

# NEWARK DISTRICT SCOUT COUNCIL

England & Wales - Charity number 1031735

## Details

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**Status** Registered

**Legal form** Other

**Registered** 1994-01-20

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Scout HQ (6th Newark Sea Scouts)  
North End  
Farndon  
Newark  
Nottinghamshire  
NG24 3SX

**Phone** 07960 261352

**Email** [districtsecretary@newarkscouts.org.uk](mailto:districtsecretary@newarkscouts.org.uk)

**Website** [www.newarkscouts.org.uk](http://www.newarkscouts.org.uk)

## Activities

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**Objects:** TO PROMOTE THE DEVELOPMENT OF YOUNG PEOPLE IN ACHIEVING THEIR FULL PHYSICAL INTELLECTUAL SOCIAL AND SPIRITUAL POTENTIALS AS INDIVIDUALS AS RESPONSIBLE CITIZENS AND AS MEMBERS OF THEIR LOCAL NATIONAL AND INTERNATIONAL COMMUNITIES

**Activities:** Within the structure of the scout movement, to provide leadership, advice and support for the scout groups in the Newark Scout district and to promote the development of scouting.

## Classification

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- **How:** Other Charitable Activities
- **What:** Education/training
- **Who:** Children/young People

## Geography

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- Nottinghamshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£33,152	£26,555	-	-
2024-03-31	£39,591	£34,666	-	-
2023-03-31	£47,913	£50,580	-	-
2022-03-31	£16,681	£25,068	-	-
2021-03-31	£5,788	£2,022	-	-

## Trustees

Name	Role	Appointed
<b>Janette Barlow</b>	Chair	2025-01-27
Amanda Louise Stanislawski		2025-01-27
Heather Louise Randall		2025-05-12
Jack Logan Kellas		2021-06-23
Joshua Lewis Thorn		2022-06-21
Michael Prest		2025-06-11
RICHARD STEPHEN MOYSES		2025-01-27
Sharon Ann Lathlane		2016-09-06
Victoria Ann Nicholson		2022-06-21

**NEWARK DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1031735

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# Accounts

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# Scouts

## Newark And District

### Newark District Scout Council

Annual Report and Accounts

Year Ended 31 March 2025

Charity Registration Number: 1031735

Scout Association Registration Number: 14703

[www.newarkscouts.org.uk](http://www.newarkscouts.org.uk)

## Newark District Scout Council Officials

The Newark District Scout Council (the Scout Council) is the electoral body which supports and encourages the development of Scouting in the District. It is the body to which the District Trustees are accountable.

**President:** Val Spyve

**Vice President:** Michael Gill

### Trustees

Janette Barlow	(Appointed 27/01/2025)	District Chair
Jack Kellas		District Deputy Chair
Mike Prest	(Appointed 11/06/2025)	District Treasurer
Heather Randall	(Appointed 12/05/2025)	District Lead Volunteer
Victoria Nicholson		District Youth Lead
Joshua Thorn		District Youth Lead
Sharon Lathlane		
Thomas Cragg		
Amanda Stanislawski	(Appointed 27/01/2025)	
Richard Moyses	(Appointed 27/01/2025)	
Melinda Dixon	(27/01/2025-12/04/2025)	
Richard Dearlove	(Retired 31/03/2025)	District Lead Volunteer
Rowena Aiken	(Retired 20/02/2025)	District Treasurer
Chris Cobb	(Retired 04/12/2024)	
Steven Hartley	(Retired 04/12/2024)	
Ruth Rabon	(Retired 04/12/2024)	
Tony Roberts MBE	(Retired 14/04/2024)	District Chair

### Bankers

CAF Bank Limited

### Charity Address

28 Harewood Avenue, Newark, Nottinghamshire, NG24 4AN

### Constitution and Governance

The constitution of the District Scout Council is laid down in the Policy, Organisation and Rules (POR) of The Scout Association (<https://www.scouts.org.uk/por/>)

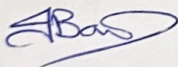
## **Chair of Trustees' Report**

I was honoured and privileged to take on the role of Chair of Trustees in January 2025, the final quarter of the financial year this Annual Report and Accounts cover.

I have been extremely impressed by the hardworking and dedicated volunteers who facilitate scouting in Newark District and wish to put on record my thanks for all they do to deliver fun and adventurous activities that equip our young people with Skills for Life.

During the 2024-25 financial year our Treasurer retired, leading to the recruitment of our current Treasurer, Mike Prest, who has produced this set of accounts. At the end of the financial year, we said goodbye to our District Lead Volunteer, Richard Dearlove, following many years of dedicated service to Scouting in Newark. Following Richard's departure Nottinghamshire Scouts carried out an open recruitment process and appointed Heather Randall as Newark's District Lead Volunteer. Heather has kindly provided a report on activities in the district from 1 April 2024 to 31 March 2025.

I am grateful for the work of the trustees who continue to support, promote and safeguard this charity and its charitable objectives. I look forward to providing a more comprehensive report at the next Annual General Meeting, by which time I will have chaired the Trustee Board for the entirety of that financial year.



**Janette Barlow**  
**Chair of Trustees**

## **Treasurer's Report**

Newark and District Scout Council has two accounts, a current account for everyday running of finances, receiving payments from groups, paying out for membership fees etc. It also covers Explorer unit expenses and funds a number of prepayment cards for everyday use.

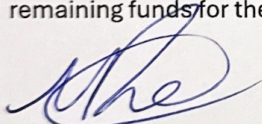
The current account balance for 31032025 was £22748 there was also a balance of £290 on the cards. We also have an investment account with a balance on 31032025 of £73089. Assets held by the district include scouting equipment and the Minibus which is hired out and after expenses generated a profit of £605.

All payments throughout the district are cashless using the GoCardless system and can be accessed via the Online Scout Manager OSM which brings everything together in an easy-to-use manner.

