

**THE MAYBURY CENTRE TRUST**

ACCOUNTS  
FOR THE YEAR ENDED 31 MARCH 2023

Registered Charity Number 1031779

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## **1. INFORMATION FOR THE YEAR ENDED 31 MARCH 2023**

Address: Board School Road, Woking, Surrey GU21 5HD

Phone: 01483 776877

Email: [info@mayburycentre.org.uk](mailto:info@mayburycentre.org.uk)

### **Trustees:**

Dr Syed Naqvi (Chairman)

Simona Popa (Treasurer) – Appointed July 2022

Cllr Peter Graves – Appointed May 2022

Roy Turner

Cllr Tahir Aziz – Appointed May 2022

Philip Goldenberg – Appointed July 2022

Anila Javaid – Appointed July 2022

Kabita Gurung – Appointed July 2022

Cllr Mohammad Riasat Khan – Resigned September 2022

Christine Scott – Resigned July 2022

Cllr Rashid Mohammed – Resigned April 2022

Cllr Mohammed Ilyas Raja – Resigned April 2022

Refeia Zaman – Resigned July 2022

Nuweed Razaq – Resigned November 2022

Raja Sagheer Hussain – Resigned August 2022

Beryl Hunwicks – Resigned July 2022

### **Bankers:**

CAF Bank Ltd

### **Independent Examiner:**

Muhammad Husnain Haider FCCA, ACA

## **2. Trustees' Annual Report for the Year Ended 31 March 2023**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2023.

### **Governance**

The charity is a registered charity and is governed by its Trust deed. It was first registered as a charity on 21 January 1994 (Registered Charity number 1031779).

Trustees are appointed with a view to what they can offer the Trust in terms of experience, skills and commitment. Trustees are appointed on the following basis:

- 2 councillors and 1 officer nominated by Woking Borough Council
- 1 person nominated by the Central and Maybury Community Association
- Up to 6 others are appointed by a panel made up of representatives from Woking Borough Council and the Community Relations Forum
- A new Trustee may be appointed by a resolution of the trustees recorded in the minutes and signed by the new Trustee and such record shall be conclusive evidence of his appointment.
- The number of trustees shall not be less than 6 or more than 10.

### **Charitable objects**

The charitable objects of the charity are to establish, maintain and manage a community centre for the use of the inhabitants of the borough of Woking without distinction of ethnic origin, political religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

### **Achievements and performance**

The Charity continued its post-COVID operational recovery due to increased footfalls and increased room hire by customers. The Centre's rooms/halls were used by customer for social gatherings, training, counselling, tuition, physical activities (such as, karate lessons and yoga lessons), arts and crafts sessions, dance training and rehearsals, singing lessons, meetings, conferences and more. The charity was successful in providing a safe and dynamic meeting place for people from all walks of life, particularly from the local community.

Liaise Women's Centre continued its activities by engaging women and girls from the local community with the help of dedicated volunteers running workshops, forums, language lessons, arts and crafts session and music sessions. More than 2500 women and girls used the service throughout the year.

The Schoolhouse project continued to offer weekly arts sessions for local community members, lead by a qualified arts instructor and mentor.

We are grateful to Woking Borough Council who have continued to support the Centre through their grants for the Centre and the Community Foundation for Surrey who have provided a grant for the Liaise programme.



## Financial review

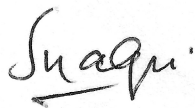
During the year the charity received Income of £146,231 (2022: £106,038), with expenditure amounting to £113,151 (2022: £95,332) resulting in a surplus of £33,080 (2022: surplus of £10,707)). At 31 March 2023 there are unrestricted accumulated reserves of £44,437 (2022: £13,353) and restricted accumulated reserves of £27,300 (2022: £25,304).

The charity's income resulted from grants and from the hire of meeting rooms at the Maybury Centre. Woking Borough Council provided unrestricted grant support in respect of the general operations of the Centre and a restricted grant for the Liaise Women's Centre was received from the Community Foundation for Surrey.

The financial results for the year to 31 March 2023 reflect an increase in the activities of the Trust. Hire of rooms at the Centre have increased and our income from this area. Income in the year was £146,231 (2022: £106,038). As a result, the Centre returned a surplus of £33,080 (2022: £10,707).

The trustees are satisfied that the Charity has sufficient reserves and anticipated income to enable it to fulfil its commitments.

