

WOKING AREA U3A

England & Wales · Charity number 1031717

Details

Status Registered

Legal form Other

Registered 1994-01-21

Register [View on the Charity Commission register](#)

Contact

Address Woking Area U3A
PO Box 695
Addlestone
Surrey
KT15 9FJ

Phone 01483323503

Email secretary@wokingareau3a.co.uk

Website www.wokingareau3a.co.uk

Activities

Objects: TO ADVANCE EDUCATION AND IN PARTICULAR THE EDUCATION OF PEOPLE NOT IN FULL TIME GAINFUL EMPLOYMENT WHO ARE IN THEIR THIRD AGE (BEING THE PERIOD OF TIME AFTER THE FIRST AGE OF CHILDHOOD DEPENDENCE AND THE SECOND AGE OF FULL TIME EMPLOYMENT AND/OR PARENTAL RESPONSIBILITY) RESIDING IN WOKING AND ITS SURROUNDING LOCALITY II. TO PROVIDE FACILITIES FOR RECREATION AND OTHER LEISURE-TIME OCCUPATION IN THE INTERESTS OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR PEOPLE IN THEIR THIRD AGE

Activities: A branch for Woking of the University Of The Third Age with about 1,600 members most of whom are retired.

Classification

- **How:** Acts As An Umbrella Or Resource Body
- **What:** Education/training
- **Who:** Elderly/old People

Geography

- **Area of benefit:** WOKING AND ITS SURROUNDING AREAS
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£111,284	£120,675	-	-
2024-08-31	£106,970	£100,747	-	-
2023-08-31	£101,298	£86,372	-	-
2022-08-31	£68,611	£71,776	-	-
2021-08-31	£14,534	£19,823	-	-

Trustees

Name	Role	Appointed
Anne Turvey	Chair	2025-11-10
Alex Paul Hiley		2025-11-10
Barry Gilbertson		2026-02-03
Christine Cunliffe		2024-11-11
Christine Maunders		2021-04-15
Derek Hancock		2023-11-13
George Tzialli		2025-11-10
Jennifer Capindale		2025-11-10
Susan Galliflent-Holmes		2021-04-15

WOKING AREA U3A

England & Wales - Charity number 1031717

Accounts

Woking Area u3a

Annual Report for the year ending 31st August 2025

Constitutional and administrative information

Woking Area u3a was established via a constitution in September 1993 and is registered with The Charity Commission (No. 1031717). The correspondent is the Secretary, Peter Grieve, whose address is 4 Church Close, Horsell, Woking, Surrey GU21 4QZ.

The trustees are the members of the committee, they are elected or re-elected annually by the members at the Annual General Meeting or appointed or co-opted by the committee in the interim. They are: Barbara Nicholson (Chair), Sue Holmes (Treasurer), Peter Grieve (Secretary), Anne Turvey (Venues Co-ordinator), Derek Hancock (Membership Secretary), Christine Maunders (Beacon administrator), Alan Chalmers (Special Projects), Philip Heaton (Groups Co-ordinator) and Christine Cunliffe (Events organiser).

The bankers are Barclays Bank plc, Woking and the independent examiner is Mr Phillip Smitham, 107 Old Woking Road, West Byfleet, KT14 6HY.

Objectives and organisation

Woking Area u3a is a self-help organisation for people who are no longer in full-time employment. Its primary objective is providing educational, creative and leisure opportunities for its members by its members. The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

The committee usually meets monthly to review operational and financial matters. Meetings with Group Leaders and new members were held during the year while monthly meetings, open to all members, were maintained at St Andrew's Church, Goldsworth Park.

Overview

Membership on August 31 was 1,449 and rising, compared to 1,332 the previous August 31. At its peak there were over 1,600 members. More renewals and new members were expected as the academic year got into full swing.

We have continued to maintain most of our groups, with thanks to all the Group Leaders who give their time to run them. A few have closed or merged but a number of new ones have formed. We will continue to promote the development of new groups.

Over the year, there has been a determined effort to get more members involved in the running of the organisation and to create a viable succession plan for the committee and groups.

This is a constant battle, as it is in most charities, but the idea of group leaders having deputies is hopefully taking root and replacements for retiring committee members have been found, subject to election at the AGM. These were needed for the roles of Chair, Vice Chair, Secretary, Venues Coordinator and Special Projects. The drive to have deputies at committee and GL level must go on and we will continue to encourage members to volunteer.

Many of our volunteers tell us how much they have enjoyed the experience, so it benefits them as well as the organisation.

Activities other than groups have blossomed and proved extremely popular. Quizzes, curry suppers and outings have been fully booked while plans for our first u3a holiday for some years are well under way. Committee members have given their time to arrange these but it would help if others could volunteer to help.

Also popular was the renewals day, held for the first time early in August. Around 100 members took advantage to renew, join or seek advice on joining groups.

Efforts have also been made to push the Woking Area u3a name into the public domain. A volunteer fair, run by Woking Council, was attended; a public Facebook page created and plans are afoot to resurrect the role of publicity officer. Efforts are continuing to optimise our online presence on Google searches, for example.

