

WEST GREEN PLAYGROUP

England & Wales · Charity number 1032801

Details

Status Registered

Legal form Other

Registered 1994-02-11

Register [View on the Charity Commission register](#)

Contact

Address 21a Apple Tree Road
Tottenham
London
N17 6PJ

Phone 02088855445

Email INFO@WESTGREENPLAYGROUP.ORG.UK

Website westgreenplaygroup.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS.

Activities: The principle activity of the West Green Playgroup is the provision of pre-school playgroup activities. It offers a safe and welcoming environment for children between the ages of 2 and 5 years old where they can make friends, play, learn and make a smooth transition to school. Regular fundraising events are organised to help maintain and enhance the existing facilities.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** IN PRACTICE TOTENHAM AND SURROUNDING AREAS.
- Haringey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£242,022	£219,734	-	-
2023-08-31	£228,572	£188,066	-	-
2022-08-31	£219,659	£165,787	-	-
2021-08-31	£179,858	£153,053	-	-
2020-08-31	£171,807	£166,399	-	-

Trustees

Name	Role	Appointed
Margaret Ryan	Chair	2021-11-18
Anneliese Gamper		2017-12-11
Katherine Aldridge Smith		2018-11-01
Rachel Healy		2021-11-18
Tonya Ouaddane Manager		2016-01-28

WEST GREEN PLAYGROUP

England & Wales - Charity number 1032801

Accounts

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Legal and administrative information

Charity Number

1032801

Financial Year

1 September 2023 to 31 August 2024

Trustees at 31 August 2024

Margaret Ryan – Chairperson (appointed 18 November 2021)
Rachel Healy – Treasurer (appointed 18 November 2021)
Tonya Ouaddane - Manager (appointed 28 January 2016)
Annelise Gamper – General Member (appointed 11 December 2017)
Kate Aldridge – General Member (appointed 1 November 2018)

The existing trustees appoint new trustees following the provisions laid out in the organisation's Constitution.

Legal Status

Unincorporated Charity

Governing

PLA Model Constitution adopted 21 January 2016

Objectives

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

Correspondence Address

West Green Playgroup
21a Apple Tree Road,
Tottenham
London N17 6PJ

Independent Examiner

Holder & Combes Accounting Ltd
Association of Chartered Certified Accountants
117 Farringdon Road
London EC1R 3BX

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

The Trustee Report

The Committee has pleasure in presenting their report, together with financial statements for the period ended 31 August 2024.

The most recent document constituting the playgroup was signed on 21 January 2016. As a member of the Pre-School Learning Alliance, membership number 23785, the playgroup follows its publication guidelines.

The principal activity of the trust is the provision of pre-school playgroup activities.

The West Green Playgroup offers a safe and welcoming place for children between 2 and 5 by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. The Playgroup also encourages the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Main fundraising activities

The West Green Playgroup relies on the money raised through our fundraising efforts to purchase or replace most of the toys and equipment the children use. It is the parents and carers contribution to events that dictate their success.

During the year the Playgroup fundraising events included Christmas Decorations, East Egg Hunt, Photos, and a Summer Fayre.

Organisation and Management

The charity is managed by a Management Committee which would normally meet regularly, at least 6 times a year, to ensure that the Playgroup complies with its aims and is properly managed. The Committee Members are normally elected at the Annual General Meeting and hold office for one year but are able to stand for re-election unless a member has served for ten consecutive years.

Trustee Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements each year in accordance with the current regulations. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the year. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Financial Review

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011. Therefore, the surplus shown on the Income and Expenditure Account of £22,288 (2023: £40,506) does not take account of any liabilities that may be owed by the Playgroup or amounts due to the Playgroup at the period end. The surplus is in line with the expectations of the Trustees, and the Trustees are now in a position to hold sufficient reserves to cover variable running costs for at least 6 months and to have a contingency for repairs and maintenance to the nursery building and any other emergencies.

The playgroup continues to be run on a not for profit basis, with any surplus to be ploughed back to pay for running costs and resources.

