CHALK HILL PRE-SCHOOL

England & Wales · Charity number 1033149

Details

Other names	WILLINGDON VILLAGE PLAYGROUP, WILLINGDON VILLAGE PRE-SCHOOL
Status	Registered
Legal form	Other
Registered	1994-02-24
Register	View on the Charity Commission register

Contact

Address	St Mary's Church Hall Church Street Willingdon Eastbourne Bn20 9HT
Phone	07925956073
Email	chalkhillpreschool@live.co.uk
Website	http://chalkhillpreschool.org

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: A term time pre-school for children aged 2-4 years to prepare children for school through education

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

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Geography

- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£106,023	£99,567	-	-
2024-07-31	£102,725	£98,842	-	-
2023-07-31	£84,420	£84,483	-	-
2022-07-31	£79,000	£76,000	-	-
2021-07-31	£144,375	£149,278	-	-
2020-07-31	£77,074	£74,619	-	-

Trustees

Name	Role	Appointed
Jeff Mackie-Savage	Chair	2024-10-08
Harriet Mackie-Savage		2023-10-11
John Cuzick		2025-10-20
Merryl Burchell		2023-05-18
Monika Gardiner		2024-10-08
Rachel Ayres		2026-05-07
Tyrell Lloyd Berry		2025-10-20

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CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

Chalk Hill Pre-School
Annual Trustee Report

Charity Registration Number 1033149

August 2024- July 2025

Chairperson: Jeff Mackie-Savage

Aim & Purposes

Chalk Hill Preschool provides pre-school education, in line with the Early Years Foundation Stage (EYFS) for children in the local area from the ages of 2 – 4 years. The preschool is open 38 weeks of the year (as per East Sussex County Council (ESCC) term timetable), 5 days per week. Sessions are offered as follows:

- Monday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Tuesday: 9.15am – 12.15pm / 9.15am – 1.15pm
- Wednesday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Thursday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Friday: 9.15am – 12.15pm / 9.15am – 2.15pm

The pre-school's OFSTED registration allows a maximum of 30 children to attend Monday, Tuesday and Friday, 16 on a Wednesday and 25 on a Thursday. Children are divided by age into 2 groups – Caterpillars (2 – 3 years) and Butterflies (3 – 4 years).

The pre-school runs from St Mary's Church Hall, the local church in Willingdon.

The pre-school is committed to offering low cost pre-school care for approximately 40 children on an annual basis. The intake is generally from the local community .

Children aged 2-4 are able to use their EYEE funding in accordance with the current regulations.

The current hourly rate in setting is charged at £6.00 an hour and charged to non funded children or children who access over their funded hours attendance per week.

The committee annually review the projected income in order to cover the cost of running the pre-school on a non-profit basis. The running costs include staff salaries, rent, training, administrative expenses, food and drink, insurances and resources.

Fundraising is undertaken to fund new equipment.

The annual accounts show a surplus of £19,525 the financial year ending 31/7/2025– The pre-school finances have continued to improve with close monitoring from the committee. The running costs of the pre-school have continued to be covered by the fees. The pre-school has successfully paid into the allocated pension scheme and increased wages in line with the national living wage increase. This is something that needs to be closely monitored as the living wage continues to increase and the hourly charge for the pre-school may need to increase in the future.

Fundraising activities were undertaken and a total of **£**1,521 was raised.

The Preschool has a balance of £3506 in the fundraising account and a balance of £8483, in the main current account closing 31st July 2025.

Reserves Policy

The reserve account balance stands at £7536 closing 31 st of July 2025. Money was moved from our current account over the year to boost the reserve account, which should cover a months outgoings, if any issues occur. It is desirable to increase this fund.

Volunteers

We would like to thank all the committee members and staff members, who work tirelessly for the benefit of the preschool and ultimately the children.

Achievements & Performance

Chalk Hill has continued to provide high quality early years care to children in the Willingdon area. The pre-school is marked by a family atmosphere where parents are in some cases following on where they themselves went as children.

There were a number of community fundraising events including the ever successful Christmas and Easter fairs. This brought the Chalk Hill Community together as well as Providing useful funds for play equipment.

July 2025 saw the celebration of Chalk Hill's 30th anniversary and this was marked by a A very successful Teddy Bears' Picnic for all the children

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Structure, governance and management

The pre-school is governed according to the 1999 EYA constitution. Chair, treasurer, Secretary and additional trustees are elected at the AGM. All parents are members of The pre-school and eligible to vote. 60% of trustees are current parents.

The day to day running of the preschool is delegated to the pre-school Manager. The committee meet a minimum of 3 times over the year and minutes of these meetings are available if requested.

Administrative Information

The Committee comprised of the following members:

Chairperson: Jeff Mackie-Savage

Treasurer: Merryl Burchell

Secretary: Harriet Mackie-Savage

Preschool Manager: Christine Hipgrave

Other trustees: Yvette Clark, Monika Gardiner, Marie Allistone

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2025

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2025

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Chalk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2025

		2024-25		2023-24
	£	£	£	£
Receipts				
Fees Non EYEE		6,105		18,761
EYEE Fees		98,309		81,589
Membership fees		0		400
MISC.		88		54
Fund Raising event		1,521		1,922
Donations		0		0
Total Receipts		106,023		102,725
Payments				
Wages and Contractors	79,215		81,067	
Rent	12,909		10,474	
Telephone	1,230		1,034	
Payroll services	1,225		578	
Equipment	14		0	
Cleaning and Hygiene	0		0	
Consumables	568		504	
Resources	253		173	
General Administration	690		370	
Sundries	847		519	
Uniform	0		247	
Fundraising	395		1,717	
Insurance	1,148		564	
Training	305		595	
Membership	268		0	
Accountancy/Independent Examination	500		1,000	
Total Payments		99,567		98,842
Surplus/ (Deficit) for the Year		6,455		3,883
Funds brought forward as at 1st August		13,070		9,187
Funds carried forward as at 31st July		19,525		13,070

