

Company registration number: 02804179

Charity registration number: 1032387

Dawlish Gardens Trust

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 August 2022

Redwoods
Chartered Certified Accountants
2 Clyst Works
Clyst Road
Topsham
Exeter
EX3 0DB

Dawlish Gardens Trust

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Dawlish Gardens Trust

Strategic Report for the Year Ended 31 August 2022

The trustees, who are directors for the purposes of company law, present their strategic report for the year ended 31 August 2022, in compliance with s414C of the Companies Act 2006.

Achievements and performance

This was a difficult "trading" year as a consequence of various lockdowns and we did well to both maintain our client offering, our staff and clients. To some extent the loss shown was inevitable. However it is pleasing to note that on a pure trading position we see an overall better position. Reflecting back on the "pandemic" the Trustees are pleased with the way in which the Trust has managed the situation, in particular reviewing and changing the client training programme and updating some areas of staff training. The pandemic was a significant cost to the Trust, a total of £160k over a two year period. Fortunately good management over a number of years meant we have been able to take this loss from our reserves.

Financial review

The statement of financial activities indicates a deficit for the year of £30,800 (2021 deficit £65,313). However this is after a depreciation charge of £30,391 (2021 - £31,712) and an unrealised (loss)/gain on investments of £12,594 loss (2021 - £44,178 gain).

The total value of unrestricted reserves at 31 August 2022 was £863,944 (2021 - £894,744). However this includes fixed assets of £320,772 (2021 - £350,512) which are not readily available for funding purposes. The balance of unrestricted funds of £543,172 (2021 - £544,232) represents net current assets, which are effectively funds which are not restricted.

Policy on reserves

As indicated above the cost to the Trust of the pandemic has meant some review of our policy regarding reserves. It is the Trustees aim to restore the operational reserve fund to a point where the capital allocated to this fund represents six months trading costs. The Trustees consider that this would ensure that, in the event of a significant drop in funding, they will be able to continue the charity's services for a reasonable period, while consideration is given to ways in which additional funds may be raised.

Note 26 sets out an analysis of the assets attributable to the various funds. These assets are sufficient to meet the charity's obligations on a fund by fund basis.

Dawlish Gardens Trust

Strategic Report for the Year Ended 31 August 2022

Principal funding sources

As a matter of policy and to ensure sustainability of the Trust, the Trustees strongly believe that the Trust will be funded by a positive trading position as opposed to becoming reliant on donations. This has been challenging to achieve over the last 3 years due mainly to covid related issues, but this remains a prime objective that we will not achieve this year but are planning to achieve in the financial year ending August 2024. Therefore our key funding sources are as follows:

1. Income received through the provision of vocational learning that is largely received from county social services but increasingly from clients where social services have outsourced an individuals funding to the client and their carer. The Trustees are mindful of the dependency of one major source of income and in line with the various self-funding initiatives take every opportunity to mitigate this dependency.
2. Supported employment programme which provides the following funding: income from social services to cover initial training and assessment, plus income from Access to Work to cover ongoing support to clients in the workplace and our administrative costs.
3. Grasses - within our nursery we grow a variety of grasses under contract to Knoll Nursery, Poole. Over the years we have developed significant expertise in this area. Whilst we are targeting gross income from this activity to be in the region of £30K, this activity is to support our various training programmes as it creates real work experience on site for our clients. Further we have developed several local contacts and are looking to mitigate our dependency on one major and good customer by growing for a local market.

Investment policy and objectives

Investment policy is for surplus monies to remain invested in a mixture of longer and short-term investments. Further the Trustees are happy to allow up to 40% of surplus cash to be invested into an investment targeting capital growth. All investments are reviewed on a monthly basis, and will be discussed at meetings of the Finance Committee. Currently, invested funds are 26.04% (2021 - 26.55%) of total reserves.

Plans for future periods

Aims and key objectives for future periods

As we move forward we find ourselves once more in a period of change with the expected appointment of a new General Manager and Business Manager, so our first objective for the next financial year is consolidation of our finances and at the same time integrate change driven by new leadership of the Trust. This will be a change but one that we can test our current practices against.

