



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 06/04/20 to 05/04/21

Charity name: Friends Reaching Out

Charity registration number: 1032163

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The relief of poverty and the advancement of education for Orphans and vulnerable children and young people in Uganda. This will be established through working to support families in our local community and housing needy children in our homes /orphanages.</p> <p>Helping children to become self sufficient through small business support.</p> <p>Paying for School, college & University Fees as well as vocational training.</p> <p>Providing food & shelter.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Friends Reaching Out (FRO) raises funds to support the work of Friends of Disadvantaged Children in Uganda through providing resources to care for orphans and vulnerable children.</p> <p>Sponsorship and funds provide the following:</p> <ul style="list-style-type: none">• Food for all the children and staff in our project.• Free entry to our primary school.• Education costs for further and higher education such as uni and A level.• Clothes and medical care for our sponsored children.• Building and maintaining school classrooms and facilities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>All funds have been spent in accordance with the key objectives of the charity.</p> <p>As Trustees we have due regard for the Charity Commissions guidance on public benefit and we ensure that our activities comply with this.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	N/A
Policy on social investment including program related investment	Para 1.38	N/A
Contribution made by volunteers	Para 1.38	During the last financial year no trustees or volunteers were able to visit the project due to Covid. Our volunteers are a great support in raising funds and raising the profile of our project.
Other		N/A

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>This past year has been one of the most challenging years ever due to the covid situation. Concerns over health coupled with difficulty in communication and logistics have made it a very challenging period.</p> <p>However during this last financial year we have continued to respond to the changing and urgent need for food and assistance for the children and families we support.</p> <p>Over the various periods of lockdown in Uganda we have been able to continue to pay the salaries for our teachers and staff. This in turn has helped their families and children to be supported in the difficult time.</p> <p>Our charity works to support some of the poorest and most needy children in Uganda and we know that continuing the support has been a lifeline to these vulnerable young people and their families.</p> <p>This past year we have been able to fulfil our aims through the provision of education, welfare, and support for orphaned and disadvantaged children in rural Uganda.</p> <p>The main activities undertaken during the period have been:</p> <ul style="list-style-type: none"> • Operating a primary school, which provides education to 300+ children from local families. • Providing further education, A-Level

		<p>courses, Vocational, and Diploma courses.</p> <ul style="list-style-type: none"> • Providing employment to the staff and members of the local community. • Providing food, shelter and health care for children in the villages of Kadunda & Kisimula. • During this past year help was provided to directly through sponsorship to the following children: <ul style="list-style-type: none"> • 26 Primary School children • 14 Secondary School pupils • 1 university business course student • 1 nursing student • We continue to provide disability support for two young people.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<p>We continue to evaluate our support levels and our efforts to make the project sustainable.</p> <p>We are continually monitoring our effectiveness and impact on the children and families we support.</p> <p>We will continue to adapt our work to meet the changing needs of the communities we work with. Our goal is to develop and improve the services and the care we offer to the lives of orphans and vulnerable children in the Kapeeka district.</p>
Performance of fundraising activities against objectives set	Para 1.41	<p>Our overall income for the financial year saw a drop of 12% (£9,142.00) from the previous year. This was due to one-off donations for our building fund not reaching the same level as 2020.</p> <p>Regular sponsorship donations have remained consistent over the past financial year. The accounts show a small increase of £227.54 compared to last year. Income from regular giving was £39,544.30.</p>
Investment performance against objectives	Para 1.41	FRO has no financial investments.
Other		N/A

