

# CHESSINGTON SCOUT GROUP

England & Wales · Charity number 1032515

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1994-02-04

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 74 Ellerton Road  
Surbiton  
KT6 7TX

**Phone** 07970296438

**Website** [www.chessingtonscouts.org.uk](http://www.chessingtonscouts.org.uk)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL, INTELLECTUAL, SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS, AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL, NATIONAL AND INTERNATIONAL COMMUNITIES.

**Activities:** To provide the opportunity for young people aged 5 years and over to participate in an organisation dedicated to giving education and recreational pursuits in a safe and fun-loving environment. There are lots of opportunities to learn new skills and take part in events not otherwise available.

## Classification

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- **How:** Provides Buildings/facilities/open Space
- **What:** Education/training, Amateur Sport, Environment/conservation/heritage
- **Who:** Children/young People

## Geography

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- Kingston Upon Thames

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£31,285	£25,270	-	-
2024-03-31	£14,491	£27,616	-	-
2023-03-31	£37,248	£34,579	-	-
2022-03-31	£11,071	£11,468	-	-
2021-03-31	£26,288	£6,437	-	-

## Trustees

Name	Role	Appointed
<b>Robert Bryn Regan</b>	Chair	
Dominic Sebastian Morton		2018-10-09
Emma Gregory		2014-01-31
JOHN HARVEY		
Joy Jenkins		2024-01-08
Sarah Louise Walsh		2024-09-01

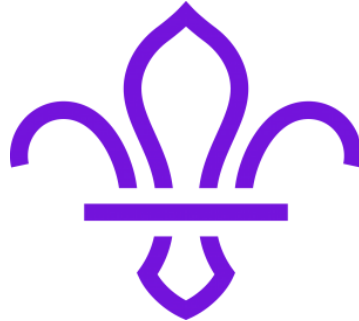
**CHESSINGTON SCOUT GROUP**

England & Wales - Charity number 1032515

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# Accounts

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# **Chessington Scout Group Annual Report 2024/2025**

<http://www.chessingtonscouts.org.uk/>

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**CHESSINGTON SCOUT GROUP EXECUTIVE COMMITTEE  
ANNUAL GENERAL MEETING SUNDAY 29TH JUNE 2025  
at The North Star pub**

## **1. Agenda**

- 1. Introduction and welcome**
- 2. Apologies for absence**
- 3. Governance topics**
  - a. Approve the minutes of the Annual General Meeting held on [30th June 2024](#)
  - b. Adopt the model constitution from Policy, Organisation and Rules (POR)
  - c. Note the Group's financial year (1st April - 31st March)
  - d. Approve appointed and community members of the Group Scout Council
  - e. Agree the number of members that may be appointed to the Trustee Board
  - f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)
- 4. Review of the previous year**
  - a. The Group Lead Volunteer's review of Scouts in the Chessington Scout Group
  - b. Receive and consider the Annual Report of the Group Trustee Board, including the annual Statement of the Accounts
- 5. Making appointments**
  - a. Appoint the Group Chair, following recommendation from the open selection process initiated by the Group Trustee Board
  - b. Appoint the Group Treasurer, following recommendation from the open selection process initiated by the Group Trustee Board
  - c. Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board
  - d. [If required] (Re-)appoint Group President and/or Vice Presidents
  - e. Appoint the Scrutineer
- 6. Group topics**
  - f. Report by District Commissioner
  - g. Presentations
- 7. Closing remarks**

## 2. Apologies for absence

### 3a. Minutes from last year's AGM (2023/24)



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#### Minutes of the Annual General meeting held Sunday 30th June 2024 at 12.00

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##### 1. Present

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Stewart Nash - District Commissioner  
Joy Jenkins - Treasurer  
Bryn Regan - Chair  
Emma Gregory - Group Lead Volunteer  
John Harvey - Cub Section Volunteer  
Marie Butcher - Beaver Section Lead Volunteer  
Mark Howe - Maintenance Officer  
Duncan Lloyd - Scout Section Lead Volunteer

Parents/carers and their families:

Bob Whitehead & Katie  
Lucas Howe  
Sarah & Sam Walsh with Olive and Winnie  
Vereena & Darren Skilton with Frank & Michael  
Liam Finan with Henry  
Asen Dzhermanski with Daniel  
Irina Taneva  
Gemma & Graham Murray with William

##### 2. Apologies for Absence

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Bryn confirmed who was unable to join us.

We've received apologies from 7 persons for their absence today, and their names will be included in the minutes of this meeting.

Liz Lafferty - Group Secretary

Neil Findlay - District Chair

Sam Vieitez - Parent

Adam Banks - Parent

Ellie Morris - Parent

Nick Christie - Parent

Sarah Noble - Parent

Mark Rice - Parent

### **3. Governance Topics**

Bryn explained the governance topics that we needed to go through.

We'll use this part of the meeting to make sure the charity's foundations are in good order

#### **3a. Approve the minutes of the Annual General Meeting held on 28th May 2023.**

Bryn confirmed that the Group Trustee Board have reviewed the minutes of the previous AGM at their meeting held on 28th May 2023. He put forward that the minutes are taken as read and asked the Group Scout Council to agree they're a true record of that meeting.

John Harvey seconded with all present showing hands to approve.

#### **3b. Adopt the model constitution from Policy, Organisation and Rules (POR)**

Bryn confirmed that in line with the recommendation from Scout Headquarters, the Group Trustee Board proposes we adopt the model constitution from Chapter 5 of Policy, Organisation and Rules.

Duncan Lloyd seconded with all present showing hands to approve.

#### **3c. Note the Group's financial year**

Bryn asked the Group Scout Council members to note our charity's financial year is 1 April to 31 March and that the AGM needs to take place within 6 months of the end of the financial year..

#### **3d. Approve appointed and community members of the Group Scout Council**

Bryn noted that the Group Scout Council can admit other people to membership.