Activities planned to achieve aims

Actions required to achieve change:

1. Review of all policies to ensure they are current and integrated into practice
2. Examine cost model for both day care centre and supported management
3. Review the Torquay taxi provision

Dawlish Gardens Trust

Strategic Report for the Year Ended 31 August 2022

Principal risks and uncertainties

As a general comment, the Trustees are pleased at the way in which we were able to manage our way through this pandemic, giving a degree of confidence in our organisation and day to day operation.

Risk Management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to reduce those risks.

A risk log along with appropriate mitigating actions is maintained by the Trust.

Key personal

Loss of key members of staff through resignation.

The Trustees manage this risk by ensuring that staff satisfaction is maintained and suitable replacement staff are sourced as required. For more senior positions the Trustees work with management to ensure succession plans are in place.

Safeguarding

Risk of harm to clients, reputation or operational damage if appropriate care standards are not met.

The Trustees manage this risk by ensuring the care standards achieved meet and sometimes exceed the CQC standards and guidelines.

Funding cuts

As the majority of the charity's income comes from local authorities there is a risk to the charity of imposed funding cuts or withdrawal of funding.

The Trustees manage this risk by regular contract negotiations with relevant authorities and highlighting the outstanding care provided by Dawlish Gardens Trust which would be difficult for other providers to service. The Trust is also on the DCC "Preferred Supplier List".

Beneficiary vacancies

Loss of revenue due to beneficiary vacancies.

The Trustees manage this risk by ensuring that Dawlish Gardens Trust is well promoted with local authorities and guardians/parents of potential clients. Further a client waiting list is maintained.

Unplanned events impacting our estate and buildings

Damage to our estate and buildings due to unplanned events.

The Trustees manage this risk by ensuring that the regular maintenance plan is appropriate and meets all foreseen problems. Dawlish Gardens Trust has built up a strong relationship with local trades so that any unplanned problem can be dealt with in a timely and safe manner.

The strategic report was approved by the trustees of the charity on 22 March 2023 and signed on its behalf by:

.....
Dr J Whitehead
Trustee

Dawlish Gardens Trust

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 August 2022.

Objectives and activities

Objects and aims

The charity's objects and principal activities continue to be that of the promotion for the public benefit of providing sheltered training and therapeutic employment for disabled clients in rural activities, and training to support independent living.

Through the provision of training and related work experience Dawlish Gardens Trust's principal aim is that we can maximise the potential of those Learning Disabled and other disabled colleagues who attend.

The Trust's aim is achieved through the provision of a variety of training activities many of which are linked to the horticultural setting in which the Trust operates.

We have a proven track record of adding value to clients where on joining us the client and carer agree a programme to achieve their objectives in joining us.

Objectives, strategies and activities

The Trust offers two key learning "pathways"

Vocational learning

This pathway to learning helps to provide training to deal with daily life requirements, helping clients to maximise their potential in a whole range of activities including catering, personal fitness and a range of horticulture opportunity. Training is in a horticulture environment where clients work in small teams which further supports the development of interpersonal and team skills.

Supported employment

This pathway is available to our more able clients who will be provided with training that supports the job application process and the various disciplines of a working environment. Once successful a client will be placed into a job initially with a job coach. This scheme is supported by Job Centres.

Public benefit

When planning activities the Trustees have considered the Charity Commission guidance on public benefit.

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

Dawlish Gardens Trust is grateful to its team of volunteers for their efforts in supporting our charity.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Dawlish Gardens Trust

Trustees' Report

Reference and Administrative Details

Charity Registration Number:	1032387
Company Registration Number:	02804179
	The charity is incorporated in England.
Registered Office:	Marysfield Port Road Dawlish Devon EX7 0NX
Independent Examiner:	Redwoods Chartered Certified Accountants 2 Clyst Works Clyst Road Topsham Exeter EX3 0DB
Solicitors:	Tozers Broadwalk House Southernhay West Exeter Devon EX1 1UA
Bankers:	Santander Bootle Merseyside L30 4GB

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Dr J Whitehead
	Mr M Adams
	Mr Mike Dyer (resigned 18 January 2023)
	Mr F German
	Mr D Hyne
	Mr S Jennings
	Mrs D Pocock
Secretary:	Mr M Adams

Dawlish Gardens Trust

Trustees' Report

Structure, governance and management

Nature of governing document

The charity is constituted as a company limited by guarantee, and is therefore governed by its Memorandum and Articles of Association dated 16th March 1993 and amended by a special resolution dated 28th April 2010. This is further supported by a Trustee's governance policy and practice document.