Statements of Assets & Liabilities
For the Year Ended 31st July 2025

		Opening Balance at 1st August 2024 £	Movement in the year £	Closing Balance at 31st July 2025 £
1	Cash Funds			
	NatWest current ****2033	3,208	5,275	8,483
	NatWest reserve ****2041	6,882	654	7,536
	NatWest current ****2510	2,980	526	3,506
	Petty Cash	0	0	0
	Total Cash Funds	13,070	6,454	19,525

		2024-25 £	2023-24 £
2	Assets		
	Furniture & Equipment	12,000	12,000

		2024-25	2023-24
3	Liabilities		
	Rent	1,172	1,162
	HMRC PAYE & NIC	706	937
	Insurance	0	0
	MISC.	263	397
	Independent Examinations Fee	500	500
		2,641	2,996

Approved…… Mr J Mackie-Savage

Chair

Approved…… Mrs M Burchall

Treasurer

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2025

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 11/05/2026

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2025

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2025

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Chalk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2025

		2024-25		2023-24
	£	£	£	£
Receipts				
Fees Non EYEE		6,105		18,761
EYEE Fees		98,309		81,589
Membership fees		0		400
MISC.		88		54
Fund Raising event		1,521		1,922
Donations		0		0
Total Receipts		106,023		102,725
Payments				
Wages and Contractors	79,215		81,067	
Rent	12,909		10,474	
Telephone	1,230		1,034	
Payroll services	1,225		578	
Equipment	14		0	
Cleaning and Hygiene	0		0	
Consumables	568		504	
Resources	253		173	
General Administration	690		370	
Sundries	847		519	
Uniform	0		247	
Fundraising	395		1,717	
Insurance	1,148		564	
Training	305		595	
Membership	268		0	
Accountancy/Independent Examination	500		1,000	
Total Payments		99,567		98,842
Surplus/ (Deficit) for the Year		6,455		3,883
Funds brought forward as at 1st August		13,070		9,187
Funds carried forward as at 31st July		19,525		13,070

Statements of Assets & Liabilities
For the Year Ended 31st July 2025

		Opening Balance at 1st August 2024 £	Movement in the year £	Closing Balance at 31st July 2025 £
1	Cash Funds			
	NatWest current ****2033	3,208	5,275	8,483
	NatWest reserve ****2041	6,882	654	7,536
	NatWest current ****2510	2,980	526	3,506
	Petty Cash	0	0	0
	Total Cash Funds	13,070	6,454	19,525

		2024-25 £	2023-24 £
2	Assets		
	Furniture & Equipment	12,000	12,000

		2024-25	2023-24
3	Liabilities		
	Rent	1,172	1,162
	HMRC PAYE & NIC	706	937
	Insurance	0	0
	MISC.	263	397
	Independent Examinations Fee	500	500
		2,641	2,996

Approved…… Mr J Mackie-Savage

Chair

Approved…… Mrs M Burchall

Treasurer

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2025

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 11/05/2026

CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

Chalk Hill Preschool & Toddler Group
Annual Trustee Report

Charity Registration Number 1033149

August 2023 - July 2024

Chairperson Louise Pettitt

Aim & Purposes

Chalk Hill Preschool and Toddler Group provides Preschool education, in line with the Early Years Foundation Stage (EYFS) for children in the local area from the ages of 2 – 4 years. The preschool is open 38 weeks of the year (as per East Sussex County Council (ESCC) term timetable), 5 days per week. Sessions are offered as follows:

- Monday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Tuesday: 9.15am – 12.15pm / 9.15am – 1.15pm
- Wednesday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Thursday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Friday: 9.15am – 12.15pm / 9.15am – 2.15pm

The Preschool's OFSTED registration allows a maximum of 30 children to attend Monday, Tuesday and Friday, 16 on a Wednesday and 25 on a Thursday. Children are divided by age into 2 groups – Caterpillars (2 – 3 years) and Butterflies (3 – 4 years). A toddler group is run on a Wednesday for local families from children from birth – 4 years old. The Preschool and Toddler group runs from St Mary's Church hall, the local church in Willingdon.

The Preschool is committed to offering low cost preschool care for approximately 40 children on an annual basis. The intake is generally from the local community and the preschool has a waiting list for children wishing to start in September annually. Occasionally places become available within the year and these are offered to children from the waiting list.

Children who are eligible can use 2 year free Early Years Education Entitlement (EYEE) funding up to 15 hours.

Children are able to use the full 15 hours of free universal Early Years Education Entitlement (EYEE) once they become eligible as well as 30 hour funding if applicable.

The current hourly rate in setting is charged at £5.82 an hour and charged to non funded children or children who access over their funded hours attendance per week.

The committee annually review the projected income in order to cover the cost of running the preschool on a non-profit basis. The running costs include staff salaries, rent, training, administrative expenses, food and drink, insurances and resources.

Fundraising is undertaken to fund new equipment, storage and visitors to the setting.

The annual accounts show a surplus of £13,070 the financial year ending 31/7/2024- The pre-school finances have continued to improve with close monitoring from the committee. The running costs of the pre-school have continued to be covered by the fees. The pre-school has successfully paid into the allocated pension scheme and increased wages in line with the national living wage increase. This is something that needs to be closely monitored as the living wage continues to increase and the hourly charge for the pre-school may need to increase in the future.

Fundraising activities were undertaken and a total of **£**1922 was raised. Fundraising was a key focus for the committee this year to ensure the pre-school could purchase any necessary equipment.

The Preschool has a balance of £2980 in the fundraising account and a balance of £3208, in the main current account closing 31st July 2024.

Reserves Policy

The Reserve account balance stands at £6882 closing 31st of July 2024. Money was moved from our current account over the year to boost the reserve account, which should cover a months outgoings, if any issues occur.

Volunteers

We would like to thank all the volunteers, especially the committee members and staff members, who work tirelessly for the benefit of the preschool and ultimately the children.