These are to be admitted as members of the Group Scout Council as well as the ex officio list in POR Rule 5.4.4

a) The ex officio members of the Group Scout Council are members by virtue of their role in The Scouts:

- all adult members of the Group – see Group roles listed in the Chapter 16 Roles Table of The Scout Association's Policy, Organisation and Rules
- all Patrol Leaders of the Troop(s) in the Group

- all parents or carers of Squirrels, Beavers, Cubs and Scouts in the Group
- all Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- all parents and carers of Explorers, if so stated in a Partnership Agreement between the Unit, the Group and the District
- the Sponsoring Authority, where there is one, or its nominee
- the District Commissioner
- the District Chair

c) The community members of the Group Scout Council are representatives of the local community appointed because of their role rather than by their name. For example local headteachers, or Parish Council members. They are appointed by the Group Scout Council on the recommendation of the Group Scout Leader and the Group Trustee Board. The number of community members must not exceed the number of ex officio Group Scout Council members (see also (f) below).

Bryn recommended we appoint John Harvey as our church representative and asked for a show of hands to approve. Bryn also recommended we appoint Mark Howe as our Maintenance Officer.

Please note: These nominations are to the Group Scout Council (the people attending this AGM). They aren't members of the Group Trustee Board. Please also note, these nominations can be by name or role.

### **3e. Agree the number of members that may be appointed to the Trustee Board**

Bryn went through the following;

Following good practice recommendations from the Charity Governance Code, POR states Trustee Boards should have a minimum of 5, and no more than 12, Trustees in total. This includes ex officio and co-opted Trustees.

The Group Scout Council must agree on the number of people to be appointed to the Trustee Board. The outgoing Trustee Board recommends that 5 people are appointed. Bryn proposed the Group Scout Council approves that recommendation.

Bryn - Chair

? Secretary

Joy - Treasurer

Emma - Group Lead Volunteer

Dom - Lettings

Bryn confirmed that Liz Lafferty is stepping down as secretary. Bryn thanked Liz for her service to the group over the last several years.

Liam Finan seconded with all present showing hands to approve.

### **3f. Agree the quorum for future meetings of the Group Scout Council (excluding this AGM)**

Bryn went through the following;

The Group Scout Council must agree to its quorum – the minimum number of Group Scout Council members that must be present at Group Scout Council meetings. The outgoing Trustee Board recommends the Charity Commission’s recommendation that the quorum should be set at **one third of trustees plus one** person. Does the Group Scout Council approve that recommendation?

Bob Whitehead seconded with all present showing hands to approve.

### **4. Review of the previous year**

#### **4a. The Group Lead Volunteer’s review of Scouts in the **Chessington Scout Group****

Bryn asked Emma, the Group Lead Volunteer, to present their Annual Review.

Emma gave an overview of the past year with the resilience of the group given the issues with the hall. Emma thanked all the volunteers for their help in keeping the group running and in particular John Harvey who is stepping down from Cubs. John started volunteering with the group in April 1988 and has 36 years of continuous service! John will remain involved in the group as the church representative on the Trustee Board.

Bryn thanked Emma for the review.

#### **4b. Receive and consider the Annual Report of the Group Trustee Board including the annual Statement of Accounts**

Bryn noted the Group Trustee Board has approved the Annual Report and Statement of Accounts, **but has not yet** received the report on the accounts from the **Scrutineer**.

Bryn asked the Group Treasurer Joy to give their explanation of the Statement of Accounts.

Joy explained the Statement of Accounts including the £13k loss over the past year due to the cost of refurbishments, some of which will be recouped from the insurance company. Joy also mentioned we have made good progress with HMRC and the Charity Commission with respect to claiming gift aid and when we have the new details from CAF we’ll be able to begin receiving that money.

Bryn invited questions from the floor regarding the Trustee Annual Report, and the Annual Accounts. No questions raised.

Bryn thanked the Treasurer **Joy Jenkins**

Please note: No vote is required, the Group Scout Council only ‘receives and considers’ the report.
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### **5. Making appointments**

Bryn explained the following;

We'll use this part of the meeting to organise the set up of the charity until the next AGM. We'll appoint a Trustee Board to oversee good governance for the charity over the next year.

**5a. Appoint the Group Chair, following recommendations from the open selection process initiated by the Group Trustee Board**

Bryn handed the chairmanship of the meeting over to Emma whilst also mentioning that we often don't get people coming forward for open roles.

Emma explained the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **Bryn Regan** should be appointed as Group Chair. Those present showed hands to approve.

Emma handed the chairmanship of the meeting back to Bryn.

Please note: If appointing a new Chair, you should agree **prior** to the AGM whether the outgoing Chair will continue to lead this meeting, or whether the new Chair should take over immediately during the meeting. It's strongly encouraged the new Group Chair takes over after the AGM's finished – perhaps from midnight following the AGM.

**5b. Appoint the Group Treasurer, following recommendations from the open selection process initiated by the Group Trustee Board**

Bryn explained the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **Joy Jenkins** should be appointed as Group Treasurer. Those present showed hands to approve.

**5c. [If required] Appoint members of the Group Trustee Board, following recommendations from the open selection process initiated by the Group Trustee Board**

Bryn explained the open selection process agreed by the Trustee Board. The recommendation to the Group Scout Council is that **John Harvey and Dom Morten** should be appointed as members of the Group Trustee Board.

Those present showed hands to approve.

Post meeting note: Following the conclusion of the AGM, Sarah Walsh came forward to volunteer in the Secretary role.

Please note:

- There can't be more names appointed than were approved at agenda item 3d. There can be fewer than agreed at 3d, but not more. Remember, agenda item 3d is the total number of agreed ex officio, appointed and co-opted members.
- It's very important to arrange the open selection process and its recommendations **before** the AGM. Recruitment needs to be open, organised and in advance, so it's a thoughtful process. It shouldn't be taking place last minute during the AGM.

Bryn thanked the Trustees for their work during the year and, in particular, those members who are standing down – [Liz Lafferty](#).

Please note: Co-opted members (if any) of the Group Trustee Board are appointed by the Group Trustee Board themselves at one of their meetings, and not at the AGM.

#### **5d. [If required] (Re-)appoint Group President and/or Vice Presidents**

Bryn noted that we don't currently have these roles.

#### **5e. Appoint the Scrutineer**

Joy proposed [Mrs Holgate](#).

Bryn confirmed that [Mrs Holgate](#) has been proposed, seconded and is qualified for the role, and asked for a show of hands to approve [Mrs Holgate](#) nomination.