Recruitment and appointment of trustees

Trustees are appointed at the Annual General Meeting with casual vacancies being filled up by co-opted appointments between AGM's as necessary. None of the Trustees has any beneficial interest in the company. All of the Trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Induction and training of trustees

We are fortunate in having a controlling body which collectively has the skills to manage this business and each Trustee therefore keeps up to date with his or her own area of expertise. This is supplemented by meetings with Social Services and other appropriate bodies in order that we keep up to date with changing policy and process.

Training of both Trustees and Management will be a key objective through 2022 and 2023.

Arrangements for setting key management personnel remuneration

The Trust is run by an Operations Manager who is supported by:

- Head of Business and Administration
- Head of Horticulture
- Head of Supportive Employment

In addition there are a further eleven full time and part time instructors (equivalent to 8 FTE) plus volunteers, who are responsible for the efficient delivery of the Aims and Objectives of the Charity.

Staff remuneration is determined by the Trustees and is reviewed on a regular basis.

A defined contributions pension scheme is in place and is offered to all eligible employees.

Organisational structure

The charity is organised so that the Trustees hold regular minuted meetings in order to manage its affairs.

Under the Memorandum and Articles of Association, the charity has the power to make any investments that the Trustees see fit.

The Trustees are due to review the structure this year (2023).

Relationships with related parties

User trustees

In the accounting period, there is one Trustee who has relatives who are beneficiaries of the charity, enjoying the same benefits as unrelated beneficiaries.

Dawlish Gardens Trust

Trustees' Report

Financial instruments

Objectives and policies

The charity's activities expose it to a number of financial risks including credit risk, cash flow risk and liquidity risk.

Cash flow risk

The Trustees manage the risk to cashflows by preparing and reviewing budgets on a regular basis and ensuring sufficient cash deposits are held to meet current spending commitments.

Credit risk

The charity's principal financial assets are bank balances and cash, trade and other receivables, and investments.

The charity's credit risk is primarily attributable to its trade receivables. The amounts presented in the balance sheet are net of allowances for doubtful receivables. An allowance for impairment is made where there is an identified loss event which, based on previous experience, is evidence of a reduction in the recoverability of the cash flows.

The charity has no significant concentration of credit risk, with exposure spread over a large number of counterparties and customers.

Liquidity risk

In order to maintain liquidity to ensure that sufficient funds are available for ongoing operations and future developments, the charity retains funds in short-term accessible investments and bank accounts.

Further details regarding liquidity risk can be found in the Statement of accounting policies in the financial statements.

Employment of disabled persons

This applies to all of our clients and we have a compliant policy in place supported by staff training to ensure that policy becomes practice.

Employee involvement

The Trustees are committed to full involvement of our staff who are involved in the business planning process. On an individual basis staff have the ability to contribute and comment through a suggestion box, a staff appraisal process and specific events such as a SWOT analysis exercise.

Additionally the General Manager holds a full staff meeting each month and a daily "wash up" staff discussion.

Creditor payment policy

The charity pays all its debts within the agreed payment terms.

Statement of trustees' responsibilities

The trustees (who are also the directors of Dawlish Gardens Trust for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Dawlish Gardens Trust

Trustees' Report

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 22 March 2023 and signed on its behalf by:

.....
Dr J Whitehead
Trustee

Dawlish Gardens Trust

Independent Examiner's Report to the trustees of Dawlish Gardens Trust ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 August 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the Company's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of The Association of Chartered Certified Accountants, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Dawlish Gardens Trust as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
Diana Sandra Heywood FCCA
Redwoods, Chartered Certified Accountants

