by:			
Current A/C - 51368168	6414.93	1283.77	
Reserve A/C - 51368176	4150.05	8918.94	
Petty Cash as at 31/08	321.20	0.00	
	<u>10886.18</u>	<u>10202.71</u>	

Accounts Independently checked by:
Lacey Douglass

Date: 01/11/2023

**INDEPENDENT EXAMINERS REPORT TO THE TRUSTEES OF HAINFORD & FRETTEHAM
PRE SCHOOL**

YEAR ENDED 31 AUGUST 2023

I report on the accounts of Hainford and Frettenham Pre School for the year ended 31 August 2023

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission.
- state whether particular matters have come to my attention

Basis of independent examiner's report

My examination was carried out in accordance with general Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

Have not been met; or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Lacey Douglass
96 Drayton Wood Road
Hellesdon
Norwich
NR6 5BZ**

11th November 2023

Accounts



Trustees' Annual Report for the period

From

Period start date

Day 1st	Month August	Year 2021
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To

Period end date

Day 31 st	Month July	Year 2022
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Section A Reference and administration details

Charity name

Hainford Pre-School Learning Alliance

Other names charity is known by

Hainford Pre-School Playgroup (old name)

Registered charity number (if any)

1033185

Charity's principal address

Jasmine Cottage,

School Road,

Frettenham, Norwich

Postcode

NR12 7LL

Names of the charity trustees who manage the charity

Trustee name

Office (if any)

Dates acted if not for whole year

Name of person (or body) entitled to appoint trustee (if any)

1 Mrs Samantha Walley

Chairperson

28/03/2022- changed from Fundraiser to chair

Committee

2 Mrs Esme Hicks

Treasurer

22/10/2021 (AGM)

Committee

3 Mrs Rosina Monsey

Secretary

22/10/2021 (AGM)

Committee

4 Mr Mark Walley

Vice Chair

22/10/2021 (AGM)

Committee

5 Mrs Francesca Howlett

Fundraiser

22/10/2021 (AGM)

Committee

6 Mrs Kerri Edwards

Fundraiser

22/10/2021 (AGM)

Committee

7

8

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16

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20

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name

Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Address

Auditor

Mr Darren Smith

DJS Accounting services 6 Elizabeth Way NR8 5HF

Governing Pre-School Learning Alliance

50 Featherstone Street, London, EC1Y 8RT

Government Early Years Childcare

Norfolk County Council

County Hall, Martineau Lane, Norwich, NR1 2DH

Name of chief executive or names of senior staff members (Optional information)

Mrs Rosie Halvey; Pre-School Supervisor

**Section B Structure, governance and
management**

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Governing Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the members at the AGM in October each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures: New Trustees read and sign a Trustee Declaration that they are able to act as a Trustee.

All Trustees have an enhanced DBS check and are given a role description to read and sign.

Norfolk County Council Children's Services Directorate runs an Introduction to the Roles and Responsibilities of the Early Years Committee; at a minimum all officer members of the committee attend this awareness session.

Charity Organisational Structure: the Pre-School is a community based voluntary managed setting run in accordance with Governing Bodies rules and advice. Supervision by Norfolk County Council, SENCO and OFSTED and depend on the goodwill and generosity of parents and the local community for its continuance.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development of education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Education/training for children under statutory school age (in a parent involved committee based group). The Pre-School runs in conjunction with the Pre-School Learning Alliance for the welfare, community engagement and volunteering opportunities encompassing the local rural Parish and wider community.

We offer a specially tailored curriculum of planned and play based activity in accordance with the Early Years Foundation State. We have strong links with our local Primary Partnership School and offer transition days during the Summer Term to the rising 5's children moving on to the school.

This year we are seeing 10 children move to the local primary school and other local schools with preschool staff assisting their transition.

During the year we were able to offer places for 2 year old funded children and have the staff and facilities to offer spaces to children with additional needs.

On 27th November 2017 we were inspected by Ofsted and received a 'Good' rating. Our new premises were inspected by Ofsted on 17/02/2022 and approved for opening. Upon moving to our new premises in February 2022, we were able to extend our opening hours to five full days. We have a maximum intake of 24 children.

