

**THE MAYBURY CENTRE TRUST**  
**ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**  
**Registered Charity Number 1031779**

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INFORMATION

FOR THE YEAR ENDED 31 MARCH 2021

Contact details: Board School Road  
Woking  
Surrey  
GU21 5HD

Phone: 01483 776877

Email: mayburycentre@hotmail.co.uk

Trustees:

Mohammad Riasat Khan (Chairman)  
Roy Turner (Treasurer)  
Christine Scott (Secretary)  
Cllr. Rashid Mohammed  
Cllr. Mohammed Ilyas Raja  
Refeia Zaman  
Nuweed Razaq  
Dr Syed Naqvi  
Raja Sagheer Hussain (appointed 15<sup>th</sup> January 2021)  
Beryl Hunwicks (appointed 21<sup>st</sup> September 2021)  
Varghese John ((resigned 23<sup>st</sup> November 2021)  
Alex Oleksandr Shchybun (resigned 1<sup>st</sup> September 2020)

Bankers: CAF Bank Ltd

Independent Examiner: Alastair Kennedy FCA

## **Annual report of the Trustees**

The trustees present their annual report and financial statements of the charity for the year ended 31 March 2021.

## **Governance**

The charity is a registered charity and is governed by its Trust deed. It was first registered as a charity on 21 January 1994.

## **Charitable objects**

The charitable objects of the charity are:

to establish, maintain and manage a community centre for the use of the inhabitants of the borough of Woking without distinction of ethnic origin, political religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure time occupation with the object of improving the conditions of life for the said inhabitants.

## **Achievements and performance**

The Maybury Centre continued to provide a facility for the residents of Woking until the Covid-19 lockdown in March 2020 brought activities to a halt.

The centre was closed between March 2020 and September 2020 and then opened in accordance with the legal restrictions in place. Regular users tentatively started to return from January 2021.

Liaise Women's Centre activities were transferred on-line and provided a vital lifeline for some of the most vulnerable women and their families in the local communities.

The Schoolhouse project transferred activities on-line and again provided a vital lifeline for older users. Those who could not access technology received a weekly keeping-in touch telephone call, ensuring they were safe and well and assisting with any issues they may have.

We are grateful to Woking Borough Council who have continued to support the Centre through their grants for the Centre and the Community Foundation for Surrey who have provided a grant for the Liaise programme.

## **Financial review**

During the year the charity received income of £95,764, with expenditure amounting to £88,758 resulting in a surplus of £7,006. There are unrestricted accumulated reserves of £5,785 and restricted accumulated reserves of £22,166.

The charity's income resulted from grants and from the hire of meeting rooms at the Maybury Centre. Woking Borough Council provided unrestricted grant support in respect of the general operations of the Centre and a restricted grant for the Liaise Women's Centre was received from the Community Foundation for Surrey.

The activities of the Centre have been severely impacted by Covid-19 and the financial results for the year to 31 March 2021 reflect a reduction in the activities of the Trust.

- Staff were placed on furlough during the lockdown with those costs not covered by furlough arrangements paid for from general funds.
- Hire of rooms at the Centre ceased during lockdown and our income from this area fell from £99,808 in the prior year to £38,080. As a result, the Centre returned a deficit of £7,024 on the unrestricted fund.
- Liaise Women's Centre continued to be funded by Woking Borough Council and operated within this funding. We also received a grant of £14,545 from the Community Foundation for Surrey in November 2020 for a programme of activities supporting the health of B.A.M.E communities amid the coronavirus pandemic. This restricted funding is scheduled to be spent during the 2021 calendar year.
- A grant under the government's Coronavirus Job Retention Scheme of £348 was allocated to The Liaise project for workers placed on furlough.

### **Risk management and Covid-19**

The Trustees are responsible for ensuring that the charity has an appropriate system of controls, financial and otherwise. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

The operations of the Centre and hence its ability to raise funds from the hiring of meeting rooms have been impacted by Covid-19 for the whole of the financial year. The Charity will endeavour, in accordance with its objects to continue to provide a community centre facility to the inhabitants of Woking operating within the Covid-19 guidelines set by the government.

As the overall effects of Covid-19 ease the trustees expect that the Centre will revert to a more normal level of operation. The trustees are satisfied that the Charity has sufficient reserves and anticipated income to enable it to fulfil its commitments.