Signed on behalf of the Trustees

Margaret Ryan
.....
5F68D0B8B4794D4.....

Date

18/6/2025 | 16:59 BST
.....

WEST GREEN PLAYGROUP

INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

Independent examiner's report to the Trustees of West Green Playgroup

I report on the accounts of the West Green Playgroup for the year ended 31 August 2024, which are set out on pages 1 to 5.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

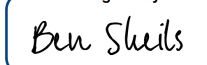
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:


6B7D20EBAC2B4D2...

Name: Ben Sheils FCCA

Relevant professional qualification or body: ACCA

Address: 117 Farringdon Road, London, EC1R 3BX

Date: 19/6/2025 | 10:26 BST

WEST GREEN PLAYGROUP**INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024**

	2024	2023
INCOME RESOURCES FROM GENERATED FUNDS		
<u>Activities for generating funds</u>		
Donations and Fundraising	327	2,986
<u>Investment income</u>		
Bank interest	575	176
INCOME RESOURCES FROM CHARITABLE ACTIVITIES		
Grants	145,023	107,743
Fees	93,110	115,820
Sundry income	2,987	1,847
	<u>241,120</u>	<u>225,410</u>
TOTAL INCOME RESOURCES	242,022	228,572
COSTS OF GENERATING FUNDS		
Advertising/fundraising	<u>-</u>	<u>-</u>
CHARITABLE ACTIVITIES		
Salaries	153,208	129,098
Pension costs	2,590	2,289
Agency costs	9,936	-
Premises costs	15,293	12,044
Training	1,403	825
Sundries	9,558	4,016
Insurance	-	1,327
Cleaning	1,650	1,381
Postage, phone, internet and stationery	2,435	1,755
Supplies and equipment	11,129	10,219
Travel, outings and activities	6,898	5,255
Garden project	-	13,393
Depreciation	1,129	2,433
	<u>215,229</u>	<u>184,035</u>
GOVERNANCE COSTS		
Accountancy fee	1,440	1,320
Ofsted/DBS	152	289
Legal and professional fees	2,913	2,422
	<u>4,505</u>	<u>4,031</u>
TOTAL RESOURCES EXPENDED	219,734	188,066
NET INCOME FOR THE YEAR	<u>22,288</u>	<u>40,506</u>
TOTAL FUNDS BROUGHT FORWARD	171,082	130,576
TOTAL FUNDS CARRIED FORWARD	<u>193,370</u>	<u>171,082</u>

WEST GREEN PLAYGROUP

England & Wales - Charity number 1032801

Accounts

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Legal and administrative information

Charity Number

1032801

Financial Year

1st September 2022 to 31st August 2023

Trustees at 31st August 2023

Margaret Ryan – Chairperson (appointed 18 November 2021)

Rachel Healy – Treasurer (appointed 18 November 2021)

Tonya Ouaddane - Manager (appointed 28 January 2016)

Annelise Gamper – General Member (appointed 11 December 2017)

Kate Aldridge – General Member (appointed 01 November 2018)

The existing trustees appoint new trustees following the provisions laid out in the organisation's Constitution.

Legal Status

Unincorporated Charity

Governing

PLA Model Constitution adopted 21st January 2016

Objectives

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2023

Correspondence Address

West Green Playgroup
21a Apple Tree Road,
Tottenham
London N17 6PJ

Independent Examiner

Sara Graff & Co
Chartered Accountants
28 Minchenden Crescent
London N14 7EL

The Trustee Report

The Committee has pleasure in presenting their report, together with financial statements for the period ended 31st August 2023.

The most recent document constituting the playgroup was signed on 21st January 2016. As a member of the Pre-School Learning Alliance, membership number 23785, the playgroup follows its publication guidelines.

The principal activity of the trust is the provision of pre-school playgroup activities.

The West Green Playgroup offers a safe and welcoming place for children between 2 and 5 by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. The Playgroup also encourages the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Main fundraising activities

The West Green Playgroup relies on the money raised through our fundraising efforts to purchase or replace most of the toys and equipment the children use. It is the parents and carers contribution to events that dictate their success.