We have updated various policies, particularly on health and safety, and are in the process of revamping role descriptions which will be put on our website. The committee also sought to revamp our constitution, as times have changed since our last amendments in 2016. It was hoped to bring this for approval to the AGM but, as of August 31, this is looking unlikely. The committee has agreed the rewrite as has the Third Age Trust. However the Charity Commission has yet to give the go-ahead on three small parts which it has to approve.

We have as always continued to monitor our finances closely. There is more detail in the financial report but it is good to report that despite rising costs eating into our reserves this year, it was decided to keep the subscription charge and most group fees the same as in 2024-25.

The success of our u3a in 2024/25 is down to all the volunteers we do have. As well as the committee and Group Leaders, there are others who work in the background. These include our u3aTimes Editor, Nicole Scully, Speaker Secretary Martin Clark, Webmaster Kevin Wallace, Chris Bunyan and the IT team, Web Administrator and tea rota coordinator Tricia Breen, the AV guys, photographer Bob Holmes and the team who put together the Guide for Members. We owe them all a vote of thanks.

Looking ahead

Following the AGM there will be significant changes to our committee including both a new Chairman and Secretary. New people will of course bring new insight on how

best to manage our u3a but our priorities will remain the same of providing a vibrant u3a with enough volunteers to maintain our organisation in a changing world.

Financial

The attached accounts set out the financial position of Woking Area u3a as at 31st August 2025. The accounts show a deficit of £9,391 compared to a surplus of £6,223 for the previous year which is mainly as a result of reducing most meeting fees to £1 per session.

Income received from meetings was £42,955, a reduction of £16,062 from the previous year. Also, even though our membership has increased this year, so have our costs; primarily, venue hire, printing and postage and payments made to the Third Age Trust.

The accumulated funds for Woking Area u3a as at 31st August 2025 were £60,973 compared with £70,364 for the previous year.

The accumulated surplus will finance the continued reduction in the membership fee to £10 and the reduction in most meeting fees to £1.



Peter Grieve, Secretary (on behalf of the committee)

26th September 2025

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Woking Area U3A, Charity number 1031717 ('the charity'), set out on pages 4 to 6, for the year ended 31 August 2025.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P Smitham
Chartered Accountant
107 Old Woking Road
West Byfleet
Surrey
KT14 6HY



26th September 2025

Woking Area U3A

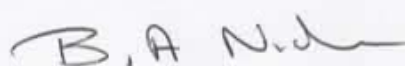
Statement of Financial Activities for the year ending 31st August 2025

	Notes	2025	2024
		£	£
Incoming Resources			
Member subscriptions		16,050	13,570
Gift Aid and donations	2	2,694	2,420
Group meetings contributions	3	41,955	58,017
Outings contributions	4	47,561	31,968
PPS		-	3
Commission		719	-
Interest		2,245	992
Other		60	-
Total incoming resources		111,284	106,970
Resources Expended	5		
Third Age Trust and Membership system			
Capitation fees and Beacon		5,188	7,422
PayPal and SumUp fees		384	296
		5,572	7,718
Meeting Costs			
Venue hire charges		48,353	41,527
Monthly meetings expenses		1,364	1,688
GL Expenses		357	1,847
Speakers		802	590
		50,876	45,652
Communications with members			
Third Age Matters	6	6,451	7,484
Printing		3,503	2,391
Postage, Phone & Website		6,125	3,896
		16,079	13,771
Cost of Outings	4	46,915	30,146
Equipment		198	198
CLA		-	-
Retirement presents		59	30
Group Leader and Zoom Costs		170	218
30th Anniversary Expenses		-	187
30th Anniversary Meals		-	2,045
Banners and Badges		101	-
Sundry expenses		269	234
Examiner's Honorarium		100	100
Depreciation		336	448
		48,148	33,606
Total resources expended		120,675	100,747
Net incoming resources	9	(9,391)	6,223
Funds at start of year		70,364	64,141
Funds at end of year		60,973	70,364

Woking Area U3A
Balance Sheet as at 31st August 2025

	Notes	£	2025 £	£	2024 £
Fixed Assets	7				
Equipment			1,008		1,344
Current Assets					
Cash	10	78,783		83,010	
Prepayments	11	<u>4,815</u>		<u>2,920</u>	
			83,598		85,930
Less: Liabilities, amounts falling due within one year	12		<u>23,633</u>		<u>16,910</u>
			59,965		69,020
Net Current Assets					
Total Assets less Liabilities			<u>60,973</u>		<u>70,364</u>
Represented by					
Funds					
General Fund	8		60,973		70,364
Total Funds			<u>60,973</u>		<u>70,364</u>

Barbara Nicholson, Chairman



8 26/9/25

Susan Galliflent-Holmes, Treasurer



26/9/25

For and on behalf of the Committee

Woking Area U3A

Notes to the Accounts for the year ending 31 August 2025

1 Accounting Policies

General

These accounts have been prepared on the accruals accounting basis under the historical cost convention in accordance with applicable accounting standards and the Statement of Practice on Accounting for Charities.