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>The year closing balance was £69,927.57.</p> <p>Below is a breakdown of the restricted fund amounts:</p> <ul style="list-style-type: none"> • £250 – Farming • £347 – PE equipment • £18,000 – Building fund • £2,500 – Books, uniforms, shoes <p>Total - £21,097.00</p> <p>£40,000 has been allocated from the balance of £48,830.57 of unrestricted funds towards the planned building work, which we had hoped to start at the beginning of 2020.</p> <p>The balance of £8,830.57 has been set aside to cover three months running costs, in accordance with our reserves policy, which equates to £6000 and the balance of £2,830.57 for emergency or unexpected expenditure.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity aims to hold 3 months of core costs in the UK account.
Amount of reserves held	Para 1.22	<p>The reason that we have such a high amount in our reserves is due to covid and not being able to travel to manage and oversee the plans for the school building project. We had hoped to manage the project from a distance but it has been difficult because of health fears in Uganda and lockdowns, which have stopped the progress of the building work.</p> <p>We realise the importance of moving ahead as soon as it is practical to do so to use these funds.</p> <p>Another reason we have a higher than normal amount in this financial year is because our overheads and other outgoings were not as much because of the restrictions in Uganda. Many of the children did not attend secondary school or university because of they were closed due to covid.</p>
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>The charity's principal source of funds comes through regular sponsorship.</p> <p>Other funds are received through one-off donations, fundraising events (such as our annual quiz), collections from local supporters such as schools and churches.</p> <p>£897.12 was raised through our quiz night.</p> <p>We have in past years worked with a professional fundraiser to raise much needed funds towards supporting our children in the areas of education, health and food as well as campaigning for our building project. In the last financial year because of Covid and the general disruption we did not employ the fundraiser. However we did receive several grants as a result of the work undertaken in the previous financial year.</p> <p>We received two unrestricted grants totaling £7000 and one restricted grant of £2,500.</p> <p>Gift Aid totaling £9,396.19 was received in the financial year, £431 more than the previous year.</p> <p>All funds spent during the financial year have been in support of the key objectives of the charity.</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<p>FRO does not have any investments, and therefore, has no investment policy.</p>
A description of the principal risks facing the charity	Para 1.46	<p>FRO continues to work to widen the field of supporters and sponsors. As a small charity that started with friends of friends supporting the work, the need for new sponsors is a real necessity. The need also outstrips the support.</p> <p>Communications and the restrictions on travel are a major cause for concern. Having regular updates and reports from our visits has been a great benefit to our fundraising</p>

		<p>work and the continued management and oversight of the project. It has been over a 18 months since we have been able to visit the project and managing projects from a distance is not the easiest way to manage a charity on a long term basis.</p> <p>Covid and the lasting effects of the pandemic is going to have a substantial impact on the families and communities we work into and on our operations in the years ahead.</p>
Other		N/A

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed - dated 10 th May 1993 and amended Jan 2018.
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Trust.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are nominated and elected at our AGM. A trustee's term is 1 year and stand for re-election each year. At this year's AGM all trustees stood for re-election and were elected by those in attendance.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<p>All trustees are required to read and agree to adhere to guidelines of "The Essential Trustee". Trustees are updated regularly, and further training is available upon request.</p> <p>The Trustees have all read and signed the safeguarding policy and have been given training on GDPR.</p>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<p>The Trustees are responsible for ensuring that FRO operates within its remit from the Charity Commission and according to its charitable objects.</p> <p>In the past we have worked with a professional fundraiser and have drawn up a</p>

		basic agreement for this. In this last financial year we haven't engaged her in this work.
Relationship with any related parties	Para 1.51	FRO works in partnership with Friends of Disadvantaged Children that facilitate the work in Uganda. FODC is a registered Community Base Organisation in Uganda.
Other		The Trustees have a duty to identify and review any risks, which the charity may be exposed to. The Trustees also ensure that appropriate controls are in place to provide reasonable assurance against fraud and error.

Reference and Administrative details

Charity name	Friends Reaching Out
Other name the charity uses	N/A
Registered charity number	1032163
Charity's principal address	7 Maple Close Horsham RH12 4EZ West Sussex

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Fishpool	Chairman		Trustee of FRO
2	Joy Dale			Trustee of FRO
3	Robert Davidge			Trustee of FRO
4	Dave Clouting	Secretary		Trustee of FRO
5	Alison Fishpool			Trustee of FRO
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	S. S. Fishlock	
Full name(s)	STEPHEN FISHLOCK	
Position (eg Secretary, Chair, etc)	CHAIRMAN	
Date	22 - 8 - 21	