Please note:

- Please find the requirements for whether to appoint a Scrutineer, Independent Examiner or Auditor on: [Accounting & Audit Requirements for Group Districts, Counties/Areas & Scottish Regions](#)
- Please find the template for a Scrutineer or an Independent Examiner to use to report back to the Trustee Board on: [Accounting and Reporting](#)

### **6. Group Topics**

#### **6a. Stewart Nash - District Commissioner**

Stewart came forward and provided his support for the group and requested a round of applause for the volunteers involved having worked through the challenges of the past year.

Stewart had a number of awards to give to people that have been involved in the group.

Marie Butcher received the Chief Scout's Commendation for Good Service award.

John Harvey received the Award for Merit.

Emma Gregory received the Award for Merit.

#### **6b. Group presentations**

Bryn mentioned that as a group we have our own awards to present. Those awards are;

The Peter Dreghorn Community Award for volunteer contributions to the group.

- Emma presented Mark Rice as the winner for his support across Beavers and Cubs this year.

The Frank Seaton Award for the most improved / best Scouting Member

- Emma presented Thomas Finan as the winner for the challenges he has faced and overcome this year. Henry received the award on Thomas' behalf.

## **7. Closing remarks**

Bryn closed the AGM, thanking everyone for attending and outlined any arrangements for the rest of the event.

Meeting closed at 12.45pm.

----- **End of minutes from last year's AGM (2023/24)** -----

## **4. Chairperson's report**

It has been a year of recovery for Chessington with the ongoing subsidence investigation which has delayed the kitchen renovations and the issues with the dangerous tree at least now has been removed, it feels like we're making progress for the group, albeit slowly.

However, the volunteer team has worked incredibly hard to make improvements to the building and grounds whilst keeping Scouting going for our young people. We still have great plans for the Scout Hut and hopefully over this coming year we'll be able to make progress towards the goals of renovating the kitchen and toilets.

*For the last few years we've required volunteering from all parents or carers that join the group. This first year has had a number of people willing to help, however there's still a dependency on core volunteers to some extent. A focus for this year is to ensure the new volunteers are empowered to make progress with less support.*

*As a reminder, the roles we've defined are the following:*

1. *Fundraising team member*
  - a. *Join a team that helps to raise funds for the scout group. This would involve meeting up once a term with other committee members to discuss fundraising, coming up with ideas, helping to run events etc. Funds raised could be for equipment, events for members, camps or the scout hut.*
2. *Parent/carer representative on the exec committee*
  - a. *Attend an executive committee meeting to share your voice with the volunteers that help run the group. The committee meets every two months and you can sign up as an occasional or regular attendee.*
3. *Parent/carer helper*
  - a. *Volunteering here means you get added to a rota for your child's section (Beavers, Cubs, Scouts, Explorers). You'd then be asked to attend a section meeting to help the leaders run the session. In this role you are likely to help out at least once a term.*
4. *Maintenance team member*
  - a. *In this role you will help with little jobs as needed around the scout hut, painting, gardening, gathering quotes for trimming the trees, plumbing jobs etc and general upkeep of the property. The team will aim to meet once a term to decide on activities needed.*

Anyone interested in getting involved in the above areas, or any other areas you feel you can contribute, please contact me.

With respect to our group sections we remain in a relatively healthy position with the following numbers, however we still rely on a small core of key volunteers that run the sections. Whilst our numbers were high during the census for membership, they have dropped now compared to where we were at when we had our AGM last June.

- 1) 20 (+3) Beavers
- 2) 14 (-11) Cubs
- 3) 14 (-2) Scouts
- 4) 9 (-2) SkyCube Explorers

Our team of volunteers under Emma's leadership has been relatively stable over the last year and really do work well together.

As ever, I'd like to thank the volunteers in the group, and particularly all the volunteers that run our meetings for all the time & energy they've given the group this year. I'd also like to thank Sarah Walsh for her support as Secretary over the last year.

Bryn Regan  
Chair, Chessington Scout Group

#### **4. Group Lead Volunteer's report**

I would like to start by saying a huge thank you to everyone who helps out behind the scenes to keep the sections and building working. We have faced many challenges over the last few years but we the leadership and trustee team work together to keep the children the centre of our focus.

As always we are still looking for help across all sections, fundraising committee members, maintenance teams and any occasional helpers that fancy being part of our team. In a couple of weeks we are off to our group camp where we have invited parents to help and are giving the children the opportunity to participate in a wide range of new and exciting activities.

Sections have been busy this past year taking part in many different activities such as escape rooms pioneering, shooting and trips out.

We look forward to what the next year has in store for us.

Emma Gregory  
Group Lead Volunteer

#### **6. Beaver Section report**

We have again had many Beavers joining us this year after others moved on to Cubs. Currently we have 20 members in our Beaver pack.

We had a busy Autumn term with fun activities to cover badges such as Safety, Problem solving, cooking and many more. We went on Nature Walks, made sausage rolls, built machines from junk materials and had a trip to Polyapes to try out caving on the cave bus.

Throughout the Spring term we made puppets and the children put on their own puppet shows, we looked at emergency aid, went on a night hike and did some science experiments. We also started a new mini enterprise venture as part of our care in the community badge. The children are delivering community magazines in return for a small fee and they can decide on what to spend that on for a reward.

We are now half way through the summer term, we spent the last couple of weeks building rafts and then took them to the stepping stones to see how well they floated. We will next be covering off Stage 1 of the Air activities badge and hope to get out and about this term making the most of the nicer weather!

We will finish off the term at the start of the summer holidays with group camp, which this year will be at Bentley Copse activity centre.

Marie Butcher  
Beaver Section Team Leader

## **7. Cub Section report**

With help from our volunteer team we have been able to offer a range of different experiences to our Cubs this year. We have completed Teamwork challenges, cooking, caving and much more. The Cubs will be taking part in the group camp experiencing some things for the first time: sleeping in traditional canvas tents, archery, Gladiator walls and a hike in the Surrey hills. Finishing the evening with a group Campfire singing a range of silly songs.

We hope to be able to bring a lot more adventure and experiences to our young people over the next year.

