

Church Preen Pre-school AGM

16th September 2020

Chair's report

I had the pleasure of taking the Chair of the Pre-school in April 2020 following the resignation of Claire Selby. Claire held the role for many years, chairing the Pre-school through some tough times. The Committee and I would like to thank her for her commitment and service.

We ended the previous academic year (2018/19) on uncertain terms as we knew we had to register at least 3 children for their experience to be beneficial. Fortunately we succeeded and started the new academic year (2019/20) with 3 children enrolled. Subsequently this increased to 4 children with several new parents registering their interest for their child in the future. Then, the COVID-19 pandemic hit and normal life as we knew it changed overnight. Maria and the team did a great job of keeping up to date and complying with the constantly changing advice from the Government, as well as keeping parents informed of the situation at Pre-school as the pandemic evolved. From 16th March, in line with Government guidance, Pre-school moved to the delay phase of the COVID-19 combat plan, isolating those with symptoms for 7 days. Full lockdown came into force on 23rd March, and during lockdown, Maria and the team continued to provide educational resources for our enrolled children, via email. The Pre-school was re-opened to care for key-worker children for a few weeks before the start of the summer holidays, in advance of fully reopening to all children at the start of the 2020/21 academic year, with COVID-19 precautions in place.

Over the year, we were able to advertise and fill a Deputy role as well as an Assistant role to replace Felicity Clark. We were sad to see Felicity go but would like to thank her for her contribution to the success of the Pre-school during her time with us. I would like to welcome our new Deputy, Marie Instan, and our new Assistant, Jemma Pugh, to the Pre-school, and to thank them for their continued support and enthusiasm over what has been a very unusual year. Although it does mean we have sadly lost them from the Committee, we are delighted that they are still playing an active part in developing the Pre-school. Maria, Marie and Jemma make a great team and I have every confidence they will work together well to provide the very best educational experience for the children and take the Pre-school forward into the future.

Before lockdown, the connection between Pre-school and the school was going from strength to strength. Pre-school was able to offer hot meal provision and wrap around care by utilising the school's facilities, as well as being able to join in with school events, for example, the Olympic athlete visit. The school gained positive feedback from teachers and pupils regarding their interaction with the Pre-schoolers, and strengthening the link between the two establishments served to promote the feed-in from Pre-school to Reception. Sadly, this interaction stopped due to COVID-19, however I look forward to re-establishing this connection once it is safe to do so.

Sadly, the unexpected events of this academic year have thwarted our fundraising activities. We had a very successful “Breakfast with Santa” in December with the school which was well attended and enjoyed by both children and parents. Huge thanks go to Marie Instan and Clare Walshaw for their involvement in organising this and making it such a huge success. In this next year, we will resume our fundraising activities with renewed vigour, exploring alternative methods compliant with any COVID-19 restrictions. So all fundraising ideas are very welcome!

Previously, Neville Ward confirmed that Shropshire County Council was committed to fund the Pre-school for the 2019/20 academic year, which gave us much welcomed security. I am pleased to report that following a Zoom meeting with Neville earlier this year, the Council have committed to funding the Pre-school for 18 hours per week for the 2020/21 academic year, so that we now offer service provision from Monday-Wednesday. This was a great relief considering the substantial financial pressures that the pandemic has put upon the Government and the Councils this year. I would like to take this opportunity to thank Neville and Shropshire County Council for their continued support which has been greatly appreciated by everyone involved with the Pre-school. Their understanding and patience over the past year has been incredibly encouraging and has shown that they really do value the service we provide to the community.

Special thanks must go to Marie and her parents who have helped maintain the facilities at the hall over the past year, popping over to re-felt the shed roof and tidying up after storms, to name but a few. It's thoughtful gestures like this that make you realise what a super team we have.

In closing, I wish to express my sincere gratitude to Maria, Marie and Jemma who have worked so hard whilst remaining cheerful and positive during these unprecedented, unsettling and challenging times. You are all great assets to the Pre-school, adored by the children and you make this place the great setting that it is. I would also like to thank the members of the Committee (past and present) for their hard work and sacrificed time to ensure the success of the Pre-school. Many of you have tirelessly sought to promote the Pre-School wherever possible from strategic leaflet drops round the county to finding new areas to put up advertising banners. This is in addition to fulfilling your role on the Committee as well as fitting in everyday life (e.g. work, family) all whilst trying to survive a pandemic. You are all amazing.

I am sure that this year the Pre-school will go from strength to strength. We have a solid footing on which to start the new academic year, knowing we have a great team already in place along with financial support from the Council and new faces with fresh ideas joining the Committee. Thank you all and well done.

Kind Regards,

Abi Clutterbuck-James

DRAFT

Receipts and Payments

Year ended 31st August	2020	£
Nursery Education Funding	19000	Sustainability
Parents' Fees	3358	
Fundraising	512	
Other Receipts	0	
Total Receipts	1800	
	-1800	from d.a.
	29682	

Advertising	159
Insurance	749
Wages	24826
Expenses	0
Payroll Processing	229
Telephones	142
Rent	1335
Consumables	206
Dance	0
Training	248
Petty Cash	350
Ofsted	35
Sundry	162
	28441
Net Receipts	1241
	£ 1241

Closing Bal 31 Aug 20 - £3264.48

19/10/20



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Church Preen Pre School

On accounts for the year
ended

31st August 2019 and
31st August 2020

Charity no
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

The charity's trustees consider that an audit is not required for this year under section 144 of the Act and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the applicable Directions given by the Charity Commission (under section 145(5)(b) of the Act, and
- to state whether particular matters have come to my attention

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no material matters have come to my attention (~~other than that disclosed below *~~) which gives me cause to believe that in any material respect:

- ~~accounting records were not kept in accordance with section 130 of the Charities Act or~~
- ~~the accounts do not accord with the accounting records~~

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date: 19/09/2020

Name: Nicola Millington

Relevant professional
qualification(s) or body
(if any):

Association Of Accounting Technicians (Member)

Address:	Rognes Retreat
	Hughley, Shrewsbury,
	Shropshire, SY5 6NT.

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

I have no matters of concern to raise.
Accounts are kept neat and accurate.
All transactions match with the bank statements.