

CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales · Charity number 1031777

Details

Other names	CLEVES SCHOOL PTA
Status	Registered
Legal form	Other
Registered	1994-01-21
Register	View on the Charity Commission register

Contact

Address	Oatlands Avenue Weybridge Surrey KT13 9TS
Phone	01932224300
Email	pta@cleves.co.uk
Website	www.cleves.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF THE PUPILS IN THE SCHOOL

Activities: Events for children raising funds for the school, parents, staff and supporters of the PTA such as Parent's evening, Fireworks Display, Christmas Shopping Evening, Christmas Fayre, Quiz, Ball, Discos for children, Fete in the Field, Leaver's Disco, Summer Sundowner

Classification

- **How:** Makes Grants To Organisations
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** NOT DEFINED - IN PRACTICE,ELMBRIDGE
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£105,888	£67,101	-	-
2024-08-31	£80,100	£83,842	-	-
2023-08-31	£103,559	£97,297	-	-
2022-08-31	£27,652	£11,496	-	-
2021-08-31	£21,728	£19,037	-	-
2020-08-31	£50,480	£56,421	-	-

Trustees

Name	Role	Appointed
Charlotte Dury	Chair	2022-09-28
Ruth Paisley		2023-09-21
Thomas Wicka		2022-05-01

CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1031777

Accounts



Trustees' Annual Report for the period

From **1/9/2024** To **31/08/2025**

Charity name: Cleves School PTA

Charity registration number: 1031777

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide funds in support of educational facilities for the pupils of Cleves School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fundraising activities to raise funds for children and the school - this includes events such as fireworks displays, Xmas Fair, Fete in the Field as well as disco's and other sponsorship events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have paid attention to the charity commission guidance on public benefit during the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievements during the year included generating net income of £38,787 from events such as Fireworks, Summer Ball, Quiz night, Class Fundraising, Raffles, Summer Fete and discos.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After financing school projects, the Charity held £98,224.95 as at 31st Aug-24
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Funds are higher than usual due to changes in leadership at the school and therefore, the money to be spent on school projects has been much lower than in previous years.
Amount of reserves held	Para 1.22	£98,224.95
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fireworks, Summer Fete, Summer Ball, Quiz night, Mufti Days, Raffles, Discos and Class Fundraising (readathon's, sponsored runs etc)
Investment policy and objectives including any social investment policy adopted	Para 1.46	Funding of school resources are discussed at regular PTA meetings where all funding requests are discussed and approved
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cleves School PTA
Other name the charity uses	
Registered charity number	1031777
Charity's principal address	Cleves School Oatlands Avenue Weybridge KT13 9TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Dury	Chair		
2	Hannah Murphy	Secretary	Until 21/09/2023	
3	Ruth Paisley	Treasurer	Started 21/09/2023	
4	Joanna Williams	Secretary	Started 21/09/2023	
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	C Drury	R Paisley
Full name(s)	Charlotte Drury	Ruth Paisley
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	18/05/2026	

Cleves School Parent Teachers Association
Income statement for the year ended 31 August 2025