Depreciation

Depreciation is provided on equipment in use at 25% per annum on the reducing balance basis.

2 Gift Aid

Gift Aid increased due to increase in membership.

3 Group Meeting Contributions

Group meeting contributions decreased due to reduction of fee to £1 per meeting.

4 Outings

Outings include visits to places of historical and cultural interest, theatres and visits in connection with specific group interests. The costs are funded by the members participating in the outings.

5 Expenditure

Substantially the whole of the expenditure is direct charitable expenditure.

6 Communication with Members

The payment for Third Age Matters relates to the year 2024/25.

7 Fixed Assets

Miscellaneous computer, audio-visual and groups' equipment and presentation aids.

		2025 £	2024 £
Cost	At beginning of year	17,825	17,825
	Additions	-	-
	At end of year	<u>17,825</u>	<u>17,825</u>
Depreciation	At beginning of year	16,481	16,033
	Charge for year	336	448
	At end of year	<u>16,817</u>	<u>16,481</u>
Net book value		<u>1,008</u>	<u>1,344</u>

8 Funds

The funds are mainly unrestricted.

9 Net Incoming Resources

The net increase/(decrease) in funds during the year is made up as follows:

	2025 £	2024 £
Main fund	(10,037)	4,879
Outings	646	1,344
Total	<u>(9,391)</u>	<u>6,223</u>

10 Cash

Cash is made up as follows:

	2025 £	2024 £
Community Account	6,831	8,614
Business Saver Account	37,326	19,038
Groups Account	1,331	1,665
Renewals Account (formerly Outings account)	5,206	5,150
MOTO Account	4,522	890
Metro Bank	7	1
Skipton BS Bond	20,364	19,348
Metro Bank Bond	-	20,000
PayPal	3,196	8,304
Petty Cash	-	-
Sum Up	-	-
Total	<u>78,783</u>	<u>83,010</u>

11 Prepayments

	2025 £	2024
Payments for 2025/26 outings and theatre	4,815	2,920

12 Creditors

	2025 £	2024 £
2025/26 subscriptions received in advance	14,610	12,534
Advance payments for outings	8,848	4,276
Advance payment for meetings	75	-
Examiner's honorarium	100	100
Total	<u>23,633</u>	<u>16,910</u>

WOKING AREA U3A

England & Wales - Charity number 1031717

Accounts

Woking Area u3a

Annual Report for the year ending 31st August 2024

Constitutional and administrative information

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The trustees are the members of the committee, they are elected or re-elected annually by the members at the Annual General Meeting or appointed or co-opted by the committee in the interim. The members of the committee on August 31, 2024 are: Barbara Nicholson (Chair), Sue Holmes (Treasurer), Peter Grieve (Secretary), Anne Turvey (Venues Co-ordinator), Derek Hancock (Membership Secretary), Christine Maunders (Beacon administrator), Alan Chalmers (Special Projects), Philip Heaton (Groups Co-ordinator) and Christine Cunliffe (Events organiser) were co-opted.

The main bankers are Barclays Bank plc, Woking. We also have an account with the Metro Bank Woking. The independent examiner is Mr Phillip Smitham, 107 Old Woking Road, West Byfleet, KT14 6HY.

Objectives and organisation

Woking Area u3a is a self-help organisation for people who are no longer in full-time employment. Its primary objective is providing educational, creative and leisure opportunities for its members by its members. The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity. The committee usually hold monthly face-to-face meetings to review operational and financial matters. Meetings with Group Leaders and new members are organised during the year while monthly meetings, open to all members, are held at St Andrew's Church, Goldsworth Park.

Overview

Woking Area u3a was founded in 1993 as an offshoot from Guildford u3a. Membership on August 31, 2024 was 1332. This compared to a final total of 1282 the previous year. A number of events to mark our 30th anniversary were held – some for members only but others to get the name of the organisation into the public domain and improve recruitment.

An Open Day involving around 20 groups and a great deal of planning went down well and the AGM in November was attended by the Mayor of Woking (and a record number of members). It also featured members' videos, a speaker and a cake-cutting. A number of subsidised fish and chip lunches and curry suppers were well attended and could well be repeated (but without the subsidy!). Credit goes to Sue Holmes for organising them. We also had stalls at two summer fairs and the Genealogy group created a dynamic display which was staged at the Open Day and throughout the summer at Surrey History Centre.

A determined effort was made this year to encourage members to volunteer for tasks to ease the load of running and improving the organisation. This has had some success, with help

given to IT, creating a revamped website and with gathering material for the Guide for Members. There is still a need for more people to come forward – most of those who have done so have enjoyed the experience, so it benefits them as well as the organisation.

As well as a new membership secretary, elected at last year's AGM, our Chair Barbara Nicholson managed to recruit a new Groups Co-Ordinator when Hazel Buxton had to retire through illness, find a new Newsletter editor and recently, an Events Organiser to join the committee, among others.