We also received donations of £278 for this financial year.

The Scout Councils policy on reserves is to hold sufficient resources to continue the charitable activities of the Newark District should income and fundraising activities fall short. The trustees note that in addition to maintaining a scouting programme, buildings must remain safe and adhere to health and safety guidance, and we recognise some one-off capital investments may be required The reserves of the year remained at £6958 restricted and £89169 was general unrestricted at the end of the financial year.

During the year the Trustees continually reassess the utilisation of the charities remaining funds for the benefit of Scouting within the district.



**Mike Prest**

**Treasurer**

1 of 3



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

**Independent examiner's  
report on the accounts**

**Section A Independent Examiner's Report**

<b>Report to the trustees/ members of</b>	Newark District Scout Council		
<b>On accounts for the year ended</b>	31 <sup>st</sup> March 2025	<b>Charity no (if any)</b>	1031735
<b>Set out on pages</b>	1 & 2 & 3		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

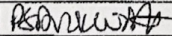
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**  **Date:** 13-1-26

**Name:** Paula J. Dickworth

**Relevant professional qualification(s) or body (if any):** MAAT.

**Address:** Balderton  
NG24 3QH

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**NEWARK AND DISTRICT SCOUT COUNCIL RECEIPTS AND PAYMENTS ACCOUNT**  
 For the year to 31st March 2025

	31.03.25	31.03.25	31.03.25	31.03.24	31.03.24	31.03.24
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
Membership Fees	27645	0	27645	27069	0	27069
Fees paid to county	-23655	0	-23655	-22568	0	-22568
Net membership fees	3990	0	3990	4501	0	4501
Youth Program Activities	22612	0	22612	26617	0	26617
Grants	0	0	0	500	0	500
Donations	278	0	278	450	0	450
Gift Aid	0	0	0	2684	0	2684
Fund raising	0	0	0	1303	0	1303
Minibus hire	2810	0	2810	1510	0	1510
Badge & Necker Sales	175	0	175	209	0	209
Bank interest	3287	0	3287	1817	0	1817
	<b>33152</b>	<b>0</b>	<b>33152</b>	<b>39591</b>	<b>0</b>	<b>39591</b>
			0			0
Payment			0			0
Youth Programme Activities	13030	0	13030	23979	0	23979
Grants	555	0	555	2817	0	2817
Donations	0	0	0	320	0	320
Badge and Necker Purchases	12	0	12	873	0	873
Support Services	2521	0	2521	4261	0	4261
Repairs and Maintenance	2205	0	2205	118	0	118
Training and Development	0	0	0	142	0	142
Miscellaneous	0	0	0	426	0	426
Go Cardless and Prepaid Cards	8172	0	8172	1055	0	1055
Bank Fees	60	0	60	63	0	63
<b>Total Payments</b>	<b>26555</b>	<b>0</b>	<b>26555</b>	<b>34054</b>	<b>0</b>	<b>34054</b>
Asset purchases	0	0	0	613	0	613
<b>Total Payments</b>			<b>0</b>	<b>34667</b>		<b>34667</b>
Surplus	6597	0	6597	4924	0	4924
						0
Cash Funds Brought Forward	82572	6958	89530	77648	6958	84606
<b>Cash Funds at year end</b>	<b>89169</b>	<b>6958</b>	<b>96127</b>	<b>82572</b>	<b>6958</b>	<b>89530</b>

**Statement of Assets and Liabilities**

	31.03.25	31.03.24
<b>Cash Funds</b>		
Petty Cash	0	0
Current Account	22748	15880
Prepaid Card Funds	290	3812
Investment Account	73089	69838
	<b>96127</b>	<b>89530</b>

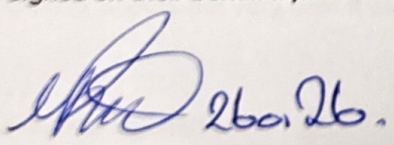
**Notes regarding other monetary assets:**

Trade Debtors	810	374
Gift Aid	0	0
Group Membership Fees	0	708
	<b>810</b>	<b>1082</b>

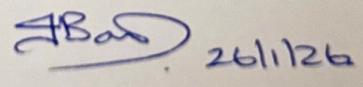
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<b>Stock</b>		
District and County Badges	502	502
<b>Assets for Own Use</b>		
Minibus @ purchase price	62000	62000
Activity Equipment	11153	11153
Office Equipment	208	208
	<u>73361</u>	<u>73361</u>
<b>Liabilities</b>		
County Membership Fees	0	0
<b>Notes</b>		
<b>1 Membership Fees</b>		
Fees from Groups - current year	23295	27069
Fees from Groups - prior year	4350	0
less paid to County	<u>-23655</u>	<u>-22568</u>
<b>Net total</b>	<b>3990</b>	<b>4501</b>
HQ fee per member	£42.50	£35.50
County add on per member	£14.00	£14.00
Number of members	415	434
District Levy	£6.00	£6.00

The financial statements were approved by the Trustees on 22/01/2026 and are signed on their behalf by:



Mike Prest  
Trustee - Treasurer



Janette Barlow  
Trustee - District Chair

## **District Lead Volunteer's Report**

Our last AGM was held around 1 year ago, and has been held later than usual this year, due to our new Treasurer needing to fully understand the work undertaken by their predecessors before producing the annual accounts for examination.

The accounts remain healthy within the district; however, I will work with trustees to look at how we can utilise some of these funds to further enhance our offering within the district.

Over the last year there has been a change in DLV, and I would like to take this opportunity to formally thank Richard Dearlove for his time and commitment.

Further recruitment has continued to be a challenging prospect, with numbers of volunteers reducing. We are currently looking for one Group Lead Volunteer (GLV), having just appointed a new GLV for Coddington and a number of individual sections have limited contingency if a volunteer is suddenly unavailable.