Achievements & Performance

In this year we have held many fundraising events and incentives. We held the following: Halloween cake sale that raised £109.34, a Christmas fair that raised £827, Christmas jumper day that raised £32, Bags to school initiative over two events that raised £202, Easy fundraising app launched with parents signing up that create donations when they spend online, raised £105.87, Easter fair raised £468.99 and a stall at the church summer fair that raised £92.

The revenue from these events has meant that we could purchase new storage units for the garden toys and equipment. As well as seeds, soil and plants for the staff to create a garden area for the children to help grow and nurture. Staff were able to update their first aid training. We also updated our website that hadn't been changed since 2015. We had a brand new website created and launched in September ready for the new academic year.

The preschool has fostered links with a new care home, Hallmark Willingdon Park Manor that opened nearby.

On 14th December 2023 we received an Ofsted inspection, in which we received an 'Outstanding' result. This was a reflection of how hard the staff work at the preschool.

Structure, governance and management

The preschool adopts the Preschool Learning Alliances constitution. The membership of the committee includes a Chairperson, Treasurer, Secretary and several Trustees. These individuals are nominated and ratified at the AGM. All are current or previous parents to children at the preschool.

The pre-school has a close strong committee. However, recruitment is very difficult, and there is a concern that numbers will dwindle over the coming years.

The committee members are responsible for making decisions on all matters of general concern and importance to the preschool including the hourly rate charged for its sessions and any pay increases. The hourly rate was increased to £5.82 from £5.72. This was to cover increased staffing costs in line with the National Living Wage and also to cover the costs of others things that has increased due to inflation.

The day to day running of the preschool is delegated to the Preschool Manager. The committee meet a minimum of 3 times over the year and minutes of these meetings are available if requested.

Administrative Information

The Committee comprised of the following members:

Chairperson: Louise Pettitt

Treasurer: Merryl Burchant

Secretary: No one in this year

Preschool Manager: Christine Hipgrave

Trustees: Yvette Clark, Heather Macreadie, Harriet Mackie-Savage, Rebecca Pett, Ella Butler and Hannah Etwell.

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2024

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2024

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Ilk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2024

	2023-24		2022-23	
	£	£	£	£
Receipts				
Fees Non EYEE		18,761		17,754
EYEE Fees		81,589		63,420
Membership fees		400		0
MISC.		54		146
Fund Raising event		1,922		2,319
Donations		0		780
Total Receipts		102,725		84,420
Payments				
Wages and Contractors	81,067		65,512	
Rent	10,474		12,560	
Telephone	1,034		1,348	
Payroll services	578		912	
Equipment	0		780	
Cleaning and Hygiene	0		197	
Consumables	504		0	
Resources	173		29	
General Administration	370		245	
Sundries	519		18	
Uniform	247		323	
Fundraising	1,717		1,135	
Insurance	564		503	
Training	595		192	
Membership	0		228	
Accountancy/Independent Examination	1,000		500	
Total Payments		98,842		84,483
Surplus/ (Deficit) for the Year		3,883		-63
Funds brought forward as at 1st August		9,187		9,250
Funds carried forward as at 31st July		13,070		9,187

Statements of Assets & Liabilities
For the Year Ended 31st July 2024

	Opening Balance at 1st August 2023 £	Movement in the year £	Closing Balance at 31st July 2024 £
1 Cash Funds			
NatWest current ****2033	5,623	-2,415	3,208
NatWest reserve ****2041	1,190	5,692	6,882
NatWest current ****2510	2,373	607	2,980
Petty Cash	0	0	0
Total Cash Funds	9,187	3,884	13,070

2 Assets	2023-24 £	2022-23 £
Furniture & Equipment	12,000	12,000

3 Liabilities	2023-24	2022-23
Rent	1,162	1,170
HMRC PAYE & NIC	937	150
Insurance	0	0
MISC.	397	548
Independent Examinations Fee	500	500
	2,996	2,368

Approved..... Mrs L Pettitt

Chair

Approved..... Mrs M Burchall

Treasurer

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 19/05/2025

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2024

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2024

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Ilk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2024

	2023-24		2022-23	
	£	£	£	£
Receipts				
Fees Non EYEE		18,761		17,754
EYEE Fees		81,589		63,420
Membership fees		400		0
MISC.		54		146
Fund Raising event		1,922		2,319
Donations		0		780
Total Receipts		102,725		84,420
Payments				
Wages and Contractors	81,067		65,512	
Rent	10,474		12,560	
Telephone	1,034		1,348	
Payroll services	578		912	
Equipment	0		780	
Cleaning and Hygiene	0		197	
Consumables	504		0	
Resources	173		29	
General Administration	370		245	
Sundries	519		18	
Uniform	247		323	
Fundraising	1,717		1,135	
Insurance	564		503	
Training	595		192	
Membership	0		228	
Accountancy/Independent Examination	1,000		500	
Total Payments		98,842		84,483
Surplus/ (Deficit) for the Year		3,883		-63
Funds brought forward as at 1st August		9,187		9,250
Funds carried forward as at 31st July		13,070		9,187

Statements of Assets & Liabilities
For the Year Ended 31st July 2024

	Opening Balance at 1st August 2023 £	Movement in the year £	Closing Balance at 31st July 2024 £
1 Cash Funds			
NatWest current ****2033	5,623	-2,415	3,208
NatWest reserve ****2041	1,190	5,692	6,882
NatWest current ****2510	2,373	607	2,980
Petty Cash	0	0	0
Total Cash Funds	9,187	3,884	13,070

2 Assets	2023-24 £	2022-23 £
Furniture & Equipment	12,000	12,000

3 Liabilities	2023-24	2022-23
Rent	1,162	1,170
HMRC PAYE & NIC	937	150
Insurance	0	0
MISC.	397	548
Independent Examinations Fee	500	500
	2,996	2,368

Approved..... Mrs L Pettitt

Chair

Approved..... Mrs M Burchall

Treasurer

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2024

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 19/05/2025

CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From August 2022 Period start date To July 2023 Period end date

Charity name: Chalkhill preschool

Charity registration number: 1033149

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	**To provide childcare to 2–4-year-olds**
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	**Our setting provides child care for 2-4 year old children in the community. We follow the early years curriculum. The child learn through play.**
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	