2 Clyst Works
Clyst Road
Topsham
Exeter
EX3 0DB

22 March 2023

Dawlish Gardens Trust

Statement of Financial Activities for the Year Ended 31 August 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Total 2022 £	
Income and Endowments from:				
Donations and legacies	3	16,114	16,114	
Charitable activities	4	710,440	710,440	
Other trading activities	5	33,137	33,137	
Investment income	6	1,997	1,997	
Other income	7	729	729	
Total income		762,417	762,417	
Expenditure on:				
Raising funds	8	(25,429)	(25,429)	
Charitable activities	9	(755,194)	(755,194)	
Total expenditure		(780,623)	(780,623)	
Gains/losses on investment assets		(12,594)	(12,594)	
Net expenditure		(30,800)	(30,800)	
Net movement in funds		(30,800)	(30,800)	
Reconciliation of funds				
Total funds brought forward		894,744	894,744	
Total funds carried forward	25	863,944	863,944	
	Unrestricted funds £	Restricted funds £	Total 2021 £	
Income and Endowments from:				
Donations and legacies	3	16,017	-	16,017
Charitable activities	4	315,574	-	315,574
Other trading activities	5	35,664	-	35,664
Investment income	6	1,557	-	1,557
Other income	7	140,249	-	140,249
Total income		509,061	-	509,061
Expenditure on:				
Raising funds	8	(15,326)	-	(15,326)
Charitable activities	9	(603,171)	(55)	(603,226)
Total expenditure		(618,497)	(55)	(618,552)
Gains/losses on investment assets		44,178	-	44,178
Net expenditure		(65,258)	(55)	(65,313)
Net movement in funds		(65,258)	(55)	(65,313)

The notes on pages 14 to 33 form an integral part of these financial statements.

Dawlish Gardens Trust

Statement of Financial Activities for the Year Ended 31 August 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Reconciliation of funds				
Total funds brought forward		<u>960,002</u>	<u>55</u>	<u>960,057</u>
Total funds carried forward	25	<u>894,744</u>	<u>-</u>	<u>894,744</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 is shown in note 25.

The notes on pages 14 to 33 form an integral part of these financial statements.

Dawlish Gardens Trust
(Registration number: 02804179)
Balance Sheet as at 31 August 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	16	320,772	350,512
Investments	17	<u>224,978</u>	<u>237,572</u>
		<u>545,750</u>	<u>588,084</u>
Current assets			
Stocks	18	2,500	2,500
Debtors	19	153,669	113,666
Cash at bank and in hand	20	<u>191,522</u>	<u>228,738</u>
		347,691	344,904
Creditors: Amounts falling due within one year	21	<u>(29,497)</u>	<u>(36,975)</u>
Net current assets		<u>318,194</u>	<u>307,929</u>
Total assets less current liabilities		863,944	896,013
Creditors: Amounts falling due after more than one year	22	<u>-</u>	<u>(1,269)</u>
Net assets		<u><u>863,944</u></u>	<u><u>894,744</u></u>
Funds of the charity:			
Unrestricted income funds			
Unrestricted funds		<u>863,944</u>	<u>894,744</u>
Total funds	25	<u><u>863,944</u></u>	<u><u>894,744</u></u>

For the financial year ending 31 August 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 10 to 33 were approved by the trustees, and authorised for issue on 22 March 2023 and signed on their behalf by:

.....
Dr J Whitehead
Trustee

The notes on pages 14 to 33 form an integral part of these financial statements.

Dawlish Gardens Trust

Statement of Cash Flows for the Year Ended 31 August 2022

	Note	2022 £	2021 £
Cash flows from operating activities			
Net cash expenditure		(30,800)	(65,313)
Adjustments to cash flows from non-cash items			
Depreciation	8	29,662	31,677
Investment income	6	(1,997)	(1,557)
Revaluation of investments		<u>12,594</u>	<u>(44,178)</u>
		9,459	(79,371)
Working capital adjustments			
Increase in stocks	18	-	(52)
Increase in debtors	19	(40,003)	(54,143)
(Decrease)/increase in creditors	21	<u>(7,477)</u>	<u>14,290</u>
Net cash flows from operating activities		<u>(38,021)</u>	<u>(119,276)</u>
Cash flows from investing activities			
Interest receivable and similar income	6	1,997	1,557
Purchase of tangible fixed assets	16	(651)	(4,851)
Sale of tangible fixed assets		<u>729</u>	<u>785</u>
Net cash flows from investing activities		2,075	(2,509)
Cash flows from financing activities			
Repayment of capital element of finance leases and HP contracts	23	<u>(1,270)</u>	<u>(1,269)</u>
Net decrease in cash and cash equivalents		(37,216)	(123,054)
Cash and cash equivalents at 1 September		<u>228,738</u>	<u>351,792</u>
Cash and cash equivalents at 31 August		<u><u>191,522</u></u>	<u><u>228,738</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 14 to 33 form an integral part of these financial statements.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