The district currently consists of 7 Scout Groups with a total of: 2 Squirrel Dreys operational with plans to open further dreys over the coming years, 7 Beaver Colonies, 7 Cub Packs, 6 Scout Troops, 2 ESUs

Moving forward, my team and I are focussed on supporting group and unit sustainability and retention so that young people in Newark and surrounding areas can continue to develop Skills For Life.

My main priorities continue to be adult recruitment, full budgeting to be set for the district, and supporting the individual groups and their leadership teams.

I am indebted to the very many hardworking and committed adult volunteers, young leaders and young people across our district, who together, make Newark and District Scouts the very best it can be.

**Heather Randall**

**District Lead Volunteer**

**NEWARK DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1031735

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# Accounts

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# **Newark District Scout Council**

**Annual Report and Accounts  
year ended 31st March 2024**

**Registered Charity: 1031735  
Scout Association Registration Number: 14703  
[www.newarkscouts.org.uk](http://www.newarkscouts.org.uk)**

## Trustees of Newark District Scout Council

The following trustees were in place during the year or when these accounts were signed.

**Ex Officio Trustees**      Tony Roberts (Chair)  
Richard Dearlove (District Commissioner)  
Ruth Rabon (Secretary)  
Geoff Bow (Treasurer)  
Rowena Aiken (Treasurer)  
Steven Hartley (District Explorer Commissioner)  
Ben Blyth (District Scout Network Commissioner)  
Joshua Thorn (District Youth Commissioner)

**Elected Trustees**      Chris Cobb  
Charlotte Dray  
Victoria Nicholson  
Kerry Watson  
Sharon Lathlane

**Nominated Trustees**    Cathy Bow  
Thomas Cragg  
Jack Kellas  
Natalie Muller

**Bankers**                    CAF Bank Limited

**Charity Address**        28 Harewood Avenue  
NEWARK  
Nottinghamshire  
NG24 4AN

## Constitution & Governance

The constitution of the District Scout Council is as laid down in the Policy, Organisation and Rules (POR) of the Scout Association, a copy of which can be found at <http://www.scouts.org.uk/por>

## **Trustees Report**

The district trustee board has been actively looking for a new chairman to fill the vacancy left for the past year. We have had an experienced member of the board stand in as chairman temporarily, this has enabled continued productive board meetings. To help share the responsibility I have volunteered to write this report regarding the activity of the district, on behalf of the board.

During this financial year we have continued to provide a variety of adventurous and youth led activities and camps for the young people in Newark scouting. This includes the Raptors and Vikings explorer units weekly meet ups alongside their events like Rabbit Run, Gladstonbury and water activities. We also helped facilitate the running of DofE and district events for sections other than explorers. As well as this we are constantly looking at district equipment provisions and how we can help the movement provide the best enrichment, this involved the continued running of the district minibus and kit trailer, as well as other more typical provisions like cooking and camping equipment.

We have a new treasurer who has conquered a steep learning curve and is now working alongside the rest of the trustees to ensure the district's financial records are correct and understood. Objectives have been set to break down the accounting of the district units into separate funds to make it fairer and more accountable. The board discussed the drop-in membership fees due to an operational closure of some units in the district, and the steps that have been taken to help resolve the situation that caused it.

**Joshua Thorn**

## **Treasurer's Report**

The accounts have been drawn up on a receipts and payments basis

### **Financial Overview**

The Receipts and Payments Account shows a surplus in the year of £4,924 in the year.

A large backpayment from the prior year for Gift Aid went through this year and so accounted for £2,684 of this. The rest was due to the timing of receipts and payments and therefore there was a balanced budget across the district in the year.

District fees remained at £6 per member this year enabling the continued use of Gold OSM which is now being used by all groups in the district.

### **Prepaid Cards**

Prepaid cards have now been transferred over to OSM cards and these are integrated into OSM and so enable a smoother and quicker process for all involved in their use.

### **Online Scout Manager (OSM)- Online Payments**

As introduced last year this is now being used through the integrated system with GoCardless and is showing better financial control and usability. This has improved operation use for both Parents and Groups and will continue to be in use despite the slightly higher cost.

### **Online Scout Manager (OSM)- Accountancy Tools**

This has been used for the Accounts this year and due to its integration and importation features with Go Cardless and the rest of OSM it is proving to be a useful tool. It provides reports as required and enabled the completion of the annual reports to be done in a smooth manner.

### **Reserves Policy**

The Scout Councils Policy on reserves is to hold sufficient resources to continue the charitable activities of the Newark District should income and fundraising activities fall short.

The trustees note that in addition to maintaining a Scouting program, buildings must remain safe and adhere to health and safety guidance, as such we recognise that some one-off capital investments may be required.

The reserves in the year remain at £6,958 restricted and £82,571 was general unrestricted at the year end. Of the unrestricted £30,000 is required as a contingency to meet operational costs for the next twelve months and provide working capital to secure continuity of the Scouts Councils activities.

During the year the Trustees continually reassess the utilisation of the charity's remaining cash reserves for the benefit of Scouting within the District.

As at 31st March 2024, the total reserves amounted to £89,529 (£84,605 on 31st March 2023).