Emma Gregory  
Acting Cub Section Team Leader

## **8. Scout Section report**

The Scout section has 14 Scouts registered, with between 7-12 scouts regularly attending. The section work well together enjoying multiple activities each evening including Pioneering skills, fire lighting using a ferro rod (flint and steel), DaVinci Bridge along with hikes, gardening and Shooting.

A number of scouts took part in the St Georges Day Parade at Chessington Methodist where they supported younger sections in the building of a mini DaVinci Bridge as well as interacting with questions that were being asked during the service.

The Scouts have increased their knowledge of Map and compass reading as well as how to take a bearing to find orienteering posts around Horton. The Scouts have taken part in various group games that make use of their knot tying skills and well and other skills learnt over the last year.

The Scouts encourage and support each other during difficult challenges and are looking forward to many more exciting activities in the future.

Duncan Lloyd  
Scout Section Team Leader

## **9. Explorer Unit report**

Skycube report

We have lost a few members this year due to exams and age.

They have taken on the challenge to build a soap box go kart with the help and skills of some of our Volunteers to teach them.

They have completed lots of fun activities from cooking, escape rooms, paintballing, hikes and so much more.

The Explorers will be joining the group camp taking part in a range of new activities such as pistol shooting following a go at trying crossbow shooting earlier this year.

We have also had several members awarded Jack Petchey awards for outstanding contributions.

These have been for overcoming personal difficulties and helping the younger members and generally being a credit to the group.

Emma Gregory  
Explorer Unit Team Leader

## **10. Quartermaster's report**

*Mark has had ill health this year and has stepped away from group duties. Thank you for your contributions over the last few years Mark.*

Mark Stanford  
Quartermaster

## **11. Treasurer's report**

Chessington Scout Group Treasurer's Report for the year ending 31 March 2025

The accounts for the year are attached in the AGM report.

The group Profit & Loss account shows a surplus of income over expenditure for the year of £6,014.96. The Balance Sheet shows a healthy bank balance at 31st March 2025 of £20,320.74 (from end of year bank statement).

We continued with cost cutting measures and closely monitored the subscriptions through Gocardless.

Our costs this year were higher than last year as the cost-of-living crisis affects every transaction. Our largest costs this year were due to replacement flooring in the entrance and classroom and repairs in the main hall.

We are still waiting for the subsidence repairs to be carried out. The problem tree has now been removed, and a replacement has been planted.

Our hall hire income has increased this year due to new lettings for a private tutor company and more recently a dance company. The dance company have confirmed they would like to carry on after September.

Our closing position gives us a very comfortable cushion with which to start the new Scouting year.

Joy Jenkins  
Group Treasurer

## **12. Lettings Report**

Due to the ongoing issues with the hall and subsequent insurance claims, we have not advertised the venue for hire last financial year.

We have accepted a couple of long term day hires with certain restrictions in place and a lower hire charge.

Hopefully soon we can fully open the hall Lettings and advertise more widely.

Dominic Morton  
Volunteer Hall hire team

## **13. Maintenance report**

In the last 12 months as a group we have achieved so much on site.

New floors in the entrance hall and classroom. New exterior doors to provide better security and energy efficiency.

The Explorers room is now fully refurbished following the tree damage to the room.

We're still pending work to the driveway and drainage system, that is all in hand with the insurance company.

The subsidence investigation has been completed and found to be present, and is in hand with the insurance company.

Plans to refurbish the kitchen, toilet facilities, and look to get a shower room, so we can have sleepovers and share the facilities more easily with visiting scout groups, can't go ahead until insurance work has been carried out.

Mark Howe

Maintenance Volunteer Lead

## **14. Chessington Methodist Church update**

Last July we bade a sad farewell to our minister Mark Wakelin and his wife Judith, as Mark took a well-earned retirement after more than forty years in the Methodist ministry, the last four having been spent with us in Chessington.

In September we welcomed Rev Vindra Maraj-Ogden as our new minister. Vindra was already known to us as our Circuit Superintendent, but she has now taken Chessington under her wing in addition to Surbiton Hill Methodist Church. It is quite usual in Methodism for multiple churches to share one minister. Methodist Churches in Britain are grouped into 'Circuits'. The Kingston Methodist Circuit is smaller than average with just four churches, in Kingston, Surbiton, New Malden and Chessington. We are learning to share the church's ministry with Vindra in new ways.

Attendance at Parade services has been variable, but a definite highlight was the St George's Day service on 27th April. This was led by Duncan Lloyd, combining his roles as Scout leader and Local Preacher in the Methodist Church, with active participation by the young people. Unfortunately I was away that week and couldn't attend, but I have heard glowing reports from both Scout Group and Church.

The people at Chessington Methodist value our relationship with the Scout Group, and look forward to continuing to work together for the benefit of the young people of Chessington.

John Harvey

Church representative to the Group Scout Council

## 15. Appendix A - Financial Report

### Scrutineer's Report to the Trustees of Chessington Scout Group

I report on the accounts of the Group/District for the year ended 31<sup>st</sup> March 2025

#### Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

#### Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on the profit and loss statement.

#### Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: BARBARA HOWGATE BHogate

Address: 12 BOROUGH ROAD

MITCHAM

SURREY

CR4 3DX

Date: 31st MAY 2025

## Profit and loss account

Chessington Scout Group  
Income & Expenditure Account  
Year ending 31st March 2025

