

**Moulton Pre-School**

**Registered Charity Number 1032451**

**Trustees' Annual Report and Financial Statements**

**For the Year ended**

**9th September 2021**

**Moulton Pre-School**

**Year Ended 9th September 2021**

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## **Moulton Pre- School**

**Year ended 9th September 2021**

### **Trustees and Office Holders**

#### **Trustees**

Jon Findlay	Chairman
Sarah Whitby	Secretary
Nicola Wakefield	Treasurer

Other committee members

Annelise Whalley	
Charlotte Yarwood	Appointed 01/11/2017
Kayleigh Holmes	Appointed 01/11/2017

#### **Principal Office**

Moulton Village Hall  
Main Road  
Moulton  
Northwich  
Cheshire  
CW9 8PB

Tel: 07891526469

#### **Independent Examiner**

Ms S Walton FMAAT

#### **Bankers**

Santander, Bootle, Merseyside GIR 0AA

## **Moulton Pre- School**

**Year Ended 9th September 2021**

### **Trustees' Annual Report**

The Trustees present their annual report with the financial statements for the year ended 9th September 2021. The financial statements have been prepared on a receipt and payments basis as permitted by section 133 of the Charities Act 2011 and are consistent with the previous year.

#### **Constitution and objects**

Moulton Pre-School was constituted under a trust deed adopted on the 28th April 1975, the 2005 constitution was adopted at the Annual General Meeting on the 14th November 2007.

The Charity's objects, as stated in the constitution are to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

#### **Organisation**

##### **The Committee**

The overall management and control of the Pre-School will rest with the individual members of the Pre-School's management committee ('the committee'). As well as being responsible for the management of the Pre-School the committee members are also the charity trustees of the Pre-School

The minimum number of Committee members shall be 5 and the maximum shall be 12, together with up to a further 3 co-opted members. The Committee shall consist of:

a)

(a) a Chair, a treasurer and a Secretary (the Officers) and

(b) not less than 2 nor more than 9 other elected Members; and

(c) if the Committee decides it can co-opt up to 3 further Members on the committee at any one time

Full details of the mechanism for appointment and removal of committee members are set out in the constitution, which is available for inspection upon request.

## **Moulton Pre- School**

**Year Ended 9th September 2021**

### **Trustees' Annual Report**

#### **Relationships with Related Parties/ External Bodies**

The Committee has accepted that we shall continue to make use of the Village Hall at the present time and as such have shown commitment to improving our setting. We have purchased extra storage for toys and equipment to be stored on site and have agreed with the hall committee to extend our usable outside space.

#### **Chairpersons' Review of activities and Achievements.**

The Pre-school has continued to have a challenging time with a decreasing number of pupils, due to another provider in the local area setting up. The staff have coped well with returning to normal after coping with the COVID pandemic, whilst also ensuring regular cleaning and following guidance to provide safe and secure setting.

#### **Plans for year ending 9th September 2021**

We will continue to improve our setting where possible, for the benefit of the children.

## **Moulton Pre- School**

**Year Ended 9th September 2021**

### **Trustees' Annual Report**

#### **Reserves Policy**

The Trustees will continue to review the reserves policy of The Charity annually, to ensure that the funds maintained continue to reflect the requirements of the Charity.

#### **Risk Management**

The Trustees review the major risks which The Charity faces on a regular basis and believe that maintaining free reserves as outlined above, combined with the financial control systems in operation, will provide sufficient resources in the event of adverse conditions.

#### **Statement of Trustees; responsibilities**

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity at that time and to enable the trustees to ensure that any statement of account prepared by them complies with the regulations under section 132 of the Charities Act 2011. They are also responsible for safeguarding the Charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On Behalf of the Trustees:

Chairman

**Moulton Pre- School**

**Year Ended 9th September 2021**

**Independent Examiner's Report to the Trustees of  
Moulton Pre-School**

I report on the accounts of the Trust for the year ended 9th September 2021 which are set out on pages 7-11

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 (2) of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:

- 1 examine the accounts (under section 145 of the 2011 Act)
- 2 to follow the procedures laid down in the General Directions given by the charity Commissioners (under section 145 (5) (b) of the 2011 act); and
- 3 to state whether particular matters have come to my attention

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those set out below.

**Moulton Pre- School**

**Year Ended 9th September 2021**

**Independent Examiner's Report to the Trustees of  
Moutlon Pre-School**

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirements

- \* to Keep accounting records in accordance with section 130 of the 2011 Act; and
- \* to prepare accounts which accord with the accounting records and to comply with the methods and principles of the statement of recommended practice; Accounting and reporting by Charities.

have not been met; or

(2) to which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Ms Sarah Walton  
74 76 High Street  
Winsford  
Cheshire  
CW7 2AP

18/08/2022

SW Accounting Services Ltd

## Moulton Pre-School

### Receipts and Payments Account for the year ended 9th September 2021

<b>Receipts</b>	Unrestricted Funds	Restricted Funds	Total Fund: 2020/2021	Total Funds 2019/2020
Grants and Fees	62456			69103
Fundraising Activities	842			888
Other Receipts	-384			63
Charitable Activities				20
Investment	2	0	0	148
<b>Total Receipts</b>	<b>62916</b>			<b>70222</b>
<b>Payments</b>				
Charitable Costs	60791			60737
Voluntary Income Costs				
Fundraising Costs	2144			2002
Governance Costs	1855			1957
		0	0	
<b>Total Resources Expended</b>	<b>64790</b>			<b>64696</b>
		0	0	
<b>Surplus for the year</b>	<b>-1874</b>			<b>5526</b>
		0		
Fund Balances Brought Forward at Sep-20	55161			49635
		0	0	
<b>Fund balances Brought Forward a Sep-21</b>	<b>53287</b>			<b>55161</b>

#### Cash at bank and in hand

	9th Sept 21	9th Sept 20
Current account	25820	27171
Deposit Account	27203	27201
Takings/ Income Accou	264	720
Cash in Hand		69
	<hr/> 53287	<hr/> 55161

**Moulton Pre-School**

**Balance Sheet as at 9th September 2021**

<b>Current Assets</b>	<b>09/09/2021</b>	<b>09/09/2020</b>
Cash at bank and in hand	53287	55161
Unrestricted Funds	53287	55161

Approved by the Board of Trustees  
and signed on its behalf by

Chairman

18/08/2022

## **Moulton Pre-School**

### **Notes forming part of the financial statements For the year ended 9th September 2021**

#### **1. Accounting Policies**

##### **a. Accounting convention**

The financial statements are prepared under the historical cost convention and in accordance with applicable accounting standards. In preparing the financial statements the charity follows best practice as set out in the statement of Recommended Practice 'Accounting by Charities' (SORP) issued in March 2005

##### **b. Incoming resources**

Income is recognised on a receipt basis

##### **c. Resources expended**

Expenditure is included on a payment basis

##### **e. Funds accounting**

The funds held by the charity are unrestricted general funds, funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Within unrestricted funds, a contingency fund is maintained which is designed to cover redundancy costs and one month's loss of income. The balance of the account (see note 5) represents contingency funds.