Rowena Aiken

**NEWARK AND DISTRICT SCOUT COUNCIL**  
**RECEIPTS AND PAYMENTS ACCOUNT**  
**For the year 1st April 2023 to 31st March 2024**

		Apr 23 to Mar 24			Apr 22- Mar 23
		Unrestricted	Restricted	Total	Total
<b>Receipts</b>					
1	Membership Fees	27,069	0	27,069	35,948
	Fees Paid to County	-22,568	0	-22,568	-29,761
	Net Membership Fees	4,501	0	4,501	6,187
2	Youth Programme Activities	26,617	0	26,617	37,007
3	Grants	500	0	500	3,000
	Donations	450	0	450	0
4	Gift Aid	2,684	0	2,684	330
5	Fund Raising	1,303	0	1,303	313
6	Minibus Hire	1,510	0	1,510	50
7	Badge and Necker Sales	209	0	209	495
	Bank Interest	1,817	0	1,817	531
	<b>Total Receipts</b>	<b>39,591</b>	<b>0</b>	<b>39,591</b>	<b>47,913</b>
<b>Payments</b>					
2	Youth Programme Activities	23,979	0	23,979	43,317
3	Grants	2,817	0	2,817	300
	Donations	320	0	320	-174
7	Badge and Necker purchases	873	0	873	554
8	Support Services	4,261	0	4,261	3,993
9	Repairs and Maintenance	118	0	118	262
	Training and Development	142	0	142	0
	Micellaneous	426	0	426	0
10	Go Cardless and Prepaid Cards	1,055	0	1,055	1,083
	Bank Fees	63	0	63	72
	<b>Sub Total</b>	<b>34,054</b>	<b>0</b>	<b>34,054</b>	<b>49,406</b>
	Asset Purchases	612	0	612	1,173
	<b>Total Payments</b>	<b>34,666</b>	<b>0</b>	<b>34,666</b>	<b>50,580</b>
				0	
	<b>Surplus (Deficit)</b>	<b>4,924</b>	<b>0</b>	<b>4,924</b>	<b>-2,666</b>
	Cash funds b/f	77,648	6958	84,606	87272
<b>12</b>	<b>Cash Funds at y/e</b>	<b>82,572</b>	<b>6958</b>	<b>89,530</b>	<b>84,606</b>

**NEWARK AND DISTRICT SCOUT COUNCIL**  
**Statement of Assets and Liabilities**  
**As on 31st March 2024**

	<b>31/03/2024</b>	<b>31/03/2023</b>
<b>12 Cash Funds</b>		
Petty Cash	0	0
Current Account	15,880	3,965
Prepaid Card Funds	3,811	1,606
Investment Account	69,838	79,034
	<u>89,530</u>	<u>84,605</u>
<b>Other Monetary Assets</b>		
Trade Debtors	374	66
4    Gift Aid	0	2,684
1    Group Membership Fees	708	1,443
	<u>708</u>	<u>4,193</u>
<b>Stock</b>		
7    District and County Badges	502	502
7    District Neckers	0	0
7    Other Badges for resale	0	0
	<u>502</u>	<u>502</u>
<b>Assets for Own Use</b>		
6    Minibus (valuation for insurance purposes)	62,000	62,000
Activity Equipment	11,153	10,541
Office Equipment	208	208
	<u>73,361</u>	<u>72,749</u>
<b>Liabilities</b>		
County Membership Fees	0	0
	<u>0</u>	<u>0</u>

These Financial Statements were approved by the Trustees on the 4th December 2024 signed on behalf of the Trustees by:

Trustee

Rowena Aiken  
Treasurer

## Notes to the Accounts

### 1. Membership Fees

Membership fees are paid on to the County and are deducted from membership fees collected and these are shown as net in the Receipts section. This is because these fees are in effect held by the district as an agent before being passed on.

As receipts and payments may span the year-end these are not necessarily matched in the same accounting year. The table below shows the membership fees from Groups with matching receipts and payments by subscription year

	2023/24	2022/23	2021/22
	£	£	£
Fees from Groups	24,087	25919	22776
less paid to County	<u>-21483</u>	<u>-23117</u>	<u>-21874</u>
Net Total	2,604	2802	902
HQ Fee per member	35.50	35.50	34.50
County add on per member	14.00	14.00	14.00
Number of members	434	467	451
District Levy per member	6.00	6.00	2.00

The district is largely dependent upon the district levy of the youth membership subscription fee to sustain its core expense of administration, training, insurance and licencing.

### 2. Youth Programme Activities

#### Explorer Activities

In addition to the regular weely meetings, 6 events were conducted in the year including, camps, hikes, Gladstonbury, Rabbit Run, Water Experience and Parks. Some were for individual Explorer Scout Units and some were combined events.

#### District Events

These include camps, Water experience day and Wide Games.

#### Duke of Edinburgh

During the year there were 8 Gold and 8 Bronze Duke of Edinburgh Participants.

## Analysis of Spend

	Income	Expense	Balance
D Of E	1,792.00	-945.06	846.94
Events - Beavers	780.00	-1,160.65	-380.65
Events - Cubs	3,550.00	-2,225.76	1,324.24
Events - Explorers	15,801.50	-12,185.47	3,616.03
Events - Scouts	4,363.92	-3,983.55	380.37
Clothing Sales	330.00	-1,127.00	-797.00
Activity Equipment	-	-588.12	-588.12
Rent and Meetings	-	-1,763.25	-1,763.25
	26,617.42	-23,978.86	2,638.56

### 3. Grant and Donation

A donation of £400 was received from the Southwell Ploughing Match event, which takes place locally, and which the ESU's volunteer their time to assist in the event.

Another donation of £50 was received from South C Sport

A Grant was awarded of £500 from Early Years. This was to assist in the set up of the Squirrel Drey for 4-6 year olds at 7th Newark.

### 4. Gift Aid

Last year a claim for Gift aid for the previous 4 years was made and received from HMRC. This was paid in following the last year end and therefore shows in this years accounts.

The claiming of gift aid has been more manageable following the introduction and use of OSM online payments and the use of online gift aid declarations.

### 5. Fundraising

£1303.27 was raised for the Czech International Camp through a Quiz Night, parade and other fundraising efforts

### 6. Minibus Hire

BNA donated us a Minibus in the financial year 2022-23

This is now in use by the District Scout Groups and other community organisations at a reasonable charge to cover running costs.

## **7. Badge and Necker Sales**

Newark District and County badges are provided by the District to Groups at a reasonable price.