	2025	2024
<b>Income</b>		
Members subscriptions	£ 8,667.00	£ 10,711.77
Hall hire/Garage	£ 2,250.00	£ 600.00
Fundraising/Donations	£ 5,697.32	£ 656.87
Utilities refund	£ 658.99	£ -
Activity refunds	£ -	£ 22.51
Jack Petchey Award	£ 1,000.00	£ 2,500.00
Insurance claim	£ 11,751.20	
Deposit account transfer	£ 216.67	
HSBC account transfer	£ 13,914.95	
Activity payments	£ 1,212.00	
GoCardless fee	-£ 397.77	
Bank interest	£ 9.11	
Clothing	£ 220.00	
<b>TOTAL</b>	<u>£ 45,199.47</u>	<u>£ 14,491.15</u>
<b>Expenditure</b>		
Utilities	£ 1,619.02	£ 1,932.91
Council Tax	£ 302.58	£ 283.20
Insurance	£ 1,538.46	£ 571.04
Petty cash	£ 285.81	£ 170.23
Scout shop	£ 295.56	£ 263.50
Activities	£ 2,840.75	£ 5,177.14
Repairs & Maintenance	£ 13,416.21	£ 14,122.95
Cleaning	£ 854.40	£ 370.00
Refreshments, Prizes & Gifts	£ 69.25	£ 115.73
Entertaining	£ -	£ -
District Fee	£ 3,264.00	£ 4,536.00
Subscription refund	£ -	£ -
Bank charges	£ 109.20	£ 73.20
HSBC Transfer	£ 13,914.95	
Training	£ -	
Explorers account	£ 674.32	
<b>TOTAL</b>	<u>£ 39,184.51</u>	<u>£ 27,615.90</u>
<b>Net profit/loss</b>	£ 6,014.96	-£ 13,124.75

Chessington Scout Group Balance Sheet As at 31st March 2025	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Fixed Assets</b>		
Property - Garrison Lane	420,000.00	420,000.00
Fixtures & Fittings	17,275.00	17,275.00
	<hr/>	<hr/>
	437,275.00	437,275.00
<b>Current Assets</b>		
Group Current Account	20,320.74	14,518.80
Scout Shop Balance	15.35	-239.50
	<hr/>	<hr/>
	20,336.09	14,279.30
<b>District Loan</b>	20,000.00	22,250.00
	<hr/>	<hr/>
	<hr/>	<hr/>
	336.09	-7,970.70
	<hr/> <hr/>	<hr/> <hr/>

**CHESSINGTON SCOUT GROUP**

England & Wales - Charity number 1032515

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# Accounts

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# **Chessington Scout Group Annual Report 2022/2023**

<http://www.chessingtonscouts.org.uk/>

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14. Appendix A - Financial Report

CHESINGTON SCOUT GROUP EXECUTIVE COMMITTEE  
ANNUAL GENERAL MEETING SUNDAY 28TH MAY 2023  
at Chessington Scout Hut

## 1. Agenda

- 1) Present
- 2) Apologies for absence
- 3) Welcome by GSL
- 4) Opening address by Chairperson
- 5) Confirmation of 2021/22 Minutes
- 6) Approval of Annual report and Accounts
- 7) Approval of Group Scout Leader's nomination of Chairperson
- 8) Election of Group Secretary
- 9) Election of Group Treasurer
- 10) Election of Group Auditor
- 11) Approval of Group Scout Leader's nominations for Group Executive
- 12) Approval of members of the Group Executive
- 13) Report by District Commissioner
- 14) Presentations
- 15) Any Other Business
- 16) Date of next AGM
- 17) Close of meeting

## 2. Apologies for absence

Liz Lafferty - Group Secretary.

## 3. Minutes from last year's AGM (2021/22)

### Minutes of the Annual General meeting held Saturday 16<sup>th</sup> July 2022 at 14.00

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#### 1. Present

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Bryn Regan (Chairman), Dominic Morton (Treasurer), Emma Gregory (Beaver/Cubs Leader), Elizabeth Lafferty (Secretary),

John Harvey (Church Rep Assistant Cub Leader), Mark Stanford (Quartermaster)

#### 2. Apologies for Absence

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Marie Butcher (Assistant Beaver Leader), Liam Finan (Assistant Cub Leader), Duncan Lloyd (Assistant Scout Leader)

#### 3. Welcome by G.S.L.

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(Bryn welcomed everyone.)

Summarised numbers on Sections

i.	Members	
1	Beavers	21
2	Cubs	19
3	Scouts	18
4	Explorers	17
	And 34 on the waiting list	

#### 4. Opening Address

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Emma Gregory welcomed everyone and thanked them for coming and said it was nice to see so many people attend this year. She said the last meeting was last year during the covid , and was just a few of the executive members only. Since the pandemic there was some hurdles in the way including the damage to hall and building works. Emma said that they had partnered with St Philips as been using their hall while building work was in progress.

Emma asked anyone for leadership help within the groups, she said she had lots of hopes and plans for the children which couldn't be achieved without help from leaders. With more leader help the group could open another pack with the amount on the waiting list.

Emma said that not much money was being raised from selling Christmas trees which was the main fundraising for the groups, and other options need to be considered.

Emma welcomed Mark as the quartermaster to the group, who had joined earlier this year, and had been sorting out the stores and camping equipment.

## **5. Approval of 2021-2022 Minutes**

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The Minutes of 2021-2022 were approved by John Harvey and seconded by Emma Gregory

## **6. Approval of Annual Report & Accounts**

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Dominic said that the Profit and Loss for the year was showing a loss of £422 which was due to the building works. But had received £24,000 mainly due to the covid grant.

Fundraising was also raised through Amazon Smile and Easy Fundraising, and asked parents to link us as their charity.

Some of the expenditure had gone towards upgraded uniforms, and hoodies.  
Repairs to the building damage were mainly covered by the insurance and district loan.  
Hall had been out of action so no money had been raised from hall hire, parties etc.

The Annual Report and Accounts were approved by John Harvey and seconded by Emma Gregory

## **7. Approval of Group Scout Leader's nomination of Chairperson**

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Bryn Regan was nominated as Chairperson by Emma Gregory and seconded by Dominic Morton

## **8. Election of Group Secretary**

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Liz Lafferty was nominated Group Secretary by Bryn Regan and seconded by Emma Gregory

## **9. Election of a Group Treasurer**

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Dom Morton was nominated by Bryn Regan and seconded by Sarah Noble.

## **10. Election of a Group Auditor**

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Bryn Regan nominated Joy Jenkins as Group Auditor, seconded by Dominic Morton

## **11. Approval of Group Scout Leader's nomination for Group Executive**

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Bryn Regan nominated the following roles:

- i. Steve Gregory for buildings and maintenance seconded by Emma Gregory
- ii. Available position for the role of fundraising person.
- iii. Dominic and Lorna Morton for Lettings seconded by Emma Gregory

## **12. Approval of members of the Group Executive**

Bryn Regan nominated the following roles:

- i. John Harvey for Church Representative seconded by Dominic Morton

### **13. Report by District Commissioner**

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There was no representation from the District Commissioner for Kingston Upon Thames.