Marysfield
Port Road
Dawlish
Devon
EX7 0NX

These financial statements were authorised for issue by the trustees on 22 March 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

Dawlish Gardens Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The accounts are presented in £ sterling and rounded to £1.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Judgements

In the application of the charity's accounting policies, trustees are required to make judgements, estimates and assumptions about the carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and underlying assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Deferred income

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the Charity has unconditional entitlement.

Other trading activities

Income from other trading activities is recognised as earned (that is at the time the events have taken place and the related goods have been provided), net of discounts and VAT where applicable.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Charitable activities

Income from charitable activities includes income recognised as earned (as the related goods or services are provided) under contract.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £1.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Tangible fixed assets other than freehold land are stated at cost less depreciation.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Freehold land	no depreciation provided
Freehold buildings	4% straight line basis
Temporary buildings	15% straight line basis
Plant and equipment	15% reducing balance basis
Computer equipment	25% reducing balance basis
Motor vehicles	25% reducing balance basis
Leased assets	straight line over the term of the lease

Impairment of fixed assets

At each reporting date, goodwill and other fixed assets, including tangible fixed assets and investments but excluding investment properties, are assessed to determine whether there is an indication that the carrying amount of an asset may be more than its recoverable amount and that the asset should be impaired. If there is an indication of possible impairment, the recoverable amount of an asset, which is the higher of its value in use and its net realisable value, is estimated and compared with its carrying amount. If the recoverable amount is lower, the carrying amount of the asset is written down to its estimated recoverable amount and an impairment loss is recognised in profit and loss.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Stock

Stock is valued at the lower of cost and estimated selling price less costs to complete and sell, after due regard for obsolete and slow moving stocks. Cost is determined using the first-in, first-out (FIFO).

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Borrowings

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Debt instruments

Debt instruments which meet the following conditions are subsequently measured at amortised cost using the effective interest method:

(a) The contractual return to the holder is (i) a fixed amount; (ii) a positive fixed rate or a positive variable rate; or (iii) a combination of a positive or a negative fixed rate and a positive variable rate.

(b) The contract may provide for repayments of the principal or the return to the holder (but not both) to be linked to a single relevant observable index of general price inflation of the currency in which the debt instrument is denominated, provided such links are not leveraged.

(c) The contract may provide for a determinable variation of the return to the holder during the life of the instrument, provided that (i) the new rate satisfies condition (a) and the variation is not contingent on future events other than (1) a change of a contractual variable rate; (2) to protect the holder against credit deterioration of the issuer; (3) changes in levies applied by a central bank or arising from changes in relevant taxation or law; or (ii) the new rate is a market rate of interest and satisfies condition (a).

(d) There is no contractual provision that could, by its terms, result in the holder losing the principal amount or any interest attributable to the current period or prior periods.

(e) Contractual provisions that permit the issuer to prepay a debt instrument or permit the holder to put it back to the issuer before maturity are not contingent on future events, other than to protect the holder against the credit deterioration of the issuer or a change in control of the issuer, or to protect the holder or issuer against changes in levies applied by a central bank or arising from changes in relevant taxation or law.

(f) Contractual provisions may permit the extension of the term of the debt instrument, provided that the return to the holder and any other contractual provisions applicable during the extended term satisfy the conditions of paragraphs (a) to (c).

Debt instruments that are classified as payable or receivable within one year on initial recognition and which meet the above conditions are measured at the undiscounted amount of the cash or other consideration expected to be paid or received, net of impairment.

With the exception of some hedging instruments, other debt instruments not meeting these conditions are measured at fair value through profit or loss.

Commitments to make and receive loans which meet the conditions mentioned above are measured at cost (which may be nil) less impairment.

Investments

Investments in non-convertible preference shares and non-puttable ordinary or preference shares (where shares are publicly traded or their fair value is reliably measurable) are measured at fair value through profit or loss. Where fair value cannot be measured reliably, investments are measured at cost less impairment.