FRIENDS REACHING OUT

FINANCIAL STATEMENT FOR YEAR TO 5TH APRIL, 2021

	<u>2021</u>		<u>2020</u>	<u>2021 to 2020</u>
INCOME		INCOME		
Regular Donations	£39,544.30	Regular Donations	£39,316.76	£227.54
Gifts & Giving	£1,093.75	Gifts & Giving	£1,477.38	-£383.63
Building Project Donations	£12,050.00	Building Project Donations	£21,192.00	-£9,142.00
Fundraising	£897.12	Fundraising	£104.25	£792.87
Gift Aid Claims	£9,396.19	Gift Aid Claims	£8,964.35	£431.84
Legacy	£0.00	Legacy	£0.00	£0.00
Volunteer Programme	£0.00	Volunteer Programme	£0.00	£0.00
TOTAL INCOME	£62,981.36	TOTAL INCOME	£71,054.74	-£8,073.38
LESS: EXPENDITURE		LESS: EXPENDITURE		
Salaries - Project Staff	£8,906.56	Salaries - Project Staff	£9,576.27	-£669.71
Salaries - Kisimula School Teachers	£9,710.31	Salaries - Kisimula School Teachers	£8,967.41	£742.90
Salaries - Advance Loan	£222.22	Salaries - Advance Loan	£1,381.65	-£1,159.43
Salaries - Loan Recovery	-£429.05	Salaries - Loan Recovery	-£451.05	£22.00
Total Salaries	£18,410.04	Total Salaries	£19,474.28	-£1,064.24
Primary School Fees & Requirements	£62.05	Primary School Fees & Requirements	£0.00	£62.05
Secondary School Fees & requirements	£267.28	Secondary School Fees & requirements	£2,446.70	-£2,179.42
Further Education Fees & Requirements	£5,332.34	Further Education Fees & Requirements	£15,089.34	-£9,757.00
Total Education costs	£5,661.67	Total Education costs	£17,536.04	-£11,874.37
Food & Rent (Transitional support)	£1,483.66	Food & Rent (Transitional support)	£0.00	£1,483.66
Food Costs (General)	£7,194.36	Food Costs (General)	£8,464.91	-£1,270.55
Medical Care & Treatment	£670.69	Medical Care & Treatment	£665.76	£4.93
Welfare & QOL Costs	£206.38	Welfare & QOL Costs	£505.45	-£299.07
School Development	£0.00	School Development	£941.49	-£941.49
Project Development	£0.00	Project Development	£0.00	£0.00
Total Development	£0.00	Total Development	£941.49	-£941.49
Repairs & Maintenance	£1,478.33	Repairs & Maintenance	£60.42	£1,417.91
Agriculture	£0.00	Agriculture	£269.15	-£269.15
School Overheads	£0.00	School Overheads	£0.00	£0.00
Transport & Fuel	£302.92	Transport & Fuel	£1,008.11	-£705.19
UGD Utilities	£100.53	UGD Utilities	£402.31	-£301.78
UGD Admin & Office	£511.79	UGD Admin & Office	£601.19	-£89.40
Outreach	£4,262.27	Outreach	£767.00	£3,495.27
Gifts	£1,268.70	Gifts	£1,061.98	£206.72
Miscellaneous	£211.51	Miscellaneous	£638.33	-£849.84
Volunteer Programme	£0.00	Volunteer Programme	£0.00	£0.00
Oversight Visits	£0.00	Oversight Visits	£610.18	-£610.18
Fundraising	£155.00	Fundraising	£4,032.00	-£3,877.00
UK Admin & Office	£950.73	UK Admin & Office	£493.21	£457.52
Bank Charges	£61.64	Bank Charges	£311.00	-£249.36
TOTAL EXPENSES	£42,930.22	TOTAL EXPENSES	£57,842.81	-£14,912.59
CREDIT/DEFECIT	£20,051.14	CREDIT/DEFECIT	£13,211.93	£6,839.21
YEAR OPENING ACCOUNT BALANCE	£49,876.43	YEAR OPENING ACCOUNT BALANCE	£36,664.50	
ANNUAL CREDIT/DEFECIT	£20,051.14	ANNUAL CREDIT/DEFECIT	£13,211.93	
YEAR CLOSING ACCOUNT BALANCE	£69,927.57	YEAR CLOSING ACCOUNT BALANCE	£49,876.43	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Friends Reaching Out

**On accounts for the year
ended**

05/04/2021

**Charity no
(if any)**

1032163

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **05/04/2021**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below *~~) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

26/06/2021

Name:

Elaine Lovegrove

**Relevant professional
qualification(s) or body
(if any):**

School Bursar

Address:

27 Kennedy Road

Horsham

West Sussex, RH13 5DB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.