### **14. Presentations**

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- a. Peter Dreghorn Community Award for contribution to the group went to Gemma and Derek, for their help and in particular decoration to the hall.
- b. Beaver Award – to Mason for being an excellent role model.
- c. Cubs Award – to Olive for being determined and taking part in everything
- d. Scout Award – to Tiana for giving her all to all the activities.
- e. Explorer Award – to Charlotte.
- f. Young Leader Award to Rodrigo.
- g. Frank Seaton Award for most improved member to Isabelle for overcoming her challengers at Beavers.

Also a thank you gift to Emma for all her hard work in everything she does for all the groups.

### **15. Any Other Business**

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No other business was raised.

### **16. Date of Next AGM**

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Sunday 28th May 2023

### **17. Close of Meeting**

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AGM closed after 25 minutes.

### **18. Refreshments**

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BBQ and games held in Churchfields.

----- End of minutes from last year's AGM (2021/22) -----

## **4. Chairperson's report**

It has been a busy year for Chessington again. From the group perspective, we've had to replace a roof in one part of the HQ and had a lot of work done to restore the main hall after a leak in late

2021. So there has been some good progress to restore Chessington's HQ, however there's still a lot to do with refurbishment of the kitchen and bathrooms top priority for this year.

This is also the first year that we've required volunteering from all parents or carers that join the group. This first year has had a number of people willing to help, however there's still a dependency on core volunteers to some extent. A focus for this year is to ensure the new volunteers are empowered to make progress with less support.

As a reminder, the roles we've defined are the following:

1. Fundraising team member
  - a. Join a team that helps to raise funds for the scout group. This would involve meeting up once a term with other committee members to discuss fundraising, coming up with ideas, helping to run events etc. Funds raised could be for equipment, events for members, camps or the scout hut.
2. Parent/carer representative on the exec committee
  - a. Attend an executive committee meeting to share your voice with the volunteers that help run the group. The committee meets every two months and you can sign up as an occasional or regular attendee.
3. Parent/carer helper
  - a. Volunteering here means you get added to a rota for your child's section (Beavers, Cubs, Scouts, Explorers). You'd then be asked to attend a section meeting to help the leaders run the session. In this role you are likely to help out at least once a term.
4. Maintenance team member
  - a. In this role you will help with little jobs as needed around the scout hut, painting, gardening, gathering quotes for trimming the trees, plumbing jobs etc and general upkeep of the property. The team will aim to meet once a term to decide on activities needed.

Anyone interested in getting involved in the above areas, or any other areas you feel you can contribute, please contact me.

With respect to our group sections we remain in a healthy position with the following numbers, however we still rely on a small core of key volunteers that run the sections.

- 1) 19 Beavers
- 2) 25 Cubs
- 3) 19 Scouts
- 4) 23 SkyCube Explorers

Our team of Leaders under Emma's leadership has grown this year, and excitingly we've had Explorers that came through the group become adult volunteers.

As ever, I'd like to thank the volunteers in the group, and particularly all the Leaders that run our meetings for all the time & energy they've given the group this year.

Bryn Regan  
Chair, Chessington Scout Group

#### **4. Group Scout Leader's report**

This time last year we were celebrating being back in our own hall but, now we have been back for a whole year! However a lot of work needs to be done still and we are very thankful to those who are helping get these jobs done.

Last year we changed the days of our sessions to accommodate the leader shortage, However we have also welcomed two new leaders to our team who offered to join us after last year's AGM (a whole year on the team!).

We are still looking for help across all sections, fundraising committee members, maintenance teams and any occasional helpers that fancy being part of our team.

This year we planned and ran a large camp for the summer term inviting parents to help and allowing the children to participate in a wide range of new and exciting activities including archery, bouldering, orienteering, pioneering and tomahawk throwing.

We have also had a range of activities and outings in our normal session including Birds of Prey, Escape rooms, monkey bridge and trips to the theatre both for Christmas and to see Scouts the Musical this Summer.

As ever, a big thank you to all our volunteers for keeping the sections running smoothly over the last 12 months. Also, a huge thanks to our Executive Committee for the support provided in running the group throughout the year.

Emma Gregory  
Assistant Group Scout Leader

#### **6. Beaver Leader's report**

We have again had many Beavers joining us this year after others moved on to Cubs. Currently we have 19 members in our Beaver pack.

We had a busy Autumn term with Maypole Dancing, lots of cooking, a long hike to Tolworth for Chips, and personal challenges. We had an amazing visit from some birds of prey where the children got to learn about the different birds and fly them around the hall. The term ended with a trip to the Polka Theatre to see a Christmas show and a Christmas Party with snow!!

Throughout the Spring term we have covered Health and Fitness, we have been exploring, and had fun trying out lots of science experiments. We had a visit from Kingston Rugby Club before Easter which the children loved. They played tag rugby and learnt lots about the sport. In April we ran our first all sections camp at Walton Firs Activity centre with all young people sleeping under Canvas. It was a great weekend and amazing to dig out all of our traditional Canvas tents.

We are now half way through the summer term, we have done some gardening, planting some lovely colourful flowers in our garden at the hall. We have also been on a nature walk looking at different plants and leaves. Later on in the term we are planning a trip across all sections again to Scouts the Musical.

Marie Butcher  
Assistant Beaver Scout Leader

## **7. Cub Leader's report**

With help from our growing leader team we have been able to offer a range of different experiences to our cubs this year. We have completed Teamwork challenges, cooking and even had a go at rifle shooting! We have had fun trips and visits from Birds of Prey, theatres and Rugby sessions.

The cubs took part in the group camp experiencing their first for most of them: sleeping in traditional canvas tents, bouldering, crate stacking and group events from orienteering to pioneering. Finishing the evening with a group Campfire singing a range of silly songs.

We hope to be able to bring a lot more adventure and experiences to the young people over the next year.

Emma Gregory  
Acting Cub Leader

## **8. Scout Leader's report**

Our Troop has grown over the last year with moves up from Cubs and new members joining. Our New Leader Sam has moved up from Cubs with his daughter and is a welcome addition to the team.