On undertaking these activities the Trustees and Committee have had regard to the guidance issued by the Charity Commission on public benefit and focus on inclusion ensuring all children can access and benefit from attending the Pre-School.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

A great contribution is made by our volunteers - we are grateful for the many hours they have spent being Committee members. Without their valuable contribution of time, energy and expertise we would not have been able to successfully run the Pre-School and fundraising events.

We would also like to acknowledge the interest and support we receive from parents and our local community at Fundraising events.

Summary of the main achievements of the charity during the year

The committee have maintained the aims and objectives of the Pre-School and its financial viability through fundraising, careful management and team work. A review of all management policies and procedures has been undertaken by the Committee in 2022 to comply with Government standards. Trustees are awaiting training from Norfolk County Council training for their respective roles. All policies are reviewed on a yearly basis by preschool supervisor and the committee trustees. Since the September 2021, the preschool has followed current Covid-19 guidelines and been able to be open to all children throughout the academic year. In November, we held our first fundraiser since prior to the first lockdown, the Christmas Bazaar, which was a huge success. Other fundraising activities have also been reintroduced. meetings have been able to be held throughout the academic year.
--

Section E

Financial review

Brief statement of the charity's policy on reserves

In 2016, our policy on reserves was reviewed at an Extraordinary General Meeting taking into account risk associated with each stream of income, expenditure being different from that budgeted, the organisations legal and moral commitment and unexpected contingencies.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of income is government funding and sessions paid for by parents.

Moneys raised through fundraising is used to support new equipment and activities that benefit the children.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

S.Walley

R.Monsey

Full name(s)

Samantha Walley

Rosina Monsey

Chairperson
Secretary

Position (eg Secretary, Chair, etc)

13th June 2022

Date

Hainford Pre-School Learning Alliance
Statement of Assets as at 31st July 2022

	2022	2021	2020
Balance brought forward	22,086.85	25,004.06	22,082.49
Income	54,290.72	54,457.95	60,514.30
Interest	8.10	1.50	28.94
Expenditure	(66,185.32)	(57,376.66)	(57,621.67)
Total	10,200.35	22,086.85	25,004.06
Represented by:			
HSBC Current Account	1,283.77	7,170.27	10,088.98
HSBC Deposit Account	8,916.58	14,916.58	14,915.08
Total	10,200.35	22,086.85	25,004.06

Audit Report

In accordance with your instruction I have prepared Statement of Income and Expenditure for the period 1 August 2021 to 31 July 2022, and Statement of Assets as at 31 July 2022 from the accounting records, information and explanations supplied to me



Darren Smith (Accountant)
DJS Accounting Services
6 Elizabeth Way
Norwich
NR8 5HF

Date 01/11/2022

Income

Fees	14,012.35
Milk	-
Funding	39,621.87
Fund Raising	261.50
Bank Interest	-
Clothing	30.00
Grant	-
xxx	-
Other	365.00

income	54,290.72
--------	-----------

Expenses

Wages	55,075.81
Rent	7,727.30
Equipt	351.65
Petty Cash	-
Fund Raising	-
Visits	225.00
Stat Pay	-
Adverts	-
Telephone	222.60
Clothing	-
Training	910.65
Bank Charges	35.00
Other	1,637.31

66,185.32	expenditure
-----------	-------------

Starting Balance	7,178.37
------------------	----------

Income	54,290.72
--------	-----------

Expenditure	66,185.32
-------------	-----------

Profit (inc less exp)	(11,894.60)
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Current Balance	1,283.77
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Reserve Account	8,916.58
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Total Balance	10,200.35
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Hainford Pre-School Learning Alliance
Statement of Assets as at 31st July 2022

	2022	2021	2020
Balance brought forward	22,086.85	25,004.06	22,082.49
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DJS Accounting Services
6 Elizabeth Way
Norwich
NR8 5HF

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Other	365.00

income	54,290.72
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Other	1,637.31