2024-25

	Income	Expenses	Profit	2023/24	2022/23	2021/22
Events						
Fireworks	£45,792.38	-£27,789.90	£18,002.48	£25,639	£21,600	-£65
2nd Hand Uniform	£1,215.24		£1,215.24	£624	£804	£867
Discos	£4,074.00	-£996.50	£3,077.50	£2,887	£3,711	£2,194
Christmas Fair (excluding Raffle)	£5,256.22	-£1,649.15	£3,607.07	£4,036	£4,295	£536
Wreath making	£1,470.00	-£402.49	£1,067.51			
Quiz night	£1,688.00	-£989.49	£698.51	£414	£1,133	£0
Fete in the field (excluding Raffle)	£6,239.32	-£1,677.29	£4,562.03	-£868	£4,785	£3,713
Summer Ball	£35,669.10	-£24,441.40	£11,227.70	£2,268	£4,505	£0
Y6 Leavers Disco		-£945.00	-£945.00	-£1,402	-£958	-£183
Sponsored Runs				£0	£0	£0
Class Fundraising (incl YR 6 leavers books)	£1,986.42		£1,986.42	£63	£4,686	£6,384
Virtual Raffles (Christmas)	£1,244.20		£1,244.20	£2,549	£3,273	£3,623
Multidays				£0	£1,672	£4,344
Funds raised net of costs	£104,634.88	-£58,891.22	£45,743.66	£36,209	£49,507	£21,414
Other Income						
Gift Aid Donations				£20	£120	£120
Charities Trust & HMRC Charities (gift aid)				£10	£1,040	£2,121
Easyfundraising				£16	£105	£169
Elmbridge Lottery	£147.50		£147.50	£166	£270	£357
Amazon Smile				£0	£295	£238
General & Misc	£46.31		£46.31	£60	£0	£0
Interest	£1,059.24		£1,059.24	£1,260	£625	£25
Curchods sponsorship	-£200.00		-£200.00	£0	£1,050	£200
Other Income sub-total	£1,053.05		£1,053.05	£1,532	£3,505	£3,229
Other Expenses						
General & Misc (PTA expenses)	-£380.00		-£380.00	-£821	-£633	-£383
PTA UK Insurance	-£162.00		-£162.00	-£153	-£140	-£128
Parents events				£0	£0	£0
Charity Donation	-£200.00		-£200.00	£0	-£1,500	-£1,500
Other Expenses sub-total	-£742.00		-£742.00	-£974	-£2,273	-£2,011
Net Income			£46,054.71	£36,767	£50,739	£22,633
Funds applied for benefit of school		-£7,467.74	-£7,467.74	-£41,483	-£44,477	-£6,477
Excess of Income over expenditure			£38,586.97	-£4,716	£6,262	£16,156
Surplus funds brought forward			£64,204.17	£64,204	£57,942	£41,786
Funds carried forward			£102,791.14	£59,488	£64,204	£57,942

Represented By:

Bank Balances:

02703173 Current A/C	£100.00	£100	£100
02703181 Sweep and Reserve a/c	£92,588.96	£58,665	£52,451



Section A Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cleves School Parent Teacher Association

**On accounts for the year
ended**

31/8/2025 **Charity no (if any)** 1031777

Set out on pages

1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/8/2024.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Gill Robinson

Date:

8/12/2025

Name:

Gill Robinson

**Relevant professional
qualification(s) or body
(if any):**

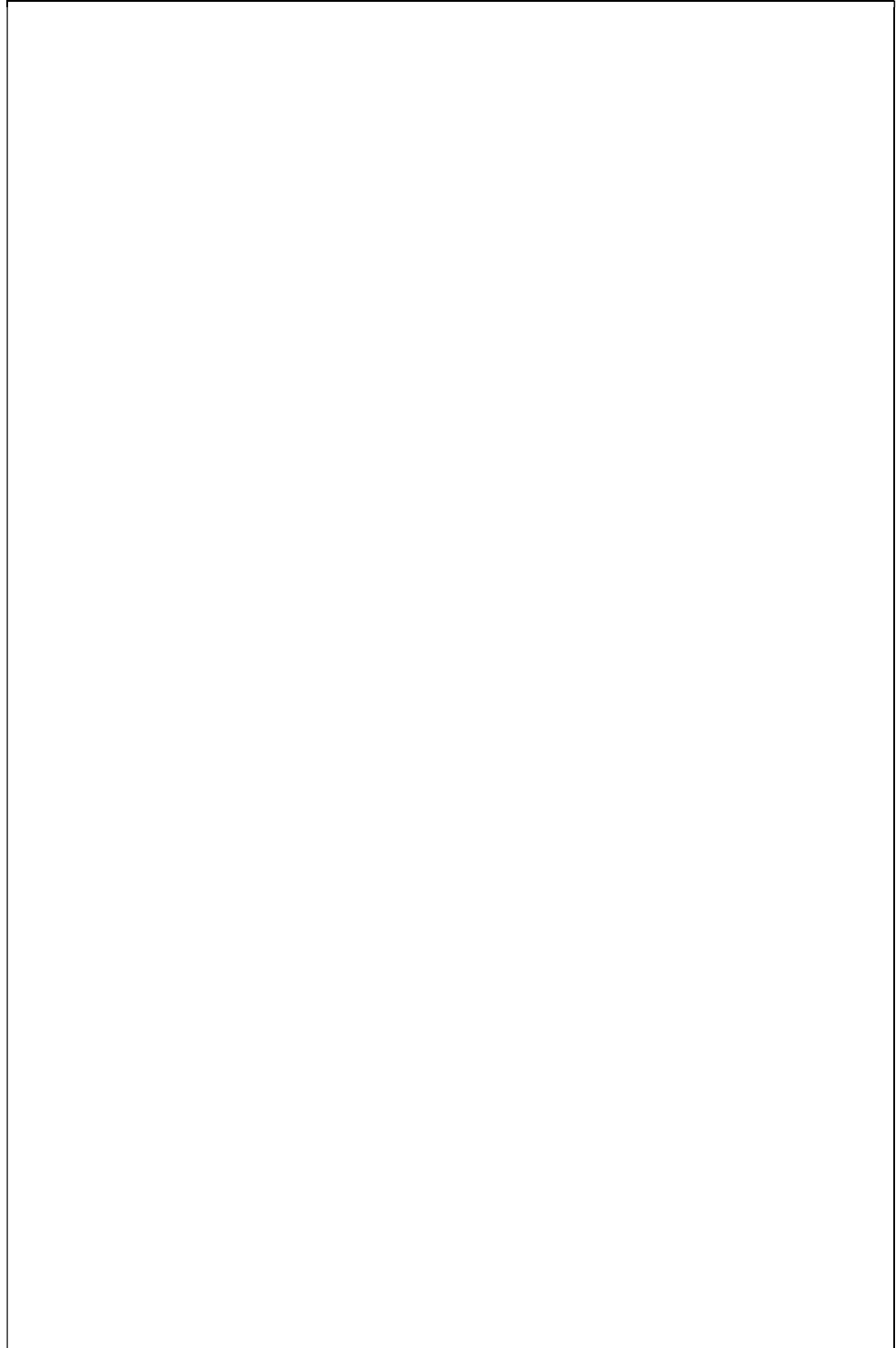
ACIE

Address:

Kalaw
Faris Lane
Woodham KT15 3DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1031777

Accounts



Trustees' Annual Report for the period

From **1/9/2023** To **31/08/2024**

Charity name: **Cleves School PTA**

Charity registration number: **1031777**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide funds in support of educational resources and facilities for the pupils of Cleves School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fund raising activities to raise funds for children and the school - this includes events such as fireworks displays, Xmas Fairs as well as disco's and other sponsorship events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have paid attention to the charity commission guidance on public benefit during the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

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Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements during the year included generating net income of over £36k from events such as Fireworks, Summer Ball, Quiz night, Christmas Fair, Raffles and Discos.</p> <p>The funds raised supported the purchase of kitting out the sensory room, SEND resources and IT equipment as well as other resources.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After financing school projects, the Charity held £64,054 as at 31st Aug-24
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Funds are held to support some bigger projects coming up in 24/25.
Amount of reserves held	Para 1.22	£64,054
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fireworks, Summer Fete, Summer Ball, Quiz night, Mufti Days, Raffles, Discos and Christmas Fair
Investment policy and objectives including any social investment policy adopted	Para 1.46	Funding of school resources are discussed at regular PTA meetings where all funding requests are discussed and approved
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cleves School PTA
Other name the charity uses	
Registered charity number	1031777
Charity's principal address	Cleves School Oatlands Avenue Weybridge KT13 9TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Dury	Chair		
2	Hannah Murphy	Secretary		
3	Ruth Paisley	Treasurer	From October 2023	
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Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Mrs R E Paisley	Mrs C Drury
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Full name(s)	Ruth Paisley	Charlotte Drury
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Position (eg Secretary, Chair, etc)	Treasurer	Chair
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Date	23.04.2025
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Cleves School Parent Teachers Association
Income statement for the year ended 31 August 2024