All three have been very busy – a newsletter was printed with the summer mailing within two months of Nicole Scully's appointment; events organiser Christine Cunliffe has arranged a number of outings while Groups Co-ordinator Philip Heaton has revamped the GL guidelines, recruited some volunteers for the summer fairs and is in the process of organising some risk assessments and safety meetings for GLs.

There were the usual changes in groups – some closing, others being created and a few merging. Assorted difficulties with third parties providing u3a matters magazine to our members and our email system were dealt with.

The most visual improvement of the year is the new website – much easier to navigate, clearer words and loads of pictures. Credit there must go to Venues Co-ordinator Anne Turvey, webmaster Kevin Wallace and volunteers Chris Bunyan and Paul Owen who managed to put it together to coincide with renewal season.

The most obvious improvement though is that because of various factors and despite a bit of rampant inflation and a fairly heavy outlay on 30th anniversary events, we have not only decided to maintain last year's 'anniversary special' subscription fee of £10 but halved the cost of most group meetings for the following year.

The committee has monitored the proposed restructuring of The Third Age Trust. The aim is to have a more inclusive, modern, UK-wide organisation where u3as will have a better opportunity to influence the development of the movement. A Special Resolution will be voted on at their AGM in October. Our committee has concluded that whatever the decision it is unlikely to have any impact of the running of our u3a.

Financial

The attached financial statement sets out the financial position of Woking Area u3a as at 31st August 2024. The statement shows a surplus of £6,223 which is a decrease of £8,703 from the previous year. We budgeted £10,000 as the cost of celebrating our 30th anniversary but the increase in our membership for the year is much greater than expected.

The accumulated funds for Woking Area u3a as at 31st August 2024 were £78,934 compared to £64,141 for the previous year.

The accumulated surplus will finance the continued reduction in the membership fee to £10 and also the reduction in meeting fees to £1.



Peter Grieve, Secretary (on behalf of the committee)

16th October, 2024

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Woking Area U3A, Charity number 1031717 ('the charity'), set out on pages 4 to 6, for the year ended 31 August 2024.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P Smitham
Chartered Accountant
107 Old Woking Road
West Byfleet
Surrey
KT14 6HY



16 October 2024

Woking Area U3A

Statement of Financial Activities for the year ending 31st August 2024

	Notes		2024		2023
		£	£	£	£
Incoming Resources					
Member subscriptions			13,570		20,110
Gift Aid and donations	2		2,420		3,376
Group meetings contributions			58,017		50,626
Outings contributions	3		31,968		26,726
PPS			3		252
Interest			992		208
Total incoming resources			<u>106,970</u>		<u>101,298</u>
Resources Expended	4				
Third Age Trust and Membership system					
Capitation fees and Beacon		7,422		6,618	
PayPal fees		296	7,718	<u>252</u>	6,870
Meeting Costs					
Venue hire charges		41,527		35,938	
Monthly meetings expenses		1,688		1,473	
GL Expenses		1,847		1,510	
Speakers		<u>590</u>	45,652	<u>771</u>	39,692
Communications with members					
Third Age Matters	5	7,484		3,182	
Printing		2,391		2,826	
Postage, Phone & Website		<u>3,896</u>	13,771	<u>4,100</u>	10,108
Cost of Outings	3	30,146		27,439	
Equipment		198		-	
CLA		-		64	
Retirement presents		30		547	
Group Leader and Zoom Costs		218		149	
30th Anniversary Expenses		187		621	
30th Anniversary Meals		2,045		-	
Sundry expenses		234		184	
Examiner's Honorarium		100		100	
Depreciation		<u>448</u>	33,606	<u>598</u>	
					29,702
Total resources expended			<u>100,747</u>		<u>86,372</u>
Net incoming resources	8		6,223		14,926
Funds at start of year			64,141		49,215
Funds at end of year			<u>70,364</u>		<u>64,141</u>

Woking Area U3A

Balance Sheet as at 31st August 2024

	Notes	£	2024 £	£	2023 £
Fixed Assets	6				
Equipment			1,344		1,792
Current Assets					
Cash	9	83,010		75,614	
Prepayments	10	<u>2,920</u>		<u>2,119</u>	
			85,930		77,733
Less: Liabilities, amounts falling due within one year	11		<u>16,910</u>		<u>15,384</u>
			69,020		62,349
Net Current Assets					
Total Assets less Liabilities			<u>70,364</u>		<u>64,141</u>
Represented by					
Funds					
General Fund	7		70,364		64,141
Total Funds			<u>70,364</u>		<u>64,141</u>



Barbara Nicholson, Chairman



Susan Galliflent-Holmes, Treasurer

For and on behalf of the Committee

Woking Area U3A

Notes to the Accounts for the year ending 31 August 2024

1 Accounting Policies

General

These accounts have been prepared on the accruals accounting basis under the historical cost convention in accordance with applicable accounting standards and the Statement of Practice on Accounting for Charities.