Necker sales and purchases all relate to the Raptors and Vikings ESUs.

## **8. Support Services**

Small increases were seen inline with inflation during the year in this area, across the insurance, independent examination, website and general supplies.

Additional licence costs were also incurred as per the rollout of OSM and its use within all Groups in the district.

## **9. Repairs and Maintenance**

Ongoing annual maintenance costs for the donated Minibus and Trailer were incurred to ensure operational use.

## **10. GoCardless and Prepaid Cards**

During the year the adoption of the OSM cards was fully implemented and other cards ceased to be operational. This has a benefit in terms of admin time required to submit expenses and more than covers the expense incurred.  
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## **11. Trustees Expenses**

No trustee received any remuneration during the year. One trustee was reimbursed for travel expenses at a total of £65 (2023 - £85)

## **12. Funds**

Unrestricted Funds: These funds are those received that are not subject to any special restrictions: they are divided between general funds and designated funds. Designated funds comprise amounts set aside by the Trustees of the Council to be used for a particular purposes.

Restricted Funds: Restricted funds are those earmarked for a special purpose by a donor or in terms of an appeal.

The restricted funds held all relate to international events, grant funding for equipment and money from County to part fund a District Store.

The designated funds were used within the year to fund the Czech international trip.

		31/03/2023	Receipts in Year	Transfers	Payments in Year	31/03/2024
		£	£	£	£	£
<b>Unrestricted Funds</b>						
	General Fun	71362	0	6285	0	<b>77647</b>
	Designated	6285	0	-6285	0	<b>0</b>
<b>Total Unrestricted</b>		<b>77647</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>77647</b>
<b>Restricted Funds</b>						
	Equipment	1958	0	0	0	<b>1958</b>
	International	0	0	0	0	<b>0</b>
	District Store	5000	0	0	0	<b>5000</b>
<b>Total Restricted</b>		<b>6958</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>6958</b>
<b>Total Funds</b>		<b>84605</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>84605</b>



Section A Independent Examiner's Report

Report to the trustees/ members of	Newark District Scout Council		
On accounts for the year ended	31 <sup>st</sup> March 2024	Charity no (if any)	1031735
	Set out on pages 5 to 10		

I report to the trustees on my examination of the accounts of the above charity ('the Trust') for the year ended 31/03/2024.

**Responsibilities and basis of report** As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement** I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

## **Group Lead Volunteer's Report**

Our last AGM was held around 18 months ago, and has been delayed this year, due to illness from our outgoing treasurer, which significantly delayed the preparation of the district accounts as our new Treasurer needed to fully understand the work undertaken by her predecessor without any assistance and then learn all the systems that were in place for the district.

I would like to take this opportunity to thank Geoff Bow our outgoing treasurer for all the hard work he put into the treasurer role over the last 6 years or so and it is my hope that Geoff will return to the district in the future, despite having moved outside of the district. I would also like to thank Rowena Aiken, our new treasurer who has now familiarised herself with all the systems we have in place within the district. The accounts are extremely healthy within the district, one of the priorities over the coming year will be to utilise some of these funds to further enhance our offering within the district.

Over the last year recruitment has been an ever challenging prospect, with numbers of volunteers reducing. We are currently looking for three Group Lead Volunteers (GLV), having just appointed a new GLV for Balderton and a number of individual sections have limited contingency if a volunteer is suddenly unavailable. The trustee board will be focusing on different strategies to increase the number of volunteers we attract.

Scouting has just undergone the biggest change since the 1960's with the transformation journey. This is a national directive to modernise scouting and make it dynamic and fit for the next generations. Role titles have changed and been simplified with new team structures in place and a new trustee board, less focused on operational matters and more focused on governance.

Scouting has been rocked over recent years following the tragedy on the Great Orme in 2018. This has brought about far reaching operational changes to ensure safety is front and foremost in everything we

We now have 3 Squirrel Dreys operational with plans to open further dreys over the coming year.

There are a number of Priorities for this Board to focus on over the coming year, which are very similar to last year, but the constant firefighting of recruitment has stretched resources meaning there is still lots on the 'To do' list. The main priorities are :-

- Adult Recruitment
- Additional 2 members for the Finance Committee
- Full budgeting to be set for the district including district levy for 2025
- Re-structuring the district to meet its obligations under the revised Scouting Structures issued by Gilwell under 'Transformation'

**Richard Dearlove**  
**DLV Newark District**

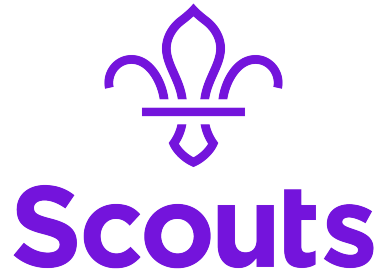
**NEWARK DISTRICT SCOUT COUNCIL**

England & Wales - Charity number 1031735

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# Accounts

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# **Newark District Scout Council**

## **Annual Report And Accounts year ended 31<sup>st</sup> March 2023**

**Registered Charity: 1031735**  
**Scout Association Registration Number: 14703**  
**[www.newarkscouts.org.uk](http://www.newarkscouts.org.uk)**



## Trustees of Newark District Scout Council

The following trustees were in place during the year or when these accounts were signed.