By order of the Trustees,



Name: M. RIASAT KHAN



R. TURNER

Date: 5-1-2022

10-1-22

**Independent Examiner's Report to the Trustees of The Maybury Centre Trust**

I report on the financial statements of The Maybury Centre Trust for the year ended 31 March 2021 which are set out on pages 5 to 7.

**Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of your charity's financial statements as carried out under section 145 of the Charities Act 2011 (the Charities Act) and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination which gives me cause to believe that in any material respect:

- The accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Alastair Kennedy FCA

Date: 11 January 2022

# THE MAYBURY CENTRE TRUST – RECEIPTS AND PAYMENTS ACCOUNT

For the year ending 31 March 2021

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>RECEIPTS</b>				
Letting	38,080		38,080	99,808
Grant - WBC	18,683		18,683	23,171
Interest	5		5	38
Other			0	5,175
HMRC JRS Grant	9,103		9,103	0
Liaise Grant		15,000	15,000	11,250
Other income Liaise		348	348	390
Community Foundation Grant		14,545	14,545	0
<b>Total Receipts</b>	<b>65,871</b>	<b>29,893</b>	<b>95,764</b>	<b>139,831</b>
<b>PAYMENTS</b>				
Administrative expenses:				
Salaries and pension	42,863		42,863	82,537
communications	2,396		2,396	2,167
Office costs	12,006		12,006	22,843
Sundry	138		138	2,547
	<b>57,402</b>	<b>0</b>	<b>57,402</b>	<b>110,094</b>
Establishment:				
Utilities	12,884		12,884	17,235
Insurance	1,031		1,031	959
Licenses	0		0	2,000
Cleaning	987		987	2,040
Building cost	521		521	14,073
	<b>15,424</b>	<b>0</b>	<b>15,424</b>	<b>36,308</b>
Financial and Professional:				
Bank charges	69		69	70
	<b>69</b>	<b>0</b>	<b>69</b>	<b>70</b>
Liaise costs		15,863	15,863	12,009
<b>Total payments</b>	<b>72,895</b>	<b>15,863</b>	<b>88,758</b>	<b>158,481</b>
<b>(Deficit)/Surplus for the year</b>	<b>-7,024</b>	<b>14,030</b>	<b>7,006</b>	<b>-18,650</b>

	Note	2021 £	2020 £
<b>Current assets</b>			
Cash at bank and in hand		27,951	20,945
<b>Net Assets</b>		<b>27,951</b>	<b>20,945</b>
<b>Funds</b>			
General fund - unrestricted	4	5,785	12,809
Restricted fund	4	22,166	8,136
<b>Net Assets</b>		<b>27,951</b>	<b>20,945</b>



THE MAYBURY CENTRE TRUST - RECEIPTS AND PAYMENTS ACCOUNT (Continued)

On behalf of the trustees we approve the accounts set out on pages 5 to 7



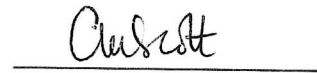
Riasat Khan – Chairman

Date: 10/1/22



Roy Turner – Treasurer

Date: 10/1/22



Christine Scott - Secretary

Date: 10/1/22

## 1. Accounting Policies

The accounts have been prepared under the historical cost convention and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities.

Income and expenditure is recognised when funds are received or paid. Expenditure has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

### Restricted funds

Restricted funds are funds that may only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

### Unrestricted funds

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

## 2. Trustees Remuneration

There were no trustees' remuneration, expenses or other benefits for the year ended 31 March 2021 (2020 – none).

## 3. Employees' Remuneration

Total employee remuneration for the year, including pension contributions, amounted to £42,863 (2020 £82,537).

The average number of paid staff during the year was 4 (2020: 8).

No employee earned over £60,000 in the year to 31 March 2021 (2020 – none).

## 4. Movement in funds

	At 1 April 2020 £	Net movement in funds £	At 31 March 2021 £
Unrestricted funds			
General fund	12,809	-7,024	5,785
Restricted funds			
Liaise	8,136	-515	7,621
Community Foundation		14,545	14,545
	8,136	14,030	22,166
Total funds	20,945	7,006	27,951