Depreciation

Depreciation is provided on equipment in use at 25% per annum on the reducing balance basis.

2 Gift Aid

Gift Aid decreased due to membership fee being reduced down to £10.

3 Outings

Outings include visits to places of historical and cultural interest, theatres and visits in connection with specific group interests. The costs are funded by the members participating in the outings.

4 Expenditure

Substantially the whole of the expenditure is direct charitable expenditure.

5 Communication with Members

The increased payment for Third Age Matters relates to two years: £3,536 for 2022/23 and £3,948 for 2023/24.

6 Fixed Assets

Miscellaneous computer, audio-visual and groups' equipment and presentation aids.

		2024	2023
		£	£
Cost	At beginning of year	17,825	17,065
	Additions	-	760
	At end of year	<u>17,825</u>	<u>17,825</u>
Depreciation	At beginning of year	16,033	15,435
	Charge for year	448	598
	At end of year	<u>16,481</u>	<u>16,033</u>
Net book value		<u>1,344</u>	<u>1,792</u>

7 Funds

The funds are mainly unrestricted.

8 Net Incoming Resources

The net increase/(decrease) in funds during the year is made up as follows:

	2024	2023
	£	£
Main fund	4,879	15,639
Outings	<u>1,344</u>	<u>(713)</u>
Total	<u>6,223</u>	<u>14,926</u>

9 Cash

Cash is made up as follows:

	2024	2023
	£	£
Community Account	8,614	8,584
Business Saver Account	19,038	35,938
Groups Account	1,665	1,362
Renewals Account (formerly Outings account)	5,150	2,565
MOTO Account	890	1,816
Metro Bank	1	-
Skipton BS Bond	19,348	18,749
Metro Bank Bond	20,000	-
PayPal	8,304	6,600
Petty Cash	-	-
Total	<u>83,010</u>	<u>75,614</u>

10 Prepayments

	2024	2023
	£	£
Payments for 2024/25 outings and theatre	2,920	2,119

11 Creditors

	2024	2023
	£	£
2024/25 subscriptions received in advance	12,534	11,310
Advance payments for outings	4,276	3,974
Examiner's honorarium	<u>100</u>	<u>100</u>
Total	<u>16,910</u>	<u>15,384</u>

WOKING AREA U3A

England & Wales - Charity number 1031717

Accounts

Woking Area U3A

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The bankers are Barclays Bank PLC, Woking and the independent examiner is Mr Phillip Smitham, 107 Old Woking Road, West Byfleet, KT14 6HY.

Objectives and organisation

Woking Area U3A is a self-help organisation for people who are no longer in full-time employment. Its primary objective is providing educational, creative and leisure opportunities for its members by its members. The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

The committee usually meets monthly to review operational and financial matters. These are mostly face-to-face meetings, though some are on Zoom. Meetings with Group Leaders and new members were held at various times of the year while monthly meetings, open to all members, were maintained at St Andrews's Church.

Overview

Woking Area U3A was founded in 1993 as an offshoot from Guildford U3A. Membership on August 31 was 1,282 and rising, compared to a final total of 1,385 the previous year. With more expected, it seems WAu3a has returned to pre-pandemic levels.

To mark the 30th anniversary, a number of events were planned and a one-off reduction of the annual subscription fee to £10, the level charged in 1993, was implemented. The first event featured the Ukulele, Hootenanny, Movement and Exercise to Music and Singing for Fun groups opening the council's Summer Sounds season in Woking Park.

Genealogy created a fascinating and richly-researched display at Surrey History Centre, which was opened by the Mayor and attracted visitors throughout the summer. In the

meantime plans were laid for an 'Open Day' and a special AGM to celebrate the occasion. Dates for a number of other events have been decided, in a process that has taken a lot of time, behind-the-scenes work and planning.

Once again, a printed Guide for Members was published and distributed to members in July ready for the renewal process. The website is now being used for updates.

Following the death of the membership secretary in March, the secretary and treasurer dealt with membership queries. It is hoped the AGM will accept a new member to the committee who will take on the role next year.

Another change was that our Independent Examiner, Tom Allen, felt unable to continue in the role this year and Phillip Smitham agreed at short notice to take it on, for which the committee is very grateful.

The year began with a dispute between individual u3as and the parent organisation, the Third Age Trust, about planned increases in fees we pay to TAT. A number of options were considered and all rejected at the AGM. Subsequently, TAT found it could cope with no increases and a bit of restructuring.

Among the many changes this year were a reintroduction of renewal payments by BACS, an extra step in the way to pay through Beacon and the way two of the three annual newsletters are delivered. After a poll of members, most opted for email delivery of the WAu3a Times rather than postal. This has helped save costs.

Financial

The attached statement sets out the financial position of Woking Area u3a as at 31st August 2023. The statement shows a surplus of £14,926 compared to a deficit of £3,165 for the previous year. This turnaround is mainly due to a slight increase in membership over 2021-22 and the raising of meetings fees to £2 per session, which was felt necessary due to the rising costs of venue hire.