### Ex Officio Trustees

Tony Roberts (Chairman)  
Richard Dearlove (District Commissioner)  
Ruth Rabon (Secretary appointed 01/12/2022)  
Geoff Bow (Treasurer)  
Steven Hartley (District Explorer Scout Commissioner)  
Ben Blyth (District Scout Network Commissioner)

### Elected Trustees

Chris Cobb  
Charlotte Dray (appointed 21/06/2022)  
Victoria Nicholson (appointed 21/06/2022)  
Joshua Thorn (appointed 21/06/2022)  
Kerry Watson (appointed 21/06/2022)

### Nominated Trustees

Cathy Bow  
Thomas Cragg (appointed 21/06/2022)  
Jack Kellas  
Sharon Lathlane  
Natalie Muller

### Bankers

CAF Bank Limited

### Charity Address

Walnut Cottage  
Inholms Road  
Flintham  
Newark  
Notts  
NG23 5LF

## Constitution & Governance

The constitution of the District Scout Council is as laid down in the Policy, Organisation and Rules (POR) of the Scout Association a copy of which can be found at <http://www.scouts.org.uk/por>.



## **Chairman of the Trustees' Report**

Having now been in post, officially for just about a year, I feel slightly better informed than twelve short months ago. I do recognise that I still have much to learn and much to do, especially getting more visits to individual groups in the district.

I have attended meeting of the Trustees as required and am always impressed by the amount of activity both at District and Group level. The amount of time, effort and dedication of Leaders and volunteers is breath-taking. The Queen's Award for Voluntary Service awarded to the County organisation was so well deserved.

Change continues apace and can only improve the Scouting experience for all members, but it must be supported by all. I do recognise that there has been some resistance to change in certain areas. I do urge all Leaders to embrace change as without it we cannot progress and as we are part of one large national movement, we all need to be going in the same direction and at the same pace.

Although we are not short of young people keen to join Scouting, there is a significant stumbling block in certain areas due to a dearth of volunteers. I know that efforts have been made to recruit at District, County and National levels, but with only limited success. If someone could come up with a magic solution to the problem that would be wonderful. I can reassure you that this is a problem that is not restricted to Scouting, other organisations with which I am involved are in just the same position. Part of the problem could be a fear of the unknown, a fear to commit. Perhaps we need to produce some 'job descriptions' together with time commitments? Let folks have a clearer idea of what our current leaders and volunteers do. If you have any thoughts about how we can improve our image and sell the joys of volunteering, please let me or the DC know.

I am aware that a number of Leaders and volunteers are stepping down over the next few months, many of whom have served Scouting for decades. I would like to take this opportunity to thank them for all they have done in creating chances for so many young people over many years. Please don't be strangers, your experience and knowledge should not be lost altogether, so stay in touch and be prepared to offer advice to those who are taking over.

My sincere thanks to everyone who have helped and supported our young people over the past twelve months. Let us all move forward, keeping in mind that the Scouting movement plays a vital role in preparing our members for their future roles in society.

**Tony Roberts MBE**



## **Treasurer's Report**

The accounts have been drawn up on a receipts and payments basis

### **Financial Overview**

The Receipts and Payments Account shows a deficit of £2,667 in the year due mainly to the utilisation of Equipment grants and the timing of receipts and payments. Broadly, the District had a balanced budget.

District fees have been increased this year from £2 to £6 per member to enable the District to provide greater support for Groups, put on District events and entitle Groups to the Gold+ OSM subscription for each of their sections.

The increase in receipts and payments for Youth Programme Activities has been due to:

- Increasing level of activity of the Raptors Explorer Scout Unit ("ESU")
- The migration of responsibility of 1<sup>st</sup> Balderton Explorers from Group to District (now named as Vikings ESU)
- The organisation of District Events for Scouts and Cubs

### **Prepaid cards**

The District had been operating with Equals Money prepaid credit cards. OSM have now introduced a similar card which fully integrates with OSM accountancy tools. After successfully trialling these the District has purchased a number of cards and are now the preferred choice.

### **Online Scout Manager (OSM) – Online Payments**

The District has been using GoCardless and its dashboard to manage direct debit payments from members for many years as we recognised the benefits over the more common method of standing orders. However, we are now using the OSM online payments system and its integration with GoCardless as it gives greater financial control and usability. There is an additional transaction fee but the improved functionality for both leaders and parents more than compensates for this.

### **Online Scout Manager – Accountancy Tools**

These accounts were put together using the OSM Accountancy Tools module which is a simple but very powerful double entry bookkeeping system. Because it integrates with the Online Payments system and has a simple interface with prepaid cards, the time and effort to produce both regular reporting and completion of the annual accounts is significantly reduced.

The benefits are so great that we have encouraged all Scout Groups across the District to adopt this system over the coming years. To achieve full the benefits, it is essential for Groups to use OSM for all their sections and the District will provide help in utilising OSM Gold+ subscriptions.



## **Reserves Policy**

The Scout Council's policy on reserves is to hold sufficient resources to continue the charitable activities of the Newark District should income and fundraising activities fall short. The trustees note that in addition to maintaining a scouting programme, we must ensure that buildings remain safe and adhere to health & safety guidance, as such we recognise that one-off capital investments may be required.

The reserves comprise of £6,958 restricted, £6,285 designated and £71,362 was general unrestricted at the year end. Of the unrestricted reserves, £20,000 is required as a contingency to meet operational costs for the next twelve months and provide working capital to secure continuity of the Scout Council's activities.

During the year the Trustees continually reassess the utilisation of the Charity's remaining cash reserves for the benefit of Scouting within the District.

As on 31st March 2023, the total reserves amounted to £84,605 (£87,272 on 31st March 2022).