2023-24

	Income	Expenses	Profit	2022/23	2021/22
Events					
Fireworks	£54,271.76	-£28,632.50	£25,639.26	£21,600	-£65
2nd Hand Uniform	£624.28		£624.28	£804	£867
Discos	£4,000.00	-£1,113.32	£2,886.68	£3,711	£2,194
Christmas Fair/Events (excluding Raffle)	£5,555.42	-£1,519.64	£4,035.78	£4,295	£536
Quiz night	£738.00	-£324.00	£414.00	£1,133	£0
Fete in the field (didn't run this year)	£1,929.38	-£2,797.32	-£867.94	£4,785	£3,713
Summer Ball (excluding Raffle)	£8,838.44	-£6,570.13	£2,268.31	£4,505	£0
Y6 Leavers Disco		-£1,402.35	-£1,402.35	-£958	-£183
Sponsored Runs				£0	£0
Class Fundraising (incl YR 6 leavers books)	£62.50		£62.50	£4,686	£6,384
Virtual Raffles (Christmas & Summer Ball)	£2,548.74		£2,548.74	£3,273	£3,623
Muftidays				£1,672	£4,344
Funds raised net of costs	£78,568.52	-£42,359.26	£36,209.26	£49,507	£21,414
Other Income					
Gift Aid Donations	£20.00		£20.00	£120	£120
Charities Trust & HMRC Charities (gift aid)	£10.00		£10.00	£1,040	£2,121
Easyfundraising	£15.85		£15.85	£105	£169
Elmbridge Lottery	£166.00		£166.00	£270	£357
Amazon Smile				£295	£238
General & Misc	£59.63		£59.63	£0	£0
Interest	£1,260.06		£1,260.06	£625	£25
Curchods sponsorship				£1,050	£200
Other Income sub-total	£1,531.54		£1,531.54	£3,505	£3,229
Other Expenses					
General & Misc (PTA expenses)	-£820.80		-£820.80	-£633	-£383
PTA UK Insurance	-£153.00		-£153.00	-£140	-£128
Parents events				£0	£0
Charity Donation				-£1,500	-£1,500
Other Expenses sub-total	-£973.80		-£973.80	-£2,273	-£2,011
Net Income					
			£36,767.00	£50,739	£22,633
Funds applied for benefit of school					
		-£41,483.19	-£41,483.19	-£44,477	-£6,477
Excess of Income over expenditure					
			-£4,716.19	£6,262	£16,156
Surplus funds brought forward			£64,204.17	£57,942	£41,786
Funds carried forward			£59,487.98	£64,204	£57,942

Represented By:

Bank Balances:

02703173 Current A/C	£100.00	£100	£100
02703181 Sweep and Reserve a/c	£53,870.25	£58,665	£52,451



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cleves School Parent Teacher Association

**On accounts for the year
ended**

31/8/2024

**Charity no
(if any)**

1031777

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/8/2024**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

9/12/2024

Name:

Gill Robinson

**Relevant professional
qualification(s) or body
(if any):**

ACIE

Address:

Kalaw

Faris Lane

Woodham KT15 3DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1031777

Accounts



Trustees' Annual Report for the period

From 1/9/2022 To 31/08/2023

Charity name: Cleves School PTA

Charity registration number: 1031777

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide funds in support of educational facilities for the pupils of Cleves School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fund raising activities to raise funds for children and the school - this includes events such as fireworks displays, Xmas Fairs as well as disco's and other sponsorship events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have paid attention to the charity commission guidance on public benefit during the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<input type="checkbox"/>
Policy on social investment including program related investment	Para 1.38	<input type="checkbox"/>
Contribution made by volunteers	Para 1.38	<input type="checkbox"/>
Other		<input type="checkbox"/>

Achievements and Performance

SORP reference



Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.

The main achievements during the year included generating net income of £50,739 from events such as Fireworks, Summer Ball, Quiz night, Class Fundraising, Raffles, Summer Fete and discos.

The funds raised supported the purchase of an outdoor classroom.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set

Para 1.41

Performance of fundraising activities against objectives set

Para 1.41

Investment performance against objectives

Para 1.41

Other



Financial Review

Review of the charity's financial position at the end of the period

Para 1.21 After financing school projects, the Charity held £64,204 as at 31st Aug-23

Statement explaining the policy for holding reserves stating why they are held

Para 1.22 Funds are higher than usual as the PTA raised more money this year than the previous few years. The PTA gave £44,777 towards an outdoor classroom.