The accumulated funds for Woking Area u3a as at 31st August 2023 were £64,141 compared to £49,125 for the previous year.

The accumulated surplus will help us celebrate our 30th anniversary in 2023/24 and to finance a reduction in the membership fee for one year to £10, which will reduce income and Gift Aid for 2023/24. The cost of the celebrations will be in the region of £10,000.



P N Grieve, Secretary, (on behalf of the committee)

19th October 2023

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Woking Area U3A, Charity number 1031717 ('the charity'), set out on pages 4 to 6, for the year ended 31 August 2023.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

P Smitham
Chartered Accountant
107 Old Woking Road
West Byfleet
Surrey
KT14 6HY



19 October 2023

Woking Area U3A

Statement of Financial Activities for the year ending 31st August 2023

	Notes	2023		2022	
		£	£	£	£
Incoming Resources					
Member subscriptions			20,110		19,785
Gift Aid and donations	2		3,376		4,784
Group meetings contributions			50,626		19,480
Outings contributions	3		26,726		23,736
PPS			252		-
Interest			208		178
Trees donations			-		440
Commission			-		200
Other			-		8
Total incoming resources			<u>101,298</u>		<u>68,611</u>
Resources Expended	4				
Third Age Trust and Membership system					
Capitation fees and Beacon		6,618		6,467	
PayPal fees		<u>252</u>	6,870	<u>329</u>	6,796
Meeting Costs					
Venue hire charges		35,938		27,877	
Monthly meetings expenses		1,473		1,311	
GL Expenses		1,510		-	
Speakers		<u>771</u>	39,692	<u>928</u>	30,116
Communications with members					
Third Age Matters		3,182		218	
Printing		2,826		3,904	
Postage, Phone & Website		<u>4,100</u>	10,108	<u>3,812</u>	7,934
Cost of Outings	3	27,439			23,793
Trees		-			650
CLA		64			-
Retirement presents		547			688
Group Leader and Zoom Costs		149			794
30th Anniversary Expenses		621			-
Sundry expenses		184			362
Examiner's Honorarium		100			100
Depreciation		<u>598</u>	29,702		543
Total resources expended			<u>86,372</u>		<u>71,776</u>
Net incoming resources	7		14,926		(3,165)
Funds at start of year			49,215		52,380
Funds at end of year			<u>64,141</u>		<u>49,215</u>

Woking Area U3A
Balance Sheet as at 31st August 2023

	Notes	£	2023 £	£	2022 £
Fixed Assets	5				
Equipment			1,792		1,630
Current Assets					
Cash	8	75,614		62,810	
Prepayments	9	<u>2,119</u>		<u>2,523</u>	
			77,733		65,333
Less: Liabilities, amounts falling due within one year	10		<u>15,384</u>		<u>17,748</u>
			62,349		47,585
Net Current Assets					
Total Assets less Liabilities			<u><u>64,141</u></u>		<u><u>49,215</u></u>
Represented by					
Funds					
General Fund	6		64,141		49,215
Total Funds			<u><u>64,141</u></u>		<u><u>49,215</u></u>

Barbara Nicholson, Chairman



Susan Galliflent-Holmes, Treasurer



For and on behalf of the Committee

Woking Area U3A

Notes to the Accounts for the year ending 31 August 2023

1 Accounting Policies

General

These accounts have been prepared on the accruals accounting basis under the historical cost convention in accordance with applicable accounting standards and the Statement of Practice on Accounting for Charities.

Depreciation

Depreciation is provided on equipment in use at 25% per annum on the reducing balance basis.

2 Gift Aid

In 2021, discrepancies were discovered in Beacon's categorisation of members' Gift Aid position. The position has now been rectified and Gift Aid claims resumed in 2022.

3 Outings

Outings include visits to places of historical and cultural interest, theatres and visits in connection with specific group interests. The costs are funded by the members participating in the outings.

4 Expenditure

Substantially the whole of the expenditure is direct charitable expenditure.

5 Fixed Assets

Miscellaneous computer, audio-visual and groups' equipment and presentation aids.

		2023	2022
		£	£
Cost	At beginning of year	17,065	17,065
	Additions	760	-
	At end of year	<u>17,825</u>	<u>17,065</u>
Depreciation	At beginning of year	15,435	14,892
	Charge for year	598	543
	At end of year	<u>16,033</u>	<u>15,435</u>
Net book value		<u>1,792</u>	<u>1,630</u>

6 Funds

The funds are mainly unrestricted.

