



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	08	2022		31	07	2023

Section A Reference and administration details

Charity name

South Kidlington Infant Pre-School

Other names charity is known by

SKIPS

Registered charity number (if any)

1032166

Charity's principal address

C/o West Kidlington School

Oxford Road

Kidlington, Oxford

Postcode

OX5 1EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jessica J Simmons		Appointed 05/10/2021	
2	Louisa A Heywood		Resigned 21/07/2023	
3	Linda J Lewis		Appointed 07/04/2022	
4	Hanna Oliver-Browne		Appointed 05/10/2021	
5	Chelsea J Didcock		Appointed 05/10/2021	
6	Fiona A Counsell		Appointed 05/10/2021	
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8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Standard
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To ensure a safe environment to develop children between the age of 2 and 4

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We are an early years education provider, providing public benefit to the children and the families of the local community.

Staff are trained in childcare and have attended the required safeguarding and first aid courses in order to provide a safe environment for the children to learn through play.

The children learn to develop their personal, social and emotional skills, in safe and inclusive surroundings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Policies and procedures have been updated giving the staff a clear understanding of what is expected of them.

Section E Financial review

Brief statement of the charity's policy on reserves

Three months payroll and rent costs are kept as minimum at all times.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	L J Lewis	
Full name(s)	Linda Jean Lewis	
Position (eg Secretary, Chair, etc)	Treasurer	
Date	29/05/2024	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

South Kidlington Infant Pre-School (SKIPS)

No (if any)

1032166

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/2022

To


Period end date
31/07/2023

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees received	51,208	-	-	51,208	28,055
Funding	74,207	-	-	74,207	61,886
Fundraising	44	-	-	44	1,216
Other income	622	-	-	622	805
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	126,081	-	-	126,081	91,962
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	126,081	-	-	126,081	91,962
A3 Payments					
Payroll	95,510	-	-	95,510	81,360
Professional and membership	2,764	-	-	2,764	2,529
Rent	3,432	-	-	3,432	4,290
Insurance	889	-	-	889	863
Miscellaneous	2,033	-	-	2,033	1,984
Consumables	1,038	-	-	1,038	1,068
Training	770	-	-	770	550
Cleaning materials	1,585	-	-	1,585	1,745
Phone	68	-	-	68	20
Pre-school improvements	332	-	-	332	8,665
IT	1,914	-	-	1,914	1,594
Office replacements and small equipment	443	-	-	443	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	110,778	-	-	110,778	104,668
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	110,778	-	-	110,778	104,668
Net of receipts/(payments)	15,303	-	-	15,303	- 12,706
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	36,371	-	-	36,371	49,077
Cash funds this year end	51,674	-	-	51,674	36,371

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account balance	51,617	-	-
	Petty cash balance	57	-	-
		-	-	-
	Total cash funds	51,674	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptops, tablets	unrestricted funds	-	-
	Furniture, fixtures and fittings	unrestricted funds	-	-
	Garden Play equipment	unrestricted funds	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

From: Chair SKIPS skipschair@gmail.com 
Subject:
Date: 30 May 2024 at 16:17
To: Linda Lewis lynne.oliver12@btinternet.com

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