Additional information (optional)
You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	**Our fundraising has provided extra resources and equipment for the preschool to provide the staff with the resources needed to help the children learn.** **It also provides the funds for the staff to keep their training up to date. First aid courses were undertaken this year and do too was safeguarding training.**

Additional information (optional)
You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	**We raised funds through events such as a Christmas fair, Easter fair and a cabaret night.**
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	**Our finances at the end of the year were good. With a good intake of new children for the following year. All accounts were in positive position**
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	**Reserve account should be at £4000, at the end of this financial year it was still below this due to the Covid years.**
Amount of reserves held	Para 1.22	**At the end of July 2023 the reserve account held £1190. This will be built up in the new financial year to hold a month's expenses.**
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)
You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	**We hold events throughout the year such as Christmas and Easter fairs. We also hold cake sales.** **The year starting August 2023 we are looking into new ways to raise funds such as online fundraising apps and donating clothes for cash.**
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	**We obviously rely on a good intake of children each year to keep the preschool viable.** **We also rely on the general public and our families to support our fundraising events.**
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	

Additional information (optional)
You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	
Other name the charity uses	
Registered charity number	
Charity's principal address	

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)		
Position (eg Secretary, Chair, etc)		
Date		

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2023

Pearl Accountants

Chalk Hill Pre-School Registered Charity No 1033149

For the Year Ended 31st July 2023

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepared on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The school maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 02/05/2024

Statements of Assets & Liabilities
For the Year Ended 31st July 2023

	Opening Balance at 1st August 2022 £	Movement in the year £	Closing Balance at 31st July 2023 £
1 Cash Funds			
NatWest current ****2033	6,825	-1,202	5,623
NatWest reserve ****2041	1,044	147	1,190
NatWest current ****2510	1,381	992	2,373
Petty Cash	0	0	0
Total Cash Funds	9,250	-64	9,187

	2023 £	2022 £
2 Assets		
Furniture & Equipment	12,000	12,000
Rent	0	0

	2023	2022
3 Liabilities		
Rent	1,170	1,106
HMRC PAYE & NIC	150	150
Insurance	0	0
MISC.	548	851
Independent Examinations Fee	500	1,000
	2,368	3,107

Approved..... Mrs H Etwell Mrs L. Etwell-

Trustee

Approved..... A.P. Biggs Mrs A Briggs

Trustee

Chalk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2023

	2022-23		2121-22	
	£	£	£	£
Receipts				
Fees Non EYEE		17,754		18,514
EYEE Fees		63,420		55,577
HMRC Grant		0		308
MISC.		146		4,000
Fund Raising event		2,319		356
Donations		780		0
Total Receipts		84,420		78,756
Payments				
Wages and Contractors	65,512		60,131	
Rent	12,560		11,062	
Telephone	1,348		1,187	
Payroll services	912		527	
Equipment	780		51	
Cleaning and Hygiene	197		315	
Consumables	0		268	
Resources	29		118	
General Administration	245		320	
Sundries	18		634	
Uniform	323		91	
Christmas Gifts	0		62	
Fundraising	1,135		555	
Insurance	503		454	
Training	192		0	
Membership	228		0	
Accountancy/Independent Examination	500		500	
Total Payments		84,483		76,275
Surplus/ (Deficit) for the Year		-63		2,480
Funds brought forward as at 1st August		9,250		6,770
Funds carried forward as at 31st July		9,187		9,250

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2023

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT, B.A. (hon) Econ, PGCE
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 02/05/2024

CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

Chalk Hill Pre-school

& Toddler Group

Trustees Annual Report

Charity Registration Number 1033149

Hannah Etwell- Chairperson

29TH June 2023

Aim & Purposes

Chalk Hill Preschool and Toddler Group provides Preschool education, in line with the Early Years Foundation Stage (EYFS) for children in the local area from the ages of 2 – 4 years. The preschool is open 38 weeks of the year (as per East Sussex County Council (ESCC) term timetable), 5 days per week. Sessions are offered as follows:

- Monday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Tuesday: 9.15am – 12.15pm / 9.15am – 1.15pm
- Wednesday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Thursday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Friday: 9.15am – 12.15pm / 9.15am – 2.15pm

The Preschool's OFSTED registration allows a maximum of 30 children to attend Monday, Tuesday and Friday, 16 on a Wednesday and 25 on a Thursday. Children are divided by age into 2 groups – Caterpillars (2 – 3 years) and Butterflies (3 – 4 years). A toddler group is run on a Wednesday for local families from children from birth – 4 years old. The Preschool and Toddler group runs from St Mary's Church hall, the local church in Willingdon.

Objectives and Activities

The Preschool is committed to offering low cost preschool care for approximately 40 children on an annual basis. The intake is generally from the local community and the preschool has a waiting list for children wishing to start in September annually.
Occasionally places become available within the year and these are offered to children from the waiting list.

Children who are eligible can use 2 year free Early Years Education Entitlement (EYEE) funding up to 15 hours – this is paid at the ESCC rate of £5.28

Children are able to use the full 15 hours of free universal Early Years Education Entitlement (EYEE) once they become eligible as well as 30 hour funding if applicable – this is paid by ESCC at a rate of £4.38 per hour.

The current hourly rate in setting is charged at £5.72 an hour and charged to non funded children or children who access over their funded hours attendance per week.

The committee annually review the projected income in order to cover the cost of running the preschool on a non-profit basis. The running costs include staff salaries, rent, training, administrative expenses, food and drink, insurances and resources.

Fundraising is undertaken to fund new equipment, storage and visitors to the setting.

Achievements & Performance

Over the past year due to The COVID pandemic in which was still having a knock on effect the Preschool were unable to achieve as much fundraising as in other years. We did achieve the Christmas nativity in which we were selling by ticket entrance only, as well as a raffle. We also had our first year after the pandemic our Christmas fayre which was a success. In the October we held a pub quiz which we found was very popular.