7 Net Incoming Resources

The net increase/(decrease) in funds during the year is made up as follows:

	2023	2022
	£	£
Main fund	15,639	(2,928)
Outings	(713)	(237)
Total	<u>14,926</u>	<u>(3,165)</u>

8 Cash

Cash is made up as follows:

	2023	2022
	£	£
Community Account	8,584	7,797
Business Saver Account	35,938	22,034
Groups Account	1,362	990
Outings Account	2,565	362
MOTO Account	1,816	1,591
Skipton BS Bond	18,749	18,646
PayPal	6,600	11,390
Petty Cash	-	-
Total	<u>75,614</u>	<u>62,810</u>

9 Prepayments

	2023	2022
	£	£
Payments for 2023/24 outings and theatre	2,119	2,523

10 Creditors

	2023	2022
	£	£
2023/24 subscriptions received in advance	11,310	14,490
Advance payments for outings	3,974	3,158
Examiner's honorarium	100	100
Total	<u>15,384</u>	<u>17,748</u>

WOKING AREA U3A

England & Wales - Charity number 1031717

Accounts

Woking Area U3A

Annual Report for the year ending 31st August 2022

Constitutional and administrative information

Woking Area U3A was established via a Constitution in September 1993 and is registered with The Charity Commission (No. 1031717). The correspondent is the Secretary, Peter Grieve, whose address is 4 Church Close, Horsell, Woking, Surrey, GU21 4QZ.

The trustees are the members of the committee; they are elected or re-elected annually by the members at the Annual General Meeting or appointed or co-opted by the Committee in the interim. The members of the committee as of the date of this report are: Barbara Nicholson (Chairman), Sue Holmes (Treasurer), Peter Grieve (Secretary), Cathy Wooden (Groups Secretary), Monica Moorcroft (Membership Secretary), Anne Turvey (Venues Secretary), Alan Chalmers (Special Projects), Christine Maunders (Beacon administrator). Hazel Buxton was a co-opted member.

The bankers are Barclays Bank PLC, Woking and the independent examiner is Mr Tom Allen, Willowside, Elmstead Road, West Byfleet, KT14 6JB

Objectives and organisation

Woking Area U3A is a self-help organisation for people who are no longer in full-time employment. Its primary objective is providing educational, creative and leisure opportunities for its members by its members. The trustees confirm that they have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission in determining the activities undertaken by the charity.

The committee usually meets monthly from September to June to review operational and financial matters. Owing to the many changes in Covid rules, this was initially using Zoom, until it was considered safe to meet face-to-face. Meetings with Group Leaders and new members resumed in May and June while monthly meetings, open to all members, were maintained, though in a new venue, St Andrews's Church.

Overview

Woking Area U3A was founded in 1993 as an offshoot from Guildford U3A. Membership is 1385, up from 1200 the previous year.

Due to the uncertainty caused by the Covid pandemic, a printed programme of groups and events was not possible for the 2021-22 year so all information was made available on the website. However, for the 2022-23 year, the new committee managed to put together a Guide for Members, a successor to the old Green Book, despite a late start to the planning process. The website is now being used for updates.

A number of new faces were elected on to the committee at the AGM in November after four long-standing members chose to retire. Despite help from their predecessors, the learning curve for the new committee cannot be understated – especially at a time when Covid was still being unhelpful.

Among the problems to overcome was a wrangle over the recording of Gift Aid payments on the Beacon computer system. This required many hours of research by committee members and former treasurer Dave Andrew. In the end, it required a poll of members and we are now confident that both the 2021 and 2022 submissions should be accurate. Covid also caused cancellations at venues, then became sufficiently controlled to allow face-to-face groups to resume. Then, when planning for the 22-23 year started, many venues started to give indications that we could expect significantly higher charges. Parkview, one of our major sites, began to become less attractive and will soon be lost altogether. Some groups moved out, and the u3a's equipment was also removed to another safe store at Bisley.

In May, group leaders' meetings were finally held and two decisions came out of them. One was that if costs had to rise, it was felt that meeting fees should go up rather than the annual subscription. Secondly, there was a strength of feeling for a printed programme. So, in a timeframe two months shorter than usual, a Guide for Members was collated and included in the July mailing package to all members. It was decided that, as a precaution, we would raise most group meeting fees from £1 to £2 – believed to be only the third rise in 30 years and open to review later in the year.

A demonstration of how to use Beacon so GLs could easily communicate with members was also set up.

Elsewhere a cake and books sale was organised at the April monthly meeting to help raise funds for a copse of trees within the u3a's forest in the Brecon Beacons.

The financial year ended with ominous warnings of more price rises from the Third Age Trust, the power companies and, consequently, venues once again.

Financial

The attached Financial Statement sets out the financial position of Woking Area U3A as of 31st August 2022. The statement shows a deficit for the second year in succession - of £3,165 for this year compared to £5,289 previously. This is mainly due to lower subscriptions, a reduction in group meeting contributions caused by cancellations due to the pandemic and rising costs.

The accumulated funds for Woking Area U3A as at 31st August 2022 were £49,125 compared to £52,380 the previous year.

While funds remained volatile, the organisation has been able to remain operational throughout. However, it was felt that for safety, a rise in group fees was advisable to counter rising costs in every field of activity. This is open to review later this year.