During the year the Playgroup fundraising events included Christmas decorations, East Egg Hunt, Photos, and a Summer Fayre. £840 was also raised by Middlesex University.

Organisation and Management

The charity is managed by a Management Committee which would normally meet regularly, at least 6 times a year, to ensure that the Playgroup complies with its aims and is properly managed. The Committee Members are normally elected at the Annual General Meeting and hold office for one year but are able to stand for re-election unless a member has served for ten consecutive years.

Trustee Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements each year in accordance with the current regulations. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the year. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011. Therefore, the surplus shown on the Income and Expenditure Account of £40,506 (2022 £50,486) does not take account of any liabilities that may be owed by the Playgroup or amounts due to the Playgroup at the period end. The surplus is in line with the expectations of the Trustees, and the Trustees are now in a position to hold sufficient reserves to cover variable running costs for at least 6 months and to have a contingency for repairs and maintenance to the nursery building and any other emergencies. We have spent £13,393 on the enhancement of the nursery gardens during the financial year.

The playgroup continues to be run on a not for profit basis, with any surplus to be ploughed back to pay for running costs and resources.

Signed on behalf of the Trustees

Margaret Ryan
.....

Date

27.06.24
.....

Independent examiner's report to the trustees of West Green Playgroup

I report on the accounts of the West Green Playgroup for the period ended 31 August 2023, which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Sara Graff
Relevant professional qualification or body: ACA ATII
Address: 28 Minchenden Crescent London N14 7EL
Date 26 June 2024

WEST GREEN PLAYGROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2023

	2023	2022
INCOME RESOURCES FROM GENERATED FUNDS		
<u>Activities for generating funds</u>		
Donations and Fundraising	2,986	3,424
<u>Investment income</u>		
Bank interest	176	6
INCOME RESOURCES FROM CHARITABLE ACTIVITIES		
Grants	107,743	136,558
Fees	115,820	80,850
Sundry income	1,847	2,251
	225,410	219,659
TOTAL INCOME RESOURCES	228,572	223,089
COSTS OF GENERATING FUNDS		
Advertising/fundraising	-	-
CHARITABLE ACTIVITIES		
Grant repayment	-	15,966
Salaries	129,098	113,508
Pension costs	2,289	5,538
Premises costs	12,044	9,840
Training	825	148
Sundries	4,016	3,531
Insurance	1,327	1,288
Cleaning	1,381	1,603
Postage, phone, internet and stationery	1,755	2,463
Supplies and equipment	10,219	7,068
Travel, outings and activities	5,255	2,076
Garden project	13,393	1,000
Depreciation	2,433	1,758
	184,035	165,787
GOVERNANCE COSTS		
Accountancy fee	1,320	1,320
Ofsted/DBS	289	104
Legal and professional fees	2,422	5,392
	4,031	6,816
TOTAL RESOURCES EXPENDED	188,066	172,603
NET INCOME FOR THE YEAR	40,506	50,486
TOTAL FUNDS BROUGHT FORWARD	130,576	80,090
TOTAL FUNDS CARRIED FORWARD	171,082	130,576

WEST GREEN PLAYGROUP

England & Wales - Charity number 1032801

Accounts

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Legal and administrative information

Charity Number

1032801

Financial Year

1st September 2020 to 31st August 2021

Trustees at 31st August 2021

Annaliese Gamper – Co-Chairperson	Appointed 01/11/2017
Kate Aldridge – General Member	Appointed 01/11/2018
Tonya Ouaddane - Manager	Appointed 28/11/2016
Simone Businaro – Treasurer	Appointed 14/11/2019

The existing trustees appoint new trustees following the provisions laid out in the organisation's Constitution. However, due to the pandemic, the trustees have remained in situ since 2019 and no formal reappointment or re-election has taken place.