The Revenue from these events has meant that some new instruments were purchased along with vital cleaning products in which was still needed, these items are selected by the manager and the staff at the preschool to improve the children's experience and safety whilst in the preschool's care.

The preschool adopted policies and procedures to carry on through the pandemic. Staff had reduced hours due to reduced child intake but we remained open. Different procedures were introduced for safer drop offs and collections and being reviewed some will remain in place moving forward. We managed to eventually to do the school pick up and drop off how it was done before the pandemic.

The preschool has fostered links with the local primary / infant schools in order to help with the children's transition to school and feedback from local schools has been encouraging and this year was done mainly by phone and started to slowly change with teachers coming to the pre-school where masks were still being used.

The preschool is always reviewing the way in which parents are kept informed. Parents are normally invited, twice a year, to one-to-one session with the Child's keyworker at the relevant stages of the EYFS on the Child's progress. The year before this was done by phone and email due to the PANDEMIC, things at the end of the year when restrictions had started to slowly be lifted, we managed to have our last appointments made face to face.

Staff still used TAPESTRY during lockdown and when restrictions were being lifted to send home activities for families and keep parents/carers involved.

Over the past five years the preschool has also used its website, after a redesign and relaunch in September 2015 and Facebook pages to keep parents informed and introduced a text messaging service for parents. Feedback is sought via an annual parent's questionnaire and any issues raised are dealt with. The website is still being looked into updating, the reason in which we weren't successful was due to funds from the knock-on effect of covid.

The preschool has close links with St Mary's Church and its officials who are regular visitors to the setting and trips to the church, including the annual carol concert, are part of the community liaison within the preschool. This year it was

our first time back after Covid.

The church has been very supportive and the hall during this time was only accessed by the preschool.

The staff have continued to attend relevant training sessions online. First aid was deferred in line with EYE guidance however staff were still valid first aiders.

Staff meetings were continued through zoom as well as committee meetings, we managed at the end of the year from when the restrictions were lifted, we met face to face for 2 meetings.

Financial Review

The annual accounts show a surplus of £9,250 the financial year ending 31/7/2022– The pre-school finances have continued to improve with close monitoring from the committee. The running costs of the pre-school have continued to be covered by the fees. The pre-school has successfully paid into the allocated pension scheme and increased wages in line with the national living wage increase. This is something that needs to be closely monitored as the living wage continues to increase and the hourly charge for the pre-school may need to increase in the future. The staff did not receive an annual pay rise; this was taken into consideration with regards to the living wage increasing and all members of staff received a rise according to their qualifications and position within the pre-school.

Fundraising activities were undertaken and a total of **£2,186** was raised. Fundraising was a key focus of the committee this year to ensure the pre-school could purchase any necessary equipment and has therefore increased again compared to previous years.

The Preschool has a balance of £1,381 in the fundraising account and a balance of
£6,825 in the main current account closing 31st July 2022

Reserves Policy

The Reserve account balance stands at £1,044 closing 31st of July 2022. As with previous years the Committee have agreed to boost the balance over the next year to 12-24 months to £3000 to cover unexpected eventualities.

Volunteers

We would like to thank all the volunteers, especially the committee members, who work tirelessly for the benefit of the preschool and ultimately the children.

Structure, governance and management

The preschool adopts the Preschool Learning Alliances constitution. The membership of the committee includes a Chairperson, Treasurer, Secretary and several Trustees. These individuals are nominated and ratified at the AGM. All are current or previous parents to children at the preschool.

The pre-school has a close strong committee, with the current Chair being involved before she stepped up. This has resulted in together building up the fundraising account and supporting the general running of the preschool, through their decision making.

The committee members are responsible for making decisions on all matters of general concern and importance to the preschool including the hourly rate charged for its sessions and any pay increases. The hourly rate was increased to £5.72 from January 2020 to cover the increasing staff costs resulting from the introduction of the national living wage and increase the overall cash flow. The committee regularly reviewed the finances and the annual membership was increased from £20 - £25 from September 2016 and has remained the same.

The day to day running of the preschool is delegated to the Preschool Manager. The committee meet a minimum of 3 times over the year and minutes of these meetings are available if requested.

Administrative Information

The Committee comprised of the following members:

Chairperson: Hannah Etwell – registered person for Ofsted (from September 2020)

Treasurer: Amy Biggs (from October 2016)

Secretary: Stephanie Twine (from September 2021 from being a trustee)

Preschool Manager: Christine Hipgrave

Trustees: Stephanie Twine, Rebecca Pett, Michelle Trewin, Hannah Hesling and Steve Kelso, Charlotte Laslett

The end of 2021 Jade Richardson stepped down from being the secretary and left the committee

Steve Kelso also made the decision to step down from the committee.

CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

Chalk Hill Pre-school & Toddler Group

Trustees Annual Report

Charity Registration Number 1033149

Hannah Etwell- Chairperson

10TH May 2022

Aim & Purposes

Chalk Hill Preschool and Toddler Group provides Preschool education, in line with the Early Years Foundation Stage (EYFS) for children in the local area from the ages of 2 – 4 years. The preschool is open 38 weeks of the year (as per East Sussex County Council (ESCC) term timetable), 5 days per week. Sessions are offered as follows:

- Monday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Tuesday: 9.15am – 12.15pm / 9.15am – 1.15pm
- Wednesday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Thursday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Friday: 9.15am – 12.15pm / 9.15am – 2.15pm

The Preschool's OFSTED registration allows a maximum of 30 children to attend Monday, Tuesday and Friday, 16 on a Wednesday and 25 on a Thursday. Children are divided by age into 2 groups – Caterpillars (2 – 3 years) and Butterflies (3 – 4 years). A toddler group is run on a Wednesday for local families from children from birth – 4 years old. The Preschool and Toddler group runs from St Mary's Church hall, the local church in Willingdon.

Objectives and Activities

The Preschool is committed to offering low cost preschool care for approximately 50 children on an annual basis. The intake is generally from the local community and the preschool has a waiting list for children wishing to start in September annually.
Occasionally places become available within the year and these are offered to children from the waiting list.

