



Lowdham  
Pre-school

## Trustees' report 2020-21

At the start of 2020 all appeared great, nice amount of children attending and staff ratios were high but manageable. In March 2020, COVID hit and we were forced to close from March until the end of May. Staff were maintained to complete any necessary training and children were sent learning packs and focus week sheets to home regularly. We were welcoming pictures and videos coming in.

From May through to December we saw restriction after restriction and did embrace a huge PPE cleaning regime and costings; this didn't really ease throughout the year. The staff were coming together to ensure that they remained safe as well as everyone else. I was and still am 100% proud of the team.

We tried to maintain normality for the children but often had disruptions in attendance due to isolating children or staff, although as a whole we did well to remain open and keep our provision consistent. We asked parents to drop children off at the door and put on hold the "stay and play" sessions for parents and toddlers.

We saw an overall change in children's behaviour of which I'm sure we will continue to do so further down the line. We adapted our provision to try and manage these behaviours but we feel the behaviours displayed were due to isolation.

On a positive note, the children seemed to settle better when being dropped off at the door. Although staff were initially anxious surrounding COVID, they settled back well and morale is very high. We have appointed Launa as our mental health first aider and working closely with her, we are aiming to ensure staff morale is monitored and kept high.

The learning packs were well received and it was lovely to see families fully embracing their time together.

We did end 2020 – 2021 with a high amount of qualified staff and therefore we are monitoring costs - but what a lovely place to be in.

Becky the manager returned after a short maternity leave, placing the roles back to the following:

Becky – Manager, Tracy - Deputy, Catherine and Louise – Room Leaders.

We introduced Charlotte and Kirsty to the team at the end of 2021 who have been great assets to the team.

Unfortunately, due to COVID we were unable to host any fundraising events, although the academic year 2021 – 2022 appears brighter with already a Christmas fundraiser on the cards and the Brains Quiz in March of next year.

# Lowdham Pre-School

Lowdham Village Hall, Main Street, Lowdham, Notts., NG14 7BD

Registered Charity No. 1032534

Financial Statements for the Year Ended 31<sup>st</sup> August 2021

## RECEIPTS and PAYMENTS ACCOUNT

	2021	2020
<b>RECEIPTS</b>		
Fees	33763	20766
Funding	72522	79960
HMRC Grants, JRS, Refunds	317	8459
Breakfast Club	5122	8404
Holiday Club	2414	236
	<u>114138</u>	<u>117825</u>
<b>FUNDRAISING RECEIPTS</b>		
Brains	-	-
Co-Op	-	-
Other	124	805
	<u>124</u>	<u>805</u>
<b>TOTAL RECEIPTS</b>	<u>114262</u>	<u>118630</u>
<b>PAYMENTS</b>		
Wages	107675	107250
<b>Holiday Club wages &amp; expenses</b>	1006	887
Pension	4800	3656
<b>Payroll</b>	360	390
Rent	7099	5397
<b>Refreshments</b>	1460	1220
Equipment	-	-
<b>Materials</b>	3846	3094
Fundraising costs	-	585
<b>Training course fees</b>	1344	1231
Petty cash expenditure	-	-
<b>Stationery, insurance and IT</b>	1843	1781
OFSTED and DBS fees	220	530
<b>Repairs</b>	-	-
Accountancy	425	425
<b>Sundries</b>	256	687
Advertising	-	-
<b>Uniform</b>	<u>78</u>	<u>394</u>
<b>TOTAL PAYMENTS</b>	<u>130412</u>	<u>127527</u>
<b>RECEIPTS Less PAYMENTS</b>	(16150)	(8897)
Reserves at 1 <sup>st</sup> September 2020	51053	59950
<b>RESERVES at 31<sup>st</sup> AUGUST 2021</b>	<u>34903</u>	<u>51053</u>

## **Lowdham Pre-School**

**Lowdham Village Hall, Main Street, Lowdham, Notts., NG14 7BD**

**Registered Charity No. 1032534**

**Financial Statements for the Year Ended 31<sup>st</sup> August 2021 (*Continued*)**

	<b>2021</b>	<b>2020</b>
<b>MONETARY ASSETS</b>		
Cash in hand	-	-
Bank current account	34903	51053
Bank Deposit Bond	-	-
<b>TOTAL OF MONETARY ASSETS</b>	<u>34903</u>	<u>51053</u>

### **DEBTORS**

Breakfast Club fees	-	-
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### **OTHER ASSETS - NOT VALUED**

Various items of play equipment  
Computer and office equipment  
Stock of fleeces and Polo shirts  
Storage Shed

### **LIABILITIES**

PAYE and National Insurance	-	-
Supplies of materials and other expenses	-	-
Rent - Holiday Club	-	-
Wages - Holiday Club	-	-

### **NOTES TO THE ACCOUNTS**

#### **Transactions with Related Parties**

During the year, no member of the committee received remuneration. (2020 - £ nil)