**Geoff Bow**

**NEWARK DISTRICT SCOUT COUNCIL  
RECEIPTS AND PAYMENTS ACCOUNT  
For the year 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023**

		Apr 22 to Mar 23			Apr 21 to Mar 22
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Receipts</b>					
1	Membership Fees	35,948	-	<b>35,948</b>	18,357
	Fees paid to County	(29,761)	-	(29,761)	(15,229)
	Net Membership Fees	6,187	-	<b>6,187</b>	3,128
2	Youth Programme Activities	37,007	-	<b>37,007</b>	11,913
3	Grants	1,500	1,500	<b>3,000</b>	-
	Donations	-	-	-	1,120
4	Gift Aid	330	-	<b>330</b>	-
5	Fund Raising	313	-	<b>313</b>	-
6	Minibus Hire	50	-	<b>50</b>	-
7	Badge & Necker Sales	495	-	<b>495</b>	505
	Bank Interest	531	-	<b>531</b>	15
	<b>Total Receipts</b>	<b>46,413</b>	<b>1,500</b>	<b>47,913</b>	16,681
<b>Payments</b>					
2	Youth Programme Activities	37,032	6,285	<b>43,317</b>	14,157
3	Grants	300	-	<b>300</b>	1,600
3	Donations	(174)	-	<b>(174)</b>	-
7	Badge & Necker Purchases	554	-	<b>554</b>	311
8	Support Services	2,493	1,500	<b>3,993</b>	2,085
9	Repairs & Maintenance	262	-	<b>262</b>	-
	Training & Development	-	-	-	40
	Miscellaneous	-	-	-	308
10	GoCardless and Prepaid Cards	1,083	-	-	248
	Bank Fees	72	-	<b>1,155</b>	96
	<b>Sub Total</b>	<b>41,622</b>	<b>7,785</b>	<b>49,407</b>	18,845
	Asset Purchases	232	941	<b>1,173</b>	6,223
	<b>Total Payments</b>	<b>41,854</b>	<b>8,726</b>	<b>50,580</b>	25,068
	<b>Surplus/(Deficit)</b>	<b>4,559</b>	<b>(7,226)</b>	<b>(2,667)</b>	<b>(8,387)</b>
	Cash Funds b/f	73,088	14,184	<b>87,272</b>	<b>95,659</b>
12	<b>Cash Funds at y/e</b>	<b>77,647</b>	<b>6,958</b>	<b>84,605</b>	<b>87,272</b>

**NEWARK DISTRICT SCOUT COUNCIL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**As on 31<sup>st</sup> March 2023**

		31/03/2023	31/03/2022
12	<b>Cash Funds</b>	<b>£</b>	<b>£</b>
	Petty Cash	-	9
	Current Account	3,965	9,625
	Prepaid Card Funds	1,606	1,127
	Investment Account	79,034	76,511
		<b>84,605</b>	<b>87,272</b>
	<b>Other Monetary Assets</b>		
	Trade Debtors	66	11
4	Gift Aid	2,684	-
1	Group Membership Fees	1,443	6,918
		<b>4,193</b>	<b>6,929</b>
	<b>Stock</b>		
7	District and County Badges	502	729
7	District Neckers	-	105
7	Other Badges for resale	-	348
		<b>502</b>	<b>1,182</b>
	<b>Assets for Own Use</b>		
6	Minibus (valuation for insurance purposes)	62,000	-
	Activity Equipment	10,541	9,368
	Office Equipment	208	208
		<b>72,749</b>	<b>9,576</b>
	<b>Liabilities</b>		
	County Membership Fees	-	(6,644)
	1 <sup>st</sup> Balderton Cub Scouts	-	(300)
		<b>-</b>	<b>(6,944)</b>

These financial statements were approved by the Trustees on the 24<sup>th</sup> May 2023 and signed on behalf of the Trustees by:

Tony Roberts  
Chairman of Trustees

Geoff Bow  
Treasurer

## Notes to the Accounts

### 1. Membership Fees

Membership fees paid on to the County are deducted from membership fees collected and these are shown as net in the Receipts section. This is because these fees are in effect held by the district as an agent before being passed on.

As receipts and payments may span the year-end these are not necessarily matched in the same accounting year. The table below shows the membership fees from Groups with matching receipts and payments by subscription year.

	2022/23	2021/22	2020/21
	£	£	£
Fees from Groups	25,919	22,776	18,512
less paid to County	(23,117)	(21,874)	(17,800)
Net Total	<u>2,802</u>	<u>902</u>	<u>712</u>
HQ Fee per member	35.50	34.50	36.00
County add on per member	14.00	14.00	14.00
Number of members	467	451	356
District levy per member	6.00	2.00	2.00

The District is largely dependent upon the district levy of the youth membership subscription fee to sustain its core expense of administration, training, insurance and licensing. These fees are paid in March/April and represent payments in advance. The increase in the District levy has enabled an increased level of support given by the District to Groups including the provision of OSM subscriptions.

### 2. Youth Programme Activities

#### Explorers Activities

In addition to the regular weekly evening meetings, more than three dozen events were conducted in the year including, camps, hikes, monopoly runs, city trips. Some were for individual ESUs and some were combined Explorer events.

#### District Events

These include camps, monopoly runs and other events as mentioned in the attached District Commissioner's report.

#### DofE

Two qualifying Gold expeditions (11 participants) and one Bronze expedition (4 participants) were successfully completed in the summer of 2022.



### **3. Grant and Donations**

The BNA Charitable Incorporated Organisation ("BNA") provided a grant of £1,500 to cover the first year cost of insurance for the minibus which they also donated to the District. BNA also donated a grant of £1,500 for the Danish Jamboree last summer.

The District Executive agreed to provide a grant of £300 to 1<sup>st</sup> Balderton to support the setting up of a new Beaver colony.

Maggie Clarke, a former scout leader in Newark Scouts, died this year and in recognition for her work the District donated £30 to Kesteven Rideability as per her family's request. A St George's day donation cheque of £204 to the Newark Girl Guides which has remained uncashed for some time has been written back in the accounts. Attempts will be made to reapply the donation next year. Net donations paid was therefore (£174).

### **4. Gift Aid**

Gift aid claims from HMRC have been made dating back 4 years. £330 was received in 2022/23. A further £2,684 was received post year end and is recognised in the Statement of Assets and Liabilities.

The claiming of gift aid has been made more manageable following the introduction of OSM online payments and the use of online gift aid declarations.

### **5. Fund Raising**

£313 was raised at quiz night for the Czech International Camp.