Children who are eligible can use 2 year free Early Years Education Entitlement (EYEE) funding up to 15 hours – this is paid at the ESCC rate of £5.28

Children are able to use the full 15 hours of free universal Early Years Education Entitlement (EYEE) once they become eligible as well as 30 hour funding if applicable – this is paid by ESCC at a rate of £4.38 per hour.

The current hourly rate in setting is charged at £5.72 an hour and charged to non funded children or children who access over their funded hours attendance per week.

The committee annually review the projected income in order to cover the cost of running the preschool on a non-profit basis. The running costs include staff salaries, rent, training, administrative expenses, food and drink, insurances and resources.

Fundraising is undertaken to fund new equipment, storage and visitors to the setting.

Achievements & Performance

Over the past year due to The COVID pandemic the Preschool were unable to achieve as much fundraising as in other years. We did achieve a family sponsored challenge in October 2020 followed by a Christmas raffle drawn on line.

The Revenue from these events has meant that some new resources purchased along with vital cleaning products and these items are selected by the manager and the staff at the preschool to improve the children's experience and safety whilst in the preschool's care.

The preschool adopted policies and procedures to carry on through the pandemic. Staff had reduced hours due to reduced child intake but we remained open. Different procedures were introduced for safer drop offs and collections and being reviewed some will remain in place moving forward.

The preschool has fostered links with the local primary / infant schools in order to help with the children's transition to school and feedback from local schools has been encouraging and this year was done mainly by phone.

The preschool is always reviewing the way in which parents are kept informed. Parents are normally invited, twice a year, to one to one sessions with the Child's keyworker at the relevant stages of the EYFS on the Child's progress. This year this was done by phone and email due to the PANDEMIC

Staff used TAPESTRY during lockdown to send home activities for families.

Over the past five years the preschool has also used its website, after a redesign and relaunch in September 2015 and Facebook pages to keep parents informed and introduced a text messaging service for parents. Feedback is sought via an annual parent's questionnaire and any issues raised are dealt with. The website is being looked into updating.

The preschool has close links with St Mary's Church and its officials who are regular visitors to the setting and trips to the church, including the annual carol concert, are part of the community liaison within the preschool. This year it was unable to go ahead due to the PANDEMIC

The church have been very supportive and the hall during this time was only accessed by the preschool.

The staff have continued to attend relevant training sessions online. First aid was deferred in line with EYE guidance however staff were still valid first aiders.

During lockdown Christine Hipgrave, the settings Manager, phoned staff to check on wellbeing and emailed families and rang vulnerable families to keep in touch and support. The staff kept contact through TAPESTRY.

Staff meetings were continued through zoom as well as committee meetings.

Financial Review

The annual accounts show a surplus of £665 the financial year ending 31/7/2019– The pre-school finances have continued to improve with close monitoring from the committee. The running costs of the pre-school have continued to be covered by the fees. The pre-school has successfully paid into the allocated pension scheme and increased wages in line with the national living wage increase. This is something that needs to be closely monitored as the living wage continues to increase and the hourly charge for the pre-school may need to increase in the future. The staff did not receive an annual pay rise; this was taken into consideration with regards to the living wage increasing and all members of staff received a rise according to their qualifications and position within the pre-school.

Fundraising activities were undertaken and a total of £2,186 was raised. Fundraising was a key focus of the committee this year to ensure the pre-school could purchase any necessary equipment and has therefore increased again compared to previous years.

The Preschool has a balance of £5,436 in the fundraising account and a balance of
£4,103 in the main current account.

Reserves Policy

The Reserve account balance stands at £ 2,135. As with previous years the Committee have agreed to boost the balance over the next year to 12 months to £3000 to cover unexpected eventualities.

Volunteers

We would like to thank all the volunteers, especially the committee members, who work tirelessly for the benefit of the preschool and ultimately the children.

Structure, governance and management

The preschool adopts the Preschool Learning Alliances constitution. The membership of the committee includes a Chairperson, Treasurer, Secretary and several Trustees. These individuals are nominated and ratified at the AGM. All are current or previous parents to children at the preschool.

The pre-school has a close strong committee, with the current Chair being involved before she stepped up. This has resulted in together building up the fundraising account and supporting the general running of the preschool,

through their decision making.

The committee members are responsible for making decisions on all matters of general concern and importance to the preschool including the hourly rate charged for its sessions and any pay increases. The hourly rate was increased to £5.72 from January 2020 to cover the increasing staff costs resulting from the introduction of the national living wage and increase the overall cash flow. The committee regularly reviewed the finances and the annual membership was increased from £20 - £25 from September 2016 and has remained the same.

The day to day running of the preschool is delegated to the Preschool Manager. The committee meet a minimum of 3 times over the year and minutes of these meetings are available if requested.

Administrative Information

The Committee comprised of the following members:

Chairperson: Hannah Etwell – registered person for Ofsted (from September 2020)

Treasurer: Amy Biggs (from October 2016)

Secretary: Jade Richardson (from September 2020 from being a trustee)

Preschool Manager: Christine Hipgrave

Trustees: Stephanie Twine, Rebecca Pett, Michelle Trewin, Hannah Hesling and Steve Kelso, Charlotte Laslett

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2021

Pearl Accountants

Chalk Hill Pre-School

Registered Charity No. 1033149

For the Year Ended 31st July 2021

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepares on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and Payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable VAT.

