



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From Period start date 01/10/2023 To 30/09/2024 Period end date

Charity name: Edmund Waller PTA

Charity registration number:10131811

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Edmund Waller PTA is a charity supporting an inner city Primary School in London</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Over the financial year 2023-24 the charity held a number of fundraising events to raise money to be donated to Edmund Waller Primary School to enhance its children's school experience.</b>  <b>The most successful events were the Summer and Winter Fairs, and the Disco. In addition, money was raised through sponsorship for a number of adults running in events.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>Trustees have had regard to charity Commission Commission guidance on public benefit.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	<b>Grants are awarded to Edmund Waller Primary schools based on applications from school staff for equipment, events and activities benefitting children</b>
Policy on social investment including program related investment	Para 1.38	<b>N/a</b>
Contribution made by volunteers	Para 1.38	<b>We would like to thank volunteers for helping to organise and run fundraising events over the year. It would not be possible to run the charity without these volunteers.</b>
Other		

## Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Over this year, Edmund Waller PTA has raised a large amount of money, which has been granted to Edmund Waller Primary School for items and activities to support the children.</b></p> <p><b>These grants have covered:</b></p> <ul style="list-style-type: none"> <li>• <b>Gardening Club</b></li> <li>• <b>Support for Educational Visits</b></li> <li>• <b>Purchase of iPads</b></li> <li>• <b>New stage for school hall</b></li> <li>• <b>Funding for school concert</b></li> <li>• <b>Events for World Book Day</b></li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	<b>N/A</b>
Performance of fundraising activities against objectives set	Para 1.41	<b>N/A</b>
Investment performance against objectives	Para 1.41	<b>N/A</b>
Other		<b>N/A</b>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><b>The charity ended the financial year with just over £19k in the bank.</b></p> <p><b>Fundraising activities grossed &gt; £38k, with costs of delivering these activities at almost £18k. These costs include the expenses for items to sell (e.g. food and drink) as well as services such as a DJ for the disco.</b></p> <p><b>Grants of £27k were made to the school during the financial year, for a diverse range of items and activities, including a contribution to educational visits.</b></p> <p><b>The charity is expecting the school to make further requests for funding in the next financial year.</b></p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Reserves are held to cover costs of fundraising and to fund future projects as and when requests are presented</b>
Amount of reserves held	Para 1.22	<b>Cash balance at year end £12,700, of which £3000 are held in reserve</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Principal sources of fundraising are the events run by the PTA such as the summer and winter fairs, the disco and the quiz for parents. All rely on volunteers to set up and run the events.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>N/A</b>
Other		<b>N/A</b>

## Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution document</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Constituted as an association to advance education of the pupils in Edmund Waller Primary School</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<p><b>Trustees are elected each year at the AGM, through a process of nomination and seconding. All Trustees are volunteers and are parents or carers from the school community. Trustees can also be elected outside of the AGM if approved during a PTA Meeting through the process named above.</b></p> <p><b>The named roles – Chair, Treasurer and Secretary are selected in this manner through nomination and seconding.</b></p> <p><b>No person or body are entitled</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	

Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Edmund Waller PTA
Other name the charity uses	N/A
Registered charity number	1031811
Charity's principal address	Edmund Waller Primary School Waller Road London SE14 5LY

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Claudine Scheer	Chair	10 November 2023	N/A
2	Kate Ostrowska	Trustee	10 November 2023	N/A
3	Victoria Lynch	Treasurer	10 November 2023	N/A
4	Mhairi Guild	Trustee	10 November 2023	N/A
5	Jemma Jones	Treasurer	10 November 2023	N/A
6	Tessa Devonshire	Trustee	Full year	N/A
7	Julei Davies	Trustee	Full year	N/A
8	Morgan Lloyd Malcolm	Trustee	Full year	N/A
9	Inez Murphy	Trustee	Full year	N/A
10	Leah Canhoto	Trustee	Full year	N/A
11	Julia Crawshaw	Trustee	Full year	N/A
12	Paula Flack	Trustee	Full year	N/A
13				
14				
15				
16				
17				
18				
19				
20				

### Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		




Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
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Full name(s)	Jemma Jones	
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Position (eg Secretary, Chair, etc)	Treasurer	
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Date	29/07/2025
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Section A

Independent Examiner's Report

Report to the trustees

Edmund Waller PTA

On accounts for the year  
ended

2024

Charity no  
(if any)

1031811

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/09/2024.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

DocuSigned by:

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Date:

July 29, 2025

Name:

Paul Lynch

Relevant professional  
qualification(s) or body

(if any):

Address: 

9 Tatnell Road, London, SE23 1JX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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