### **6. Minibus**

BNA donated a minibus worth £62,000. This is for use by the District, Scout Groups and other community organisations at a reasonable charge to cover running costs.

### **7. Badge and Necker Sales**

The District no longer procures scout badges on behalf of Groups as these could be better served by online scout shops. The remaining stock of these badges as well as district Neckers have been passed to the Assistant District Commissioners for their use and subsequently their value has been fully written down.

Newark District and County badges will continue to be provided by the District to Groups at reasonable price.

Necker sales and purchases all relate to the Raptors and Vikings ESUs

### **8. Support Services**

In addition to increases in the standard spends for licences, independent examination, website and general office supplies, we purchased a further £820 of discounted OSM licence subscriptions to continue the rollout across the District so that Groups can experience the benefits of this system.

## 9. Repairs and Maintenance

With the addition of a Minibus and trailer to the District's portfolio there is an additional cost of repairs and maintenance.

## 10. GoCardless and Prepaid Cards

The adoption of OSM online payments had incurred an addition transactional fee payable via GoCardless to OSM. However, the benefits far out way the costs and the intention is that Gift Aid claims made easier by this adoption will more than cover the expense.

## 11. Trustees Expenses

No trustee received any remuneration during the year. Two trustees were reimbursed for travel expenses at a total of £85 (2022 nil).

## 12. Funds

Unrestricted Funds: These funds are those received that are not subject to any special restrictions; they are divided between general funds and designated funds. Designated funds comprise amounts set aside by the Trustees of the Council to be used for particular purposes.

Restricted Funds: Restricted funds are those earmarked for a special purpose by a donor or in terms of an appeal. The restricted funds all relate to international events, grant funding for equipment and money from County to part fund a District store.

In the year, the international reserve has been fully utilised on Ryan Flights for the Czech International Camp which is occurring this summer. To recognise the fund raising efforts and sound financial management of previous trips, a designated reserve has been created for the same value. This technical transfer gives the District more flexibility in managing its funds.

	31/03/2022 £	Receipts in year £	Transfers	Payments in year £	31/03/2023 £
<b>Unrestricted Funds</b>					
General Fund	73,088	46,413	(6,285)	(41,854)	71,362
Designated (Int)	-	-	6,285	-	6,285
<b>Total Unrestricted</b>	<u>73,088</u>	<u>46,413</u>	<u>-</u>	<u>(41,854)</u>	<u>77,647</u>
<b>Restricted Funds</b>					
Equipment	2,899	-	-	(941)	1,958
Minibus Insurance	-	1,500	-	(1,500)	-
International	6,285	-	-	(6,285)	-
District Store	5,000	-	-	-	5,000
<b>Total Restricted</b>	<u>14,184</u>	<u>1,500</u>	<u>-</u>	<u>(8,726)</u>	<u>6,958</u>
<b>Total Funds</b>	<u>87,272</u>	<u>47,913</u>	<u>-</u>	<u>(50,580)</u>	<u>84,605</u>

## **Independent Examiner's Report to the Trustees**

**Newark District Scout Council (Registered Charity 1031735) for the year ending 31<sup>st</sup> March 2023 set out on pages 6 to 10**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

### **Responsibilities and basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

24<sup>th</sup> May 2023

Charlotte Wilson ACA (ICAEW)  
Unit 14, Halifax Court,  
Fernwood Business Park,  
Cross Lane, Fernwood,  
Newark, Notts, NG24 3JP



## **District Commissioner's Report**

We have had a busy year since the last AGM, our district support team has been able to provide further help and support to groups, with district events now being planned by our District Explorer Scout Commissioner (DESC) and our Assistant District Commissioners (ADC) for Beavers, Cubs and Scouts. We have seen a Beaver Day, a Cub Merit Day, District Scout Camp and District Cub Camp to name but a few, our explorers have attended the Danish Jamboree and we have seen both Vikings and Raptors Explorer Scout Units attend the Manchester and London Monopoly Runs and the Lincolnshire Rabbit Run.

Membership numbers have remained almost identical to last year, but we have seen a huge recovery in membership at 6th Newark, the relocation of 9th Newark to Christchurch and the Tom Mann Centre. We have seen membership recover at Collingham.

We are almost ready to embark on our next challenge and open our first Squirrel Drey in the District, welcoming members from 4 to 6 years old, together with their parents. Squirrels have proven to be a very effective section in adult recruitment, as it exposes parents to the fun that we have in scouting and often those parents decide they would like to volunteer as they have enjoyed their scouting experience.

Last year we appointed two District Youth Commissioners who are actively visiting groups and promoting Youth Shaped Scouting to both the members and the leadership team. We have a new treasurer set to take over from Geoff, when he stands down at the next AGM, I would like to take this opportunity to thank Geoff for all the help and support he has provided me with, since coming into role and for the positive impact he has had on the District whilst being in role.

This January the district took delivery of a brand new 17-seater minibus, which has kindly been donated by the BNA Charity. The Minibus will be a game changer for the district, allowing us to safely transport our members both around the district and wider afield so they can experience even more life opportunities. The district has funded 3 leaders to be trained in axe throwing and we will shortly be buying the necessary equipment to offer yet another exciting activity for our membership.

This summer 4 young people from the district will be visiting World Scout Jamboree in Korea for 3 weeks. We also have a new team who will be taking 29 scouts and explorers to the Czech Friendship Camp for 2 weeks in early August.

There are many changes on the horizon over the coming few years, scouting is a progressive inclusive youth lead movement, which constantly evolves and stays relevant to its members. The district is committed to a youth lead program, embracing new ideas and being at the forefront of improving lives and opportunities for young people.

I would invite anyone who is inspired by all the positive changes we are making to join us on this journey and make a real difference to young people's lives.

Yours in scouting

**Richard Dearlove**