66,185.32	expenditure
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Starting Balance	7,178.37
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Income	54,290.72
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Expenditure	66,185.32
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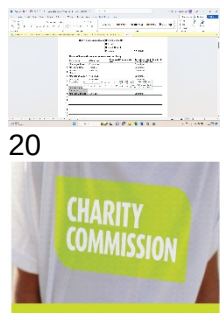
Profit (inc less exp)	(11,894.60)
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Current Balance	1,283.77
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Reserve Account	8,916.58
-----------------	----------

Total Balance	10,200.35
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Accounts



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Trustees' Annual Report for the period

From

Period start date

Day
1st

Month
August

Year
2020

To

Period end date

Day
31st

Month
July

Year
2021

Section A

Reference and administration details

Charity name

Hainford Pre-School Learning Alliance

Other names charity is known by

Hainford Pre-School Playgroup (old name)

Registered charity number (if any)

1033185

Charity's principal address

Hainford Village Hall

Hall Road

Hainford, Norwich

Postcode

NR10 3LX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs Megan Ryan	Chairperson		Committee
2	Ms Louise Grey	Treasurer		Committee
3	Mrs Rosina Monsey	Secretary		Committee
4	Mrs Belinda Yaxley	Vice Chair		Committee
5	Mrs Hayley Bedington	Fundraiser		Committee
6	Ms Francesca Howlett	Fundraiser	June 2021	Committee
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Auditor	Mr Darren Smith	DJS Accounting services 6 Elizabeth Way NR8 5HF
Governing Pre-School Learning Alliance		50 Featherstone Street, London, EC1Y 8RT
Government Early Years Childcare	Norfolk County Council	County Hall, Martineau Lane, Norwich, NR1 2DH

Name of chief executive or names of senior staff members (Optional information)

Mrs Rosie Halvey; Pre-School Supervisor

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Governing Pre-School Learning Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Elected by the members at the AGM in October each year

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies and Procedures: New Trustees read and sign a Trustee Declaration that they are able to act as a Trustee.

All Trustees have an enhanced DBS check and are given a role description to read and sign.

Norfolk County Council Children's Services Directorate runs an Introduction to the Roles and Responsibilities of the Early Year Committee; at a minimum all officer members of the committee attend this awareness session.

Charity Organisational Structure: the Pre-School is a community based voluntary managed setting run in accordance with Governing Bodies rules and advice. Supervision by Norfolk County Council, SENCO and OFSTED and depend on the goodwill and generosity of parents and the local community for its continuance.

Summary of the objects of the charity set out in its governing document

To enhance the development of education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Education/training for children under statutory school age (in a parent involved committee based group). The Pre-School runs in conjunction with the Pre-School Learning Alliance for the welfare, community engagement and volunteering opportunities encompassing the local rural Parish and wider community.

We offer a specially tailored curriculum of planned and play based activity in accordance with the Early Years Foundation State. We have strong links with our local Primary Partnership School and offer transition days during the Summer Term to the rising 5's children moving on to the school.

On 27th November 2017 we were inspected by Ofsted and received a 'Good' rating.

On undertaking these activities the Trustees and Committee have had regard to the guidance issued by the Charity Commission on public benefit and focus on inclusion ensuring all children can access and benefit from attending the Pre-School.

We are currently open four full days and one half day, following Covid guidance.

Additional details of objectives and activities (Optional information)

The majority of our fundraisers were unable to take place due to Covid restrictions.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The committee have maintained the aims and objectives of the Pre-School and its financial viability through fundraising, careful management and team work.

A review of all management policies and procedures has been undertaken by the Committee in 2016 to comply with new Government standards. Trustees have also undertaken Norfolk County Council training for their respective roles.

All policies are reviewed on a yearly basis by preschool supervisor and the committee trustees.

On the 27th November 2017 we were inspected by Ofsted and received a good overall rating.

From March 2020 the UK went into a national wide lockdown. The preschool closed completely from March until June. After which, the preschool opened to children of key workers following government guidance.

This continued until the end of the summer term. Due to Covid restrictions all fundraising stopped and committee meetings were halted.