Legal Status

Unincorporated Charity

Governing

PLA Model Constitution adopted 21st January 2016

Objectives

To enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2021

Correspondence Address

West Green Playgroup
21a Apple Tree Road,
Tottenham
London N17 6PJ

Independent Examiner

Sara Graff & Co

Chartered Accountants
28 Minchenden Crescent
London N14 7EL

The Trustee Report

The Committee has pleasure in presenting their report, together with financial statements for the period ended 31st August 2021.

The most recent document constituting the playgroup was signed on 21st January 2016. As a member of the Pre-School Learning Alliance, membership number 23785, the playgroup follows its publication guidelines.

The principal activity of the trust is the provision of pre-school playgroup activities.

The West Green Playgroup offers a safe and welcoming place for children between 2 and 5 by offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability. The Playgroup also encourages the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas.

Main fundraising activities

The West Green Playgroup relies on the money raised through our fundraising efforts to purchase or replace most of the toys and equipment the children use. It is the parents and carers contribution to events that dictate their success.

Due to Covid-19 we were restricted as to our traditional fund-raising methods, although we did manage to hold an Easter Hunt.

We did start a Crowd Funding page in 2020 to try and obtain additional funds to support the nursery going forward but only £20 was received in the year to 31 August 2021.

Organisation and Management

The charity is managed by a Management Committee which would normally meet regularly, at least 6 times a year, to ensure that the Playgroup complies with its aims and is properly managed. However, due to lockdown during part of the financial year, fewer meetings took place. The Committee Members are normally elected at the Annual General Meeting and hold office for one year but are able to stand for re-election unless a member has served for ten consecutive years. Due to Covid 19 no elections have taken place since the start of the pandemic and so the same trustees have remained in situ.

Trustee Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements each year in accordance with the current regulations. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the year. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

The accounts have been prepared on a receipts and payments basis in accordance with the Charities Act 2011. Therefore, the surplus shown on the Income and Expenditure Account of £28,098 (2020 Deficit £1,004) does not take account of any liabilities that may be owed by the Playgroup or amounts due to the Playgroup at the period end. The surplus is in line with the expectations of the Trustees, and the Trustees are now in a position to hold 3 to 6 months running costs in reserve in order to be able to fund playgroup in the case of any future emergencies. The playgroup continues to be run on a not for profit basis, with any surplus to be ploughed back to pay for running costs and resources.

We also received a contribution of £5,000 from Pocket Living and £5,000 from HG towards the gardening project which had been paid for during the year to 31 August 2020.

Signed on behalf of the Trustees
Kate Aldridge

Date

.....18/6/2022.....
.....

WEST GREEN PLAYGROUP

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2021

	<u>68,373</u>	<u>38,207</u>	
	<u>80,090</u>	<u>51,992</u>	
	<u>80,090</u>	<u>51,992</u>	
	2021	2020	Notes
FIXED ASSETS			
Office Furniture and Equipment	24,623	24,623	
Less: Depreciation	<u>12,906</u>	<u>10,838</u>	Depreciation 15% x nbv
	<u>11,717</u>	<u>13,785</u>	
CURRENT ASSETS			
Community Bank Account	25,559	25,396	
Step Saver Interest Account	41,732	11,729	
Cash in Hand	1,082	1,082	
NET CURRENT ASSETS			
NET ASSETS			
CHARITY FUNDS			
Unrestricted funds			

The financial statements were approved by The Trustees and signed on their behalf:

.....Kate Aldridge.....

Trustee

.....18/6/2022.....