Investments in subsidiaries and associates are measured at cost less impairment. For investments in subsidiaries acquired for consideration including the issue of shares qualifying for merger relief, cost is measured by reference to the nominal value of the shares issued plus fair value of other consideration. Any premium is ignored.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Fair value measurement

The best evidence of fair value is a quoted price for an identical asset in an active market. When quoted prices are unavailable, the price of a recent transaction for an identical asset provides evidence of fair value as long as there has not been a significant change in economic circumstances or a significant lapse of time since the transaction took place. If the market is not active and recent transactions of an identical asset on their own are not a good estimate of fair value, the fair value is estimated by using a valuation technique.

3 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from individuals	16,114	16,114	16,017
	<u>16,114</u>	<u>16,114</u>	<u>16,017</u>

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

4 Income from charitable activities

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Day placement fees	578,438	578,438	234,441
Supported employment	132,002	132,002	81,133
	<u>710,440</u>	<u>710,440</u>	<u>315,574</u>

5 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2021 £
Trading income;			
Sales of goods and services	33,137	33,137	35,664
	<u>33,137</u>	<u>33,137</u>	<u>35,664</u>

6 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	416	416	27
Other investment income	1,581	1,581	1,530
	<u>1,997</u>	<u>1,997</u>	<u>1,557</u>

7 Other income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Other income	729	729	140,249

Other income comprises JRS grants received from HM Government of £nil (2021 : £123,159) and PPE grants and associated expenditure reimbursements received from local authorities of £729 (2021 : £17,090).

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

8 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2022 £	Total 2021 £
Purchases - grasses		17,884	17,884	9,130
Purchases - other		7,545	7,545	6,196
		<u>25,429</u>	<u>25,429</u>	<u>15,326</u>

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

9 Expenditure on charitable activities

	Note	Unrestricted funds General £	Total 2022 £	Total 2021 £
Other support costs		127,682	127,682	78,715
Depreciation, amortisation and other similar costs		30,391	30,391	31,712
Staff costs		535,443	535,443	434,250
Governance costs	10	61,678	61,678	58,549
		<u>755,194</u>	<u>755,194</u>	<u>603,226</u>

	Activity support costs £	2022 £	2021 £
Staff costs	535,443	535,443	434,250
Depreciation	30,391	30,391	31,712
Travel contributions	30,644	30,644	12,842
Client training	3,562	3,562	1,633
Insurance	9,043	9,043	7,113
Protective clothing	2,989	2,989	3,181
Motor expenses	15,779	15,779	13,508
Travel expenses	23,344	23,344	10,810
Water rates	6,926	6,926	5,037
Light and heat	5,549	5,549	2,612
Repairs and renewals	6,245	6,245	5,617
Printing, postage and stationery	2,481	2,481	2,003
Cleaning	2,669	2,669	842
Waste disposal costs	3,751	3,751	3,256
Telephone	4,483	4,483	3,869
Computer costs	1,217	1,217	2,974
Catering and hospitality	2,669	2,669	1,226
Open day costs	656	656	-
Finance lease charges	364	364	364
Animal feed/care	5,311	5,311	1,828
	<u>693,516</u>	<u>693,516</u>	<u>544,677</u>

In addition to the expenditure analysed above, there are also governance costs of £61,678 (2021 - £58,549) which relate directly to charitable activities. See note 10 for further details.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

10 Analysis of governance and support costs

Basis of allocation

Reference	Method of allocation
A	Employment costs - staff time
B	Computer costs - accounting software
C	Telephone - 5% of costs
D	Sundry expenses - general administration costs
E	Examination and accounts fees - as charged
F	Legal and professional fees - health and safety costs
G	Bank charges - as charged
H	Finance lease charges - 5% of costs

Governance costs

	Unrestricted funds General £	Total funds £
Staff costs		
Wages and salaries	35,402	35,402
Social security costs	3,606	3,606
Pension costs	1,182	1,182
Other staff costs	11,057	11,057
Independent examiner fees		
Examination of the financial statements	2,600	2,600
Other fees paid to examiners	1,000	1,000
Legal fees	3,313	3,313
Other governance costs	3,518	3,518
Total for 2022	<u>61,678</u>	<u>61,678</u>
Total for 2021	<u>58,549</u>	<u>58,549</u>

