



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1/9/22** Period start date To **31/8/23**
Period end date

Charity name: Freshford School Parent Teacher Association

Charity registration number: 1031841

Objectives and Activities

| | SORP reference | |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document | Para 1.17 | To advance the education of the pupils at the school |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | The activities include cake sales, school discos, talks, musical events, sponsored walks and bike rides and a firework event |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit | Para 1.18 | The trustees have had regard to the guidance material issued by the Charity Commission. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | SORP reference | |
|--|----------------|--|
| Policy on grant making | Para 1.38 | |
| Policy on social investment including program related investment | Para 1.38 | |
| Contribution made by volunteers | Para 1.38 | |
| Other | | |

Achievements and Performance

| | SORP reference | |
|---|----------------|--|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20 | The charity has helped with the payment of or paid entirely for the following Trip to the American Museum Playground equipment Help to fund places for Skern Lodge Buying new tables Buying books for the school The salaries of some of the TA's |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|--|-----------|--|
| Achievements against objectives set | Para 1.41 | |
| Performance of fundraising activities against objectives set | Para 1.41 | |
| Investment performance against objectives | Para 1.41 | |
| Other | | |

Financial Review

| | | |
|--|-----------|---|
| Review of the charity's financial position at the end of the period | Para 1.21 | The financial details are attached |
| Statement explaining the policy for holding reserves stating why they are held | Para 1.22 | Our reserves policy is to ensure that we have adequate reserves to make the annual payment to the schools every September of £8500 |
| Amount of reserves held | Para 1.22 | |
| Reasons for holding zero reserves | Para 1.22 | n/a |
| Details of fund materially in deficit | Para 1.24 | n/a |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | There are no uncertainties about the charity as an ongoing concern |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| The charity's principal sources of funds (including any fundraising) | Para 1.47 | |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | |
| A description of the principal risks facing the charity | Para 1.46 | |
| Other | | |

Structure, Governance and Management

| | | |
|---|-----------|---|
| Description of charity's trusts: | | |
| Type of governing document (trust deed, royal charter) | Para 1.25 | Constitution |
| How is the charity constituted? (e.g unincorporated association, CIO) | Para 1.25 | Unincorporated association |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | Trustees are elected by the PTA. |

Additional information (optional)

You may choose to include further statements where relevant about:

| | | |
|---|-----------|--|
| Policies and procedures adopted for the induction and training of trustees | Para 1.51 | |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | |
| Relationship with any related parties | Para 1.51 | |
| Other | | |

Reference and Administrative details

| | |
|-----------------------------|---|
| Charity name | Freshford School Parent Teacher Association |
| Other name the charity uses | Freshford PTA |
| Registered charity number | 1031841 |
| Charity's principal address | High Street, Freshford, Bath BA2 7WE |
| | |

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|---------------|-----------------|-----------------------------------|---|
| 1 | E Pennant Rae | Chair | | Committee of PTA |
| 2 | M Rawson | Treasurer | | Committee of PTA |
| 3 | L Lloyd | | | Committee of PTA |
| 4 | G Tomlinson | | | Committee of PTA |
| 5 | | | | |
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Corporate trustees – names of the directors at the date the report was approved

| Director name | | |
|---------------|--|--|
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Name of trustees holding title to property belonging to the charity

| Trustee name | Dates acted if not for whole year | |
|--------------|-----------------------------------|--|
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Funds held as custodian trustees on behalf of others

| | |
|---|---|
| Description of the assets held in this capacity | We received a sum from a separate Freshford school building society account that was closing. |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects | The assets are held on behalf of the Freshford School with whom we share objects |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets | The funds are held in the PTA account and have subsequently been used for a specific school building project. |

Additional information (optional)

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|--|
| |
|--|


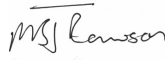
Other optional information

| |
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| |
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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | Emily Pennant-Rea | Mark Rawson |
| Position (eg Secretary, Chair, etc) | Chair | Treasurer |
| Date | 17/01/2024 | |

Freshford School Parent Teacher Association

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 August 2023

Freshford School Parent Teacher Association
INCOME AND EXPENDITURE ACCOUNT - Year ended 31 August 2023

| | Note | 2023 | 2022 |
|---|------|---------------|----------------|
| Income | | | |
| Event revenue | | 12,781 | 9,155 |
| Give As You Live | | 7,582 | 6,809 |
| Donations | | 7,028 | 1,190 |
| Fireworks | | 2,350 | 5,295 |
| Gift Aid | | 1,618 | 2,241 |
| Amazon | | 110 | - |
| Lego donations specific | | - | 17,370 |
| G Scotland | | - | 1,000 |
| TOTAL INCOME | | 31,469 | 43,059 |
| Application of funds | | | |
| General School | | 18,419 | 18,355 |
| Fireworks event | | 1,500 | 750 |
| Lego specific costs | | | 21,400 |
| TOTAL EXPENDITURE | | 19,919 | 40,505 |
| Other income | | | |
| Non PTA funds held | 1 | 35,276 | - |
| EXCESS income/(expenditure) in year | | 46,826 | (2,554) |
| Current a/c balance bfwd at 1.09.22 | | 15,961 | 13,408 |
| Current a/c balance cfwd at 31.08.23 | | 62,787 | 15,961 |

Note

- 1** The other income is funds transferred to the PTA from a separate (and now closed) Freshford Primary school building society account. Freshford Primary school and the Freshford Primary school PTA have wholly aligned objects. The cash is ring fenced and can only be moved/spent with the personal approval one of the governors of the school.

Freshford School Parent Teacher Association
BALANCE SHEET AT 31 August 2023

| | 2023 | 2022 |
|-----------------------------------|--------------------------|-------------------|
| Current assets | | |
| Co-operative Bank current account | 62,784 | 15,961 |
| Cash float | 100 | 162 |
| | <u>62,884</u> | <u>16,123</u> |
| Net assets | <u>62,884</u> | <u>16,123</u> |
| Reserves | | |
| Balance at 31.08.23 | <u>62,884</u> | <u>16,123</u> |

Approved by the Freshford School PTA on the 18th October 2023
and signed on it's behalf by:

Mark Rawson



Freshford School PTA
Freshford VC Primary School
High Street
Freshford
Bath BA2 7WE

18th October 2023

FRESHFORD SCHOOL PARENT TEACHER ASSOCIATION
Independent Examiner's Report
For The Year Ended 31 August 2023

This report on the accounts of Freshford School Parent Teacher Association for the year ended 31 August 2023, is in respect of an examination carried out in accordance with S.43 of the Charities Act 1993 ("The Act").

Respective responsibilities of the Trustees and the Examiner

As Trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of the Regulations and section 43(2) of the Act do not apply. It is my duty to issue this report on those accounts in accordance with the terms of the Regulations.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 43(7) (B) of the Act. That examination includes a review of the accounting records kept by the Trustees and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) Which gives me reasonable cause to believe that in any material respect the requirement

- To keep accounting records in accordance with section 41 of the Act; and
- To prepare accounts which accord with the accounting records and comply with the requirements of the Act and the Regulations have not been met; or

(2) To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J A Gaskell ACCA

18th October 2023

Turner & Partners LLP
Chartered Certified Accountants
24 James Street West
Bath BA1 2BT