Date approved

WEST GREEN PLAYGROUP

	2021	2020
INCOME RESOURCES FROM GENERATED FUNDS		
<u>Activities for generating funds</u>		
Donations and Fundraising	1,008	10,023
<u>Investment income</u>		
Bank interest	285	41
INCOME RESOURCES FROM CHARITABLE ACTIVITIES		
Grants	111,031	109,311
Fees	56,716	51,953
Gardening refund	10,000	
Sundry income	2,111	479
	<u>179,858</u>	161,743
TOTAL INCOME RESOURCES	181,151	171,807
COSTS OF GENERATING FUNDS		
	412	
Advertising/fundraising		432
CHARITABLE ACTIVITIES		
Salaries	104,820	115,111
Pension costs	5,588	6,469
Premises costs	19,490	14,271
Training	1,433	
Sundries	3,416	2,245
Insurance	1,233	1,218
Cleaning	557	508
Postage, phone, internet and stationery	3,262	1,802
Supplies and equipment	4,755	5,132
Garden project	316	17,211
Depreciation	2,068	2,432

	<u>146,938</u>	166,399
	1,200	
	255	1,200
GOVERNANCE COSTS	<u>4,248</u>	
	<u>5,703</u>	289
Accountancy fee		
Ofsted/DBS	153,053	4,491
Legal and professional fees		5,980
TOTAL RESOURCES EXPENDED		172,811

NET INCOME FOR THE YEAR	28,098	- 1,004
TOTAL FUNDS BROUGHT FORWARD	51,992	52,996

TOTAL FUNDS CARRIED FORWARD

80,090

51,992

5

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2021

Independent examiner's report to the trustees of West Green Playgroup

I report on the accounts of the West Green Playgroup for the period ended 31 August 2021, which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

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Basis of independent examiner's report

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- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sara Graff
Relevant professional qualification or body: ACA ATII
Address: 28 Minchenden Crescent London N14 7EL
Date 10 June 2022

WEST GREEN PLAYGROUP

England & Wales - Charity number 1032801

Accounts

WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2020

Legal and administrative information

Charity Number

1032801

Financial Year

1st September 2019 to 31st August 2020

Trustees at 31st August 2020

Annaliese Gamper – Co-Chairperson	Appointed 01/11/2017
Kate Aldridge – General Member	Appointed 01/11/2018
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Simone Businaro – Treasurer	Appointed 14/11/2019

The existing trustees appoint new trustees following the provisions laid out in the organisation's Constitution. However, due to the pandemic, the trustees have remained in situ since 2019 and no formal reappointment or re-election has taken place.

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Governing

PLA Model Constitution adopted 21st January 2016

Objectives

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WEST GREEN PLAYGROUP

TRUSTEES REPORT FOR THE YEAR ENDED 31 AUGUST 2020

Correspondence Address

West Green Playgroup
21a Apple Tree Road,
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Independent Examiner

Sara Graff & Co
Chartered Accountants
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The Trustee Report

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Covid-19

The Playgroup has had to make some significant provisions considering COVID-19. Following Government guidance, we were forced to close from March to June 2020, although most of the staff continued to work in the background. We continued to receive DFE funding, but voluntary contributions and Fees ceased during the period and fundraising efforts have had to stop. In addition, our rent and many costs remained unchanged. We reopened our doors in mid-June with reduced numbers and in accordance with the new Government guidelines. In order to supplement our income, we started a Crowd Funding page to try and obtain additional funds to support the nursery going forward and thereby securing its future. By 31 August 2020 we had raised £8,074.

Main fundraising activities

The West Green Playgroup relies on the money raised through our fundraising efforts to purchase or replace most of the toys and equipment the children use. It is the parents and carers contribution to events that dictate their success.

As mentioned above, this financial year, due to Covid-19 we were restricted as to our traditional fund-raising methods, although we did manage to hold an autumn fair prior to lockdown.

As mentioned above, we have started a Crowd Funding page to try and obtain additional funds to support the nursery going forward and thereby securing its future.

Organisation and Management

The charity is managed by a Management Committee which would normally meet regularly, at least 6 times a year, to ensure that the Playgroup complies with its aims and is properly managed. However, due to lockdown during part of the financial year, fewer meetings took place. The Committee Members are normally elected at the Annual General Meeting and hold office for one year but are able to stand for re-election unless a member has served for ten consecutive years. Due to Covid 19 no elections have taken place since the start of the pandemic and so the same trustees have remained in situ.

