

Original

THE MAYBURY CENTRE TRUST
ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022
Registered Charity Number 1031779

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INFORMATION

FOR THE YEAR ENDED 31 MARCH 2022

Contact details: Board School Road
Woking
Surrey
GU21 SHD

Phone: 01483 776877
Email: mayburycentre@hotmail.co.uk

Trustees:

Mohammad Riasat Khan (Chairman)
Roy Turner (Treasurer)
Christine Scott (Secretary)
Cllr. Rashid Mohammed
Cllr. Mohammed Ilyas Raja
Refeia Zaman
Nuweed Razaq
Dr Syed Naqvi
Raja Sagheer Hussain
Beryl Hunwicks (appointed 21st September 2021)
Varghese John ((resigned 23st November 2021)

Bankers: CAF Bank Ltd

Independent Examiner: Alastair Kennedy FCA

Annual report of the Trustees

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2022.

Governance

The charity is a registered charity and is governed by its Trust deed. It was first registered as a charity on 21 January 1994 (Registered Charity number 1031779).

Trustees are appointed with a view to what they can offer the Trust in terms of experience, skills and commitment. Trustees are appointed on the following basis:

- 2 councillors and 1 officer nominated by Woking Borough Council
- 1 person nominated by the Central and Maybury Community Association
- Up to 6 other are appointed by a panel made up of representatives from Woking Borough Council and the Community Relations Forum

The number of trustees shall not be less than 6 or more than 10.

Charitable objects

The charitable objects of the charity are:

to establish, maintain and manage a community centre for the use of the inhabitants of the borough of Woking without distinction of ethnic origin, political religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

Achievements and performance

As the overall effects of Covid-19 have eased the Centre has reverted to a more normal level of operation. Regular users tentatively started to return from January 2021 and so we have experienced a full year of activity.

Liaise Women's Centre activities were transferred on-line and provided a vital lifeline for some of the most vulnerable women and their families in the local communities.

- activities continued with help of Zoom, WhatsApp, and mobile phone and a gradual return to face-to-face interaction when permitted;
- 2,300 women/girls made use of services throughout the year;
- 7 workshops were run including Upcycled Textiles and Fashion, Exercise Classes, Music and Singing, ESOL and Our Stories, Embroidery and Stencil Printing Workshop, Community Art Project, and Upcycle Furniture/Upholstery;
- Regular activities include – ESOL, Stitching Project for Mental Health, Mothers and Children's Art Classes, Women's Support Group, Moral Support and Counselling, Horsell Bangladeshi Women's Group;
- Joint projects included - Dance Woking/Amina Khayyam Dance Company - mental health support involving stitching, dance, movement and exercise; Ministry of Justice – DA support

during the pandemic; Young Women's Trust – support during pandemic; Lois Blackburn a country-wide quilting project for women and children.

The Schoolhouse project transferred activities on-line and again provided a vital lifeline for older users. Those who could not access technology received a weekly keeping-in touch telephone call, ensuring they were safe and well and assisting with any issues they may have.

We are grateful to Woking Borough Council who have continued to support the Centre through their grants for the Centre and the Community Foundation for Surrey who have provided a grant for the Liaise programme.

Financial review

During the year the charity received Income of £106,038 (2021: £95,764), with expenditure amounting to £95,332 (2021: £88,758) resulting in a surplus of £10,707 (2021: surplus of £7,006). At 31 March 2022 there are unrestricted accumulated reserves of £13,353 (2021: £5,785) and restricted accumulated reserves of £25,304 (2021: £22,166).

The charity's income resulted from grants and from the hire of meeting rooms at the Maybury Centre. Woking Borough Council provided unrestricted grant support in respect of the general operations of the Centre and a restricted grant for the Liaise Women's Centre was received from the Community Foundation for Surrey.

The activities of the Centre have re-opened as the Covid-19 restrictions have eased and the financial results for the year to 31 March 2022 reflect an increase in the activities of the Trust.

- Hire of rooms at the Centre have increased and our income from this area has returned to similar levels as pre pandemic. Income in the year was £106,038 (2021: £38,080). As a result, the Centre returned a surplus of £7,568 (2021: £7,024 deficit) on the unrestricted fund.
- Liaise Women's Centre continued to be funded by Woking Borough Council and operated within this funding. In November 2020 we received a grant of £14,545 from the Community Foundation for Surrey for a programme of activities supporting the health of B.A.M.E communities amid the coronavirus pandemic. This restricted funding was spent during the 2021 calendar year.
- A grant under the government's Coronavirus Job Retention Scheme of £261 was received (2021: £348) for workers placed on furlough.

Risk management and Covid-19

The Trustees are responsible for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The operations of the Centre and hence its ability to raise funds from the hiring of meeting rooms have been impacted by Covid-19 albeit to a far lesser degree than in the previous year. The Charity will endeavour, in accordance with its objects to continue to provide a community centre facility to the inhabitants of Woking operating within the Covid-19 guidelines.