2 Funds

The School maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Chalk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2021

		2021		2020
		£	£	£	£
Receipts				
	Fees Non EYEE		18,657		12,144
	EYEE Fees		46,791		60,956
	HMRC Grant		0		1,824
	MISC.		1,646		2,149
	Fund Raising event		207		0
Total Receipts			67,301		77,074
Payments					
	Wages and Contractors	58,661		62,844	
	Rent	10,543		6,637	
	Telephone	1,346		1,029	
	Payroll services	527		1,094	
	Equipment	121		854	
	Cleaning and Hygiene	520		448	
	Consumables and Expense claims	157		123	
	Craft and activities	0		151	
	Resources	550		293	
	General Administration	318		190	
	Sundries	302		234	
	Uniform	138		65	
	Christmas Gifts	207		551	
	Insurance	767		0	
	Easter Fayre	0		108	
	Accountancy/Independent Examination	500		0	
Total Payments			74,659		74,619
Surplus/ (Deficit) for the Year			-7,358		2,454
	Funds brought forward as at 1st August		14,128		11,674
	Funds carried forward as at 31st July		6,770		14,128

Chalk Hill Pre-School

Registered Charity No. 1033149

Statements of Assets & Liabilities
For the Year Ended 31st July 2021

		Opening Balance at 1st August 2020 £	Movement in the year £	Closing Balance at 31st July 2021 £
1	Cash Funds			
	NatWest current ****2033	7,303	-6,730	573
	NatWest reserve ****2041	2,687	10	2,697
	NatWest current ****2510	4,139	-642	3,497
	Petty Cash	0	0	0
	Total Cash Funds	14,128	-7,361	6,767

		2021 £	2020 £
2	Assets		
	Furniture & Equipment	12,000	12,000

		2021	2020
3	Liabilities		
	Rent	0	3,319
	HMRC PAYE & NIC	200	242
	Insurance	0	360
	MISC.	248	238
	Independent Examinations Fee	1,000	1,000
		1,448	5,158

Approved H Etwell ..... Mrs H Etwell

Trustee

Approved A P Briggs ..... Mrs A Briggs

Trustee

Independent examiner's report to the trustees of Chalk Hill Pre School

I report to the trustees on my examination of the accounts of Chalk Hill Pre School (the Trust) for the year ended 31st July 2021

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act')

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section145 (5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with these records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Paul Lau MAAT B.A. (hon) Econ
Accountant
Pearl Accountants
73 Parkway
Eastbourne
East Sussex
BN20 9DZ

Date: 27/05/2022

Independent examiner's report to the trustees of Chalk Hill Pre School

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Eastbourne
East Sussex
BN20 9DZ

Date: 27/05/2022

CHALK HILL PRE-SCHOOL

England & Wales - Charity number 1033149

Accounts

Chalk Hill Pre-school & Toddler Group

Trustees Annual Report

Charity Registration Number 1033149

Vicki Dundas - Chairperson

30th September 2020

Aim & Purposes

Chalk Hill Preschool and Toddler Group provides Preschool education, in line with the Early Years Foundation Stage (EYFS) for children in the local area from the ages of 2 – 4 years. The preschool is open 38 weeks of the year (as per East Sussex County Council (ESCC) term timetable), 5 days per week. Sessions are offered as follows:

- Monday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Tuesday: 9.15am – 12.15pm / 9.15am – 1.15pm
- Wednesday: 9.15am – 12.15pm / 9.15am – 2.00pm
- Thursday: 9.15am – 12.15pm / 9.15am – 2.15pm
- Friday: 9.15am – 12.15pm / 9.15am – 2.15pm

The Preschool's OFSTED registration allows a maximum of 30 children to attend Monday, Tuesday and Friday, 16 on a Wednesday and 22 on a Thursday. Children are divided by age into 2 groups – Caterpillars (2 – 3 years) and Butterflies (3 – 4 years). A toddler group is run on a Wednesday for local families from children from birth – 4 years old. The Preschool and Toddler group runs from St Mary's Church hall, the local church in Willingdon.

Objectives and Activities

The Preschool is committed to offering low cost preschool care for approximately 40 children on an annual basis. The intake is generally from the local community and the preschool has a waiting list for children wishing to start in September annually. Occasionally places become available within the year and these are offered to children from the waiting list.

Children are offered up to 15 hours of free Early Years Education Entitlement (EYEE) once they become eligible – this is paid by ESCC. Those that are eligible for 30 hours funding or 2year old funding we also accept with no restrictions.

Our current hourly rate charged is £5.60 the same charge that is made to those children not yet eligible for the EYEE funding or children who do not use all their entitlement per week. The committee annually review the projected income in order to cover the cost of running the preschool on a non-profit basis. The running costs include staff salaries, rent, training, administrative expenses, food and drink, insurances and resources.

Fundraising is undertaken to fund new equipment, storage and visitors to the setting.

Achievements & Performance

Over the past year the Preschool has had many successful fund raising events, such as a Quiz night, Christmas Fayre, Easter Fayre, fancy dress days and cakes sales. Revenue from these events has meant that equipment has been replaced and new resources purchased. These items are selected by the manager and the staff at the preschool to improve the children's experience whilst in the preschool's care. The Manager also arranged visitors to the setting, such as Drusilla's the local zoo and Entertainers for the Christmas and end of term parties.

The preschool has fostered links with the local primary / infant schools in order to help with the children's transition to school and feedback from local schools has been encouraging. Sadly due to Covid restrictions the usual school transition visit to the local school was unable to go ahead. But phone and email contact still went ahead.

The preschool is always reviewing the way in which parents are kept informed. Parents are invited, twice a year, to one to one sessions with the Child's keyworker at the relevant stages of the EYFS on the Child's progress. Over the past four years the preschool has also used its website, after a redesign and relaunch in September 2015 and Facebook pages to keep parents informed and introduced a text messaging service for parents. Feedback is sought via an annual parent's questionnaire and any issues raised are dealt with.

The preschool has close links with St Mary's Church and its officials who are regular visitors to the setting and trips to the church, including the annual carol concert, are part of the community liaison within the preschool.

The staff have continued to attend relevant training sessions (including first aid and child protection).

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Financial Review

The annual accounts show a surplus of £2,454 the financial year ending 31/7/2020– The pre-school finances have continued to improve with close monitoring from the committee. The running costs of the pre-school have continued to be covered by the fees. The pre-school has successfully paid into the allocated pension scheme and increased wages in line with the national living wage increase. This is something that needs to be closely monitored as the living wage continues to increase and the hourly charge for the pre-school may need to increase in the future. The staff did not receive an annual pay rise; this was taken into consideration with regards to the living wage increasing and all members of staff received a rise according to their qualifications and position within the pre-school.