By order of the Trustees,



Dr Syed Naqvi  
Chairman

Date: 07/05/2024

### **3. Independent Examiner's Report to the Trustees of The Maybury Centre Trust**

I report on the financial statements of The Maybury Centre Trust for the year ended 31 March 2023 which are set out on pages 7 to 9.

#### **Responsibilities and basis of report**

As the trustees of the charity, you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the Charities Act) and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Muhammad Husnain Haider**

FCCA, ACA

Date: 06/05/2024

**4. Income and Expenditure Account for the Year Ended 31 March 2023**

	Unrestricted fund 2022-23	Restricted fund 2022-23	Total funds 2022-23	Total funds 2021-22
	£	£	£	£
<b>INCOME</b>				
Space hire	112,858	-	112,858	71,722
Grant - WBC	21,599	-	21,599	11,000
Interest	204	-	204	-
HMRC JRS grant	-	-	-	261
Liaise grants	-	11,571	11,571	23,056
<b>TOTAL INCOME</b>	<b>134,660</b>	<b>11,571</b>	<b>146,231</b>	<b>106,038</b>
<b>ADMINISTRATIVE EXPENDITURE</b>				
Staff costs	69,044	7,022	76,067	59,020
Communications	2,736	803	3,539	3,353
Office costs	9,208	-	9,208	15,785
	<b>80,988</b>	<b>7,825</b>	<b>88,813</b>	<b>78,158</b>
<b>OPERATING EXPENDITURE</b>				
Building costs	2,026	-	2,026	-
Utilities	16,902	-	16,902	8,872
Insurance	1,085	-	1,085	3,157
Cleaning	2,039	-	2,039	1,761
	<b>22,053</b>	<b>-</b>	<b>22,053</b>	<b>13,790</b>
<b>FINANCIAL SERVICES EXPENDITURE</b>				
Accounting	463	-	463	3,287
Bank charges	72	-	72	96
	<b>535</b>	<b>-</b>	<b>535</b>	<b>3,383</b>
Liaise costs	-	1,750	1,750	-
<b>TOTAL EXPENDITURE</b>	<b>103,576</b>	<b>9,575</b>	<b>113,151</b>	<b>95,331</b>
<b>(Deficit) / Surplus for the year</b>	<b>31,084</b>	<b>1,996</b>	<b>33,080</b>	<b>10,707</b>
<b>Fund balance brought forward at 1st April</b>	<b>13,353</b>	<b>25,304</b>	<b>38,657</b>	<b>27,951</b>
<b>Fund balance carried forward at 31st March</b>	<b>44,437</b>	<b>27,300</b>	<b>71,737</b>	<b>38,657</b>
		Note	2023 £	2022 £
<b>Current assets:</b>				
Cash at bank and in hand			71,737	38,657
<b>Net Assets</b>			<b>71,737</b>	<b>38,657</b>
<b>Funds</b>				
Unrestricted fund	4		44,437	13,353
Restricted fund	4		27,300	25,304
<b>Net Assets</b>			<b>71,737</b>	<b>38,657</b>

On behalf of the Trustees, we approve the accounts set out on pages 7 to 9.



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Dr Syed Naqvi – Chairman  
Date: 07/05/2024



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Simona Popa – Treasurer  
Date: 07/05/2024



**5. Notes to the Accounts for the Year Ended 31 March 2023****1. Accounting Policies**

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities.

Income and expenditure are recognised when funds are received or paid. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings, they have been allocated to activities on a basis consistent with the use of resources.

Restricted funds are funds that may only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

**2. Trustees Remuneration**

There was no trustees' remuneration, expenses, or other benefits paid for the year ended 31 March 2023 (2022: None).

**3. Employees' Remuneration**

Total employee remuneration for the year, including pension contributions, amounted to £76,067 (2022: £59,020).

The average number of paid staff during the year was 6 (2022: 4).

No employee earned over £60,000 in the year to 31 March 2023 (2022: None).

**4. Movements in funds**

	At 1 April 2022 £	Net movement in funds £	At 31 March 2023 £
<b>Unrestricted fund:</b>			
General fund	13,353	31,084	44,437
<b>Restricted fund:</b>			
Liaise	25,304	1,996	27,300
<b>Total funds</b>	<b>38,657</b>	<b>33,080</b>	<b>71,737</b>

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