

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2019		Day 31	Month 07	Year 2020

Section A Reference and administration details

Charity name **South Kidlington Infant Pre-School**

Other names charity is known by **SKIPS**

Registered charity number (if any) **1032166**

Charity's principal address **C/o West Kidlington School**

Oxford Road

Kidlington, Oxford

Postcode

OX5 1EA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rachel Pittick		Resigned 31/01/20	
2	Tanya Jenner		Resigned 31/01/20	
3	Clare Emmanuel			
4	Nicola Pidduck			
5	Patrycja Harris			
6	Rebecca Morris			
7	Iona Wiggins			
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Standard
Trustee selection methods (eg. appointed by, elected by)	Elected

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To ensure a safe environment to develop children between the age of 2 and 4.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We are an early years education provider, providing public benefit to the children and the families of the local community.

Staff are trained in childcare and have attended the required safeguarding and first aid courses in order to provide a safe environment for the children to learn through play.

The children learn to develop their personal, social and emotional skills, in safe and inclusive surroundings.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Policies and procedures have been updated giving the staff a clear understanding of what is expected of them. We have started to move away from the use of plastic toys to natural or recycled old materials to allow children to be more inquisitive whilst saving the planet. We also started using Famly, a childcare management app, to better engage and work with parents.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Three months payroll and rent costs are kept as minimum at all times.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

R Morris

Full name(s)

REBECCA MORRIS

Position (eg Secretary, Chair, etc)

SECRETARY

Date

27/5/2021.



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name

South Kidlington Infant Pre-school - SKIPS

No (if any)

1032166

Receipts and payments accounts

CC16a

For the period
from

Period start date
01/08/19

To

Period end date
31/07/20

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees received	38,743	-	-	38,743	51,063
Funding	74,632	-	-	74,632	92,460
Childcare grant	821	-	-	821	-
Fundraising	16	-	-	16	403
Job retention scheme grant	7,771	-	-	7,771	-
Other	25	-	-	25	-
Other Grant	-	-	-	-	910
	-	-	-	-	-
Sub total (Gross income for AR)	122,008	-	-	122,008	144,836
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	122,008	-	-	122,008	144,836
A3 Payments					
Payroll	116,196	-	-	116,196	131,505
Agency	17,328	-	-	17,328	-
Professional & Membership	1,576	-	-	1,576	683
Rent	2,574	-	-	2,574	3,432
Insurance	846	-	-	846	837
Miscellaneous	1,650	-	-	1,650	-
Equipment	962	-	-	962	3,789
Consumables	24	-	-	24	500
Sundries	400	-	-	400	432
Training	2,819	-	-	2,819	646
Cleaning materials	2,409	-	-	2,409	1,019
Phone	120	-	-	120	170
Preschool improvement	697	-	-	697	-
Gifts	61	-	-	61	165
Food	-	-	-	-	450
IT	1,704	-	-	1,704	963
Sub total	149,366	-	-	149,366	144,591
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	149,366	-	-	149,366	144,591
Net of receipts/(payments)	- 27,358	-	-	- 27,358	245
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	90,503	-	-	90,503	90,258
Cash funds this year end	63,145	-	-	63,145	90,503

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank account balance	63,145	-	-
		-	-	-
		-	-	-
	Total cash funds	63,145	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Laptops, tablets	Unrestricted funds	-	-
	Furniture, fixtures and fittings	Unrestricted funds	-	-
	Garden play equipment	Unrestricted funds	-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	Cleaning materials provider's invoice		-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

South Kidlington Infant Pre-School - SKIPS

On accounts for the year
ended

31 July 2020

Charity no
(if any)

1032166

Set out on pages

1 to 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2020.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

27 May 2021

Name:

Richard Clayton

Relevant professional
qualification(s) or body:

FCCA

Address:

The MGroup Partnership
Cranbrook House, 287-291 Banbury Road,
Oxford, OX2 7JQ