The Scouts have worked hard on some maintenance around the building including helping to get things like the wood stores and garden cleared.

Scouts have been lucky to take part in some amazing opportunities this year. They have tried new activities on Group Camp from Tomahawk throwing to Archery, orienteering and pioneering. These skills have then been taken back to the hall and tried even further with building the Monkey Bridge and completing some more orienteering practice in Horton Park.

We have also taken part in sessions such as puppetry, mechanics, cooking and gardening. Outings have been to Laser Quest and finishing off this summer with a theatre trip to see Scouts the Musical.

Duncan Lloyd  
Assistant Scout Leader

## **9. Explorer Leader's report**

Skycube report

We are pleased to say that our Explorer unit (Skycube) continues to grow and is currently our largest section! We have had more moves from Scouts to join us and even welcomed new members.

The Explorers are still learning how to plan their own sessions and haven't yet mastered this skill! They have completed lots of fun activities from cooking, clay, escape rooms, paintballing, hikes and so much more.

The explorers are planning a survival camp so we are currently looking for a good date and venue booking to achieve this.

We have also had several members awarded Jack Petchey awards for outstanding contributions. These have been for overcoming personal difficulties and helping the younger members and generally being a credit to the group.

We have also welcomed two of our explorers onto the leader team for the first time! So please join us in welcoming them to the team!

Emma Gregory  
Explorer Leader

## **10. Quartermaster's report**

No update provided.

Mark Stanford  
Quartermaster

## **11. Treasurer's report**

### Chessington Scout Group Treasurer's Report for the year ending 31 March 2023

The accounts for the year are attached in the AGM report.

The group Profit & Loss account shows a surplus of income over expenditure for the year of + £2669.13. The Balance Sheet shows a very healthy bank balance at 31st March 2023 of £27,430.53 (from end of year bank statement). This profitable position has been achieved mainly through covid grants from the previous years and additional fundraising through Amazon smile and Easy Fundraising. We continued with cost cutting measures and closely monitored the subscriptions through Gocardless.

Our costs this year were higher than last year as the cost of living crisis affects every transaction. Our largest costs this year were due to essential maintenance on the roof and an unfortunate burst heating pipe. These were covered financially by a district loan for the roof and an insurance claim for the burst pipe.

Scout shop expenditure has increased due to price rises and the need for more things as our numbers go up, the increase in numbers also affects our district fee. Our ever increasing membership numbers and the rise in district fees, meant that we paid more than the previous year.

Unfortunately our hall hire income was very small this year due to the repairs closing the hall for a while. When we reopened we found some long term lettings had found alternative accommodation.

Our closing position gives us a very comfortable cushion with which to start the new Scouting year.

Dominic Morton  
Group Treasurer

## **11. Lettings Report**

We started the year with only two long-term contracts (brownies and guides) other than our own four sections, but due to the essential maintenance works, Chessington brownies had to find alternative accommodation and when we were open again they decided to stick with their new arrangement.

We have had a few enquiries about daytime lettings when the hall is empty, but until the new kitchen is in, we feel we aren't in a position to advertise our hall space.

Short-term hire (mainly children's parties) has been paused until the kitchen and possibly toilets have been modernised, we feel the current amenities are not up to a standard where we can open our doors to the public.

On the plus side, we do have a big refuse bin now so any rubbish from hires and events can be disposed of rather than taken home.

Dominic Morton & Lorna Day  
Hall hire team

## **12. Chessington Methodist Church update**

Numbers at Sunday morning worship have continued to increase since the lifting of Covid restrictions, and we have been pleased to see a number of new people, some attending regularly. Most services are also streamed live on YouTube. These (including past services) can be found on this link <https://www.youtube.com/@chessingtonmethodistchurch128/streams>

It has been a joy to welcome the uniformed organisations to Parade Services for Harvest, Advent, Mothering Sunday and St. George's Day, which actually fell on a Sunday this year.

2023 marks the 75th Anniversary of Chessington Methodist Church. We will be celebrating with an Anniversary Service on Sunday 11th June at 10.00 am and a Summer Fair in the Church car park on Saturday 17th June from 11.30 am. All are welcome.

John Harvey  
Church representative to the Group Executive Committee

### **13. Appendix A - Financial Report**

[Scrutineer's Report of Finances completed post AGM and accepted at the subsequent Extraordinary General Meeting.]



Scrutineer's Report to the Trustees of the

**CHESSINGTON SCOUT GROUP**

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2023.

**Respective responsibilities of Trustees and Scrutineer**

As the Groups' Trustees you are responsible for the preparation of the accounts. You consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out on page 1.

**Scrutineer's Statement**

In my opinion the accounts are consistent with the records produced to me and comply with the constitution.

Name: Joy Jenkins  
Address: 6 Chalmers Road East  
Ashford  
Middlesex  
TW15 1DX.

Signed

A handwritten signature in black ink, appearing to read "Joy Jenkins", is written over a dotted line.

Profit and loss account

Chessington Scout Group  
Income & Expenditure Account  
Year ending 31st March 2023

	2023	2022
Income		
Members subscriptions	£ 11,812.86	£ 8,288.38
Hall hire/Garage	£ 662.00	£ 75.00
Fundraising/Donations	£ 2,272.88	£ 2,707.99
District loan	£ 22,250.00	£ -
Utilities refund	£ 250.00	£ -
Repairs & Maintenance	£ -	£ -
TOTAL	<u>£ 37,247.74</u>	<u>£ 11,071.37</u>
Expenditure		
Utilities	£ 3,066.81	£ 2,259.33
Council Tax	£ 537.60	£ 274.43
Insurance	£ 666.41	£ 636.39
Petty cash	£ 1,479.93	£ 1,362.59
Scout shop	£ 2,149.00	£ 988.50
Activities	£ 870.99	£ 1,694.73
Repairs & Maintenance	£ 21,314.77	£ 944.92
Cleaning	£ 590.00	£ 390.00
Refreshments, Prizes & Gifts	£ -	£ -
Entertaining	£ 204.10	£ -
District Fee	£ 3,605.00	£ 2,700.00
Subscription refund	£ 20.00	£ -
Bank charges	£ 74.00	£ 17.00
Training	£ -	£ 200.00
TOTAL	<u>£ 34,578.61</u>	<u>£ 11,467.89</u>
Net profit	£ 2,669.13	-£ 422.14