11 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>30,391</u>	<u>31,712</u>

12 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

13 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	526,485	433,560
Social security costs	34,829	27,951
Pension costs	12,049	10,041
Other staff costs	13,327	10,234
	<u>586,690</u>	<u>481,786</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2022 No	2021 No
Administration	2	2
Direct charitable	<u>27</u>	<u>22</u>
	<u>29</u>	<u>24</u>

19 (2021 - 15) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £12,049 (2021 - £10,041).

No employee received emoluments of more than £60,000 during the year.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

14 Independent examiner's remuneration

	2022 £	2021 £
Examination of the financial statements	2,600	3,120
Other fees to examiners		
All other services	1,000	1,177

15 Taxation

The charity is a registered charity and is therefore exempt from taxation.

16 Tangible fixed assets

	Land and buildings £	Plant, machinery & computer equipment £	Motor vehicles £	Total £
Cost				
At 1 September 2021	645,482	44,845	118,634	808,961
Additions	-	651	-	651
Disposals	-	(3,705)	-	(3,705)
At 31 August 2022	645,482	41,791	118,634	805,907
Depreciation				
At 1 September 2021	327,805	28,610	102,034	458,449
Charge for the year	22,010	3,500	4,152	29,662
Eliminated on disposals	-	(2,976)	-	(2,976)
At 31 August 2022	349,815	29,134	106,186	485,135
Net book value				
At 31 August 2022	295,667	12,657	12,448	320,772
At 31 August 2021	317,677	16,235	16,600	350,512

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

Assets held under finance leases and hire purchase contracts

The net carrying amount of tangible assets includes the following amounts in respect of assets held under finance leases and hire purchase contracts:

	2022 £	2021 £
Plant, machinery & computer equipment	<u>852</u>	<u>1,703</u>

17 Fixed asset investments

	2022 £	2021 £
Other investments	<u>224,978</u>	<u>237,572</u>

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 September 2021	237,572	237,572
Revaluation	<u>(12,594)</u>	<u>(12,594)</u>
At 31 August 2022	<u>224,978</u>	<u>224,978</u>
Net book value		
At 31 August 2022	<u>224,978</u>	<u>224,978</u>
At 31 August 2021	<u>237,572</u>	<u>237,572</u>

The market value of the listed investments at 31 August 2022 was £224,978 (2021 - £237,572).

18 Stock

	2022 £	2021 £
Stocks	<u>2,500</u>	<u>2,500</u>

19 Debtors

	2022 £	2021 £
Trade debtors	2,719	3,012
Prepayments	10,755	8,289
VAT recoverable	5,041	1,517
Other debtors	<u>135,154</u>	<u>100,848</u>
	<u>153,669</u>	<u>113,666</u>

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

20 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<u>191,522</u>	<u>228,738</u>

21 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	8,532	7,725
Hire purchase and finance leases	1,269	1,270
Other taxation and social security	-	5,056
Other creditors	1,817	8,378
Accruals	<u>17,879</u>	<u>14,546</u>
	<u>29,497</u>	<u>36,975</u>

22 Creditors: amounts falling due after one year

	2022 £	2021 £
Hire purchase and finance leases	<u>-</u>	<u>1,269</u>

23 Obligations under leases and hire purchase contracts

The total value of future minimum lease payments was as follows:

	2022 £	2021 £
Within one year	1,269	1,270
In two to five years	<u>-</u>	<u>1,269</u>
	<u>1,269</u>	<u>2,539</u>

24 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £12,049 (2021 - £10,041).