P N Grieve, Secretary, (on behalf of the committee)

6th October 2022

Independent Examiner's Report

I report to the trustees on my examination of the accounts of Woking Area U3A, charity number 1031717 ('the charity') for the year ended 31st August 2022.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination that give me cause to believe that, in any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



TW Allen
Chartered Accountant
Willowside
Elmstead Road
West Byfleet
Surrey KT14 6JB

6th October 2022

Woking Area U3A

Statement of Financial Activities for the year ending 31st August 2022

	Notes	2022		2021	
		£	£	£	£
Incoming Resources					
Member subscriptions			19,785		12,570
Gift Aid and donations	2		4,784		-
Group meetings contributions			19,480		916
Outings contributions	3		23,736		579
Interest			178		469
Trees donations			440		-
Commission			200		-
Other			8		-
Total incoming resources			68,611		14,534
Resources Expended	4				
Third Age Trust and Membership system					
Capitation fees and Beacon		6,467		5,710	
PayPal fees		<u>329</u>	6,796	<u>305</u>	6,015
Meeting Costs					
Venue hire charges		27,877		1,865	
Monthly meetings expenses		1,311		-	
Speakers		<u>928</u>	30,116	<u>210</u>	2,075
Communications with members					
Third Age Matters		218		2,597	
Printing		3,904		3,912	
Postage, Phone & Website		<u>3,812</u>	7,934	<u>2,955</u>	9,464
Cost of Outings	3		23,793		262
Trees			650		-
Retirement presents			688		-
Group Leader and Zoom Costs			794		1,099
Sundry expenses			362		83
Examiner's Honorarium			100		100
Depreciation			543		725
Total resources expended			71,776		19,823
Net incoming resources	7		(3,165)		(5,289)
Funds at start of year	1		52,380		57,669
Funds at end of year	1		49,215		52,380

Woking Area U3A
Balance Sheet as at 31st August 2022

	Notes	£	2022 £	£	2021 £
Fixed Assets	5				
Equipment			1,630		2,173
Current Assets					
Cash	8	62,810		65,786	
Prepayments		<u>2,523</u>		<u>668</u>	
			65,333		66,454
Less: Liabilities, amounts falling due within one year					
Subsequent year's subscriptions received before 1st September		14,490		14,280	
Creditors	9	100		742	
Advance receipts for outings		<u>3,158</u>		<u>1,225</u>	
			17,748		16,247
Net Current Assets			47,585		50,207
Total Assets less Liabilities			<u>49,215</u>		<u>52,380</u>
Represented by					
Funds	6				
General Fund			49,215		52,380
Total Funds			<u>49,215</u>		<u>52,380</u>



Barbara Nicholson, Chairman



Susan Galliflert-Holmes, Treasurer

For and on behalf of the Committee

06.10.22

Woking Area U3A

Notes to the Accounts for the year ending 31 August 2022

1 Accounting Policies

General

These accounts have been prepared on the accruals accounting basis under the historical cost convention in accordance with applicable accounting standards and the Statement of Practice on Accounting for Charities.

Depreciation

Depreciation is provided on equipment in use at 25% per annum on the reducing balance basis.

2 Gift Aid

In 2021, discrepancies were discovered in Beacon's categorisation of members' Gift Aid position. The position has now been rectified and Gift Aid claims resumed in 2022.

3 Outings

Outings include visits to places of historical and cultural interest, theatres and visits in connection with specific group interests. The costs are funded by the members participating in the outings.

4 Expenditure

Substantially the whole of the expenditure is direct charitable expenditure.

5 Fixed Assets

Miscellaneous computer and audio-visual equipment and presentation aids.

		2022	2021
		£	£
Cost	At beginning of year	17,065	17,065
	Additions	-	-
	At end of year	<u>17,065</u>	<u>17,065</u>
Depreciation	At beginning of year	14,892	14,167
	Charge for year	<u>543</u>	<u>725</u>
	At end of year	<u>15,435</u>	<u>14,892</u>
Net book value		<u><u>1,630</u></u>	<u><u>2,173</u></u>

6 Funds

The funds are mainly unrestricted.

7 Net Incoming Resources

The net decrease in funds during the year is made up as follows:

	2022	2021
	£	£
Main fund	(2,928)	(5,606)
Outings	<u>(237)</u>	<u>317</u>
Total	<u><u>(3,165)</u></u>	<u><u>(5,289)</u></u>

8 Cash

Cash is made up as follows:

	2022	2021
	£	£
Community Account	7,798	8,507
Business Saver Account	22,034	14,105
Groups Account	990	1,606
Outings Account	362	570
MOTO Account	1,591	1,101
Skipton BS Bond	18,646	39,312
PayPal	11,390	585
Petty Cash	-	-
Total	<u><u>62,810</u></u>	<u><u>65,786</u></u>

9 Creditors

Creditors are venue hire charges for which invoices were not received prior to the year end (2021) plus the Examiner's honorarium.

	2022	2021
	£	£
Venues	-	642
Examiner's honorarium	<u>100</u>	<u>100</u>
Total	<u><u>100</u></u>	<u><u>742</u></u>