Chessington Scout Group  
Balance Sheet  
As at 31st March 2023

	<u>2023</u> £	<u>2022</u> £
<b>Fixed Assets</b>		
Property - Garrison Lane	420,000.00	420,000.00
Fixtures and fittings	17,275.00	17,275.00
	----- <b>437,275.00</b>	----- <b>437,275.00</b>
<b>Current Assets</b>		
Group Current Account	27,430.53	24,761.40
Group Savings Account	209.57	208.50
Cash in hand	0.00	0.00
Scout Shop balance	300.00	150.00
Letting fees unpaid at 31 March	0.00	
Key deposits	0.00	
	----- <b>27,940.10</b>	----- <b>25,119.90</b>
<b>Current Liabilities</b>		
Accrued expenditure		
Scout Shop account	-	-
District Loan for roof	20,160.00	0.00
	----- <b>20,160.00</b>	----- <b>0.00</b>

*Joy Jenkins*  
6 Chalmers Road East  
Ashford, Middlesex  
TW15 1DX  
Tel: 07801 508819

29<sup>th</sup> August 2023

Further to the profit loss account for Chessington Scout Group, I have also attached the workings provided to me for the petty cash income/expenditure account.

A handwritten signature in black ink, appearing to read 'Joy Jenkins', with a large loop at the start and a flourish at the end.

## EXPENDITURE

Date	Amount	OSM	Equipment	Activities	Refreshments	Cleaning	Check
13/04/2022	2.50	2.50					0.00
29/05/2022	17.70			17.70			0.00
31/05/2022	9.95			9.95			0.00
09/05/2022	26.03			26.03			0.00
31/05/2022	29.98			29.98			0.00
05/07/2022	46.50			46.50			0.00
07/07/2022	252.56			252.56			0.00
20/06/2022	19.86			19.86			0.00
16/06/2022	7.00		7.00				0.00
16/07/2022	111.95				111.95		0.00
18/07/2022	295.76			295.76			0.00
23/08/2022	5.00			5.00			0.00
14/09/2022	24.00			24.00			0.00
28/09/2022	53.93			53.93			0.00
26/09/2022	16.00			16.00			0.00
07/11/2022	15.50			15.50			0.00
31/10/2022	585.00			585.00			0.00
14/11/2022	200.00			200.00			0.00
14/11/2022	16.70				16.70		0.00
19/11/2022	32.95			32.95			0.00
23/01/2023	19.03			19.03			0.00
09/01/2023	5.00			5.00			0.00
23/01/2023	25.31			25.31			0.00
05/02/2023	1.99			1.99			0.00
06/02/2023	9.00			9.00			0.00
06/02/2023	12.90			12.90			0.00
19/11/2022	32.95			32.95			0.00
28/02/2023	17.08		17.08				0.00
28/02/2023	19.95					19.95	0.00
28/02/2023	6.88		6.88				0.00
Various	24.00			24.00			0.00
26/02/2023	3.95		3.95				0.00
27/02/2023	6.55			6.55			0.00
19/03/2023	59.97		59.97				0.00
20/03/2023	10.10			10.10			0.00
20/03/2023	5.75			5.75			0.00
31/03/2023	6.70			6.70			0.00
TOTAL	2035.98	2.50	94.88	1790.00	128.65	19.95	0.00

## INCOME

	Reconciliation
138.20 Cheque	
30.00 Cash (Scrap)	
200.00 Cheque	
26.86 Cheque	
69.06 Cheque	
427.57 Cheque	
70.00 Cash (Bowling)	
585.00 Cheque	
70.00 Cash (Hall Hire)	
348.00 Cash (Theatre)	
70.00 Cash (Theatre)	
24.00 Cheque	
2058.69	
	Income
	Expenditure
	B f outstanding repayment
	TOTAL
	Cash in hand
	TOTAL
	2058.98
	52.04
	2088.02
	2058.69
	29.33
	2088.02

**CHESSINGTON SCOUT GROUP**

England & Wales - Charity number 1032515

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# Accounts

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Scrutineer's Report to the Trustees of the

**CHESSINGTON SCOUT GROUP**

I report on the accounts of the group for the year ended 31<sup>st</sup> March 2021.

**Respective responsibilities of Trustees and Scrutineer**

As the Groups' Trustees you are responsible for the preparation of the accounts. You consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and report to you.

**Basis of Scrutineer's Statement**

In accordance with the directions given in the group's constitution, I have scrutinised the records and the accounts set out on page 1.

**Scrutineer's Statement**

In my opinion the accounts are consistent with the records produced to me and comply with the constitution.

Name: Joy Jenkins  
Address: 6 Chalmers Road East  
Ashford  
Middlesex  
TW15 1DX.

Signed

Profit and loss account

Chessington Scout Group  
Income & Expenditure Account  
Year ending 31st March 2020

	2021	2020
<b>Income</b>		
Members subscriptions	£ 2,461.37	£ 7,317.32
Hall hire/Garage	£ 121.50	£ 1,356.00
Fundraising/Donations	£ 23,671.67	£ 3,881.53
Cash in hand	£ 33.28	£ 190.96
Interest received	£ 0.09	£ 0.43
<b>TOTAL</b>	<u>£ 26,287.91</u>	<u>£ 12,746.24</u>
<b>Expenditure</b>		
Utilities	£ 698.43	£ 1,455.58
Council Tax		£ 1,058.40
Insurance	£ 647.06	
OSM	£ 159.00	£ 224.37
Scout shop	£ 250.00	£ 250.00
Activities	£ 414.72	£ 578.42
Repairs & Maintenance	£ 2,600.00	£ 2,990.00
Cleaning	£ 155.48	£ 530.00
Refreshments, Prizes & Gifts		
Entertaining		
District Fee	£ 1,512.00	£ 2,890.00
Subscription refund		£ 210.93
Equipment		£ 69.16
Training		
<b>TOTAL</b>	<u>£ 6,436.69</u>	<u>£ 10,256.86</u>
<b>Net profit</b>	£ 19,851.22	£ 2,489.38