Section E Financial review

Brief statement of the charity's policy on reserves

In 2016, our policy on reserves was reviewed at an Extraordinary General Meeting taking into account risk associated with each stream of income, expenditure being different from that budgeted, the organisations legal and moral commitment and unexpected contingencies.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The main source of income is government funding with fundraising to support new equipment and activities that benefit the children.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Megan Ryan

Rosina Monsey

Full name(s)

Megan Ryan

Rosina Monsey

Position (eg Secretary, Chair, etc)

Chairperson

Secretary

Date

26th May 2022

Hainford Pre-School Learning Alliance
Statement of Assets as at 31st July 2021

	2020	2020	2019
Balance brought forward	25,004.06	22,082.49	29,241.58
Income	54,457.95	60,514.30	42,699.54
Interest	1.50	28.94	25.44
Expenditure	(57,376.66)	(57,621.67)	(49,884.07)
Total	22,086.85	25,004.06	22,082.49
Represented by:			
HSBC Current Account	7,170.27	10,088.98	7,196.35
HSBC Deposit Account	14,916.58	14,915.08	14,886.14
Total	22,086.85	25,004.06	22,082.49

Audit Report

In accordance with your instruction I have prepared Statement of Income and Expenditure for the period 1 August 2020 to 31 July 2021, and Statement of Assets as at 31 July 2021 from the accounting records, information and explanations supplied to me



Darren Smith (Accountant)
DJS Accounting Services
6 Elizabeth Way
Norwich
NR8 5HF

Date 12/10/2021

	£	£	
Income			
Fees		7,889.48	
Milk		-	
Funding		45,996.37	
Fund Raising		-	
Bank Interest		-	
Clothing		462.60	
Grant		-	
xxx		-	
Other		109.50	
	income	54,457.95	
Expenses			
Wages	45,333.89		
Rent	8,597.12		
Equipmt	1,845.45		
Petty Cash	-		
Fund Raising	-		
Visits	50.00		
Stat Pay	-		
Adverts	70.00		
Clothing	808.00		
Training	8.10		
x	-		
Other	664.10		
	57,376.66	expenditure	
Starting Balance		10,088.98	
Income		54,457.95	
Expenditure		57,376.66	
Profit (inc less exp)		(2,918.71)	
Current Balance		7,170.27	As at 31st July 2021 (£7178.37)
Reserve Account		14,916.58	Includes £1.50 of Bank Interest
Total Balance		22,086.85	

Hainford Pre-School Learning Alliance
Statement of Assets as at 31st July 2021

	2020	2020	2019
Balance brought forward	25,004.06	22,082.49	29,241.58
Income	54,457.95	60,514.30	42,699.54
Interest	1.50	28.94	25.44
Expenditure	(57,376.66)	(57,621.67)	(49,884.07)
Total	22,086.85	25,004.06	22,082.49
Represented by:			
HSBC Current Account	7,170.27	10,088.98	7,196.35
HSBC Deposit Account	14,916.58	14,915.08	14,886.14
Total	22,086.85	25,004.06	22,082.49

Audit Report

In accordance with your instruction I have prepared Statement of Income and Expenditure for the period 1 August 2020 to 31 July 2021, and Statement of Assets as at 31 July 2021 from the accounting records, information and explanations supplied to me



Darren Smith (Accountant)
DJS Accounting Services
6 Elizabeth Way
Norwich
NR8 5HF

Date 12/10/2021

	£	£	
Income			
Fees		7,889.48	
Milk		-	
Funding		45,996.37	
Fund Raising		-	
Bank Interest		-	
Clothing		462.60	
Grant		-	
xxx		-	
Other		109.50	
	income	54,457.95	
Expenses			
Wages	45,333.89		
Rent	8,597.12		
Equipmt	1,845.45		
Petty Cash	-		
Fund Raising	-		
Visits	50.00		
Stat Pay	-		
Adverts	70.00		
Clothing	808.00		
Training	8.10		
x	-		
Other	664.10		
	57,376.66	expenditure	
Starting Balance		10,088.98	
Income		54,457.95	
Expenditure		57,376.66	
Profit (inc less exp)		(2,918.71)	
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