Amount of reserves held **£64,204**

Reasons for holding zero reserves

Details of fund materially in deficit

Explanation of any uncertainties about the charity continuing as a going concern

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising) **Fireworks, Summer Fete, Summer Ball, Quiz night, Mufti Days, Raffles, Discos and Class Fundraising (readathon's, sponsored runs etc)**

Investment policy and objectives including any social investment policy adopted **Funding of school resources are discussed at regular PTA meetings where all funding requests are discussed and approved**

A description of the principal risks facing the charity

Other

Structure, Governance and Management

Description of charity's trusts:

Type of governing document **Constitution**

How is the charity constituted? **Association**

(e.g unincorporated association, CIO)

Trustee selection methods **Elected by Parents**

including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees Para 1.51

The charity's organisational structure and any wider network with which the charity works Para 1.51

Relationship with any related parties Para 1.51

Other

Reference and Administrative details

Charity name Cleves School PTA
 Other name the charity uses
 Registered charity number 1031777
 Charity's principal address Cleves School
 Oatlands Avenue
 Weybridge
 KT13 9TS

Names of the charity trustees who manage the charity				
	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Charlotte Dury	Chair	From Sept 2022	
2	Hannah Murphy	Secretary		
3	Thomas Wicka	Treasurer		
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Corporate trustees – names of the directors at the date the report was approved

Director name

Name of trustees holding title to property belonging to the charity

Trustee name Dates acted if not for whole year

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity

Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects

Details of arrangements for safe custody and segregation of such assets from the charity's own assets

Additional information (optional)

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

					14
					15
					16
					17
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					20

Name of chief executive or names of senior staff members (Optional information)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

Other optional information

Declarations

<p>The trustees declare that they have approved the trustees' report above.</p> <p>Signed on behalf of the charity's trustees</p>	
Signature(s)	<i>[Handwritten Signature]</i>
Full name(s)	THOMAS WICKA
Position (eg Secretary, Chair, etc)	TREASURER
Date	18.4.2024

Name and address of adviser (Optional information)	
Name	Address

Cleves School Parent Teachers Association
Income statement for the year ended 31 August 2023

	2022-23		
	Income	Expenses	Profit
Events			
Fireworks	£46,866.92	-£25,266.72	£21,600.20
2nd Hand Uniform	£978.99		£978.99
Discos	£4,500.00	-£963.97	£3,536.03
Christmas Fair (excluding Raffle)	£5,841.52	-£1,546.60	£4,294.92
Quiz night	£2,655.81	-£1,522.69	£1,133.12
Fete in the field (excluding Raffle)	£6,941.91	-£2,156.89	£4,785.02
Summer Sundowner			
Summer Ball	£21,775.45	-£17,270.00	£4,505.45
Y6 Leavers Disco	£862.16	-£1,819.88	-£957.72
Sponsored Runs			
Class Fundraising	£4,685.93		£4,685.93
Virtual Raffles (Christmas)	£3,273.09		£3,273.09
Muftidays	£1,671.91		£1,671.91
Christmas Events			
Funds raised net of costs	£100,053.69	-£50,546.75	£49,506.94
Other Income			
Gift Aid Donations	£120.00		£120.00
Charities Trust & HMRC Charities (gift aid)	£1,040.37		£1,040.37
Easyfundraising	£105.20		£105.20
Elmbridge Lottery	£269.50		£269.50
Amazon Smile	£294.96		£294.96
General & Misc			
Interest	£625.30		£625.30
Curchods sponsorship	£1,050.00		£1,050.00
Other Income sub-total	£3,505.33		£3,505.33
Other Expenses			
General & Misc		-£632.84	-£632.84
PTA UK Insurance		-£140.00	-£140.00
Parents events			
Charity Donation		-£1,500.00	-£1,500.00
Other Expenses sub-total		-£2,272.84	-£2,272.84
Net Income			£50,739.43
Funds applied for benefit of school		-£44,477.30	-£44,477.30
Excess of Income over expenditure			£6,262.13
Surplus funds brought forward			£57,942.04
Funds carried forward			£64,204.17
Represented By:			
Bank Balances:			
	02703173 Current A/c		£100.00
	02703181 Sweep and Reserve a/c		£58,665.11
	37332023 Reserve a/c		£5,389.06
	PayPal		£50.00
Funds carried forward			£64,204.17



Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Cleves School Parent Teacher Association

**On accounts for the year
ended**

31/8/2023	Charity no (if any)	1031777
-----------	--------------------------------	---------

Set out on pages

1-2
(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/8/2023**

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

24/10/2023

Name:

Gill Robinson

Relevant professional

ACIE

qualification(s) or body
(if any):

--

Address:

Kalaw

Faris Lane

Woodham Surrey KT15 3DN

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

--

CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1031777

Accounts



Trustees' Annual Report for the period

From **1/9/2021** To **31/08/2022**

Charity name: **Cleves School PTA**

Charity registration number: **1031777**

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide funds in support of educational facilities for the pupils of Cleves School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fund raising activities to raise funds for children and the school - this includes events such as fireworks displays, Xmas Fairs as well as disco's and other sponsorship events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have paid attention to the charity commission guidance on public benefit during the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The main achievements during the year included generating net income of £22,633 from events such as Mufti days, Class Fundraising, Raffles, Summer Fete and discos.</p> <p>The funds raised supported the purchase of Phonics book, Library book and a new Radio Station Computer as well as a donation to each teacher to fund items within their classrooms.</p>

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After financing school projects the Charity held £57,942 in cash as at 31st Aug-22
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Funds are higher than usual as the PTA have agreed to part fund £40,000 towards an outdoor classroom project in 2022/23.
Amount of reserves held	Para 1.22	£57,942
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Summer Fete, Mufti Days, Raffles, Discos and Class Fundraising (readthons, sponsored runs etc)
Investment policy and objectives including any social investment policy adopted	Para 1.46	Funding of school resources are discussed at regular PTA meetings where all funding requests are discussed and approved
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cleves School PTA
Other name the charity uses	
Registered charity number	1031777
Charity's principal address	Cleves School Oatlands Avenue Weybridge KT13 9TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susanna Price	Chair		
2	Hannah Dobson	Vice Chair	From Sept 2021	
3	Hannah Murphy	Secretary	From Sept 2021	
4				
5				
6				
7				
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20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Price</i>	
Full name(s)	Susanna Price	
Position (eg Secretary, Chair, etc)	Chair	
Date	1/11/2022	

Cleves School Parent Teachers Association
Income statement for the year ended 31 August 2022

	2021-2022			2020/21
	Income	Expenses	Profit	
Events				
Fireworks		-£64.80	-£64.80	-£50
2nd Hand Uniform	£866.90		£866.90	£321
Discos: July	£2,415.00	-£221.00	£2,194.00	-£184
Fete in the field (excluding Raffle)	£4,721.32	-£1,008.37	£3,712.95	
Y6 Leavers Disco (2021 & 2022)	£1,511.33	-£1,694.07	-£182.74	-£149
Sponsored Runs				£1,253
Class Fundraising	£6,383.78		£6,383.78	£7,299
Virtual Raffles (Christmas & Summer)	£3,643.39	-£20.00	£3,623.39	£3,685
Muftidays: Nov, Dec, Feb, July	£4,344.25		£4,344.25	£5,217
Christmas Events (Competitions & Santa Run)	£536.40		£536.40	£347
Funds raised net of costs	£24,422.37	-£3,008.24	£21,414.13	£17,738
Other Income				
Gift Aid Donations	£120.00		£120.00	£130
Charities Trust & HMRC Charities (gift aid)	£2,121.41		£2,121.41	£1,339
Easyfundraising	£168.80		£168.80	£66
Elmbridge Lottery	£357.00		£357.00	£583
Amazon Smile	£237.76		£237.76	£138
Interest	£24.51		£24.51	£4
Curchods sponsorship	£200.00		£200.00	£200
Other Income sub-total	£3,229.48		£3,229.48	£2,459
Other Expenses				
General & Misc		-£382.87	-£382.87	-£307
PTA UK Insurance		-£128.00	-£128.00	-£123
Parents events				£0
Charity Donation		-£1,500.00	-£1,500.00	
Other Expenses sub-total		-£2,010.87	-£2,010.87	-£430
Net Income			£22,632.74	£19,768
Funds applied for benefit of school		-£6,476.50	-£6,476.50	-£17,077
Excess of Income over expenditure			£16,156.24	£2,690
Surplus funds brought forward			£41,785.80	£39,095
Funds carried forward			£57,942.04	£41,786
Represented By:				
Bank Balances:				
	02703173 Current A/c		£100.00	£100
	02703181 Sweep and Reserve a/c		£52,451.22	£36,247
	37332023 Reserve a/c		£5,340.82	£5,338
	PayPal		£50.00	£100
Funds carried forward			£57,942.04	£41,786

Ticket Prices

	Until 21st Oct	From 21st Oct	On gate (6th Nov from 5pm)
Family	£30	£40	n/a
Adult	£12	£15	£15
Child	£6	£8	£8
Under 5	free	free	free