Fundraising activities were undertaken and a total of £1,098 was raised. Fundraising was a key focus of the committee this year to ensure the pre-school could purchase any necessary equipment and has therefore increased again compared to previous years.

The Preschool has a balance of £4,139 in the fundraising account and a balance of £7,303 in the main current account.

Reserves Policy

The Reserve account balance stands at £ 2,687. As with previous years the Committee have agreed to boost the balance over the next year to 12 months to £3000 to cover unexpected eventualities.

Volunteers

We would like to thank all the volunteers, especially the committee members, who work tirelessly for the benefit of the preschool and ultimately the children.

Structure, governance and management

The preschool adopts the Preschool Learning Alliances constitution. The membership of the committee includes a Chairperson, Treasurer, Secretary and several Trustees. These individuals are nominated and ratified at the AGM. All are current or previous parents to children at the preschool.

The pre-school has a close strong committee, this has resulted in together building up the fundraising account and supporting the general running of the preschool, through their decision making. The current Chair is stepping down once the AGM has nominated a new

Chair Person in the new term. There are several members of the current committee who are already involved and are suitable for this role.

The committee members are responsible for making decisions on all matters of general concern and importance to the preschool including the hourly rate charged for its sessions and any pay increases. The hourly rate was increased to £5.60 from February 2020 to cover the increasing staff costs resulting from the introduction of the national living wage and increase the overall cash flow. The committee regularly reviewed the finances and the annual membership was increased from £20 - £25 from September 2016.

The day to day running of the preschool is delegated to the Preschool Manager.
The committee meet a minimum of 3 times over the year and minutes of these meetings are available if requested.

Administrative Information

The Committee comprised of the following members:

Chairperson: Vicki Dundas – registered person for Ofsted (from September 2018)

Treasurer: Amy Biggs (from October 2016)

Secretary: Nina Hewlett

Preschool Manager: Christine Hipgrave

Trustees: Jade Richardson, Hannah Etwell, Kelly Hardy

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2020

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2020

Notes to the Accounts

1 Accounting Policies

1.1 Basis of Accounting

The Financial Statements have been prepares on a receipts and payments basis in accordance with Section 133 of the Charities Act 2011.

1.2 Fixed assets

Fixtures, fittings and office equipment

Equipment used within the school premises is not depreciated.

1.3 Incoming resources

Collections are recognised when received by or on behalf of the school.

1.4 Grants receivable

Grants and donations are only included in the receipts and Payments account when the school has received them.

1.5 Resources used

Expenditure is recognised in the period in which it is incurred and allocated to the appropriate cost centre. Expenditure includes irrecoverable
VAT.

2 Funds

The School maintains a general fund and a restricted fund for physical health, oral hygiene and healthy eating.

Chalk Hill Pre-School Registered Charity No. 1033149

Receipts and Payments Account
For the Year Ended 31st July 2020

			2020		2019
		£	£	£	£
Receipts					
	Fees Non EYEE		12,144		25,151
	EYEE Fees		60,956		51,896
	HMRC Grant		1,824		0
	MISC.		2,149		0
	National Lottery Grants				9,963
	Donation: Barclays				802
	Donations: Misc				800
	Fund Raising event				2,186
Total Receipts			77,074		90,797
Payments					
	Wages and Contractors	62,844		66,017	
	Rent	6,637		9,956	
	Telephone	1,029		968	
	Payroll services	1,094		702	
	Equipment	854		7,768	
	Cleaning and Hygiene	448		0	
	Consumables and Expense claims	123		2,060	
	Craft and activities	151		329	
	Resources	293		146	
	General Administration	190		793	
	Sundries	234		560	
	Uniform	65		113	
	Christmas Fayre	551		0	
	Easter Fayre	108		0	
Total Payments	Accountancy/Independent Examination	0		720	
Surplus/ (Deficit) for the Year			74,619		90,132
			2,454		665
	Funds brought forward as at 1st August		11,674		11,009
	Funds carried forward as at 31st July		14,128		11,674

Chalk Hill Pre-School Registered Charity No. 1033149

Statements of Assets & Liabilities
For the Year Ended 31st July 2020

		Opening Balance at 1st August 2019 £	Movement in the year £	Closing Balance at 31st July 2020 £
1	Cash Funds			
	NatWest current ****2033	4,103	3,200	7,303
	NatWest reserve ****2041	2,135	552	2,687
	NatWest current ****2510	5,436	(1,297)	4,139
	Petty Cash	0	0	0
	Total Cash Funds	11,674	2,454	14,128

		2020 £	2019 £
2	Assets		
	Furniture & Equipment	12,000	12,000

		2020	2019
3	Liabilities		
	Rent	3,319	1,106
	HMRC PAYE & NIC	242	249
	Insurance	360	0
	MISC.	238	0
	Independent Examinations Fee	1,000	500
		5,158	1,855

Approved…… Mrs H Etwell

Chair

Approved…… Mrs A Briggs

Trustee

Independent examiner's report to the trustees of Chalk Hill Pre School

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Accountant
Pearl Accountants
73 Parkway
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East Sussex
BN20 9DZ

Date:

Registered Charity No. 1033149

CHALK HILL PRE-SCHOOL

RECEIPTS AND PAYMENTS ACCOUNT

FOR THE YEAR ENDED 31 JULY 2020

Pearl Accountants

Chalk Hill Pre-School Registered Charity No. 1033149

For the Year Ended 31st July 2020

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For the Year Ended 31st July 2020

			2020		2019
		£	£	£	£
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	Christmas Fayre	551		0	
	Easter Fayre	108		0	
Total Payments	Accountancy/Independent Examination	0		720	
Surplus/ (Deficit) for the Year			74,619		90,132
			2,454		665
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Chalk Hill Pre-School Registered Charity No. 1033149

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	Total Cash Funds	11,674	2,454	14,128

		2020 £	2019 £
2	Assets		
	Furniture & Equipment	12,000	12,000

		2020	2019
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	Rent	3,319	1,106
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