



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	June	2022		31	May	2023

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Village Hall
High Street
Wollaston, Wellingborough
Northants
NN29 7QQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Anna Fermi	Chair		
2	Jukie Donabie	Secretary		
3	Penny Watts	Treasurer	Until 17 th April 2023	
4	Becky Storr	Treasurer	From 17 th April 2023	
5	Jordanna Rowett	General Member		
6	Vicki Steers	General Member		
7				
8				
9				
10				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Elected at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Policies amended and updated routinely.
Duties of a trustee document sent to all committee members and committee induction and guidance document provided to all new committee members.
Risks are communicated in our annual business plan.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

- (a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability;
- (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas;
- (c) instigating and adhering to and furthering the aims and objects of the Early Years Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We deliver the Early Years Foundation Stage Curriculum to all children in an Ofsted rated Good setting. We provide the children in our care with the necessary skills to ensure the transfer to school in a smooth, happy and confident manner.

Additional details of objectives and activities (Optional information)

Our volunteer committee give up many hours of their own valuable time. And all committee members are involved in fundraising.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D	Achievements and performance
<p>Summary of the main achievements of the charity during the year</p>	<p>We supported and prepared 7 children to transition on to local schools.</p> <p>We have worked with other professionals to support the needs of our children. These included social workers, portage and early years advisors.</p> <p>We have undertaken Continua Professional Development staff training, including First Aid, Safeguarding, Health & Safety, Food Hygiene, Online safety, Neglect, Toxic Trio, Awareness of domestic abuse, Theories underpinning the EYFS, The Prevent duty in an early years environment, being a key person in an early years setting, improving children's learning through play, Speech language and communications, understanding children's rights, Equality and Inclusion in early years settings, working with children with learning difficulties, reflective practice in the early years.</p> <p>We have visited local places of interest, the local Baptist church, St Marys Church of England, a Cenotaph, green spaces such as the pocket parks and local parks, regular visits to the library and to the local shops to buy ingredients for cooking.</p> <p>We have arranged many activities including, regular music sessions and yoga sessions, dance and song sessions with an external provider, church visits to learn about religious festivals.</p> <p>We have strived to deliver varied and stimulating activities to all children to help them develop in all areas of learning whilst adhering to the requirements of the EYFS and following development matters guidance to inform our curriculum.</p>

Section E	Financial review
<p>Brief statement of the charity's policy on reserves</p>	<p>We aim to hold 3 months of running costs in our reserves account including redundancy for staff</p>
<p>Details of any funds materially in deficit</p>	<p>None</p>
<p>Further financial review details (Optional information)</p> <p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> the charity's principal sources of funds (including any fundraising); 	

- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F Other optional information

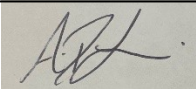
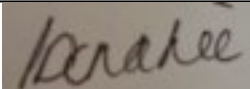
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Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

Anna Fermi	Julie Donabie
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Position (eg Secretary, Chair, etc)

Chair	Secretary
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Date

10 th September 2023

BUSY BEES PRE-SCHOOL PLAYGROUP

Income & Expenditure 1st June 2022 to 31st May 2023

Income	£	£
From Fees		
Fees - Unfunded	2,779.00	
Fees - Funded inc funded 2 year olds	21,929.61	
Total Fees	24,708.61	
Other Income		
Uniform	0.00	
Fundraising - Photos	0.00	
High Needs	800.00	
Fundraising - T.Towels/End of year gifts	0.00	
Fundraising/Donations	1,847.14	
Snack donations	686.50	
Summer trip	0.00	
Other	410.02	
Total Income	28,452.27	
Expenditure		
Wages	52,159.87	
Pension	1,201.74	
Overtime / cover	0.00	
Training course cost	0.00	
Transitional payments	0.00	
Key worker payments	0.00	
Rent	5,464.00	
Materials	1,865.52	
Large Items (from fund raising)	0.00	
High Needs / SEN / EYPP	1,562.00	
Snacks	0.00	
Phone & Internet	177.36	
Stationery	0.00	
Postage	0.00	
Key working photos	0.00	
DBS Checks		
Summer Trip	0.00	
Insurance & Pre-school Learning Alliance membership		
Uniform		
Fundraising - Xmas Fair	0.00	
Fundraising - T.Towels/Gifts	0.00	
Fundraising - Other	20.00	
Ofsted subscription	0.00	
Norton Security and salary software	0.00	
NIMP membership	0.00	
Information Commissioner's Office subscription	0.00	
Garden	0.00	
DEEL	0.00	
Misc.	4,935.10	
Total Expenditure	67,385.59	
Net Profit / (Loss)	(38,933.32)	

BUSY BEES PRE-SCHOOL PLAYGROUP

Village Hall, High Street

Wollaston, Northants, NN29 7QQ

Registered Charity Number: 1032318

Income & Expenditure 1st June 2022 to 31st May 2023

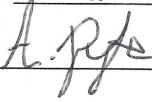
Bank Account summary	Opening Balance 1st June 2022	Closing Balance 31st May 2023
	£	£
Cash in hand	296.53	404.17
Current Account	18,116.41	<u>1,294.77</u>
Reserve Account	23,217.06	997.74
Total Assets	41,630.00	<u>2696.68</u>
Net Profit / (Loss)		<u>38933.32</u>

Treasurer Report Year Ending 31st May 2023

These Accounts have been prepared by myself and the Treasurer and are to the best of my knowledge a true and accurate record of the accounts of Busy Bees Pre-school Playgroup


Signed Treasurer: 

Date: 30-5-24

Signed Chair: 

Date: 30/5/24 30-May-24 A.F.

I have independently conducted an examination of the accounts of Busy Bees Pre-school Playgroup, and therefore I am satisfied, to the best of my knowledge, that the above represents a true and fair view of the accounts as at the 31st May 2023.

Signed: 

Date: 30-5-24

Print Name and Address:

N GIBBONS
4 Evelyn Way
Irchester, NN29 7AP

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4 Evelyn Way

Irchester, NN29 7AP