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cleves School Parent Teacher Association

**On accounts for the year
ended**

31/8/2022

**Charity no
(if any)**

1031777

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Gill Robinson

Date:

21/10/2022

Name:

Gill Robinson

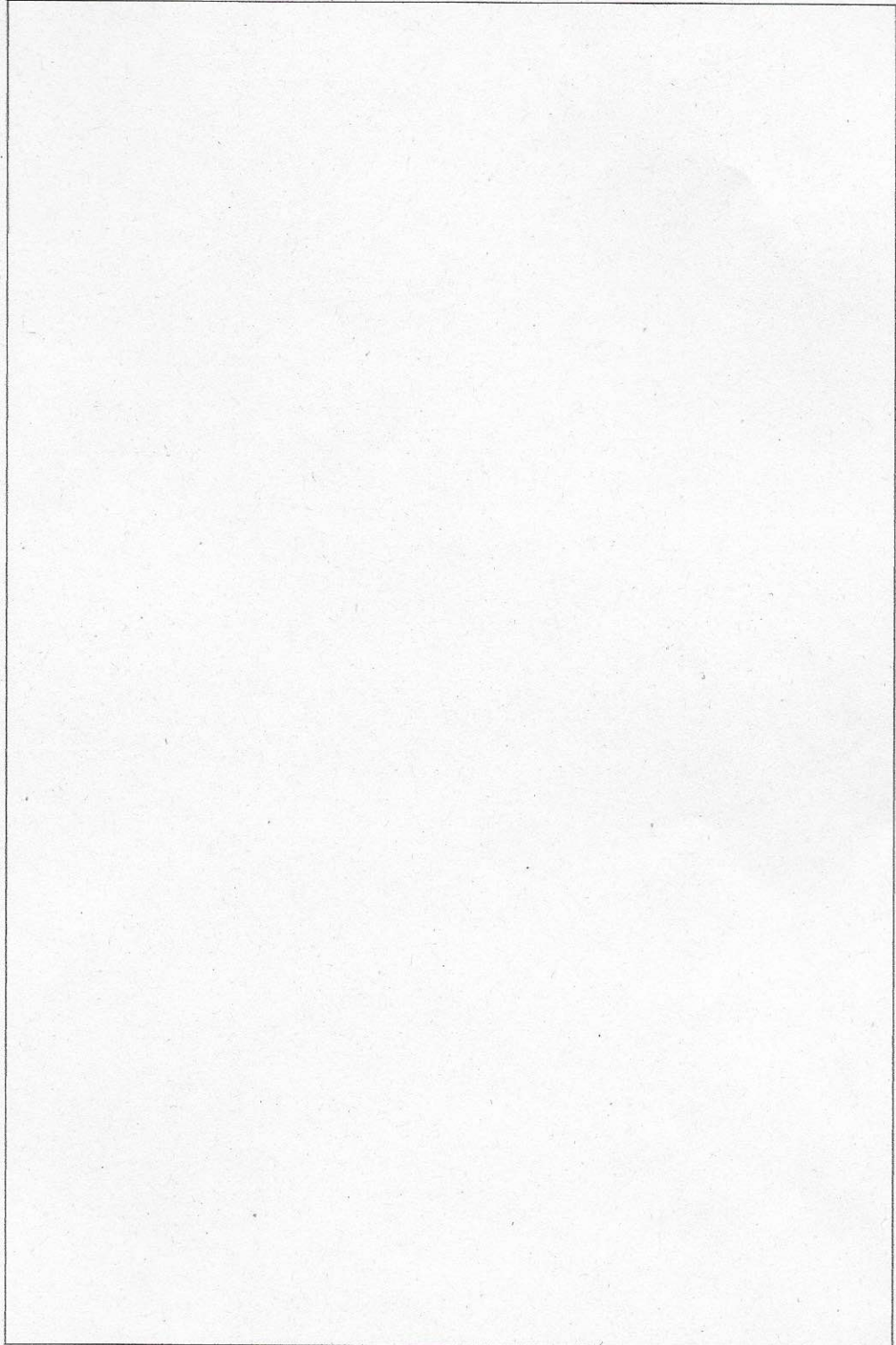
**Relevant professional
qualification(s) or body
(if any):**

Address:

Kalaw
Faris Lane
Woodham KT15 3DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



CLEVES SCHOOL PARENT TEACHER ASSOCIATION

England & Wales - Charity number 1031777

Accounts



Trustees' Annual Report for the period

From 1/9/2019 To 31/08/2020

Charity name: Cleves School PTA

Charity registration number: 1031777

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To provide funds in support of educational facilities for the pupils of Cleves School
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Fund raising activities to raise funds for children and the school - this includes events such as fireworks displays, Xmas Fairs as well as disco's and other sponsorship events.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees have paid attention to the charity commission guidance on public benefit during the year

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The main achievements during the year included generating net income of £22,355 from major events such as Fireworks display, discos and a Xmas fair. £1,450 was raised in sponsorship of events from a local estate agent. The funds raised supported the purchase of equipment for an outdoor learning area, IT equipment, Sports equipment, Music equipment and a virtual choir project during lockdown.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	After financing school projects the Charity held £39.095 in cash as at 31st Aug-20
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Funds are held at this level on average in order to pay up front expenses relating to the annual fireworks display.
Amount of reserves held	Para 1.22	£39.095
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Fireworks, Xmas Fairs, Discos and sponsorship
Investment policy and objectives including any social investment policy adopted	Para 1.46	Funding of school resources are discussed at regular PTA meetings where all funding requests are discussed and approved
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by Parents

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Cleves School PTA
Other name the charity uses	
Registered charity number	1031777
Charity's principal address	Cleves School Oatlands Avenue Weybridge KT13 9TS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Susanna Price	Chair		
2	Bernhard Jongejan	Vice Chair		
3	Susana Fernandes	Treasurer	Sept 2019-Oct 2019	
4	Keri James	Treasurer	Oct 2019 onwards	
5				
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19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

Other optional information

--

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Susanna Price	
Position (eg Secretary, Chair, etc)	Chair	
Date	22/4/21	

Cleves School Parent Teachers Association
Income statement for the year ended 31 August 2020

	Income	Expenses	Profit	2018/19
Events				
Fireworks	£35,297	-£26,096	£9,200	£20,073
2nd Hand Uniform	£317		£317	£351
Shopping Evening				£0
Discos: Oct 19, Mar 20	£4,095	-£284	£3,811	£5,555
Christmas Fair	£6,095	-£1,246	£4,849	£4,044
Quiz night	£363	-£46	£317	
Fete in the field				£1,605
Summer Sundowner				£0
Summer Ball				
Y6 Leavers Disco				-£882
Mile for Cleves	£2,003		£2,003	
Funds raised net of costs	£48,169	-£27,673	£20,497	£30,747
Other Income				
Gift Aid	£320		£320	£660
Charities Trust & HMRC Charities				
Easyfundraising	£105		£105	£64
Elmbridge Lottery	£166		£166	
Amazon Smile	£14		£14	
General & Misc	£200		£200	
Interest	£56		£56	£122
Curchods Sponsorship	£1,450		£1,450	£2,500
Other Income sub-total	£2,311		£2,311	£3,347
Other Expenses				
General & Misc		-£331	-£331	-£1,141
PTA UK Insurance		-£122	-£122	-£117
Parents events				£0
Other Expenses sub-total		-£453	-£453	-£1,258
Net Income			£22,355	£32,835
Funds applied for benefit of school		-£28,295	-£28,295	-£52,510
Excess of Income over expenditure			-£5,940	-£19,675
Surplus funds brought forward			£45,036	£64,201
Funds carried forward			£39,095	£44,526
Represented By:				
Bank Balances:				
	02703173	Current A/C	£100	£100
	02703181	Sweep and Reserve alc	£29,194	£39,556
	37332023	Reserve alc	£5,338	£5,330
		PayPal	£100	£50
Adjustments:				
Unpresented Cheques				-£510
Outstanding Invoices			£4,198	
Cash to be banked			£166	
Funds carried forward			£39,095	£44,526



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Cleves School Parent Teacher Association

**On accounts for the year
ended**

31/8/2020

**Charity no
(if any)**

1031777

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2020.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

[Signature box]

Date:

10/4/2020

Name:

Mrs G Robinson

**Relevant professional
qualification(s) or body
(if any):**

[Empty box for qualification]

Address:

Kalaw

Faris Lane

Woodham Surrey KT15 3DN

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.