The trustees are satisfied that the Charity has sufficient reserves and anticipated income to enable it to fulfil its commitments.

By order of the Trustees,

A handwritten signature in dark ink, appearing to be 'R. Turner', is written over a horizontal line.

Name: R. TURNER

Date: 11/10/22

Independent Examiner's Report to the Trustees of The Maybury Centre Trust

I report on the financial statements of The Maybury Centre Trust for the year ended 31 March 2022 which are set out on pages 5 to 7.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the Charities Act) and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alastair Kennedy FCA

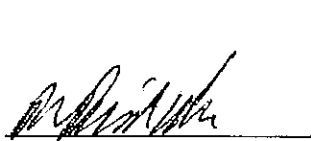
Date: 1 June 2022

THE MAYBURY CENTRE TRUST – RECEIPTS AND PAYMENTS ACCOUNT FOR THE YEAR ENDED 31
MARCH 2022

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
RECEIPTS				
Letting	71,722		71,722	38,080
Grant - WBC		11,000	11,000	18,683
Interest			0	5
HMRC JRS Grant	261		261	9,103
Liaise Grant		23,056	23,056	15,000
Other income Liaise			0	348
Community Foundation Grant			0	14,545
Total Receipts	<u>71,982</u>	<u>34,056</u>	<u>106,038</u>	<u>95,764</u>
PAYMENTS				
Administrative expenses:				
Salaries and pension	36,678	22,342	59,020	42,863
Communications	2,525	828	3,353	2,396
Office costs	8,038	7,747	15,785	12,006
Sundry			0	138
	<u>47,242</u>	<u>30,917</u>	<u>78,159</u>	<u>57,402</u>
Establishment:				
Utilities	8,872		8,872	12,884
Insurance	3,157		3,157	1,031
Cleaning	1,761		1,761	987
Building cost			0	521
	<u>13,790</u>	<u>0</u>	<u>13,790</u>	<u>15,424</u>
Financial and Professional:				
Accountancy	3,287		3,287	
Bank charges	96		96	69
	<u>3,383</u>	<u>0</u>	<u>3,383</u>	<u>69</u>
Liaise costs			0	15,863
Total payments	<u>64,414</u>	<u>30,917</u>	<u>95,332</u>	<u>88,758</u>
(Deficit)/Surplus for the year	<u>7,568</u>	<u>3,139</u>	<u>10,707</u>	<u>7,006</u>
Fund balance brought forward at 1 April	5,785	22,166	27,951	20,945
Fund balance carried forward at 31 March	<u>13,353</u>	<u>25,304</u>	<u>38,657</u>	<u>27,951</u>
		Note	2022	2021
Current assets			£	£
Cash at bank and in hand			<u>38,657</u>	<u>27,951</u>
Net Assets			<u>38,657</u>	<u>27,951</u>
Funds				
General fund - unrestricted	4		13,353	5,785
Restricted fund	4		<u>25,304</u>	<u>22,166</u>
Net Assets			<u>38,657</u>	<u>27,951</u>

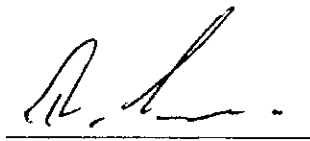
THE MAYBURY CENTRE TRUST - RECEIPTS AND PAYMENTS ACCOUNT (Continued)

On behalf of the trustees we approve the accounts set out on pages 6 to 8



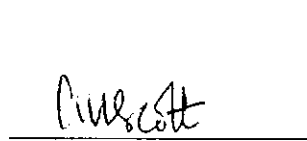
Riasat Khan – Chairman

Date: 16-07-2022



Roy Turner – Treasurer

Date:



Christine Scott - Secretary

Date:

1. Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities.

Income and expenditure are recognised when funds are received or paid. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Restricted funds

Restricted funds are funds that may only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Unrestricted funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

2. Trustees Remuneration

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2022 (2021 – none).

3. Employees' Remuneration

Total employee remuneration for the year, including pension contributions, amounted to £59,020 (2021 £42,863).

The average number of paid staff during the year was 4 (2021: 4).

No employee earned over £60,000 in the year to 31 March 2022 (2021 – none).

4. Movement in funds

	At 1 April 2021 £	Net movement in funds £	At 31 March 2022 £
Unrestricted funds			
General fund	5,785	7,568	13,353
Restricted funds			
Liaise	7,621	17,683	25,304
Community Foundation	14,545	-14,545	0
	<u>22,166</u>	<u>3,139</u>	<u>25,304</u>
Total funds	<u>27,951</u>	<u>10,707</u>	<u>38,657</u>