Trustee Responsibilities

The Charities Act 2011 requires the trustees to prepare financial statements each year in accordance with the current regulations. The trustees are responsible for keeping proper accounting records, which disclose with reasonable accuracy at any time the financial position of the year. They are also responsible for safeguarding the assets of the trust and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Financial Review

The accounts have been prepared on receipts and payments basis in accordance with the Charities Act 2011. Therefore, the deficit shown on the Income and Expenditure Account of £1,004 (2019 Deficit £63,987) does not take account of any liabilities that may be owed by the Playgroup or amounts due to the Playgroup at the period end. The deficit is in line with the expectations of the Trustees, particularly given the effect of the pandemic and the Trustees are pleased with the monies raised from the Crowd Funding page.

We continued with the decision to design the garden as a play area for the children and we have invested heavily at a cost of £36,185 to provide a beautiful play area.

Our bookkeeper, Debbie Reid, of many years, also resigned at the end of the financial year, and this has made it difficult to trace some of the documentation for expenditure during the year. However, the independent accountant is satisfied that this has not impacted on the accuracy of the figures.

Unfortunately, our Independent Account, Sara Graff, suffered a family bereavement in June 2021, which has resulted in a delay to the submission of the accounts which were due to be filed with the Charity Commission by 30th June 2021.

Signed on behalf of the Trustees



.....
CATHERINE (KATE) ALDRIDGE

Date

9.8.2021

WEST GREEN PLAYGROUP

STATEMENT OF ASSETS AND LIABILITIES AS AT 31 AUGUST 2020

FIXED ASSETS	
Office Furniture and Equipment	24623
Less: Depreciation	<u>10838</u>
	<u>13785</u>
CURRENT ASSETS	
Community Bank Account	25396
Step Saver Interest Account	11729
Cash in Hand	1082
	<u>38207</u>
NET CURRENT ASSETS	<u>38207</u>
	<u>51992</u>
NET ASSETS	
	<u>51992</u>
CHARITY FUNDS	
Unrestricted funds	<u>51,992</u>

The financial statements were approved by The Trustees and signed on their behalf:



CATHERINE (KATE) ALDRIDGE

Trustee

9/8/2021

Date approved

Notes

Depreciation 15% x nbv

WEST GREEN PLAYGROUP

INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2020

	2020	2019
INCOME RESOURCES FROM GENERATED FUNDS		
<u>Activities for generating funds</u>		
Donations and Fundraising	10023	1172
<u>Investment income</u>		
Bank interest	41	98
INCOME RESOURCES FROM CHARITABLE ACTIVITIES		
Grants	109311	81462
Fees	51953	43996
Sundry income	479	1971
	<u>161743</u>	<u>127429</u>
TOTAL INCOME RESOURCES	171807	128699
COSTS OF GENERATING FUNDS		
Advertising/fundraising	432	670
CHARITABLE ACTIVITIES		
Salaries	115111	106618
Pension costs	6469	2882
Premises costs	14271	19725
Other staffing expenses		691
Sundries	2245	5016
Insurance	1218	1205
Cleaning	508	1354
Postage, phone, internet and stationery	1802	976
Supplies and equipment	5132	6054
Garden project	17211	36184
Travel and outings	0	960
Depreciation	2432	2862
	<u>166399</u>	<u>184527</u>
GOVERNANCE COSTS		
Accountancy fee	1200	1200
Ofsted/DBS	289	244
Legal and professional fees	4491	6045
	<u>5980</u>	<u>7489</u>
TOTAL RESOURCES EXPENDED	172,811	192,686
NET INCOME FOR THE YEAR	- 1,004	- 63,987
TOTAL FUNDS BROUGHT FORWARD	52,996	116,983
TOTAL FUNDS CARRIED FORWARD	51,992	52,996

Independent examiner's report to the trustees of West Green Playgroup

I report on the accounts of the West Green Playgroup for the period ended 31 August 2020, which are set out on pages 1 to 5.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Name: Sara Graff
Relevant professional qualification or body: ACA ATII
Address: 28 Minchenden Crescent London N14 7EL
Date 5th August 2021