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

25 Funds

	Balance at 1 September 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2022 £
Unrestricted funds						
<i>General</i>						
General Fund	584,744	762,417	(780,623)	205,168	(12,594)	759,112
<i>Designated</i>						
Operational Reserve Fund	<u>310,000</u>	<u>-</u>	<u>-</u>	<u>(205,168)</u>	<u>-</u>	<u>104,832</u>
Total funds	<u><u>894,744</u></u>	<u><u>762,417</u></u>	<u><u>(780,623)</u></u>	<u><u>-</u></u>	<u><u>(12,594)</u></u>	<u><u>863,944</u></u>

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

	Balance at 1 September 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 August 2021 £
Unrestricted funds						
<i>General</i>						
General Fund	590,002	509,061	(618,497)	60,000	44,178	584,744
<i>Designated</i>						
Operational Reserve Fund	310,000	-	-	-	-	310,000
Equipment Replacement Fund	60,000	-	-	(60,000)	-	-
	<u>370,000</u>	<u>-</u>	<u>-</u>	<u>(60,000)</u>	<u>-</u>	<u>310,000</u>
Total unrestricted funds	960,002	509,061	(618,497)	-	44,178	894,744
Restricted						
Community Fund Lottery Grant	<u>55</u>	<u>-</u>	<u>(55)</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total funds	<u>960,057</u>	<u>509,061</u>	<u>(618,552)</u>	<u>-</u>	<u>44,178</u>	<u>894,744</u>

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

The specific purposes for which the funds are to be applied are as follows:

Operational Reserve Fund - the trustees intention is for this fund to be maintained at a level equivalent to approximately six months trading costs. This would enable the trust to continue operating for a reasonable period in the event of any significant events occurring or funding being withdrawn or delayed. This intended policy is in line with Charity Commission guidelines. Due to losses incurred as a result of Covid-19, it has not been possible to maintain the fund at this level. The trustees are confident that this fund will be returned to its desired level as soon as possible.

Equipment Replacement Fund- this represented the trustees decision to designate funds to replace equipment as and when it was no longer fit for purpose, due to depreciation. The Trustees have concluded that this fund is currently not required as no major capital expenditure is anticipated.

The income funds of the charity included restricted funds held on trust for a specific purpose. These funds are fully committed to the specific projects identified, receipts relate to specific donations received during the year and payments relating to this fund have been allocated to the relevant specific fund. This fund is currently no longer required.

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

26 Analysis of net assets between funds

	Unrestricted funds General £	Total funds at 31 August 2022 £
Tangible fixed assets	320,772	320,772
Fixed asset investments	224,978	224,978
Current assets	347,691	347,691
Current liabilities	(29,497)	(29,497)
Total net assets	<u>863,944</u>	<u>863,944</u>
	Unrestricted funds General £	Total funds at 31 August 2021 £
Tangible fixed assets	350,512	350,512
Fixed asset investments	237,572	237,572
Current assets	344,904	344,904
Current liabilities	(36,975)	(36,975)
Creditors over 1 year	(1,269)	(1,269)
Total net assets	<u>894,744</u>	<u>894,744</u>

27 Analysis of net funds

	At 1 September 2021 £	Financing cash flows £	At 31 August 2022 £
Cash at bank and in hand	228,738	(37,216)	191,522
Finance leases and hire purchase contracts	(2,539)	1,270	(1,269)
Net debt	<u>226,199</u>	<u>(35,946)</u>	<u>190,253</u>
	At 1 September 2020 £	Financing cash flows £	At 31 August 2021 £
Cash at bank and in hand	351,792	(123,054)	228,738
Finance leases and hire purchase contracts	(3,808)	1,269	(2,539)
Net debt	<u>347,984</u>	<u>(121,785)</u>	<u>226,199</u>

28 Related party transactions

Dawlish Gardens Trust

Notes to the Financial Statements for the Year Ended 31 August 2022

During the year the charity made the following related party transactions:

Mrs D Pocock

(Trustee)

During the year, Mrs D Pocock bought goods from the charity totalling £nil (2021 - £43). At the balance sheet date the amount due to/from Mrs D Pocock was £Nil (2021 - £Nil).

Mr D Hyne

(Trustee)

Mr D Hyne has relatives who are beneficiaries of the charity enjoying the same benefits as unrelated beneficiaries. At the balance sheet date the amount due to/from Mr D Hyne was £Nil (2021 - £Nil).

Tozers

(Mr S Jennings, a trustee, is a partner in Tozers)

Tozers are the charity's legal advisors. The accounts include a charge of £500 (2021 - £479) in respect of legal services provided by Tozers. At the balance sheet date the amount due to/from Tozers was £Nil (2021 - £Nil).